

COUNCIL MEETING AGENDA

Date: **April 25, 2017**
Call to Order: **9:00 a.m.**
Open Session: **2:00 p.m.**
Location: **Council Chambers**

Pages

- 1. CALL TO ORDER**
- 2. ADDITIONS / DELETIONS / CHANGES TO AGENDA**
- 3. ADOPT AGENDA (Motion)**
- 4. [9:05 a.m.] IN CAMERA SESSION (Motion)**
 - 4.1 Chief Commissioner - Introduction of Topics
 - 4.2 [9:05 a.m. - 1st item] Further update on legal advice regarding Council Meetings
FOIP Section 24, advice from officials
FOIP Section 27, legal privilege
 - 4.3 Collective Bargaining Update
FOIP Section 25, economic interests of the municipality
FOIP Section 24, advice from officials
 - 4.4 Update on the Regional Smart Fare Project
FOIP Section 16, trade secrets of third party
FOIP Section 21, harmful to intergovernmental relations
FOIP Section 24, advice from officials
 - 4.5 Family and Community Services 2017 Social Services Grants Allocation
FOIP Section 24, advice from officials
 - 4.6 Regional Economic Development Initiative
FOIP Section 21, harmful to intergovernmental relations
FOIP Section 24, advice from officials
 - 4.7 REVERT TO OPEN SESSION (Motion)
- 5. MOTIONS ARISING OUT OF IN CAMERA SESSION**
- 6. CONSENT AGENDA (Motion)**

7. CONFIRMATION OF MINUTES

- | | | |
|-----|--|--------|
| 7.1 | March 23, 2017 Special Council Meeting Minutes | 6 - 8 |
| 7.2 | April 4, 2017 Council Meeting Minutes | 9 - 16 |

8. PROCLAMATIONS

9. COUNCIL PRIORITIES

- | | | |
|-----|---|---------|
| 9.1 | Motion following Notice of Motion
Canadian Coalition of Municipalities against Racism and Discrimination | 17 - 23 |
| 9.2 | Motion following Notice of Motion
Council Joint Expenses | 24 |
| 9.3 | Motion following Notice of Motion
Extended Months for Snow and Ice Clearing | 25 |
| 9.4 | Motion following Notice of Motion
Recommendations to Improve Reduction of Textile Waste | 26 |
| 9.5 | Further Review of Boards and Committees
To consider how to better utilize Council Committees to support and facilitate the achievement of Strathcona County's Strategic Plan, vision and priorities. | 27 |
| 9.6 | Implications of Amending the Fees, Rates and Charges Bylaw 45-2016 to Exempt Multi-Tenant Properties from Private Hydrant Inspection and Maintenance Fees
To inform Council on the implications of amending the fees, rates and charges bylaw to exempt multi-tenant properties from paying private hydrant inspection and maintenance fees. | 28 - 35 |

10. TIME SPECIFIC AGENDA ITEMS

- | | | |
|------|---|---------|
| 10.1 | [2:05 p.m. - 1st item] Audit Findings Report for the Year Ended December 31, 2016
To provide Council with the Audit Findings Report for the year ended December 31, 2016 for information purposes.

External Presenters:
John Stelter, Partner, Audit, KPMG
Brittany Keelan, Senior Accountant, Audit, KPMG | 36 - 61 |
| 10.2 | [2:05 p.m. - 2nd item] Strathcona County 2016 Audited Financial Statements
To present the audited Strathcona County Consolidated Financial Statements for the year ended December 31, 2016 for Council approval. | 62 - 89 |

- | | | |
|--------|---|-----------|
| 10.3 | [3:30 p.m.] Family and Community Services Social Services Grants Program - 2017 Grant Allocations
To seek Council's approval for the recommended allocation of the 2017 Social Services Grants program funds.

External Presenter:
Marilyn Spilchen, Chair, Social Services Advisory Committee | 90 - 100 |
| 10.4 | [4:00 p.m.] Addition to the Commemorative Names Registry
To approve the proposed addition to the Commemorative Names Registry: "Allan A. Schindeler." | 101 - 103 |
| 10.5 | [5:00 p.m.] PUBLIC HEARINGS | |
| 10.5.1 | Adoption of a Conceptual Scheme and Bylaw 13-2017 Amendment to Land Use Bylaw 6-2015 (Ward 5)
To adopt a Conceptual Scheme for the N ½ of SW 21-53-21-W4 and to give first and second readings to a bylaw that proposes to rezone approximately 32.41 hectares (80.09 acres) of land from AG Agriculture: General zoning district to RA Rural Residential/Agriculture zoning district to support future subdivision of the parcel to create one additional lot in accordance with the Conceptual Scheme. | 104 - 124 |
| 10.5.2 | Bylaw 12-2017 Map Amendment to Land Use Bylaw 6-2015 (Ward 5)
To give two readings to a bylaw that proposes to rezone approximately 2.91 hectares (7.20 acres) of land in Pt. of NW 2-53-22-W4 from AD Agriculture: Future Development District to R1B-Single Detached Residential B District, R1C-Single Detached Residential C District, R2A-Semi-detached Residential District, PU-Public Utilities District, PC-Conservation District and PR-Recreation District in support of future residential development within the Hamlet of Ardrossan Area Structure Plan (ASP) area. | 125 - 132 |
| 10.5.3 | Bylaw 18-2017 Map Amendment to Land Use Bylaw 6-2015 (Ward 4)
To give two readings to a bylaw that proposes to rezone approximately 43.53 hectares (107.57 acres) of land in Pt. of NW 13-53-23-W4 from AD - Agriculture: Future Development to R1C - Single Detached Residential C; R2A - Semi-Detached Residential; R2C - Lane Specific Residential; R3 - Low to Medium Density Multiple Residential; R4 - Medium Density Multiple Residential; PR - Recreation; PU - Public Utilities; PS - Public Service; C1 - Community Commercial and C5 - Service Commercial in accordance with the Cambrian Crossing Area Structure Plan. | 133 - 142 |

11. FLEET SERVICES

- | | | |
|------|---|-----|
| 11.1 | 2017 Capital Budget Amendment – Accelerated Mobility Bus Replacements
To amend the 2017 Capital Budget to purchase 3 replacement mobility buses for the Accelerated Mobility Bus Replacements program. | 143 |
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12. UTILITIES

- | | | |
|------|--|-----|
| 12.1 | 2015 Capital Budget Amendment – Joint Compost Cure Site
To amend the 2015 Capital Budget to cancel the Joint Compost Cure Site project. | 144 |
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13. FINANCIAL SERVICES

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|------|--|-----------|
| 13.1 | Bylaw 19-2017, 2017 Property Tax Rate
To give three readings to a bylaw that will authorize the 2017 tax rate structure in order to levy the property taxes that are sufficient to cover budget and requisition requirements. | 145 - 164 |
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14. PLANNING AND DEVELOPMENT SERVICES

- | | | |
|------|---|-----------|
| 14.1 | Ardrossan Natural Gas Franchise Agreement (Ward 5)
To provide Council with the recommendation to proceed with negotiation of a Natural Gas Franchise Agreement for the Hamlet of Ardrossan. | 165 - 166 |
| 14.2 | Ardrossan Road Naming (Ward 5)
To approve the proposed road names within the Hamlet of Ardrossan. | 167 - 171 |
| 14.3 | Development Agreement for Ardrossan Estates Stage 2 (Ward 5)
To authorize the execution of a Development Agreement negotiated between County Administration and Ardrossan Land Corporation, subject to third reading of Bylaw 3-2017. | 172 - 178 |
| 14.4 | Bylaw 3-2017 Map Amendment to Land Use Bylaw 6-2015 (Ward 5)
To give third reading to a bylaw that proposes to rezone approximately 8.59 hectares (21.24 acres) of land in Pt. of SW 11-53-22-W4 from PR - Recreation District to RE - Estate Residential District, R1A - Single Detached Residential A District, PC - Conservation District and PU - Public Utilities District to support the development of Ardrossan Estates Stage 2. | 179 - 185 |
| 14.5 | Bylaw 8-2017 Amendment to Land Use Bylaw 6-2015 (Ward 5)
To give third reading to a bylaw that proposes to rezone approximately 15.9 hectares (39.16 acres) of land from AG Agriculture: General District to RA Rural Residential/Agriculture District and RS Small Holdings District to support the future subdivision of one residential parcel. | 186 - 192 |

15. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

- | | | |
|------|---|-----------|
| 15.1 | Councillor Request Report
To add or remove items from the Councillor Request Report; and to serve Notices of Motion that will be brought forward for debate at a future Council meeting. | 193 - 206 |
| 15.2 | Expenditure of Council Priority Funds Report
Antler Lake Stewardship Committee | 207 - 210 |

15.3	Notice of Motion Accessible Taxis	211
15.4	Notice of Motion Discontinuation of Council Priority Funding	212
15.5	Notice of Motion Improving Efficiency and Effectiveness of Council Meetings	213

16. ADJOURNMENT (Motion)

SPECIAL COUNCIL MEETING MINUTES

March 23, 2017
10:00 a.m.
Council Chambers

Members Present: Roxanne Carr, Mayor
Vic Bidzinski, Councillor Ward 1
Dave Anderson, Councillor Ward 2
Brian Botterill, Councillor Ward 3
Carla Howatt, Councillor Ward 4
Linton Delainey, Councillor Ward 6
Bonnie Riddell, Councillor Ward 7
Fiona Beland-Quest, Councillor Ward 8

Members Absent: Paul Smith, Councillor Ward 5

Administration Present: Rob Coon, Chief Commissioner
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Mavis Nathoo, Director, Legislative and Legal Services
Jeremy Tremblett, Legislative Officer
Lana Dyrland, Legislative Officer

1. CALL TO ORDER

Mayor Carr called the meeting to order at 10:00 a.m.

2. ADOPT AGENDA

The Chair called for additions/deletions/changes to the agenda.

2016/ 86

Moved by: F. Beland-Quest

THAT the Agenda be adopted as presented.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delainey, B. Riddell,
and F. Beland-Quest

Carried

3. COUNCIL PRIORITIES

3.1 Draft 2016 Annual Operating Surplus for Tax Purposes and Recommended Allocations

2016/ 87

Moved by: C. Howatt

THAT the recommended allocation of the 2016 Utility operating surplus of \$2,250,224 to the Utilities Infrastructure Lifecycle, Maintenance and Replacement reserve (11.4440), be approved.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delaine, B. Riddell, and F. Beland-Quest

Carried

2016/ 88

Moved by: B. Riddell

THAT the recommended allocations of the 2016 Municipal operating surplus, as set out in Enclosure 3 of the March 23, 2017 Financial Services report, including transfers to reserve of:

- \$8,300,000 to the General Land Reserve (1.3803);
 - \$7,920,799 to Municipal Projects Reserve (1.3773);
 - \$2,298,421 to the Contingency Reserve (1.3703);
 - \$160,014 to Municipal Infrastructure Lifecycle, Maintenance and Replacement Reserve (1.3800); and
 - \$100,000 to Broadmoor Golf Course Reserve (1.3809),
- be approved.

In Favor (7): R. Carr, D. Anderson, B. Botterill, C. Howatt, L. Delaine, B. Riddell, and F. Beland-Quest

Opposed (1): V. Bidzinski

Carried

3.2 2016 Reserve Transactions

2016/ 89

Moved by: V. Bidzinski

THAT the re-designation of project savings in the amount of \$947,041 from the Municipal Year-End Carry Forwards reserve (1.3769):

- to the Municipal Projects reserve (1.3773) in the amount of \$425,000;
- to the Stabilization reserve (1.3702) in the amount of \$337,041; and
- to the Contingency reserve (1.3703) in the amount of \$185,000;

as set out in Enclosure 2 of the March 23, 2017 Financial Services report, be approved.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delaine, B. Riddell, and F. Beland-Quest

Carried

2016/ 90

Moved by: D. Anderson

THAT the 2016 Reserve Transaction Report (unaudited), as set out in Enclosure 3 to the February 23, 2017 Financial Services report, be ratified.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delaine, B. Riddell, and F. Beland-Quest

Carried

4. IN CAMERA SESSION

4.1 Advice from Legal Counsel

2016/ 91

Moved by: D. Anderson

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act at 11:08 a.m.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delaine, B. Riddell, and F. Beland-Quest

Carried

2016/ 92

Moved by: D. Anderson

THAT Council revert to open session at 11:49 a.m.

In Favor (7): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delaine, and F. Beland-Quest

Carried

5. ADJOURNMENT

Mayor Carr declared the meeting adjourned at 11:50 a.m.

Mayor

Director, Legislative & Legal Services

COUNCIL MEETING MINUTES

April 4, 2017

9:00 a.m. Call to Order

9:05 a.m. In Camera Session

2:00 p.m. Open Session

Council Chambers

Members Present: Roxanne Carr, Mayor
Vic Bidzinski, Councillor Ward 1
Dave Anderson, Councillor Ward 2
Brian Botterill, Councillor Ward 3
Paul Smith, Councillor Ward 5
Linton Delainey, Councillor Ward 6
Bonnie Riddell, Councillor Ward 7
Fiona Beland-Quest, Councillor Ward 8

Members Absent: Carla Howatt, Councillor Ward 4

Administration Present: Rob Coon, Chief Commissioner
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Mavis Nathoo, Director, Legislative and Legal Services
Jeremy Tremblett, Legislative Officer
Lana Dyrland, Legislative Officer

1. CALL TO ORDER

Mayor Carr called the meeting to order at 9:03 a.m.

2. ADDITIONS/DELETIONS/CHANGES TO AGENDA

The Chair called for additions/deletions/changes to the agenda.

3. ADOPT AGENDA

2017/ 132

Moved by: B. Riddell

THAT the Agenda for the April 4, 2017 Council meeting be adopted with the following addition to the in camera portion of the agenda:

Human Resource Matter: Advice from Legal Counsel (private pursuant to sections 17, 24 and 27 of FOIP)

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

4. IN CAMERA SESSION

2017/ 133

Moved by: P. Smith

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act at 9:04 a.m.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

- 4.1 Chief Commissioner - Introduction of Topics
- 4.2 Additions to the Commemorative Names Registry
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials
- 4.3 North of Yellowhead Funding Update
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality
- 4.4 Intermunicipal Update as of March 2017
FOIP Section 21, harmful to intergovernmental relations
- 4.5 TransCanada Yellowhead Highway Association Update
FOIP Section 24, advice from officials
FOIP Section 27, legal privilege
- 4.6 Building Security Update
FOIP Section 18, harmful to individual or public safety
FOIP Section 24, advice from officials
- 4.7 Audit Letter Follow Up
FOIP Section 24, advice from officials
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials
- 4.8 Personnel Matter
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials
- 4.9 Human Resource Matter: Advice from Legal Counsel
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials
FOIP Section 27, legal privilege

2017/ 134

Moved by: D. Anderson

THAT Council revert to the open session at 1:57 p.m.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

5. MOTIONS ARISING OUT OF IN CAMERA SESSION

No motions arose from the In Camera session.

6. CONSENT AGENDA

2017/ 135

Moved by: B. Riddell

THAT Council consent to approve the following agenda items without debate:

7.1

March 28, 2017 Council Meeting Minutes

THAT the minutes from the March 28, 2017 Council Meeting be approved.

9.2

Appointment of Alternate to Capital Region Board (CRB) Transition Task Force

THAT Councillor Bonnie Riddell be appointed as the Mayor's alternate to the Capital Region Board Transition Task Force.

9.3

Motion following Notice of Motion - Treaty No. 6 Acknowledgement

THAT Administration provide a report that includes:

- information on the historical significance of indigenous people in Strathcona County;
- an overview of the calls to action from the Truth and Reconciliation Committee report and information on the United Nations Declaration on the Rights of Indigenous Persons;
- recommended options for meaningful and significant acknowledgement of Treaty No. 6 including ways in which our regional partners undertake such acknowledgement (e.g. presentations from First Nations representatives);

and that the report be brought to Council for consideration by the end of the second quarter of 2017.

11.2

Policy SER-001-003 Illegal Dumping Control (RESCIND)

THAT Policy SER-001-003 Illegal Dumping Control be rescinded.

11.3

Policy SER-009-011 Work on Private Property (REVISED)

THAT Policy SER-009-011 Work on Private Property, as set out in Enclosure 1 of the April 4, 2017 Transportation and Agriculture Services report, be approved.

11.4

Policy SER-009-026 Winter Maintenance Policy – Roads, Sidewalks, and Parking Lots (REVISED)

THAT revised Policy SER-009-026 Winter Maintenance Policy – Roads, Sidewalks, and Parking Lots, as set out in Enclosure 1 of the April 4, 2017 Transportation and Agriculture Services report, be approved.

11.5

Policy SER-009-030 Road Sidewalk and Parking Lot Maintenance (REVISED)

THAT Policy SER-009-030 Road Sidewalk and Parking Lot Network Maintenance, as set out in Enclosure 1 of the April 4, 2017 Transportation and Agriculture Services report, be approved.

11.6

Policy SER-009-033 Road Salt Management Plan (REVISED)

THAT Policy SER-009-033 Road Salt Management Plan, as set out in Enclosure 1 of the April 4, 2017 Transportation and Agriculture Services report, be approved.

12.2

Development Agreement for Summerwood North Stage 2 (Ward 4)

THAT a Development Agreement between Strathcona County and Summerwood North Development Ltd., on the terms and conditions in the County's Standard form Development Agreement with the additional provisions set out in Enclosure 2 to April 4, 2017, Planning and Development Services report, be approved, subject to third reading of Bylaw 13-2016.

12.3

Park Naming Summerwood Stage 11 (Ward 4)

THAT the name "Stoneridge Park" for the park in Summerwood Stage 11, as shown in Enclosures 1 through 4 of the April 4, 2017 Planning and Development Services report, be approved.

12.4

Road Naming Summerwood North Stage 2 (Ward 4)

THAT the following names for roads in Summerwood North Stage 2, as set out in Enclosure 4 of the April 4, 2017 Planning and Development Services report, be approved: "SENTRY WAY," "SAVOY CRESCENT," and "SAGO COVE."

13.2

Expenditure of Council Priority Funds Report 188th Scout Troop

THAT an expenditure of \$9,588.16 from Council Priority Funds as follows:

Councillor Vic Bidzinski - \$1000.00

Councillor Dave Anderson - \$2644.08

Councillor Brian Botterill - \$2000.00

Councillor Paul Smith - \$400.00

Councillor Linton Delaine - \$400.00

Councillor Bonnie Riddell - \$2644.08

Councillor Fiona Beland-Quest - \$500.00

for the purpose of providing funds to 188th Scout Troop for costs associated with their upcoming "Environmental Exploration of the Beaver Hills Biosphere" project, be approved.

13.3

Expenditure of Council Priority Funds Report Josephburg Agricultural Society

THAT an expenditure of \$4,800.00 from Council Priority Funds as follows:

Mayor Roxanne Carr - \$1000.00

Councillor Paul Smith - \$1800.00

Councillor Linton Delainey - \$500.00

Councillor Bonnie Riddell - \$1000.00

Councillor Fiona Beland-Quest - \$500.00

for the purpose of providing funds to Josephburg Agricultural Society for costs associated with their upcoming Teeball-4-Fun Program and Country Classic Cattle & Horse Show, be approved.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

8. PROCLAMATIONS

Human Values Day April 24, 2017

9. COUNCIL PRIORITIES

- 9.1 Implications of Amending the Fees, Rates and Charges Bylaw 45-2016 to Exempt Multi-Tenant Properties from Private Hydrant Inspection and Maintenance Fees

2017/35 (*Motion on the floor – from the February 7, 2017 Council Meeting*)

Moved by: V. Bidzinski

THAT Administration prepare proposed amendments to the Fees, Rates and Charges bylaw 45-2016 so that multi-tenant properties are exempt from the "private hydrant maintenance" annual \$80.00 fee; and that the proposed amendments be brought back to Council by the end of the first quarter of 2017.

2017/ 136

Moved by: R. Carr

THAT Item 9.1 be postponed to the April 25, 2017 Council meeting to allow the Condo Association and other members of the public to present their views to Priorities Committee; and THAT an item to allow for the presentation be added to the April 11, 2017 Priorities Committee Agenda.

In Favor (7): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, P. Smith, L. Delainey, and F. Beland-Quest

Opposed (1): B. Riddell

Carried

ACTION: Legislative and Legal Services/ Utilities
DUE: April 11, 2017/April 25, 2017

11. TRANSPORTATION AND AGRICULTURE SERVICES

11.1 Policy SER-001-030 Community Garden Policy

2017/ 137

Moved by: B. Riddell

THAT SER-001-030 Community Garden Policy, as set out in Enclosure 1 to the April 4, 2017 Transportation and Agriculture Services report, be approved.

In Favor (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, P. Smith, L. Delaine, B. Riddell, and F. Beland-Quest

Carried

Dave Anderson left the meeting at 3:08 pm.

12. PLANNING AND DEVELOPMENT SERVICES

12.1 Bylaw 13-2016 Amendment to Land Use Bylaw 6-2015 (Ward 4)

ABSTENTION: Pursuant to s. 184(a) of the Municipal Government Act, and the Meeting Procedures Bylaw, Councillors V. Bidzinski and P. Smith abstained from the discussion and vote on Bylaw 13-2016 because they were absent from the Public Hearing on the Bylaw.

2017/ 138

Moved by: B. Riddell

THAT Bylaw 13-2016 be amended by adding "2. That Urban Service Area Map U22 and Rural Area Map R17 be amended to reflect the change set out in Section 1 of this bylaw".

In Favor (5): R. Carr, B. Botterill, L. Delaine, B. Riddell, and F. Beland-Quest
Abstain (2): V. Bidzinski, and P. Smith

Carried

2017/ 139

Moved by: B. Botterill

THAT Bylaw 13-2016, a bylaw that rezones approximately 8.94 hectares (22.1 acres) of land from AD Future Development District to R1C Single Detached Residential C District, R2A Semi Detached Residential District, R2C Lane Specific Residential District and R3 Low to Medium Density Multiple Residential District within the Summerwood Area Structure Plan (ASP) area, be given third reading.

In Favor (5): R. Carr, B. Botterill, L. Delaine, B. Riddell, and F. Beland-Quest
Abstain (2): V. Bidzinski, and P. Smith

Carried

13. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

13.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
5 P. Smith	Information Request	Pest Control Please provide the current plan for pest control throughout the County's facilities.	ACTION: Transportation and Agriculture Services	DUE: April 18, 2017

6 L. Delainey	Councillor Delainey gave a statement on his censure for recording during an In Camera session.			
8 F. Beland-Quest	Notice of Motion	Councillor Beland-Quest SERVED the following Notice of motion to be presented for debate and vote at the May 9, 2017 Council Meeting: THAT Administration review Policy HUM-001-034 Employee Compensation and provide a report to Council on the rationale for classified positions at the 75% percentile of current pay levels of other similar sized Alberta municipalities, other public sector organizations in Alberta, and the broader public sector in western Canada; as well as any other potential policy recommendations; and that this report be provided to Council for consideration by September 5, 2017	ACTION: Office of the Elected Officials	DUE: May 9, 2017

2017/ 140

Moved by: F. Beland-Quest

THAT Council meet in private for continued discussion on matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act at 3:26 p.m.

In Favor (7): R. Carr, V. Bidzinski, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 141

Moved by: F. Beland-Quest

THAT Council revert to open session at 4:50 p.m.

In Favor (7): R. Carr, V. Bidzinski, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

10. TIME SPECIFIC AGENDA ITEMS

10.1 PUBLIC HEARINGS

10.1.1 Transportation System Bylaw 2-2017 (Repeals Bylaw 75-2002)

The Chair recessed the regular session of Council in order to convene the Public Hearing for Bylaw 2-2017 at 5:45 p.m.

Registered Speakers / Letters:

There were no speakers during the public hearing.

The Chair closed the Public Hearing for Bylaw 2-2017 and resumed the regular session of Council at 5:46 p.m.

2017/ 142

Moved by: V. Bidzinski

THAT Transportation System Bylaw 2-2017, a bylaw that revises and modernizes the Strathcona County road network system, be given first reading.

In Favor (7): R. Carr, V. Bidzinski, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 143

Moved by: B. Botterill

THAT Bylaw 2-2017 be given second reading.

In Favor (7): R. Carr, V. Bidzinski, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 144

Moved by: B. Riddell

THAT Bylaw 2-2017 be considered for third reading.

In Favor (7): R. Carr, V. Bidzinski, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 145

Moved by: V. Bidzinski

THAT Bylaw 2-2017 be given third reading.

In Favor (7): R. Carr, V. Bidzinski, B. Botterill, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

14. ADJOURNMENT

The Mayor declared the meeting adjourned at 5:56 p.m.

Mayor

Director, Legislative & Legal Services

Motion following Notice of Motion

Canadian Coalition of Municipalities against Racism and Discrimination

THAT Strathcona County join the Coalition of Canadian Municipalities against Racism and Discrimination; and that Administration prepare a plan, for Council's consideration by September 12, 2017, which sets out actions that could be taken in support of the "10 Common Commitments" along with any resource requirements.

Background

Councillor Riddell served Notice of Motion at the March 28, 2017 Council meeting, to be presented at the April 25, 2017 Council meeting.

The Canadian Commission for UNESCO is calling on municipalities to join a Canadian Coalition of Municipalities against Racism and Discrimination and be part of the UNESCO's international coalition launched in 2004.

The Federation of Canadian Municipalities endorses this call and encourages its members to attend.

AUMA's Welcoming & Inclusive Communities Toolkit and Initiative also endorses this plan of action.

Municipal governments in Canada have responsibilities under Canada's Charter of Rights and Freedoms as well as the Alberta Human Rights Act and play an important role in combating racism and discrimination while fostering equality and respect for all citizens.

By joining the coalition Strathcona County will be able to document and advance work within our own jurisdiction in combating racism and discrimination and building more inclusive communities. We will also be able to exchange practises and expertise among other municipalities and groups in Canada while also taking on the shared responsibility with other institutions to develop better tools to assist in fostering equality for all citizens.

As a municipality we serve local residents and communities at the most practical level and are the level of government most involved in the lives of our residents. We are able to develop policies, programs and strategies in taking meaningful action toward eliminating racism and discrimination.

This coalition will help broaden and strengthen our resolve to that end by accessing resources to help build respectful, inclusive and a safe community for all our residents.

The complete Coalition of Municipalities Against Racism and Discrimination report can be found at: bit.ly/2njCBNg

The complete AUMA's Welcoming & Inclusive Communities Toolkit can be found at: bit.ly/2mMBLou

Attached please find the following documents:

- 1) Page 35 from the AUMA's Welcoming & Inclusive Communities Toolkit
- 2) The Declaration to Join the Canadian Coalition of Municipalities Against Racism And Discrimination

- 3) List of Municipalities who have joined the Canadian Coalition of Municipalities Against Racism and Discrimination

THE 10 COMMON COMMITMENTS:

- 1) Increase vigilance against systemic and individual racism and discrimination.
- 2) Monitor racism and discrimination in the community more broadly as well as municipal actions taken to address racism and discrimination.
- 3) Inform and support individuals who experience racism and discrimination.
- 4) Support policing services in their efforts to be exemplary institutions in combating racism and discrimination.
- 5) Provide equal opportunities as a municipal employer, service provider and contractor.
- 6) Support measure to promote equity in the labour market.
- 7) Support measures to challenge racism and discrimination and promote diversity and equal opportunity in housing.
- 8) Involve citizens by giving them a voice in anti-racism initiatives and decision making.
- 9) Support measures to challenge racism and discrimination and promote diversity and equal opportunity in the education sector.
- 10) Promote respect, understanding and appreciation of cultural diversity and the inclusion of Aboriginal and racialized communities into the cultural fabric of the municipality.

Enclosure

- 1 AUMA Welcoming and Inclusive Communities Toolkit page 35
- 2 UNESCO Declaration to Join the Canadian Coalition of Municipalities Against Racism
- 3 List of Municipalities who have joined the Canadian Coalition of Municipalities Against Racism

CMARD how to do it

1

Contact the Canadian Commission for UNESCO

e: info@unesco.ca
p: 1-866-669-4346

2

Send a letter from
the mayor to the
Canadian Commission
expressing your
interest in joining

Present and pass this resolution:

Given that:

The Canadian Commission for UNESCO (United Nations Educational, Scientific and Cultural Organization) is calling on municipalities to join a Canadian Coalition of Municipalities Against Racism and Discrimination and be part of UNESCO's international coalition launched in 2004; and the Federation of Canadian Municipalities endorses the Call for a Canadian Coalition of Municipalities Against Racism and Discrimination and encourages its members to join; and

Whereas:

Municipal governments in Canada, along with other levels of government, have responsibilities under Canada's Charter of Rights and Freedoms as well as federal, provincial and territorial human rights codes, and therefore have an important role to play in combating racism and discrimination and fostering equality and respect for all citizens;

Be it resolved that:

The Municipality of **[Name]** agrees to join the Coalition of Canadian Municipalities Against Racism and Discrimination and, in joining the Coalition, endorses the Common Commitments and agrees to develop or adapt its own unique Plan of Action accordingly. These Common Commitments and the Municipality's unique Plan of Action will be an integral part of the Municipality's vision, strategies and policies.

In developing or adapting and implementing its own unique Plan of Action toward progressive realization of the Common Commitments, the Municipality will cooperate with other organizations and jurisdictions, including other levels of government, Aboriginal peoples, 3 public and private sector institutions, and civil society organizations, all of whom have responsibilities in the area of human rights.

The Municipality will set its priorities, actions and time lines and allocate resources according to its unique circumstances, and within its means and jurisdiction. The Municipality will exchange its expertise and share best practices with other municipalities involved in the Coalition and will report publicly on an annual basis on actions undertaken toward the realization of these Common Commitments.

3

4

Develop a Plan of Action

For more information, visit:
unesco.ca/en/home-accueil/ccmard-ccmcrd



Declaration to Join the Canadian Coalition of Municipalities Against Racism and Discrimination

Given that:

- 1 The Canadian Commission for UNESCO (United Nations Educational, Scientific and Cultural Organization) is calling on municipalities to join a Canadian Coalition of Municipalities Against Racism and Discrimination and to be part of UNESCO's international Coalition launched in 2004; and
2. The Federation of Canadian Municipalities (FCM) endorses the Call for a Canadian Coalition of Municipalities Against Racism and Discrimination and encourages its members to join; and

Whereas:

3. Municipal governments in Canada, along with other levels of government, have responsibilities under Canada's *Charter of Rights and Freedoms* as well as federal, provincial and territorial human rights codes, and therefore have an important role to play in combating racism and discrimination and fostering equality and respect for all citizens;

Be it resolved that:

4. The **insert the name of the municipality** agrees to join the Coalition of Canadian Municipalities Against Racism and Discrimination and, in joining the Coalition, endorses the Common Commitments and agrees to develop or adapt its own unique Plan of Action accordingly.
5. These Common Commitments and the Municipality's unique Plan of Action will be an integral part of the Municipality's vision, strategies and policies.
6. In developing or adapting and implementing its own unique Plan of Action toward progressive realization of the Common Commitments, the Municipality will cooperate with other organizations and jurisdictions, including other levels of government, Aboriginal peoples, public and private sector institutions, and civil society organizations, all of whom have responsibilities in the area of human rights.
7. The Municipality will set its priorities, actions and timelines and allocate resources according to its unique circumstances, and within its means and jurisdiction. The Municipality will exchange its expertise and share best practices with other municipalities involved in the Coalition and will report publicly on an annual basis on actions undertaken toward the realization of these Common Commitments.

Insert name of the Municipality, insert date (month day, year)

His/Her Worship **insert name of the mayor**

SIGNATURE OF THE MAYOR

Insert the Municipality's logo

The Canadian Coalition of Municipalities Against Racism and Discrimination is endorsed by



Canadian Association of
Statutory Human Rights Agencies
Association canadienne des
commissions et conseil des droits de la personne





United Nations
Educational, Scientific and
Cultural Organization



Canadian
Commission
for UNESCO



List of Municipalities who have joined the Canadian Coalition of Municipalities Against Racism and Discrimination

Liste des municipalités ayant adhéré à la
Coalition canadienne des municipalités contre
le racisme et la discrimination

Municipalities / Municipalités		Province	Date of the City Council Resolution Date de la résolution du Conseil
1.	Saskatoon	Saskatchewan	05-2005
2.	Grand Bank	Newfoundland	02-2006
3.	Windsor	Ontario	03-2006
4.	Toronto	Ontario	04-2006
5.	Wood Buffalo (incl. Fort McMurray)	Alberta	05-2006
6.	Calgary	Alberta	07-2006
7.	Thunder Bay	Ontario	09-2006
8.	Halifax	Nova Scotia Nouvelle Écosse	09-2006
9.	Montréal	Québec	10-2006
10.	Grande Prairie	Alberta	10-2006
11.	Gatineau	Québec	11-2006
12.	Edmonton	Alberta	11-2006
13.	Drayton Valley	Alberta	12-2006
14.	Brooks	Alberta	01-2007
15.	Oshawa	Ontario	04-2007
16.	Lions Bay	British Columbia Colombie Britannique	04-2007
17.	Tecumseh	Ontario	06-2007
18.	Sudbury	Ontario	06-2007
19.	Stratford	Prince Edward Island Île-du-prince-Édouard	07-2007
20.	Winnipeg	Manitoba	07-2007
21.	London	Ontario	07-2007
22.	Vaughan	Ontario	08-2007
23.	Saint John	New Brunswick Nouveau-Brunswick	08-2007
24.	Williams Lake	British Columbia Colombie Britannique	08-2007
25.	Lethbridge	Alberta	09-2007
26.	Oakville	Ontario	10-2007
27.	Truro	Nova Scotia Nouvelle Écosse	12-2007

Municipalities / Municipalités	Province	Date of the City Council Resolution Date de la résolution du Conseil
28. Saint-Justin	Québec	02-2008
29. County of Kings	Nova Scotia / Nouvelle Écosse	02-2008
30. Québec	Québec	06-2008
31. St. Albert	Alberta	12-2008
32. Innisfail	Alberta	12-2008
33. Prince Albert	Saskatchewan	01-2009
34. Georgina	Ontario	03-2009
35. Kingston	Ontario	12-2009
36. New Glasgow	Nova Scotia / Nouvelle Écosse	01-2010
37. Markham	Ontario	02-2010
38. Vancouver	British Columbia Colombie Britannique	02-2010
39. Richmond Hill	Ontario	04-2010
40. Aurora	Ontario	06-2010
41. Wetaskiwin	Alberta	08-2010
42. Sherbrooke	Québec	09-2010
43. Saguenay	Québec	12-2010
44. Kentville	Nova Scotia / Nouvelle Écosse	02-2011
45. Moose Jaw	Saskatchewan	03-2011
46. Caledon	Ontario	04-2011
47. Peel	Ontario	04-2011
48. Ottawa	Ontario	04-2011
49. Prince George	British Columbia Colombie Britannique	05-2011
50. Fort Macleod	Alberta	07-2011
51. Provost	Alberta	11-2011
52. Victoria	British Columbia Colombie Britannique	11-2011
53. Devon	Alberta	02-2012
54. Whitehorse	Yukon	03-2012
55. Newmarket	Ontario	05-2012
56. Burnaby	British Columbia Colombie Britannique	09-2012
57. Hamilton	Ontario	10-2012
58. Red Deer	Alberta	03-2013
59. Longueuil	Québec	03-2013
60. Brossard	Québec	06-2013
61. Belleville	Ontario	01-2014
62. Sault Ste. Marie	Ontario	03-2014
63. Terrebonne	Québec	04-2014

Municipalities / Municipalités	Province	Date of the City Council Resolution
64. Medicine Hat	Alberta	07-2014
65. Varennes	Québec	05-2015
66. Cochrane	Alberta	10-2015
67. Eeyou Istchee James Bay Regional Government	Québec	11-2015
68. Malartic	Québec	01-2016
69. Chapais	Québec	02-2016

Motion following Notice of Motion

Council Joint Expenses

THAT Administration prepare an amendment to GOV-001-026 Elected Officials Expense Policy that ensures that whenever more than one elected official commits funds to a joint expense, the commitment is recorded in writing; and that the proposed amendment to GOV-001-026 Elected Officials Expense Policy be brought back to Council for consideration by the end of Q2 2017.

Background

Councillor Riddell served Notice of Motion at the March 28, 2017 Council meeting, to be presented at the April 25, 2017 Council meeting.

Motion following Notice of Motion

Extended Months for Snow and Ice Clearing

THAT Administration prepare a report with a recommended plan for snow and ice clearing during the months of October through March in order to address the current weather patterns and snow trends; and that this report be presented for Council's consideration by the end of the third quarter of 2017.

Background

Councillor Bidzinski served Notice of Motion at the March 28, 2017 Council meeting, to be presented at the April 25, 2017 Council meeting.

While we are all very busy with a lot of planning at this time of year, I would like to suggest one aspect of our community that I have always felt needed a little more attention paid to, especially because our weather seems to have changed dramatically over the past number of years.

In the past we could always count on some cold weather in usually November, followed by cold and snow in December, January and February. March usually brought the start of a warming trend that led to spring and then summer. The last number of years has brought some whirlwind differences as we have experienced significant changes in our expectations of when we would be experiencing cold, snow and even rain. We have had cold when we did not expect it as well as warm weather in January with rain and sometimes a lot of snow and then a drop in to the minuses creating havoc with our street clearing and our surface water draining. Initially we thought these anomalies were just that, anomalies but as these have occurred more regularly over the years it has become apparent that these changes will be the norm as we had better plan for them in the future. I believe our residents need to understand that our past practices will no longer work to our advantage and that we need new and revised practices and procedures to deal with the inevitable changes that seem to be that norm. I believe it is not fair to our citizens to have to put up with the amount of aggravation they must endure because we develop lakes on some of our streets in January, February and March. There must be a plan to help our residents during this time. I do know our transportation department does their best and a good job in assisting those in need but sometimes it is not enough. I will be bringing this new planning idea as a councillor request during our next Council meeting. I believe we, with the amount of expertise we possess in this county through our staff, will come up with a solution.

Motion following Notice of Motion

Recommendations to Improve Reduction of Textile Waste

THAT Administration work with the Environmental Advisory Committee to prepare recommendations for Council's consideration on how the County could reduce the amount of textile waste disposed of by residents; and that the recommendations be presented to Council by the September 5, 2017 Council meeting.

Background

Councillor Beland-Quest served Notice of Motion at the March 28, 2017 Council meeting, to be presented at the April 25, 2017 Council meeting.

STRATEGIC INITIATIVE AND UPDATE**GOVERNANCE ADVISORY COMMITTEE****Further Review of Boards and Committees****Report Purpose**

To consider how to better utilize Council Committees to support and facilitate the achievement of Strathcona County's Strategic Plan, vision and priorities.

History

At the April 11, 2017 Priorities Committee referred the Governance Advisory Committee report titled, Further Review of Boards and Committees, to Council for debate and decision.

Summary*BACKGROUND*

The Report for Information to the Priorities Committee from the Governance Advisory Committee of March 14, 2017 stated that the Governance Advisory Committee believes that there is an opportunity to better utilize Council Committees. The Governance Advisory Committee committed to provide some recommendations on how Council can better communicate priorities to the Council Committees to help inform the activities of the Council Committees by the end of quarter 2 of 2017.

The Terms of Reference for each of the various Council Committees contained in the Boards and Committees Bylaw (Bylaw 46-2015), as amended, sets out a broad statement of purpose and prescribes certain duties and powers. While the Governance Advisory Committee believes that the Terms of Reference are appropriately aligned with the Strategic Plan, it suggests that the Council Committees could benefit from further specific direction to guide their short term activities.

RECOMMENDATIONS

The Governance Advisory Committee recommends that Administration work with each Council Committees during quarters 2, 3 and 4 of 2017 to develop a list of activities that each Council Committee could perform in 2018 and 2019. Such list would include how each activity would support and facilitate the achievement of Strathcona County's Strategic Plan, vision and priorities.

Following Council's first strategic planning session after the 2017 municipal election, Administration would present Council with proposed Mandate Letters for each Council Committee. The letters would detail the proposed 2018 and 2019 Council Committee activities.

Provided that the Mandate Letters are approved, Council Committees will then have more direction for work to be done during 2018 and 2019. Accordingly, the Mandate Letters will inform the 2018 and 2019 work plans for each Council Committee and will, in turn, inform the annual committee update to the Priorities Committee.

Implications of Amending the Fees, Rates and Charges Bylaw 45-2016 to Exempt Multi-Tenant Properties from Private Hydrant Inspection and Maintenance Fees**Report Purpose**

To inform Council on the implications of amending the fees, rates and charges bylaw to exempt multi-tenant properties from paying private hydrant inspection and maintenance fees.

**Motion on the Floor:
2017/ 35**

Moved by: V. Bidzinski

THAT Administration prepare proposed amendments to the Fees, Rates and Charges bylaw 45-2016 so that multi-tenant properties are exempt from the "private hydrant maintenance" annual \$80.00 fee; and that the proposed amendments be brought back to Council by the end of the first quarter of 2017.

Recommendation

THAT the motion on the floor be withdrawn or defeated.

Council History

February 7, 2017 – THAT the motion on the floor [2017/35] be referred to Administration to provide a report to Council by the end of the second quarter of 2017 on the implications of amending the Fees, Rates and Charges Bylaw 45-2016 to exempt multi-tenant properties from private hydrant maintenance fees; and that Administration review the fee for all multi-tenant facilities, not only multi-family properties, along with the rationale for the current fee.

April 4, 2017 – THAT Item 9.1 [Implications of Amending the Fees, Rates and Charges Bylaw 45-2016 to Exempt Multi-Tenant Properties from Private Hydrant Inspection and Maintenance Fees] be postponed to the April 25, 2017 Council meeting to allow the Condo Association and other members of the public to present their views to Priorities Committee; and THAT an item to allow for the presentation be added to the April 11, 2017 Priorities Committee Agenda.

Strategic Plan Priority Areas

Economy: n/a

Governance: n/a

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: n/a

Legislative/Legal: n/a

Interdepartmental: Emergency Services, Utilities

Alternative Options

- A. That the hydrant fee be modified to indicate that it does not apply to multi-tenant properties.
- B. That the hydrant fee no longer be applied to multi-tenant, commercial and light industrial properties and that the fee be removed from the fees and charges.

Summary

In order to protect public safety it is important that hydrants are kept in working order. To meet this objective Utilities conducts spring and fall checks on both public and private hydrants. In the case of private hydrants this inspection service costs \$80 per hydrant per year. This work is authorized by the Water System Bylaw 16-2016. This practice was adopted in 1997 and has proven effective and efficient in terms of maintaining reliable hydrants to support fire suppression efforts. This report has been prepared on the understanding that Utilities would continue to perform spring and fall inspections and the matter of debate is focused on how the expenses related to this activity are recouped.

Under the current practice the annual hydrant inspection fee and any maintenance and repair work is charged to all private property owners with hydrants on private property. This includes multi-tenant, commercial and light industrial properties; it does not include hydrants located on industrial lands.

In the event a deficiency is discovered on a private hydrant, Utilities notifies the property owner that a repair is required. The property owner has the option to directly coordinate repairs or have Utilities conduct this work on their behalf. In either case the expenses are the responsibility of the land owner.

All water utility customers in Strathcona County pay a fixed charge on utility bills. A portion of this charge goes to fire protection, which pays for fire storage in water reservoirs, fire capacity in water pipes and inspection and maintenance of public fire hydrants. This fee also supports expenses related to utility billing.

A perfect solution does not exist and reasonable arguments can be made to both modify and maintain the current approach. Multi-tenant properties contribute to the public fire protection through the fixed charge and this fact underpins the argument to waive the fee based on an equity perspective. The view to maintain the current approach is based on a private property versus public property perspective. The hydrant is situated on private property and serves to protect private property. It may be important to consider that it is uncommon for a private hydrant to be used to support the suppression of a fire on public property. In contrast it is standard practice to use both private and public hydrants to support response to fires on private property.

Below are some relevant hydrant counts:

- Strathcona County owns 1,746 hydrants.
- In addition, there are 407 multi-tenant, commercial and light industrial hydrants on private property.
- Of the 407 hydrants, there are 171 private hydrants located on multi-tenant residential properties (see Enclosure 1).

The inspection fee for 2017 is \$80 per hydrant per year. For multi-tenant properties the inspection fee represents approximately \$14,000 of revenue. For multi-tenant properties plus commercial and light industrial the inspection fee represents approximately \$33,000 of revenue.

Author: Jeff Hutton, Utilities
Director: Jeff Hutton, Utilities

Associate Commissioner: Kevin Glebe, Infrastructure & Planning Services
Lead Department: Utilities

Page 2 of 3

Waiving the annual fee charged to private hydrant owners would result in an increase to the fixed water rate charged to all customers in Sherwood Park, Ardrossan and Josephburg. If Council directs a change Administration recommends no adjustment to the 2017 rate. The rate implication for 2018 would be an extra \$0.05 (multi-tenant only) or \$0.11 (multi-tenant, commercial and light industrial) on the fixed rate.

Private sector inspection fee pricing varies from \$150 to \$400 and it is important to note that these prices are for a single inspection per year. Utilities costs to conduct hydrant inspections also vary and range from \$55 to \$83 per hydrant per year.

It is also important to consider that the cost of the inspection fee is less than potential expenses related to repairing or replacing hydrants. The cost for repairs or replacement will vary based on the deficiency but a range of \$1,000 for a repair to \$15,000 for a replacement is possible. As this infrastructure ages the frequency of both repairs and replacements will increase.

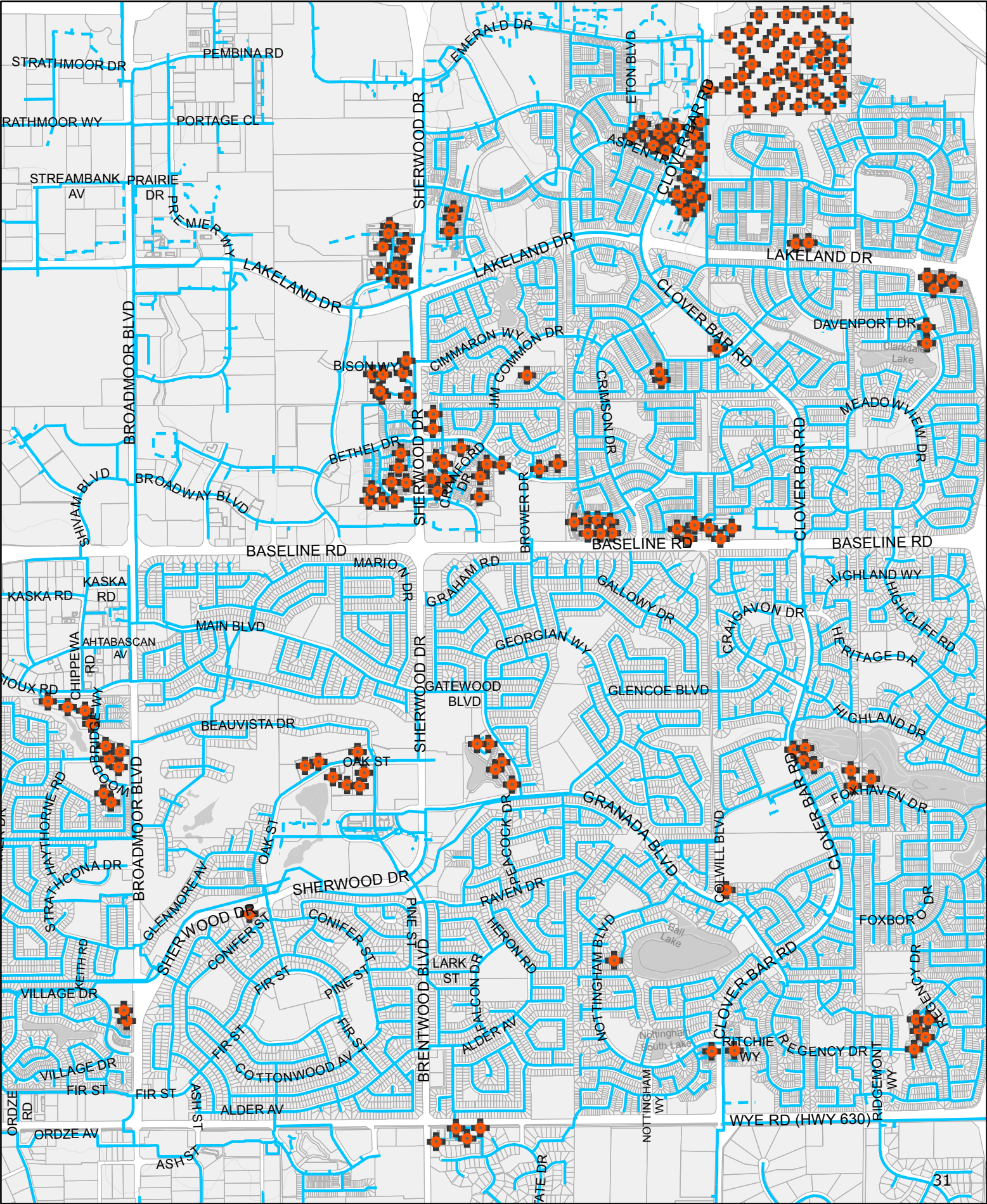
Communication Plan

Letter to multi-tenant properties

Enclosure

- 1 Map showing multi-tenant hydrant locations

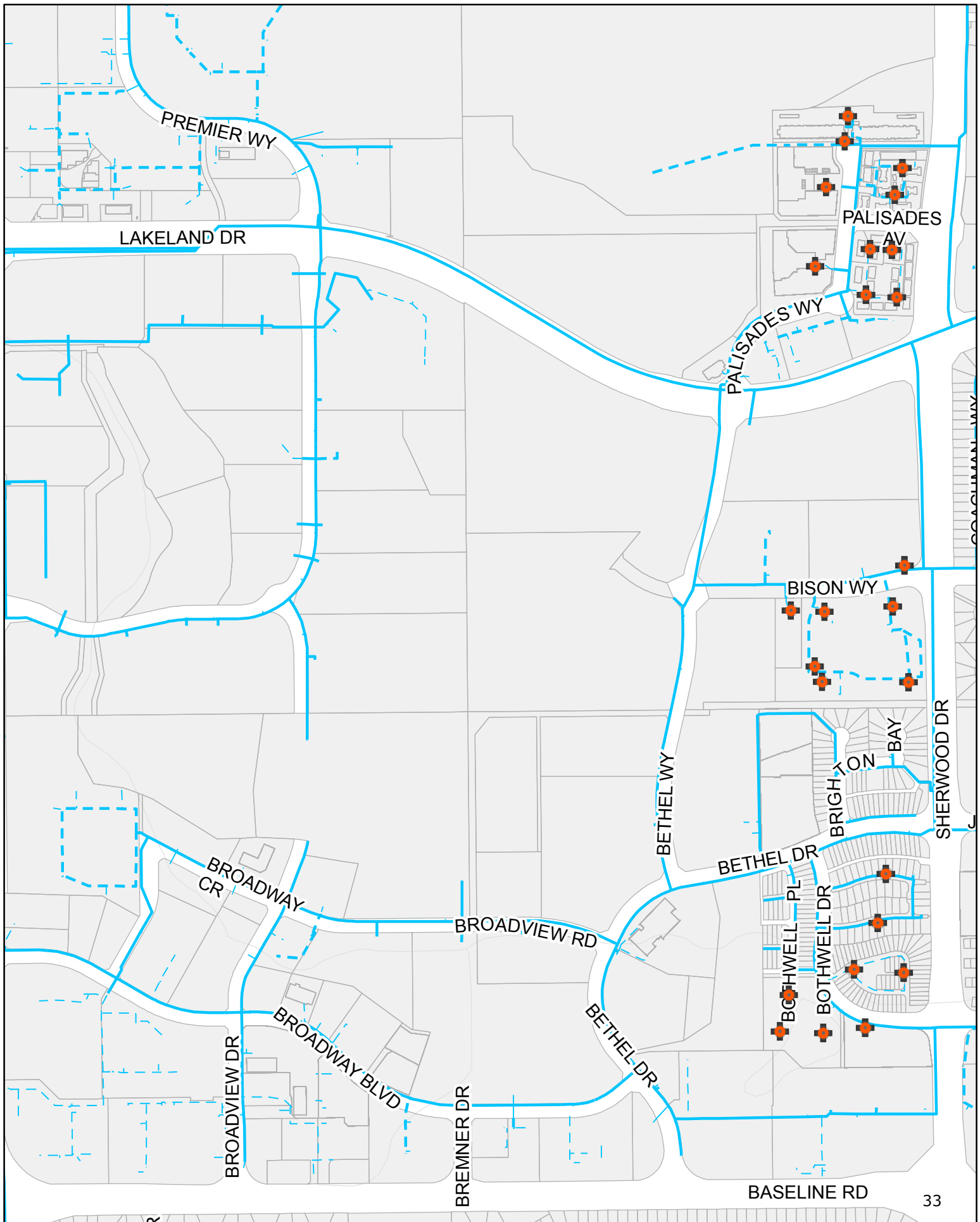
Private hydrants on multi-tenant residential: 171



HWY 16

Map showing a residential area with numerous streets and landmarks. Key streets include Baseline Rd, Lakeland Dr, Summerwood Blvd, and various local roads like Emerald Dr, Ellesmere Wy, and Summerfield Wy. The map also shows Clarkdale Lake and several parks or undeveloped areas. Orange crosshair markers are placed at various intersections and along streets, indicating specific locations of interest.

Private hydrants on multi-tenant residential NW



This is a detailed street map of the Nottingham area in North Carolina. The map shows a complex network of streets, including major roads like WYE RD (HWY 630) and RING RD 231. Key landmarks are marked with orange crosses, and water bodies such as Ball Lake and Nottingham South Lake are depicted. The map also includes a page number '34' in the bottom right corner.

[illegible]

Audit Findings Report for the Year Ended December 31, 2016**Report Purpose**

To provide Council with the Audit Findings Report for the year ended December 31, 2016 for information purposes.

Council History

July 5, 2016 Council appointed KPMG LLP as the external auditor of Strathcona County for the year ending December 31, 2016.

Strategic Plan Priority Areas

Economy: n/a

Governance: The Audit Findings Report provides good governance by supporting strong fiscal management of programs and organizational capacity.

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: FIN-001-010: Financial Reporting

Legislative/Legal: *Sections 276-283 of the Municipal Government Act (MGA), R.S.A. 2000, c. M-26* requires that Strathcona County prepare annual financial statements, that Council appoint an auditor, and that the auditor report to Council regarding the annual financial statements. Canadian Auditing Standards Section CAS 260 of the *Chartered Professional Accountants (CPA) of Canada Handbook* further requires that auditors communicate with those having oversight responsibility for the financial reporting process. Presentation of the Audit Findings Report to Council satisfies this requirement.

Interdepartmental: All County departments.

Summary

The Audit Findings Report for the year ended December 31, 2016 provides an overview of the 2016 external audit by KPMG LLP. This report reviews the results of the audit of the Consolidated Financial Statements of Strathcona County, which includes the audit plan and areas of focus, critical accounting estimates, and other matters. Included in the appendices are the draft independent auditor's report and the management representation letter.

Enclosure

1 Audit Findings Report for the year ended December 31, 2016 (Document: 10090622)



Strathcona County

Audit Findings Report For the year ended December 31, 2016

Prepared for the Council meeting on April 25, 2017.

kpmg.ca/audit



The contacts at KPMG in connection with this report are:

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Table of Contents

Executive summary	3
Areas of audit focus	5
Critical accounting estimates	7
Adjustments and differences	8
Control and other observations	9
Appendices	10

At KPMG, we are **passionate** about earning your **trust**. We take deep **personal accountability**, individually and as a team, to deliver **exceptional service and value** in all our dealings with you.

At the end of the day, we measure our success from the **only perspective that matters – yours**.

Executive summary

Purpose of this report*

The purpose of this Audit Findings Report is to assist the Mayor and Council ("Council") in the review of the results of our audit of the consolidated financial statements of Strathcona County (the "County") as at and for the year ended December 31, 2016.

This Audit Findings Report builds on the Audit Plan we presented to the Mayor and Council on November 22, 2016.

Changes from the Audit Plan

There have been no significant changes regarding our audit from the Audit Plan that was previously presented to you.

Areas of audit focus

We discussed with you at the start of the audit a number of **areas of audit focus** including:

- Recognition of revenue amounts subject to external restrictions;
- Completeness of accounts payable and accrued liabilities;
- Accuracy and valuation of contributions of tangible capital assets;
- Completeness and accuracy of environmental obligations and other contingencies;
- Completeness and accuracy of commitments;
- Existence and accuracy of capital expenditures against planned capital projects;
- Accuracy and valuation of investments; and
- Risk of management override of controls.

We are satisfied that our audit work has appropriately considered and addressed the areas of audit focus.

Significant accounting policies and practices

There have been no initial selections of, or changes to, significant accounting policies and practices to bring to your attention.

Note 1(q) to the consolidated financial statements describes future accounting standards which may impact the County's reporting in future years.

Critical accounting estimates

Overall, we are satisfied with the reasonability of critical accounting estimates.

See page 7.

*This Audit Findings Report should not be used for any other purpose or by anyone other than the Mayor and Council. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this Audit Findings Report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.

Executive summary (continued)

Adjustments and differences

We identified one adjustment that was communicated to management and subsequently corrected in the financial statements. In addition, in we identified one difference that remains uncorrected.

See page 8 and Appendix 3.

Control and other observations

We did not identify any control deficiencies that we determined to be significant deficiencies in ICFR.

We have followed up on the current status of other observations previously identified and reported to Council.

See page 9.

Finalizing the audit

As of the date of this report, we have completed the audit of the consolidated financial statements of the County, with the exception of:

- completing our discussions with Council;
- obtaining evidence of Council's acceptance and approval of the financial statements;
- obtaining a signed management representation letter;
- obtaining information on any subsequent events to the date of the auditors' report; and
- reviewing the annual report and any other publications containing the consolidated financial statements.

We will update Council on significant matters, *if any*, arising from the completion of the audit, including the completion of the above procedures. Our auditors' report will be dated upon the completion of any remaining procedures.

We will also report separately on the following:

- Municipal Financial Information Return for the County (December 31, 2016);
- FCSS special reporting (December 31, 2016);
- LAPP reporting (December 31, 2016);
- APEX reporting (December 31, 2016);
- Schedule B Strathcona County Family and Community Services Home Visitation and Early Childhood Development Program (March 31, 2017); and
- Schedule B Strathcona County Family and Community Services Parent Link Centre Program (March 31, 2017)

Independence

We are independent with respect to the County within the meaning of the relevant rules and related interpretations prescribed by the relevant professional bodies in Canada and any other standards or applicable legislation or regulation.

Areas of audit focus

Inherent risk of material misstatement is the susceptibility of a balance or assertion to misstatement which could be material, individually or when aggregated with other misstatements, assuming that there are no related controls.

We highlight our significant findings in respect of the key areas of focus as identified in our discussion with you in the Audit Plan.

Areas of focus	Our response and significant findings
Recognition of revenue amounts subject to external restrictions	<ul style="list-style-type: none"> We reviewed the recognition of amounts subject to external restrictions to ensure they are recognized appropriately. We confirmed all significant government transfers, and examined related agreements. We identified one audit misstatement related to the government transfers receivable and deferred revenue balances. This audit misstatement had no impact on revenue recognition, and was subsequently corrected in the financial statements. Refer to Appendix 3 for the corrected audit adjustment.
Completeness of accounts payable and accrued liabilities	<ul style="list-style-type: none"> We used our understanding of the County's operations, discussions with management and our review of Council minutes to ensure completeness of accruals has been achieved as at December 31, 2016. We completed a search for unrecorded liabilities (through review of unprocessed transactions and payments subsequent to year-end) and a detailed analysis was done of key accruals. We did not identify any inconsistencies in the way that accounts payable and accrued liabilities were recorded and are satisfied that the County is accruing costs in the appropriate period.
Accuracy and valuation of contributions of tangible capital assets	<ul style="list-style-type: none"> We reviewed a number of developments that were completed by the County in 2016 and noted that contributed assets were recorded appropriately in the correct period. We performed a further review of the contributed assets and did not identify audit inconsistencies with the value ascribed to the contributed assets by the developers, and the value recorded by the County.
Accuracy and valuation of investments	<ul style="list-style-type: none"> We verified the cost and market value of investments through external confirmation, and reviewed management's assessment of market value for potential impairment. We did not identify any issues regarding the accuracy and valuation of investments. The County appropriately recorded all investment and there were no indications that the investments were impaired at year end.
Completeness and accuracy of environmental obligations and other contingencies	<ul style="list-style-type: none"> The County has performed an extensive review of land and other assets for the potential risk of contamination and determination of a resulting obligation, if any. We are satisfied that the County has appropriate procedures and systems in place to ensure consistent and accurate identification of liabilities, including those associated with contaminated sites and no matters were identified.

Areas of audit focus (continued)

Areas of focus	Our response and significant findings
Completeness and accuracy of commitments	<ul style="list-style-type: none"> • We reviewed all significant contracts entered into during the year and management's related assessment of the contracts and future commitments. • We did not identify any issues with the completeness and accuracy of commitments.
Existence and accuracy of capital expenditures against planned capital projects	<ul style="list-style-type: none"> • We reviewed a sample of capital expenditures and ensured they were applied against the appropriate capital expenditures. • We did not note any errors or issues in our testing and have no audit findings to report.
Risk of management override of controls	<ul style="list-style-type: none"> • During the course of the audit, we performed testing over journal entries and other adjustments, performed a retrospective review of estimates and assessed the existence of any significant unusual transactions. • We did not note any errors or issues in our testing and have no audit findings to report.

Critical accounting estimates

Management is required to disclose information in the consolidated financial statements about the assumptions it makes about the future, and other major sources of estimation uncertainty at the end of the reporting period, that have a significant risk of resulting in a material adjustment to carrying amounts of assets and liabilities within the next financial year.

Generally, these are considered to be “critical accounting estimates.”

We have summarized our assessment of the subjective areas.

Critical accounting estimates

Asset / liability	Balance (\$'000s)	KPMG comment
Contaminated sites liability	\$nil	The County obtained information from external consultants who specialize in contaminated sites when determining the amount of the obligation. The ongoing assessment and monitoring is performed by both external and internal resources. There have been no significant changes in how the obligations are estimated year over year.
Useful life of tangible capital assets		The County estimates the useful life of tangible capital assets and reviews the amortization policy on a regular basis. There have been no changes to the manner in which the estimate is determined.
Accrued Liabilities	\$538	The County estimates accrued liabilities based on expenses and payables incurred throughout the year. There is no change in the way the County estimates accrued liabilities from the prior year.
Allowance for doubtful accounts receivable	\$188	The County estimates allowance for doubtful accounts based on historical collections and examination of aged balances due over 90 days. There have been no changes in the manner in which this estimate is determined.
Fair value of contributed assets	\$32,711	The County typically relies on the value of the contributed asset as outlined on the Construction Completion Certificate which is provided and signed by the developer. Donated land is determined by an ascribed value as indicated on a signed land title certificate. The value of donated land under roads is calculated through digital mapping where the land area is traced by the County and the area is calculated. The dollar value per acre is based on third party land appraisals. All other components of contributed assets are assessed at fair value using the best available information.

We are satisfied that management's process for identifying critical accounting estimates is appropriate.

Adjustments and differences

Adjustments and differences identified during the audit have been categorized as “Corrected adjustments” or “Uncorrected differences”. These include disclosure adjustments and differences.

Professional standards require that we request of management and Council that all identified differences be corrected. We have already made this request of management.

Corrected adjustments

The management representation letter in Appendix 3 includes all adjustments identified as a result of the audit, communicated to management and subsequently corrected in the financial statements.

Uncorrected differences

The management representation letter in Appendix 3 includes the Summary of Uncorrected Audit Misstatements, which discloses the impact of all uncorrected differences considered to be other than clearly trivial.

The uncorrected difference relates to a matter identified relating to the prior year that was corrected by management in the current year. The uncorrected difference is not material to the financial statements.

No amounts remain uncorrected at December 31, 2016.

Control and other observations

In accordance with professional standards, we are required to communicate to Council any control deficiencies that we identified during the audit and have determined to be significant deficiencies in ICFR.

During the course of our audit, we identified a number of observations that we believe may be of interest to Council.

These observations are based on, among other things, our understanding of the affairs and processes of the County as well as our understanding of many other municipalities and entities within the public sector.

Significant deficiencies

No significant deficiencies in internal control were identified during our audit in the current year.

Other observations

We did not identify any new matters in the current year to bring to your attention. The matters described below were raised in prior years and have been fully addressed by management. There are certain other matters that are still being addressed by management and we are satisfied that management is taking appropriate steps to address. Once these matters are addressed, we will report on their final completion to you.

Item	Observation
Development of annual process related to contaminated sites and other environmental liabilities	<p>In the prior year, we recommended that the County establish an annual process such that compliance with <i>PS3260, Liability for Contaminated Sites</i>, and other accounting standards regarding environmental liabilities is ongoing and part of the routine practice.</p> <p>In the current year, although no formal policies have been implemented, we noted that management identified roles and responsibilities, held inter-departmental meetings throughout the year, and completed a year-end update with respect to work performed.</p> <p>We are satisfied that this matter has been addressed by management.</p>
Operating segments	<p>In the prior year, we recommended that the County review the segmented information presented in the financial statements to ensure that the segments presented are consistent with the segments the County uses to manage its operations.</p> <p>In the current year, we noted the County revised the segmented information disclosure in its financial statements to present information that aligns with the segments the County uses to manage its operations.</p> <p>We are satisfied that this matter has been addressed by management.</p>

Appendices

Appendix 1: Required Communications

Appendix 2: Draft Independent Auditors' Report

Appendix 3: Management Representation Letter

Appendix 4: Audit Quality and Risk Management

Appendix 5: Background and Professional Standards

Appendix 1: Required Communications

In accordance with professional standards, there are a number of communications that are required during the course of and upon completion of our audit. These include:

- **Auditors' report** – the conclusion of our audit is set out in our draft auditors' report as attached.
- **Management representation letter** – In accordance with professional standards, copies of the management representation letter are provided to Council. The management representation letter is attached.

Appendix 2: Draft Independent Auditors' Report



KPMG LLP
Chartered Professional Accountants
Enbridge Centre
2200, 10175 – 101 Street
Edmonton, AB T5J 0H3
Canada

Telephone (780) 429-7300
Fax (780) 429-7379
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of Council of Strathcona County

We have audited the accompanying consolidated financial statements of Strathcona County, which comprise the consolidated statement of financial position as at December 31, 2016, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of Strathcona County as at December 31, 2016, and its consolidated results of operations, its consolidated change in its net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

DRAFT

Chartered Professional Accountants

April 25, 2017
Edmonton, Canada

Appendix 3: Management Representation Letter

April 25, 2017

KPMG LLP
Enbridge Centre
2200, 10175 – 101 Street
Edmonton, AB T5J 0H3

Re: Strathcona County Audit

We are writing at your request to confirm our understanding that your audit was for the purpose of expressing an opinion on the consolidated financial statements (hereinafter referred to as "financial statements") of Strathcona County ("the Entity") as at and for the period ended December 31, 2016.

GENERAL:

We confirm that the representations we make in this letter are in accordance with the definitions as set out in Attachment I to this letter.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Responsibilities:

- 1) We have fulfilled our responsibilities, as set out in the terms of the engagement letter dated September 28, 2016, for:
 - a) the preparation and fair presentation of the financial statements and believe that these financial statements have been prepared and present fairly in accordance with the relevant financial reporting framework.
 - b) providing you with all relevant information, such as all financial records and related data and complete minutes of meetings, or summaries of actions of recent meetings for which minutes have not yet been prepared, Council and committees of the Council that may affect the financial statements, and access to such relevant information.
 - c) such internal control as management determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. Management also acknowledges and understands that they are responsible for the design, implementation and maintenance of internal control to prevent and detect fraud.
 - d) ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements.

2001 Sherwood Drive
Sherwood Park, Alberta T8A 3W7

INTERNAL CONTROL OVER FINANCIAL REPORTING:

- 2) We have communicated to you all deficiencies in the design and implementation or maintenance of internal control over financial reporting of which management is aware.

FRAUD & NON-COMPLIANCE WITH LAWS AND REGULATIONS:

- 3) We have disclosed to you:
- a) the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
 - b) all information in relation to fraud or suspected fraud that we are aware of and that affects the Entity and involves: management, employees who have significant roles in internal control, or others, where the fraud could have a material effect on the financial statements.
 - c) all information in relation to allegations of fraud, or suspected fraud, affecting the Entity's financial statements, communicated by employees, former employees, regulators, or others.
 - d) all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements, whose effects should be considered when preparing financial statements.
 - e) all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.

SUBSEQUENT EVENTS:

- 4) All events subsequent to the date of the financial statements and for which the relevant financial reporting framework requires adjustment or disclosure in the financial statements have been adjusted or disclosed.

RELATED PARTIES:

- 5) We have disclosed to you the identity of the Entity's related parties.
- 6) We have disclosed to you all the related party relationships and transactions / balances of which we are aware.
- 7) All related party relationships and transactions / balances have been appropriately accounted for and disclosed in accordance with the relevant financial reporting framework.

ESTIMATES:

- 8) Measurement methods and significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

NON-SEC REGISTRANTS OR NON-REPORTING ISSUERS:

- 7) We confirm that the Entity is not a Canadian reporting issuer (as defined under any applicable Canadian securities act) and is not a United States Securities and Exchange Commission ("SEC") Issuer (as defined by the Sarbanes-Oxley Act of 2002). We also confirm that the financial statements of the Entity will not be included in the consolidated financial statements of a Canadian reporting issuer audited by KPMG or an SEC Issuer audited by any member of the KPMG organization.

GOING CONCERN:

- 8) We have provided you with all relevant information relevant to the use of the going concern assumption in the financial statements.

MISSTATEMENTS:

- 9) The effects of the uncorrected misstatements described in [Attachment II](#) are immaterial, both individually and in the aggregate, to the financial statements as a whole.
- 10) We approve the corrected misstatements identified by you during the audit described in Attachment II.

Sincerely,

STRATHCONA COUNTY

Gregory J. Yeomans, CPA, CGA, MBA, Chief Financial Officer

Laura Probst, CPA, CGA, Director, Financial Services

Attachment I – Definitions

MATERIALITY

Certain representations in this letter are described as being limited to matters that are material. Misstatements, including omissions, are considered to be material if they, individually or in the aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements. Judgments about materiality are made in light of surrounding circumstances, and are affected by the size or nature of a misstatement, or a combination of both.

FRAUD & ERROR

Fraudulent financial reporting involves intentional misstatements including omissions of amounts or disclosures in financial statements to deceive financial statement users.

Misappropriation of assets involves the theft of an entity's assets. It is often accompanied by false or misleading records or documents in order to conceal the fact that the assets are missing or have been pledged without proper authorization.

An error is an unintentional misstatement in financial statements, including the omission of an amount or a disclosure.

RELATED PARTIES

In accordance with Canadian accounting standards for the public sector *related party* is defined as:

- Related parties exist when one party has the ability to exercise control or shared control over the other. Two or more parties are related when they are subject to common control or shared control. Related parties also include key management personnel and close family members.

In accordance with Canadian accounting standards for the public sector a *related party transaction* is defined as:

- A related party transaction is a transfer of economic resources or obligations between related parties, or the provision of services by one party to a related party. These transfers are related party transactions whether or not there is an exchange of considerations or transactions have been given accounting recognition. The parties to the transaction are related prior to the transaction. When the relationship arises as a result of the transaction, the transaction is not one between related parties.

Attachment II – Summary of Audit Misstatements Schedule

Strathcona County
Attachment II - Summary of Uncorrected Audit Misstatements
December 31, 2016
 In 000's

					Statement of Operations Effect - Debit (Credit)	Statement of Financial Position Effect - Debit (Credit)			
ID	Description of misstatement	Accounts	Debit	(Credit)	Statement of Operations - Debit (Credit)	Accumulated Surplus	Financial Assets	Non-Financial Assets	Liabilities
SAM2	In the current year, an adjustment was made by management to correct a project that was funded in 2015 by debentures but should have been funded by developer levies. As this error relates to 2015, the adjustment through 2016 results in an understatement of capital revenues in 2015 and an overstatement of other capital revenues in 2016.	Other Capital Revenues	3,469	-	3,469	3,469	-	-	-
		Accumulated Surplus	-	(3,469)	-	(3,469)	-	-	-
Aggregate effect of uncorrected audit misstatements (after tax):					3,469	-	-	-	-
Financial statement amounts (per final financial statements) (after tax):					(85,043)	(1,909,672)	353,578	1,845,110	(289,016)
Uncorrected audit misstatements as a percentage of financial statement amounts (after tax):					-4%	0%	0%	0%	0%

Strathcona County
Revised Attachment II - Summary of Uncorrected Audit Misstatements
December 31, 2015
In 000's

					Statement of Operations Effect - Debit (Credit)	Statement of Financial Position Effect - Debit (Credit)			
ID	Description of misstatement	Accounts	Debit	(Credit)	Statement of Operations - Debit (Credit)	Accumulated Surplus	Financial Assets	Non-Financial Assets	Liabilities
PY - SAM2	In the current year, an adjustment was made by management to correct a project that was funded in 2015 by debentures but should have been funded by developer levies. As this error relates to 2015,the adjustment through 2016 results in an understatement of capital revenues in 2015 and an overstatement of other capital revenues in 2016.	Deferred Revenue	3,469	-	-	-	-	-	3,469
		Other Capital Revenues	-	(3,469)	(3,469)	(3,469)	-	-	-
Aggregate effect of uncorrected audit misstatements (after tax):					(3,469)	(3,469)	-	-	3,469
Financial statement amounts (per final financial statements) (after tax):					(127,528)	(1,824,629)	337,482	1,771,304	(284,157)
Uncorrected audit misstatements as a percentage of financial statement amounts (after tax):					3%	0%	0%	0%	-1%



Strathcona County

Attachment II: Summary of Corrected Audit Misstatements

December 31, 2016

In 000's

					Statement of Operations Effect - Debit (Credit)	Statement of Financial Position Effect - Debit (Credit)			
ID	Description of misstatement	Accounts	Debit	(Credit)	Statement of Operations - Debit (Credit)	Accumulated Surplus	Financial Assets	Non-Financial Assets	Liabilities
Corrected misstatements - Final									
SAM1	To adjust the accrual of the 2016 Federal Gas Tax Fund allocation	Accounts Receivable	1,351	-	-	-	1,351	-	-
		Deferred Revenue	-	(1,351)	-	-	-	-	(1,351)
Total effect of corrected audit misstatements - Final					-	-	1,351	-	(1,351)

Appendix 4: Audit Quality and Risk Management

KPMG maintains a system of quality control designed to reflect our drive and determination to deliver independent, unbiased advice and opinions, and also meet the requirements of Canadian professional standards.

Quality control is fundamental to our business and is the responsibility of every partner and employee. The following diagram summarises the six key elements of our quality control systems.

Visit our [Audit Quality Resources page](#) for more information including access to our audit quality report, [Audit quality: Our hands-on process](#).

- Other controls include:
 - Before the firm issues its audit report, the Engagement Quality Control Reviewer reviews the appropriateness of key elements of publicly listed client audits.
 - Technical department and specialist resources provide real-time support to audit teams in the field.
- We conduct regular reviews of engagements and partners. Review teams are independent and the work of every audit partner is reviewed at least once every three years.
- We have policies and guidance to ensure that work performed by engagement personnel meets applicable professional standards, regulatory requirements and the firm's standards of quality.
- All KPMG partners and staff are required to act with integrity and objectivity and comply with applicable laws, regulations and professional standards at all times.



- We do not offer services that would impair our independence.
- The processes we employ to help retain and develop people include:
 - Assignment based on skills and experience;
 - Rotation of partners;
 - Performance evaluation;
 - Development and training; and
 - Appropriate supervision and coaching.
- We have policies and procedures for deciding whether to accept or continue a client relationship or to perform a specific engagement for that client.
- Existing audit relationships are reviewed annually and evaluated to identify instances where we should discontinue our professional association with the client.

Appendix 5: Background and Professional Standards

Internal control over financial reporting

As your auditors, we are required to obtain an understanding of internal control over financial reporting (ICFR) relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on internal control. Accordingly, we do not express an opinion on the effectiveness of internal control.

Our understanding of ICFR was for the limited purpose described above and was not designed to identify all control deficiencies that might be significant deficiencies and therefore, there can be no assurance that all significant deficiencies and other control deficiencies have been identified. Our awareness of control deficiencies varies with each audit and is influenced by the nature, timing, and extent of audit procedures performed, as well as other factors.

The control deficiencies communicated to you are limited to those control deficiencies that we identified during the audit.

Documents containing or referring to the audited financial statements

We are required by our professional standards to read only documents containing or referring to audited financial statements and our related auditors' report that are available through to the date of our auditors' report. The objective of reading these documents through to the date of our auditors' report is to identify material inconsistencies, if any, between the audited financial statements and the other information. We also have certain responsibilities, if on reading the other information for the purpose of identifying material inconsistencies, we become aware of an apparent material misstatement of fact.

We are also required by our professional standards when the financial statements are translated into another language to consider whether each version, available through to the date of our auditors' report, contains the same information and carries the same meaning.

kpmg.ca/audit



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KPMG member firms around the world have 174,000 professionals, in 155 countries.

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Strathcona County 2016 Audited Financial Statements**Report Purpose**

To present the audited Strathcona County Consolidated Financial Statements for the year ended December 31, 2016 for Council approval.

Recommendation

THAT the audited Strathcona County Consolidated Financial Statements for the year ended December 31, 2016, as set out in Enclosure 1 to the April 25, 2017, Financial Services Department report, be approved.

Council History

July 5, 2016	Council appointed KPMG LLP as the external auditor of Strathcona County for the year ending December 31, 2016.
April 11, 2017	Priorities Committee was provided the Strathcona County 2016 Annual Management Report for information purposes.

Strategic Plan Priority Areas

Economy: n/a

Governance: Presentation of the audited Consolidated Financial Statements of Strathcona County supports public involvement and communication with the community on issues affecting the County's future. This also provides for good governance by supporting strong fiscal management of programs and organizational capacity.

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: FIN-001-010: Financial Reporting

Legislative/Legal: *The Municipal Government Act (MGA), RSA 2000, c.M-26, section 281* outlines the requirement for the auditor of the municipality to report to Council on the audited financial statements. Section 276 of the MGA specifies that annual financial statements are to be prepared in accordance with generally accepted accounting principles for municipal governments as recommended by the Chartered Professional Accounts (CPA) of Canada and are made available to the public in a manner Council considers appropriate by May 1 of the following year.

Interdepartmental: All County departments

Summary

During the year, Administration presents quarterly reports to the Priorities Committee which includes unaudited quarterly Consolidated Financial Statements. At the end of each year, Administration presents the audited Consolidated Financial Statements with accompanying notes for Council's approval. Once Council has approved the statements, the auditors will issue their audit opinion.

Communication Plan

Newspaper Advertisement

Strathcona County website, Financial Services page (enclosure 1 only)

Other – In accordance with the provisions of the MGA, the 2016 audited Consolidated Financial Statements will be forwarded to the Minister of Municipal Affairs by May 1, 2017 and the financial statements will be made available to the public.

Enclosure

- 1 Audited Consolidated Financial Statements for the Year Ended December 31, 2016
(Document: 10092750)

STRATHCONA COUNTY
CONSOLIDATED
FINANCIAL STATEMENTS
Year ended December 31, 2016

STRATHCONA COUNTY
Consolidated Financial Statements
Year ended December 31, 2016

Index

Management Report..... 1

Independent Auditors’ Report..... 2

Consolidated Statement of Financial Position 3

Consolidated Statement of Operations and Accumulated Surplus 4

Consolidated Statement of Change in Net Financial Assets (Net Debt)..... 5

Consolidated Statement of Cash Flows 6

Notes to Consolidated Financial Statements..... 7-24

MANAGEMENT REPORT

The accompanying consolidated financial statements are the responsibility of the management of Strathcona County.

These consolidated financial statements have been prepared by management. Financial statements are not precise in nature as they include certain amounts based on estimates and judgements. Management has determined such amounts within reasonable limits of materiality in order to provide that the financial statements are presented fairly in all material respects.

The County maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable, accurate, and that the County's assets are properly accounted for and adequately safeguarded.

The elected Council of Strathcona County is ultimately responsible to oversee management's fulfillment of the financial reporting obligations, and for reviewing and approving the financial statements. Council generally meets twice a year with management and the external auditors to discuss internal controls, auditing matters, financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. Council approves the engagement or reappointment of the external auditors. In addition to the above, quarterly financial reports are presented to Council.

The consolidated financial statements have been audited by KPMG LLP, the external auditors, in accordance with Canadian Generally Accepted Auditing Standards on behalf of Council, residents and ratepayers of the County. KPMG LLP has full and free access to Council.

Gregory J. Yeomans, CPA, CGA, MBA
Associate Commissioner, Chief Financial Officer

April 25, 2017



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Chartered Professional Accountants
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Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of Council of Strathcona County

We have audited the accompanying consolidated financial statements of Strathcona County, which comprise the consolidated statement of financial position as at December 31, 2016, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of Strathcona County as at December 31, 2016, and its consolidated results of operations, its consolidated change in its net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

DRAFT

Chartered Professional Accountants

April 25, 2017
Edmonton, Canada

STRATHCONA COUNTY
Consolidated Statement of Financial Position
As at December 31, 2016 (in thousands of dollars)

	2016	2015
FINANCIAL ASSETS		
Cash and Cash Equivalents	\$ 5,718	\$ 4,214
Accounts Receivable		
Property Taxes	4,050	4,827
Government Transfers	9,510	9,853
Trade and Other	16,114	13,630
Development Levies and Charges	1,617	2,816
Land Held for Resale	-	2,632
Investments (Note 2)	306,498	291,293
Investment Interest Receivable	10,071	8,217
	353,578	337,482
LIABILITIES		
Accounts Payable and Accrued Liabilities (Note 3)	41,047	44,777
Deposit Liabilities (Note 4)	16,082	18,639
Deferred Revenue (Note 5)	65,747	64,088
Capital Leases	-	108
Long-Term Debt (Note 6)	166,140	156,545
	289,016	284,157
NET FINANCIAL ASSETS	64,562	53,325
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 9)	1,841,834	1,767,591
Inventories of Materials and Supplies	947	975
Prepaid Expenses	2,329	2,738
	1,845,110	1,771,304
ACCUMULATED SURPLUS (Note 11)	\$ 1,909,672	\$ 1,824,629
Operating and Acquisition Lines of Credit (Note 12)		
Commitments and Contingencies (Note 13)		

See accompanying Notes to Consolidated Financial Statements.

STRATHCONA COUNTY
Consolidated Statement of Operations and Accumulated Surplus
Year ended December 31, 2016 (in thousands of dollars)

	2016 Budget (Note 14)	2016	2015
OPERATING REVENUE			
Property Taxes (Note 15)	\$ 219,958	\$ 221,963	\$ 211,377
Utility User Rates	54,084	52,553	52,353
User Fees and Charges	40,270	39,055	41,870
Government Transfers – Operating (Note 16)	5,202	7,225	7,412
Investment Income	6,093	7,168	7,845
Penalties and Fines	5,830	6,372	6,901
Other	7,904	17,678	9,407
TOTAL OPERATING REVENUE	339,341	352,014	337,165
EXPENSES			
Infrastructure and Planning Services			
Capital Planning and Construction	4,456	4,028	3,195
Economic Development and Tourism	1,429	1,458	1,338
Planning and Development Services	11,182	9,036	9,509
Transportation and Agriculture Services	31,422	25,683	26,663
Utilities	56,995	54,520	53,823
	105,484	94,725	94,528
Community Services			
Emergency Services	33,967	33,486	32,388
Family and Community Services	7,376	8,364	7,412
Strathcona Transit	19,310	17,914	17,811
RCMP and Enforcement Services	23,315	25,340	21,137
Recreation, Parks and Culture	42,708	41,920	39,407
	126,676	127,024	118,155
Corporate Services	36,931	31,865	29,282
Chief Financial Officer	6,642	6,080	5,503
Senior Administration	6,576	6,175	6,260
Elected Officials	1,303	1,170	1,125
Fiscal Services	50,339	53,961	50,394
Strathcona County Library	10,074	9,942	9,702
Pioneer Housing Foundation	974	974	986
	112,839	110,167	103,252
TOTAL EXPENSES	344,999	331,916	315,935
SURPLUS (DEFICIT) BEFORE CAPITAL REVENUE	(5,658)	20,098	21,230
CAPITAL REVENUE			
Contributed Tangible Capital Assets (Note 9)	-	32,711	60,325
Government Transfers - Capital (Note 16)	41,381	20,740	43,941
Other Capital Revenues (Note 17)	58,638	11,494	2,032
TOTAL CAPITAL REVENUE	100,019	64,945	106,298
ANNUAL SURPLUS	94,361	85,043	127,528
ACCUMULATED SURPLUS, BEGINNING OF YEAR	1,824,629	1,824,629	1,697,101
ACCUMULATED SURPLUS, END OF YEAR (Note 11)	\$ 1,918,990	\$ 1,909,672	\$ 1,824,629

See accompanying Notes to Consolidated Financial Statements.

STRATHCONA COUNTY
Consolidated Statement of Change in Net Financial Assets (Net Debt)
Year ended December 31, 2016 (in thousands of dollars)

	2016 Budget (Note 14)	2016	2015
ANNUAL SURPLUS	\$ 94,361	\$ 85,043	\$ 127,528
Acquisition of Tangible Capital Assets	(240,205)	(96,906)	(88,863)
Contributed Tangible Capital Assets	-	(32,711)	(60,325)
Amortization of Tangible Capital Assets	53,287	54,469	51,153
Loss on Disposal of Tangible Capital Assets	-	661	307
Proceeds from Disposal of Tangible Capital Assets	-	244	417
	<u>(92,557)</u>	<u>10,800</u>	<u>30,217</u>
Acquisition of Inventories of Materials and Supplies	-	(1,359)	(1,908)
Acquisition of Prepaid Expenses	-	(3,439)	(3,608)
Use of Inventories of Materials and Supplies	-	1,387	1,783
Use of Prepaid Expenses	-	3,848	3,198
	<u>-</u>	<u>437</u>	<u>(535)</u>
INCREASE (DECREASE) IN NET FINANCIAL ASSETS (NET DEBT)	(92,557)	11,237	29,682
NET FINANCIAL ASSETS, BEGINNING OF YEAR	<u>53,325</u>	<u>53,325</u>	<u>23,643</u>
NET FINANCIAL ASSETS (NET DEBT), END OF YEAR ANNUAL SURPLUS	<u>\$ (39,232)</u>	<u>\$ 64,562</u>	<u>\$ 53,325</u>

See accompanying Notes to Consolidated Financial Statements.

STRATHCONA COUNTY
Consolidated Statement of Cash Flows
Year ended December 31, 2016 (in thousands of dollars)

	2016	2015
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Annual Surplus	\$ 85,043	\$ 127,528
Items Not Involving Cash:		
Contributed Tangible Capital Assets	(32,711)	(60,325)
Amortization of Tangible Capital Assets	54,469	51,153
Amortization of Premium (Discount) on Investments	65	51
Loss on Disposal of Tangible Capital Assets	661	307
Gain on Disposal of Investments	(732)	(1,835)
Changes to Non-Cash Assets and Liabilities:		
Property Taxes Receivable	777	(1,528)
Government Transfers Receivable	343	(7,444)
Trade and Other Receivables	(2,484)	1,871
Development Levies and Charges Receivable	1,199	3,974
Land Held for Resale	2,632	(7)
Accounts Payable and Accrued Liabilities	(3,730)	7,583
Deposit Liabilities	(2,557)	2,063
Deferred Revenue	1,659	(14,970)
Inventories of Materials and Supplies	28	(125)
Prepaid Expenses	409	(410)
Cash Provided by Operating Activities	105,071	107,886
CAPITAL		
Proceeds from Disposal of Tangible Capital Assets	244	417
Acquisition of Tangible Capital Assets	(96,906)	(88,863)
Cash Applied to Capital Activities	(96,662)	(88,446)
INVESTING		
Purchase of Investments	(274,454)	(332,130)
Proceeds from Sale/Maturity of Investments	259,916	329,609
Change to Investment Interest Receivable	(1,854)	(1,924)
Cash Applied to Investing Activities	(16,392)	(4,445)
FINANCING		
Long-Term Debt Issued	19,347	4,600
Capital Leases Repaid	(108)	(138)
Long-Term Debt Repaid	(9,752)	(11,779)
Cash Provided by (Applied to) Financing Activities	9,487	(7,317)
INCREASE IN CASH AND CASH EQUIVALENTS	1,504	7,678
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	4,214	(3,464)
CASH AND CASH EQUIVALENTS, END OF YEAR	\$ 5,718	\$ 4,214
Cash Paid for Interest	\$ 6,570	\$ 7,015
Cash Received from Interest	\$ 5,729	\$ 5,451

See accompanying Notes to Consolidated Financial Statements.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

Strathcona County (the County) is a specialized municipality in the Province of Alberta and operates under the provisions of the Municipal Government Act (MGA), R.S.A. 2000, c. M-26, as amended.

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the County are prepared by management in accordance with Canadian Public Sector Accounting Standards. Significant accounting policies adopted by the County are as follows:

a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenses, and accumulated surplus of the reporting entity. The reporting entity is comprised of all organizations which are owned or controlled by the County, and are, therefore, accountable for the administration of their financial affairs and resources.

The reporting entity includes all divisions and departments that comprise County operations, the Strathcona County Library Board (Library) and the Pioneer Housing Foundation (PHF). Inter-organizational transactions and balances between these entities have been eliminated.

The County is associated with various other boards, commissions and other organizations that are not part of the government reporting entity, including the Heartland Housing Foundation, the Alberta Capital Region Wastewater Commission, the Capital Region Northeast Water Services Commission, and the John S. Batiuk Regional Water Commission.

Property taxes levied also include requisitions for education and seniors housing; organizations that are not part of the government reporting entity. The consolidated financial statements exclude any trusts under administration for the benefit of external parties.

b) Basis of Accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

c) Property Taxes

Property tax revenue is based on approved annual budget and requisition requirements. Property tax rates, per class, are determined by the total revenue requirements divided by the total taxable assessment, which are comprised of market value and regulated value assessments. Taxation revenues are recorded at the time the tax rates are authorized by Council and the tax notices are issued.

d) Government Transfers

Government transfers are recognized in the consolidated financial statements as revenues in the period the events giving rise to the transfer have occurred; provided that the transfer is authorized, eligibility criteria have been met, and reasonable estimates of the amount can be made. Stipulations are terms imposed by a transferring government regarding the use of transferred resources or the actions that must be performed in order to keep a transfer. Any unfulfilled stipulations related to a government transfer would preclude recognition of revenue until such time that all stipulations have been met.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

e) Local Improvements

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectible from property owners for work performed by the County.

Local improvement levies represent funds from external parties that are restricted by legislation, and are accounted for as deferred revenue until the special assessments are authorized by Council, issued to the property owners, and the funds are used for the purpose specified.

f) Requisition Overlevies and Underlevies

Overlevies and underlevies arise from the difference between the actual levy made to provide for each requisition, and the amount requisitioned.

If the actual levy exceeds the requisition, the overlevy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition, the underlevy is accrued as a receivable and property tax revenue is increased.

Requisition tax rates in the subsequent year are adjusted for any overlevies or underlevies of the prior year.

g) Deferred Revenue

Deferred revenue consists of conditional government transfers, unearned revenue, and development levies. Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Development levies are collected pursuant to agreements between the County and developers. Accumulated development levies are credited with interest based on the County's average rate of return on investments.

h) Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand and temporary investments that are highly liquid and mature within 90 days of purchase. Cash and cash equivalents are recorded at cost less any amount for permanent impairment.

i) Land Held for Resale

Land held for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for land acquisition and improvements to prepare the land for sale or servicing.

j) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value, other than a temporary decline, the respective investment is written down to recognize the loss.

Investment income is reported as revenue in the period earned. When required by agreement or legislation, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

k) Employee Benefit Obligations

The cost of employment benefits, pension benefits, compensated absences and termination benefits are recorded as an expense at the time the event giving rise to the obligation occurs.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

l) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

m) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations.

i. Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The tangible capital asset cost, less residual value, excluding land, is amortized on a straight-line basis over the estimated useful life, as follows:

<u>Asset</u>	<u>Useful Life - Years</u>
Land Improvements	10 - 25
Buildings	10 - 50
Engineered Structures	
Roadway System	10 - 80
Water Distribution System	35 - 90
Wastewater Treatment System	25 - 75
Storm Sewer System	15 - 75
Other Engineered Structures	5 - 40
Machinery and Equipment	4 - 40
Books and Periodicals	10
Vehicles	4 - 20

In the year the asset is available for productive use and in the year of disposal, only one-half of the annual amortization is charged. Assets under construction are not amortized until the asset is available for productive use.

ii. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value on the date of receipt and are also recorded as Contributed Tangible Capital Asset revenues in the Consolidated Statement of Operations and Accumulated Surplus.

iii. Leased Tangible Capital Assets

Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

iv. Inventories of Materials and Supplies

Inventories of materials and supplies include roadway maintenance materials, vehicle equipment and facility parts, and print shop materials. Inventories of materials and supplies are valued at the lower of average cost or replacement cost.

v. Works of Art and Historical Treasures

The County manages and controls various works of art and non-operational historical cultural assets, including artifacts, paintings, and sculptures located at County sites and areas of public display. These assets are not recorded as tangible capital assets.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

n) Reserves for Future Expenditures

Certain amounts, as approved by Council, are designated within accumulated surplus as reserves for future operating and capital expenditures.

o) Equity in Tangible Capital Assets

Equity in tangible capital assets is included within accumulated surplus. It represents the investment in tangible capital assets, after deducting the portion financed by long-term debt and capital leases, and adding back long-term debt financing applicable to local improvement levy projects.

p) Use of Estimates

The preparation of the consolidated financial statements of the County requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenue and expenses during the period. Actual results may differ from those estimates.

Estimates have been used to determine provisions for accrued liabilities, useful lives of tangible capital assets, historic costs of certain tangible capital assets, fair values of contributed tangible capital assets, and provisions made for allowances for doubtful receivable accounts.

q) Future Accounting Standard Pronouncements

The following summarizes upcoming changes to Canadian Public Sector Accounting Standards issued by the Public Sector Accounting Standards Board. In 2017, the County will continue to assess the impact and prepare for the adoption of these standards. While the timing of standard adoption can vary, certain standards must be adopted concurrently. The requirements in Financial Statement Presentation (PS1201), Financial Instruments (PS3450), Foreign Currency Translations (PS2601) and Portfolio Investments (PS3041) must be implemented at the same time.

Public Sector Accounting Standard	Name	Effective date (fiscal years beginning on or after...)
PS2200	Related Party Transactions	April 1, 2017
PS3420	Inter-Entity Transactions	April 1, 2017
PS3210	Assets	April 1, 2017
PS3320	Contingent Assets	April 1, 2017
PS3380	Contractual Rights	April 1, 2017
PS3430	Restructuring Transactions	April 1, 2018
PS1201	Financial Statement Presentation	April 1, 2019
PS3450	Financial Instruments	April 1, 2019
PS2601	Foreign Currency Translation	April 1, 2019
PS3041	Portfolio Investments	April 1, 2019

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

2. INVESTMENTS

	2016		2015	
	Carrying Amount	Market Value	Carrying Amount	Market Value
Term Deposits and Notes	\$ 175,626	\$ 175,755	\$ 171,311	\$ 171,345
Government Guaranteed Bonds	102,474	101,743	87,765	92,022
Corporate Bonds	28,398	28,510	32,217	34,483
	<u>\$ 306,498</u>	<u>\$ 306,008</u>	<u>\$ 291,293</u>	<u>\$ 297,850</u>

Term deposits and notes, government guaranteed bonds and corporate bonds have effective interest rates of 1.58 to 3.66 per cent (2015 – 1.46 to 3.65 per cent) with maturity dates from January 2017 to August 2031 (2015 – January 2016 to February 2026).

The market value of the bonds is based on quoted market values. The market value of the bonds fluctuates based on changes in market interest rates. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss. Market values are based on market conditions at a certain point in time and as such, may not be reflective of future fair values.

3. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2016	2015
Trade	\$ 26,556	\$ 28,804
Employee Benefit Obligations	9,374	9,077
Payroll and Remittances	3,817	5,573
Interest	1,300	1,323
	<u>\$ 41,047</u>	<u>\$ 44,777</u>

4. DEPOSIT LIABILITIES

	2016	2015
Security Deposits	\$ 13,320	\$ 15,997
Overlevies	642	681
Other Deposits	2,120	1,961
	<u>\$ 16,082</u>	<u>\$ 18,639</u>

5. DEFERRED REVENUE

Deferred revenue comprises the amounts noted below, the use of which, together with any earnings thereon, is externally restricted. Certain deferred revenues relate to government transfers as further described in Note 16.

	Balance at December 31, 2015	Externally Restricted Contributions	Interest Earned	Contributions Recognized as Revenue	Balance at December 31, 2016
Deferred Capital Grants	\$ 23,791	\$ 26,321	\$ 433	\$ (20,740)	\$ 29,805
Deferred Operating Grants	1,056	7,105	12	(7,225)	948
Development Levies	21,946	1,477	349	(7,232)	16,540
Other	17,295	18,897	47	(17,785)	18,454
	<u>\$ 64,088</u>	<u>\$ 53,800</u>	<u>\$ 841</u>	<u>\$ (52,982)</u>	<u>\$ 65,747</u>

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

6. LONG-TERM DEBT

	2016	2015
Tax-supported Debentures – Municipal	\$ 52,809	\$ 41,037
Tax-supported Debentures – Library	20,806	21,522
	73,615	62,559
Non Tax-supported Debentures – Municipal – Local Improvements	\$ 78	\$ 82
Non Tax-supported Debentures – Utilities – Local Improvements	536	573
Non Tax-supported Debentures – Municipal	13,989	15,899
Non Tax-supported Debentures – Utilities	60,152	62,570
Non Tax-supported Debentures – PHF	17,770	14,862
	92,525	93,986
	\$ 166,140	\$ 156,545

Debenture debt has been issued on the credit and security of the County at large. Debenture debt is repayable to the Alberta Capital Finance Authority and bears interest at rates ranging from 2.13 to 9.13 per cent (2015 – 2.46 to 9.13) and matures in periods 2017 through 2041.

Long-term debt principal and interest payments are due as follows:

	Principal	Interest	Total
2017	\$ 10,519	\$ 6,567	\$ 17,086
2018	10,689	6,119	16,808
2019	10,101	5,667	15,768
2020	10,256	5,253	15,509
2021	10,326	4,834	15,160
Thereafter	114,249	31,556	145,805
	\$ 166,140	\$ 59,996	\$ 226,136

7. DEBT AND DEBT SERVICE LIMITS

Provincial legislation (Section 276(2) of the MGA) requires that debt and service on debt limits as defined by regulation for the County be disclosed as follows:

	2016	2015
Total debt limit	\$ 545,262	\$ 511,522
Total debt (including capital leases)	166,140	156,653
Percentage used	30.5%	30.6%
Service on debt limit	\$ 90,877	\$ 85,254
Service on debt (including capital leases)	17,086	16,312
Percentage used	18.8%	19.1%

The total debt limit is calculated at 1.5 times the revenue of the County (as defined in Alberta Regulation 255/2000), and the service on debt limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are a conservative guideline used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the consolidated financial statements must be interpreted as a whole.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

8. CONTAMINATED SITES LIABILITY

The County has implemented procedures and systems for the recognition and measurement of liabilities associated with contaminated sites to ensure consistent and accurate identification. The County did not identify any contaminated sites meeting the applicable criteria, and did not recognize any financial liabilities as at December 31, 2016.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

9. TANGIBLE CAPITAL ASSETS

Cost	Balance at January 1, 2016	Purchased Additions	Contributed Additions	Disposals	Balance at December 31, 2016
Land	\$ 473,870	\$ 522	\$ 16,731	\$ (11)	\$ 491,112
Land Improvements	98,507	5,726	2,568	(565)	106,236
Buildings	374,102	71,098	-	(37)	445,163
Engineered Structures	1,125,477	32,273	13,412	(12,071)	1,159,091
Machinery and Equipment	68,349	4,229	-	(804)	71,774
Books and Periodicals	5,592	630	-	(381)	5,841
Vehicles	69,404	8,331	-	(2,219)	75,516
Assets under Construction	67,687	(25,903)	-	-	41,784
	\$ 2,282,988	\$ 96,906	\$ 32,711	\$ (16,088)	\$ 2,396,517
Accumulated Amortization	Balance at January 1, 2016	Disposals		Amortization	Balance at December 31, 2016
Land Improvements	\$ 29,860	\$ (553)		\$ 4,695	\$ 34,002
Buildings	90,961	(37)		9,486	100,410
Engineered Structures	329,834	(11,622)		28,064	346,276
Machinery and Equipment	31,886	(793)		6,132	37,225
Books and Periodicals	2,526	(381)		572	2,717
Vehicles	30,330	(1,797)		5,520	34,053
Assets under Construction	-	-		-	-
	\$ 515,397	\$ (15,183)		\$ 54,469	\$ 554,683
Net Book Value					Balance at December 31, 2016
Land					\$ 491,112
Land Improvements					72,234
Buildings					344,753
Engineered Structures					812,815
Machinery and Equipment					34,549
Books and Periodicals					3,124
Vehicles					41,463
Assets under Construction					41,784
					\$ 1,841,834

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

9. TANGIBLE CAPITAL ASSETS (CONTINUED)

Cost	Balance at January 1, 2015	Purchased Additions	Contributed Additions	Disposals	Balance at December 31, 2015
Land	\$ 446,022	\$ 3,189	\$ 24,659	\$ -	\$ 473,870
Land Improvements	79,068	14,574	5,817	(952)	98,507
Buildings	369,042	5,212	-	(152)	374,102
Engineered Structures	1,074,869	32,841	29,846	(12,079)	1,125,477
Machinery and Equipment	64,124	8,513	-	(4,288)	68,349
Books and Periodicals	5,267	615	3	(293)	5,592
Vehicles	69,538	2,026	-	(2,160)	69,404
Assets under Construction	45,794	21,893	-	-	67,687
	\$ 2,153,724	\$ 88,863	\$ 60,325	\$ (19,924)	\$ 2,282,988
Accumulated Amortization	Balance at January 1, 2015	Disposals		Amortization	Balance at December 31, 2015
Land	\$ -	\$ -		\$ -	\$ -
Land Improvements	26,318	(890)		4,432	29,860
Buildings	82,039	(63)		8,985	90,961
Engineered Structures	315,355	(11,752)		26,231	329,834
Machinery and Equipment	30,180	(4,081)		5,787	31,886
Books and Periodicals	2,276	(293)		543	2,526
Vehicles	27,276	(2,121)		5,175	30,330
Assets under Construction	-	-		-	-
	\$ 483,444	\$ (19,200)		\$ 51,153	\$ 515,397
Net Book Value					Balance at December 31, 2015
Land					\$ 473,870
Land Improvements					68,647
Buildings					283,141
Engineered Structures					795,643
Machinery and Equipment					36,463
Books and Periodicals					3,066
Vehicles					39,074
Assets under Construction					67,687
					\$ 1,767,591

a) Assets under Construction

Assets under construction having a value of \$41,784 (2015 – \$67,687) have not been amortized.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

9. TANGIBLE CAPITAL ASSETS (CONTINUED)

b) Contributed Tangible Capital Assets

Contributed tangible capital assets are recognized at fair value at the date of contribution. A total of \$32,711 in land, land improvements and engineered structures was contributed to the County in 2016 (2015 – \$60,325).

c) Write-down of Tangible Capital Assets

The County did not write down any tangible capital assets in 2016 or 2015.

10. EQUITY IN TANGIBLE CAPITAL ASSETS

	2016	2015
Tangible Capital Assets – Cost (Note 9)	\$ 2,396,517	\$ 2,282,988
Accumulated Amortization (Note 9)	(554,683)	(515,397)
Capital Leases	-	(108)
Long-Term Debt (Note 6)	(166,140)	(156,545)
Local Improvements Levies Applicable to Debt (Note 6)	614	655
	\$ 1,676,308	\$ 1,611,593

11. ACCUMULATED SURPLUS

Accumulated surplus comprises unrestricted surplus (deficit), equity in tangible capital assets and reserves as follows:

	2016	2015
Surplus:		
Unrestricted Surplus (Deficit)	\$ 1,065	\$ (10,330)
Equity in Tangible Capital Assets	1,676,308	1,611,593
	1,677,373	1,601,263
Reserves:		
Stabilization and Contingency	13,867	10,638
Projects	61,195	69,449
Infrastructure Lifecycle, Maintenance and Replacement	113,208	106,198
Special Purpose	39,631	32,992
Library	4,398	4,089
	232,299	223,366
	\$ 1,909,672	\$ 1,824,629

The reserves groupings have been reported in accordance with the Council approved Policy: FIN-001-024 Municipal Reserves.

12. OPERATING AND ACQUISITION LINES OF CREDIT

The County has an operating line of credit available for use, up to a maximum of \$5,000 (2015 – \$5,000), bearing interest at prime rate minus 0.5 per cent (2015 – 0.5 per cent) and is secured by the County at large. As at December 31, 2016, nil (2015 – nil) was drawn against the available operating line of credit.

The County also has an acquisition line of credit available for financing new development, if required, up to a maximum of \$2,449 (2015 – \$2,449), bearing interest at prime minus 0.5 per cent (2015 – 0.5 per cent) and is secured by the County at large. As at December 31, 2016, nil (2015 – nil) was drawn against the available acquisition line of credit.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

13. COMMITMENTS AND CONTINGENCIES

a) Capital

As at December 31, 2016, authorized costs on capital projects committed through a purchase order or other contractual agreement, but not yet expended, amounted to \$20,607 (2015 – \$31,034).

b) Leases

The County has ongoing operating leases for building space, office equipment and other miscellaneous equipment.

The future minimum lease payments are as follows:

2017	\$	818
2018	\$	583
2019	\$	541
2020	\$	423
2021	\$	-

c) Legal Disputes

As at December 31, 2016, the County was involved in various legal disputes. While it is not possible to estimate the outcome of these disputes, management believes that there will be no significant adverse effects on the financial position of the County.

d) Development Agreements

Developers have entered into agreements with the County in the amount of approximately \$8,495 (2015 – \$11,136) and are committed to the installation and construction of certain works to serve development of lands within the County. The County has taken performance securities from developers in the form of deposit liabilities in the amount of \$38 (2015 – \$111) and letters of credit in the amount of \$4,429 (2015 – \$3,899) to ensure performance by the developers under the agreements. Security taken by the County is reduced accordingly as the above-noted works are constructed.

e) Alberta Health Services

The County is currently under agreement with Alberta Health Services to provide emergency medical services to the County and the region until March 31, 2019. This agreement contains a provision for extension of the initial term for up to two additional two year periods.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

14. BUDGET DATA

The 2016 consolidated Operating Budget, approved by Council December 8, 2015 (2015 – December 9, 2014), is prepared on the modified cash flow basis, as required the municipal Government Act. A reconciliation of the Council approved operating budget prepared on the modified cash flow basis and the budget reported in these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards has been provided, as follows:

	2016 Budget (as approved by Council)	2016 Budget (as reported in Financial Statements)	2015 Budget (as approved by Council)	2015 Budget (as reported in Financial Statements)
Operating Budget				
Operating Revenue	\$ 339,341	\$ 339,341	\$ 325,642	\$ 325,642
Expenses (including amortization)	344,999	344,999	328,929	328,929
	(5,658)	(5,658)	(3,287)	(3,287)
Modified Cash Flow Items				
Amortization Expense (non-cash item)	53,287	-	50,699	-
Net Reserve Transactions	(37,425)	-	(35,064)	-
Net Financing Activities	(10,204)	-	(12,348)	-
Subtotal	5,658	-	3,287	-
Capital Revenue	-	100,019	-	86,894
Annual Surplus	\$ -	\$ 94,361	\$ -	\$ 83,607

Capital Budget

The 2016 Capital Budget is comprised of the following:

The 2016 Capital Budget approved by Council on December 8, 2015
2016 Approved Capital Budget Amendments
Unspent Prior Years Budgeted Capital Expenditures and Amendments
Budgeted Capital Expenditures planned to be incurred after 2016
Capital Budget for Acquisition of Tangible Capital Assets

	2016	2015
\$	94,613	\$ 66,355
	3,190	(20,345)
	226,153	274,183
	(83,751)	(103,299)
\$	240,205	\$ 216,894

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

15. PROPERTY TAXES

	Municipal	Non-Municipal	2016	2015
Property Taxes				
Residential and Farmland	\$ 76,145	\$ 43,123	\$ 119,268	\$ 115,275
Commercial and Industrial	138,467	19,042	157,509	146,761
Electric Power and Pipeline	7,193	2,594	9,787	9,391
Government Grants in Lieu of Taxes	146	34	180	228
Local Improvement Levies	12	-	12	13
	\$ 221,963	\$ 64,793	\$ 286,756	\$ 271,668
Non-Municipal				
Provincial Alberta School Foundation Fund			54,807	50,802
Elk Island CSRD No. 41			7,116	6,790
Heartland Housing Foundation			2,870	2,699
Taxes on Behalf of Non-Municipal Requisitioning Authorities			\$ 64,793	\$ 60,291
Taxes for Provision of Municipal Services			\$ 221,963	\$ 211,377

16. GOVERNMENT TRANSFERS

	2016	2015
Government Transfers for Operations		
Federal Transfers	\$ 162	\$ 126
Provincial Transfers	7,063	7,286
	7,225	7,412
Government Transfers for Capital		
Federal Transfers	9,976	2,805
Provincial Transfers	10,764	41,136
	20,740	43,941
	\$ 27,965	\$ 51,353

The nature of the major government transfers recognized during 2016, include, but are not limited to the following:

The Federal government introduced the Federal Gas Tax Fund to transfer federal gas tax revenue to the Province of Alberta to assist in reducing the backlog of necessary sustainable capital municipal infrastructure projects that have been deferred. In 2016, the County received authorization of \$8,672 (2015 – \$3,036) under this program, and \$7,066 (2015 – \$2,872) has been recognized in capital transfers. A total of \$6,776 (2015 – \$5,128), including interest of \$42 (2015 – \$64) remains deferred to future years. As at December 31, 2016, \$6,681 (2015 - \$3,036) is receivable from the Province for this program.

In 2014, the Federal government designated funds to support infrastructure projects in Alberta communities with a population up to 100,000. The Small Communities Fund (SCF) focuses on supporting local priorities that contribute to economic growth, a cleaner environment and stronger communities. In 2016, the County received authorization of \$2,576 (2015 – nil) and \$2,576 (2015 – nil) has been recognized in capital transfers.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

16. GOVERNMENT TRANSFERS (CONTINUED)

The Municipal Sustainability Initiative (MSI) is the Province of Alberta's funding commitment to assist municipalities in meeting growth-related challenges and enhancing long-term sustainability.

- In 2016, the County received authorization of \$12,626 (2015 – \$12,626) in MSI Capital Funding, and \$8,471 (2015 – \$31,232) has been recognized in capital transfers. A total of \$20,709 (2015 – \$16,177) remains deferred to future years, including interest of \$377 (2015 – \$541).
- In 2016, the County received authorization of \$808 (2015 – \$757) in MSI Conditional Operating Funding. During 2016, \$808 (2015 - \$792) has been recognized in operating transfers. A receivable of \$808 (2015 - nil) has been recorded. The MSI Conditional Operating funds have been recognized in full as of December 31, 2016.
- From 2008 to 2010, the County received authorization of \$12,387 in MSI Affordable Housing Funding. During 2016, \$120 (2015 – \$88) has been recognized in operating and capital transfers. A total of \$181 (2015 – \$296) of the amounts received since inception of the initiative remains deferred to future years, including interest of \$5 (2015 – \$7).

The Provincial government announced the Green Transit Incentives Program (GreenTRIP) in July 2008. GreenTRIP supports new public transit projects that will lead to a reduction of greenhouse gas emissions and traffic congestion by decreasing the number of vehicles on the roads. In 2016, the County received authorization of \$1,987 (2015 – \$6,438) in GreenTRIP funding, and \$1,987 (2015 – \$6,438) has been recognized in capital transfers. As at December 31, 2016 \$1,987 (2015 – \$6,438) is receivable from the Province for this program.

17. OTHER CAPITAL REVENUES

	2016	2015
Development Levies and Charges	\$ 6,985	\$ 711
Developer Contributions	1,011	310
Other	3,498	1,011
	<u>\$ 11,494</u>	<u>\$ 2,032</u>

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

18. SALARIES AND BENEFITS DISCLOSURE

The following salaries and benefits are disclosed on a cash flow basis, as required under the Supplementary Accounting Principles and Standards Regulation (AR 313/2000) of the MGA:

	Salaries	Benefits & Allowances	2016	2015
Elected Officials:				
Mayor	\$ 123	\$ 17	\$ 140	\$ 139
Councillor – Ward 1	72	9	81	79
Councillor – Ward 2	72	17	89	87
Councillor – Ward 3	72	16	88	85
Councillor – Ward 4	72	17	89	87
Councillor – Ward 5	72	17	89	87
Councillor – Ward 6	72	9	81	83
Councillor – Ward 7	72	11	83	81
Councillor – Ward 8	72	15	87	84
	\$ 699	\$ 128	\$ 827	\$ 812
Chief Commissioner	\$ 276	\$ 46	\$ 322	\$ 316

Benefits and allowances include the County's share of Canada Pension Plan, Workers' Compensation Board, retirement contributions, group insurance, extended health care, dental benefits, accidental death and dismemberment, long-term disability insurance, and car allowance. Benefits also include the County's share of employment insurance for the Chief Commissioner.

19. PENSION PLAN

a) Local Authorities Pension Plan

County employees participate in the Local Authorities Pension Plan (LAPP or the Plan), which is one of the plans covered by the Alberta Public Sector Pension Plans Act.

The County was required to make current service contributions to the Plan of 11.39 per cent (2015 – 11.39 per cent) of pensionable payroll up to the yearly maximum pensionable earnings (YMPE) and 15.84 per cent (2015 – 15.84 per cent) thereafter. Employees of the County are required to make current service contributions of 10.39 per cent (2015 – 10.39 per cent) of pensionable salary up to YMPE, and 14.84 per cent (2015 – 14.84 per cent) thereafter.

Total current service contributions by the County to LAPP in 2016 were \$13,263 million (2015 – \$12,282). Total current service contributions by the employees of the County to LAPP in 2016 were \$12,237 million (2015 – \$11,330).

As stated in their 2015 Annual Report, LAPP serves 244,621 members and 426 employers. It is financed by employer and employee contributions and investment earnings of the LAPP fund. At December 31, 2015, the plan reported an actuarial deficiency of (\$923) million.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

19. PENSION PLAN (CONTINUED)**b) APEX**

The APEX supplementary pension plan, an Alberta Urban Municipalities Association (AUMA) sponsored defined benefit pension plan covered under the provisions of the Alberta Employment Pension Plans Act, commenced on January 1, 2004. This plan provides supplementary pension benefits to a prescribed class of employees (Executive and Director and Manager level employees). Managers became eligible as of January 14, 2016. The plan supplements the Local Authorities Pension Plan.

Contributions are made by the prescribed class of employees and Strathcona County. The employees contribute 2.50% and Strathcona County contributes 3.00% of pensionable earnings up to \$145 (2015 - \$141).

Total contributions made by the employees to APEX in 2016 were \$237 (2015 - \$76). Total contributions made by Strathcona County to APEX in 2016 were \$285 (2015 - \$91).

20. FINANCIAL INSTRUMENTS

The County's financial instruments consist of cash and cash equivalents, accounts receivable, investments, accounts payable and accrued liabilities, deposit liabilities, and long-term debt. It is management's opinion that the County is not exposed to significant interest, currency, or credit risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

21. COMPARATIVE INFORMATION

Certain comparative information has been reclassified to conform to the current year's presentation.

22. SEGMENTED INFORMATION

Segmented information has been identified based on the types of services provided by the County to its residents. The types of services are identified in the Consolidated Statement of Operations and Accumulated Surplus. Certain allocation methodologies are used in the preparation of segmented financial information. Taxation revenues and payments in lieu of taxes are allocated to the segments based on the segment's budgeted net expenditures. User charges and other revenue have been allocated to the segments based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer was made. Development charges earned and developer contributions received were allocated to the segment for which the charge was collected.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

22. SEGMENTED INFORMATION (CONTINUED)

	Municipal Operations													
	Infrastructure and Planning Services	Community Services	Corporate Services	CFO	Senior Admin	Elected Officials	Fiscal Services	Total Municipal Operations	Utility Operations	Library Operations	Pioneer Housing Foundation	Eliminations	2016	2016 Budget (Note 14)
OPERATING REVENUE														
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 212,779	\$ 212,779	\$ 12	\$ 9,172	\$ -	\$ -	\$ 221,963	\$ 219,958
Utility User Rates	-	-	-	-	-	-	-	-	52,553	-	-	-	52,553	54,084
User Fees and Charges	4,537	28,914	485	292	122	-	3,299	37,649	1,348	58	-	-	39,055	40,270
Government Transfer – Operating	228	5,470	-	-	116	-	808	6,622	33	570	-	-	7,225	5,202
Investment Income	-	-	-	-	-	-	6,090	6,090	966	112	-	-	7,168	6,093
Penalties and Fines	64	4,862	-	-	-	-	1,271	6,197	-	175	-	-	6,372	5,830
Other	823	7,825	335	79	10	-	7,492	16,564	362	160	1,254	(662)	17,678	7,904
TOTAL OPERATING REVENUE	5,652	47,071	820	371	248	-	231,739	285,901	55,274	10,247	1,254	(662)	352,014	339,341
EXPENSES														
Salaries, Wages and Benefits	26,372	85,208	21,304	5,618	5,228	984	138	144,852	10,749	6,102	-	-	161,703	164,043
Contracted and General Services	6,171	24,251	8,916	819	720	127	1,960	42,964	11,183	330	-	-	54,477	62,609
Supplies, Materials and Utilities	7,314	15,934	1,486	(409)	137	59	(1,311)	23,210	22,413	1,177	-	-	46,800	54,625
Interest on Long-term Debt	-	35	-	-	-	-	3,093	3,128	2,468	952	662	(662)	6,548	6,869
Grants and Requisitions	52	913	82	-	90	-	923	2,060	101	-	-	-	2,161	2,050
Amortization	-	190	-	-	-	-	44,845	45,035	7,083	1,377	974	-	54,469	53,287
Gain/Loss on Asset Disposal	-	-	-	-	-	-	211	211	450	-	-	-	661	-
Other Expenses	296	493	77	52	-	-	4,102	5,020	73	4	-	-	5,097	1,516
TOTAL EXPENSES	40,205	127,024	31,865	6,080	6,175	1,170	53,961	266,480	54,520	9,942	1,636	(662)	331,916	344,999
SURPLUS (DEFICIT) BEFORE CAPITAL REVENUE	(34,553)	(79,953)	(31,045)	(5,709)	(5,927)	(1,170)	177,778	19,421	754	305	(382)	-	20,098	(5,658)
CAPITAL REVENUE														
Contributed Tangible – Capital Assets	-	-	-	-	-	-	25,153	25,153	7,558	-	-	-	32,711	-
Government Transfers – Capital	-	-	-	-	-	-	20,262	20,262	478	-	-	-	20,740	41,381
Other Capital Revenue	-	-	-	-	-	-	10,679	10,679	812	3	-	-	11,494	58,638
TOTAL CAPITAL REVENUE	-	-	-	-	-	-	56,094	56,094	8,848	3	-	-	64,945	100,019
ANNUAL SURPLUS	\$ (34,553)	\$ (79,953)	\$ (31,045)	\$ (5,709)	\$ (5,927)	\$ (1,170)	\$ 233,872	\$ 75,515	\$ 9,602	\$ 308	\$ (382)	\$ -	\$ 85,043	\$ 94,361

22. SEGMENTED INFORMATION (CONTINUED)

STRATHCONA COUNTY
Notes to Consolidated Financial Statements
Year ended December 31, 2016 (in thousands of dollars)

	Municipal Operations													2015 Budget (Note 14)
	Infrastructure and Planning Services	Community Services	Corporate Services	CFO	Senior Admin	Elected Officials	Fiscal Services	Total Municipal Operations	Utility Operations	Library Operations	Pioneer Housing Foundation	Eliminations	2015	
OPERATING REVENUE														
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,655	\$ 202,655	\$ 13	\$ 8,709	\$ -	\$ -	\$ 211,377	\$ 207,930
Utility User Rates	-	-	-	-	-	-	-	-	52,353	-	-	-	52,353	53,237
User Fees and Charges	5,765	29,003	460	301	137	-	2,949	38,615	3,089	166	-	-	41,870	39,257
Government Transfer – Operating	196	5,616	-	-	266	-	758	6,836	43	533	-	-	7,412	5,457
Investment Income	-	-	-	-	-	-	6,763	6,763	961	121	-	-	7,845	6,157
Penalties and Fines	327	5,203	-	-	-	-	1,208	6,738	-	163	-	-	6,901	5,417
Other	478	6,435	145	20	4	-	1,400	8,482	209	140	1,254	(678)	9,407	8,187
TOTAL OPERATING REVENUE	6,766	46,257	605	321	407	-	215,733	270,089	56,668	9,832	1,254	(678)	337,165	325,642
EXPENSES														
Salaries, Wages and Benefits	24,934	79,749	19,866	5,224	5,005	967	1,317	137,062	10,453	5,819	-	-	153,334	153,990
Contracted and General Services	7,585	21,492	8,751	675	970	156	2,417	42,046	12,263	352	6	-	54,667	59,823
Supplies, Materials and Utilities	7,997	15,322	664	(467)	165	2	(1,145)	22,538	21,902	1,175	-	-	45,615	53,698
Interest on Long-term Debt	-	41	-	-	-	-	3,173	3,214	2,625	983	678	(678)	6,822	7,332
Grants and Requisitions	76	845	78	-	120	-	1,031	2,150	-	-	-	-	2,150	1,960
Amortization	-	184	-	-	-	-	42,222	42,406	6,405	1,362	980	-	51,153	50,699
Gain/Loss on Asset Disposal	-	(7)	-	-	-	-	218	211	88	8	-	-	307	-
Other Expenses	113	529	(77)	71	-	-	1,161	1,797	87	3	-	-	1,887	1,427
TOTAL EXPENSES	40,705	118,155	29,282	5,503	6,260	1,125	50,394	251,424	53,823	9,702	1,664	(678)	315,935	328,929
SURPLUS (DEFICIT) BEFORE CAPITAL REVENUE	(33,939)	(71,898)	(28,677)	(5,182)	(5,853)	(1,125)	165,339	18,665	2,845	130	(410)	-	21,230	(3,287)
CAPITAL REVENUE														
Contributed Tangible – Capital Assets	-	-	-	-	-	-	42,825	42,825	17,497	3	-	-	60,325	-
Government Transfers – Capital	-	-	-	-	-	-	41,325	41,325	2,616	-	-	-	43,941	48,356
Other Capital Revenue	-	-	-	-	-	-	1,866	1,866	166	-	-	-	2,032	38,538
TOTAL CAPITAL REVENUE	-	-	-	-	-	-	86,016	86,016	20,279	3	-	-	106,298	86,894
ANNUAL SURPLUS	\$ (33,939)	\$ (71,898)	\$ (28,677)	\$ (5,182)	\$ (5,853)	\$ (1,125)	\$ 251,355	\$ 104,681	\$ 23,124	\$ 133	\$ (410)	\$ -	\$ 127,528	\$ 83,607

Family and Community Services Social Services Grants Program - 2017 Grant Allocations**Report Purpose**

To seek Council's approval for the recommended allocation of the 2017 Social Services Grants program funds.

Recommendations

THAT Enclosure 1 to the April 25, 2017 Family and Community Services department report remain private, pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act, until approved by Council; and

THAT the allocation of the 2017 Social Services Partnership and Operational Grants as set out in Enclosure 1 to the April 25, 2017 Family and Community Services department report be approved.

Council History

December 10, 1985 – Council approved Policy SER-005-001: Social Services Grants

February 3, 2009 - Council approved revisions to Policy SER-005-001

October 23, 2012 - Council approved revisions to Policy SER-005-001

Strategic Plan Priority Areas

Economy: A total of \$300,000 in Social Services Grants funding is budgeted annually for allocation to the community. These funds cover Partnership and Operating Grants.

Governance: n/a

Social: Grants to community organizations enhance the scope of social services programming and community development by working to increase community well-being and provide early intervention and prevention supports to residents in need.

Culture: n/a

Environment: n/a

Other Impacts

Policy: The Community Social Services funds are allocated in accordance with Social Service Grants Policy SER-005-001.

Legislative/Legal: n/a

Interdepartmental: n/a

Summary

2017 Social Services Operating and Partnership Grant funds allocated as set out in Enclosure 1.

Communication Plan

Letter

Phone call

Enclosure

1 2017 Social Services Partnership and Operating Grant Recommendations

2017 SOCIAL SERVICES PARTNERSHIP AND OPERATING GRANTS RECOMMENDATIONS

Council Meeting
April 25, 2017

Social Services Advisory Committee

- Marilyn Spilchen - Chairperson
- Cheryl Diebel
- Lori Tootoosis-Friesen
- Cassandra Lundell
- Teagan de Seguin
- Emilia Housch
- Lasha MacLeod
- Klay Dyer (absent)

Social Services Grants

Policy Statement

Strathcona County provides financial support to non-profit organizations that are meeting the **social service needs** of our residents and demonstrate the use of **collaboration** and principles of **sustainable practice**.

- Operating Grants – one year grant
- Partnership Grants – three year grant

Grant Application Process

Process:

- Former applicants notified
- Weekly advertisements in local newspaper
- Information available on Strathcona County's website

Evaluation / Approval Process:

- Applicants presented to Social Services Advisory Committee on March 13, 2017.
- The process includes a review by:
 - Family and Community Services (FCS) department to ensure all requirements were met
 - Individual review by committee members using a standard scoring process, and
 - Final review by all committee members.

Evaluation Requirements

- Alberta registered non-profit society.
- Service must be clearly identified.
- Applicants must show evidence of sustainable practice.
- Must be based and delivered primarily in Strathcona County.
- Voting members of the Board must not hold paid staff positions.
- Applicants are not eligible where they receive on-going operational funding from Strathcona County.
- Cannot duplicate the activities of other Strathcona County community organizations.

Social Services Grants

2017 Grant Applications:

- Total Social Services Grant Funding Available \$285,000
- Total Requested \$424,583
 - Nine Operating Grant Applications (\$280,583)
 - Four Partnership Funding Applications (\$145,500)

Future Considerations:

- The current policy will be re-examined to
 - Align with the development of the Social Framework Renewal (SFR)
 - Adhere to the Alberta Family and Community Support Services Act and regulation
 - Provide a clear, consistent process, evaluation and sustainable funding.

Funding Allocation Recommendations

Total Funding \$300,000

Partnership

- \$122,500



Operating

- \$177,500



2017 Partnership Grants Recommendations

Social Services **Partnership Grants** to be disbursed to the following groups as outlined:

Strathcona Youth Justice Committee	\$14,500
Boys and Girls Club of Strathcona County	\$68,000
Parents Empowering Parents (PEP) Society	\$25,000
Meals on Wheels, Sherwood Care (carry-over from 2016, 2 years remaining)	\$15,000
Total	<u>\$122,500</u>

2017 Operating Grants Recommendations

Social Services **Operating Grants** be disbursed as follows:

the altView Foundation for Gender Variant and Sexual Minorities	\$47,500
Boys & Girls Clubs Big Brothers Big Sisters of Edmonton & Area	\$15,000
Angel Whispers (program of Fort Saskatchewan Families First Society)	\$10,000
Linking Generations Society of Alberta	\$20,000
A SAFE PLACE (Strathcona Shelter Society Ltd.)	\$40,000
SAFFRON Center Ltd.	\$45,000

Total

\$177,500

Thank you.
QUESTIONS

Addition to the Commemorative Names Registry**Report Purpose**

To approve the proposed addition to the Commemorative Names Registry: "Allan A. Schindeler."

Recommendation

THAT the addition of "Allan A. Schindeler" to the Commemorative Names Registry, be approved.

Strategic Plan Priority Areas

Economy: N/A

Governance: N/A

Social: N/A

Culture: The addition of the proposed name would provide an opportunity for recognition and the appreciation of Strathcona County's heritage.

Environment: N/A

Other Impacts

Policy: Policy SER-008-011 – Naming of Development Areas, Roads, Parks & Public Facilities. The proposed name meets the guidelines as set out in the Policy.

Legislative/Legal: N/A

Interdepartmental: The proposed Commemorative Names Registry application has been reviewed through the circulation process.

Summary

Allan A. Schindeler had a lengthy and significant career in education within Strathcona County. He was the first Principal of the new Ardrossan Primary School (formally Ardrossan Elementary and Junior High School) in 1956 and opened the Ardrossan High School in 1959. From 1963 – 1969 he was the Principal of Sherwood Heights School, and his last administrative position as Principal was with F.R. Haythorne from 1969 – 1975. He was also the Assistant Superintendent of County of Strathcona Schools until his retirement in 1983.

Mr. Schindeler also served as a County of Strathcona Councillor and School Board Trustee from 1983 – 1989. Mr. Schindeler passed away on December 11, 2015.

Communication Plan

Letter

Enclosure

1 Allan A. Schindeler List of Accomplishments

List of Accomplishments

Allan A. Schindeler was born in Fernitosh, Alberta On December 31, 1922. He served in World War II as a Pilot Officer, from December 2, 1942 - September 11, 1945. He then served in the Primary Reserve with a rank as Flying Officer from August 3, 1954 - March 31, 1960.

He was a scholar with three degrees from the University of Alberta:

Bachelor of Science (Agriculture) 1950

Bachelor of Education 1952

Master of Education 1967

My dad was a career principal. As he had two degrees, which was uncommon at the time, he was hired directly as a principal. His first schools were Manola (County of Beaver), Clive and Mirror (both near Lacombe).

He then moved to Ardrossan in 1956. He was the first principal of the new Ardrossan Primary School (formerly Ardrossan Elementary and Junior High School) which opened that same year. (He lived in a little holiday trailer at the back of the school and then with our former Reeve and his wife, Roger and Dorothy Parker.) The school housed students from grades 1 to 9 and a lovely teacher named Doris Saby, who became his wife on July 26, 1958. They bought the house which is now 8 King Street in Ardrossan, right on the Pointe-Aux Pins Creek, where they lived for 54 years.

In 1959 Allan opened the Ardrossan High School for students in grades 4-12, at which our Premier, Mr. E. Manning, was the guest speaker at the official opening on December 11, 1959.

He moved to Sherwood Heights and was Principal there from 1963 - 1969. In 1967, Allan organized the first community music festival which grew into the Strathfort Festival for all County and Separate Schools. This Festival continued until 1994 and was discontinued due to increased busing costs for schools.

Finally, his last administrative position (1969 -1975) was as principal of F.R. Haythorne (on the highway). He was the first principal when the school transitioned from Salisbury Junior High to F.R. Haythorne.

Allan was then hired as Assistant Superintendent of County of Strathcona Schools (Transportation, Finance, and Facilities) until his retirement in 1983. In this role, he was instrumental in developing our current public transit system in Sherwood Park, working jointly with the municipality.

Allan served as a County of Strathcona Councillor and School Board Trustee from October 1983 - October 1989. Of his work as a councillor, he was most proud of being the Chairman of the Board of Trustees of the Strathcona Care Centre (the name was his idea) which opened on October 21, 1994.

My parents enjoyed their retirement in Ardrossan and after 54 year in the community they moved to Bedford Village in Centre in the Park where they currently reside. My dad will be 93 on December 31, 2015 and my mom, Doris, is 90 years old (and a teacher from 1958 - 1985 in our school system).

Extra information - Membership:
Ardrossan Lions Club
The Rt. Hon. Sir Winston Churchill Society
Master of the Sherwood Lodge No. 183

Thanks for considering my dad as a namesake for something in Strathcona County. It was fun to go through all his journals, books etc that he has written about our family to find all his information.

Kaye Schindeler
Principal
Mills Haven School

Adoption of a Conceptual Scheme and Bylaw 13-2017 Amendment to Land Use Bylaw 6-2015 (Ward 5)

Owners/Applicants: John & Judy Dixon
Legal Description: N ½ of SW 21-53-21-W4
Location: South of Township Road 534, east of Range Road 214
From: AG Agriculture: General
To: RA Rural Residential/Agriculture

Report Purpose

To adopt a Conceptual Scheme for the N ½ of SW 21-53-21-W4 and to give first and second readings to a bylaw that proposes to rezone approximately 32.41 hectares (80.09 acres) of land from AG Agriculture: General zoning district to RA Rural Residential/Agriculture zoning district to support future subdivision of the parcel to create one additional lot in accordance with the Conceptual Scheme.

Recommendations

1. THAT the proposed Conceptual Scheme be adopted.
2. THAT Bylaw 13-2017, a bylaw that proposes to rezone approximately 32.41 hectares (80.09 acres) of land in the N ½ of SW 21-53-21-W4 from AG Agriculture: General zoning district to RA Rural Residential/Agriculture zoning district, be given first reading.
3. THAT Bylaw 13-2017 be given second reading.

Council History

May 22, 2007 – Council adopted Municipal Development Plan (MDP) Bylaw 1-2007.

March 10, 2015 – Council adopted Land Use Bylaw (LUB) 6-2015 with an effective date of May 11, 2015.

Strategic Plan Priority Areas

Economy: The proposal supports the strategic priority area of effective and efficient municipal infrastructure as the concept proposes to utilize existing infrastructure.

Governance: To meet the strategic goal of public involvement and communicating with the community on issues affecting the County's future, a public information meeting was held on February 9, 2017 for adjacent landowners to provide input into the plan. Further, the Public Hearing provides Council with the opportunity to receive public input prior to making a decision on the proposed Conceptual Scheme and bylaw.

Social: n/a

Culture: n/a

Environment: To meet the strategic priority of protecting our environment and preserving biodiversity, the Conceptual Scheme contemplates conservation of environmentally sensitive areas.

Other Impacts

Policy: The subject parcel is located within the Agriculture Small Holdings Policy Area of MDP Bylaw 1-2007. The Conceptual Scheme has been prepared in accordance with Conceptual Scheme Policy SER 008-019. The LUB amendment has been prepared in accordance with Redistricting Bylaw Policy SER-008-022.

Legislative/Legal: The *Municipal Government Act (MGA)* and the Subdivision and Development Regulation provide the County the ability to adopt Conceptual Schemes. The *MGA* provides that Council may, by bylaw, amend the Land Use Bylaw.

Interdepartmental: The proposals have been circulated to internal County departments and external agencies. No objections were received.

Summary

The subject property is located within the Agriculture Small Holdings Policy Area of the MDP. In accordance with MDP policy, a Conceptual Scheme must be prepared prior to rezoning and subdivision. The purpose of a Conceptual Scheme is to provide a framework for the subsequent subdivision, rezoning and/or development of a specific area of land based on conservation design principles. The Conceptual Scheme will establish a plan of future subdivision and ensure that a proposed rezoning and/or subdivision would not prohibit the ability of adjacent lots to be further subdivided in the future.

This Conceptual Scheme contemplates the potential subdivision of the north half of the SW 21-53-21-W4 (32.41 hectares or 80.09 acres) to create one additional lot. A total of three additional lots may be considered on the subject parcel in accordance with County policy. However, at the request of the landowner, this plan only contemplates one additional lot on the subject parcel to maintain larger agricultural lots. The request is consistent with the policy direction of the Agricultural Small Holdings Policy Area to provide opportunity for rural small holdings, intensive agricultural operations and associated residential uses.

Although a Biophysical Assessment was completed for the subject parcel, potential environmental and municipal reserves have not been identified in the proposed Conceptual Scheme. As per Section 663 (b) of the *MGA*, no reserve land is required to be dedicated as the two lots proposed for future subdivision in accordance with this Conceptual Scheme are each greater than 16.0 hectares in size (before land dedication for road widening) and the land is proposed to be used for agricultural purposes only. Any future subdivision of the subject lands into lots less than 16.0 hectares in size or an increase in lot density resulting from an amendment to this Conceptual Scheme may require dedication of municipal and/or environmental reserve at the time of subdivision in accordance with the *MGA* and County policy in effect at the time of subdivision application. In the event that reserve dedications are triggered, they shall be dedicated in accordance with the information provided in the Biophysical Assessment and illustrated in Figure 4 of this Conceptual Scheme (Enclosure 4).

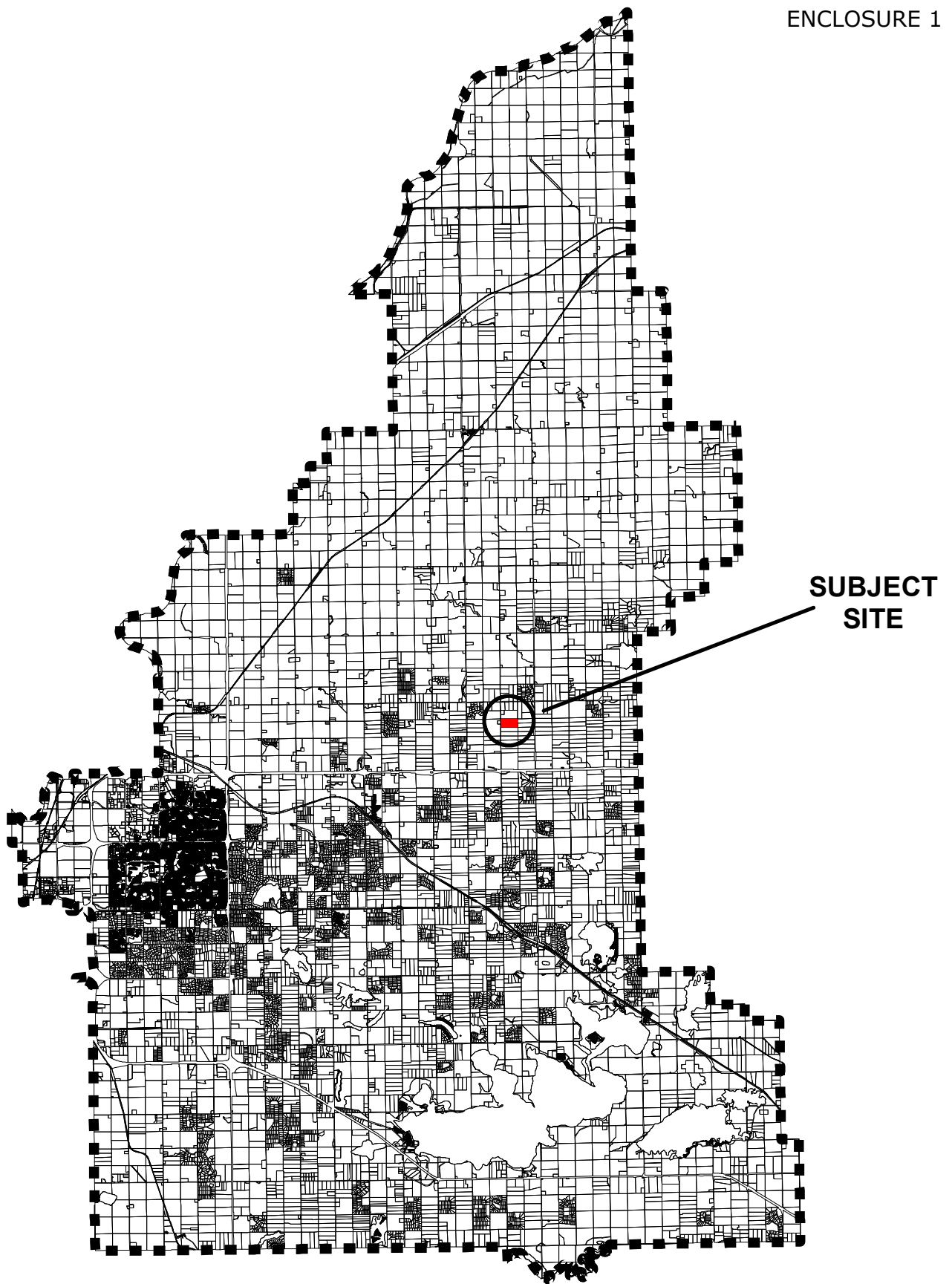
A public information meeting was held on February 9, 2017 for affected and adjacent landowners. No objections were received.

Communication Plan

Letter, newspaper advertisement

Enclosures

- 1 Rural Location Map
- 2 Location Map
- 3 Notification Map
- 4 Conceptual Scheme
- 5 Bylaw 13-2017
- 6 Air Photo



RURAL LOCATION MAP

SW-21-53-21-W4

 Subject Area

PLANNING & DEVELOPMENT SERVICES



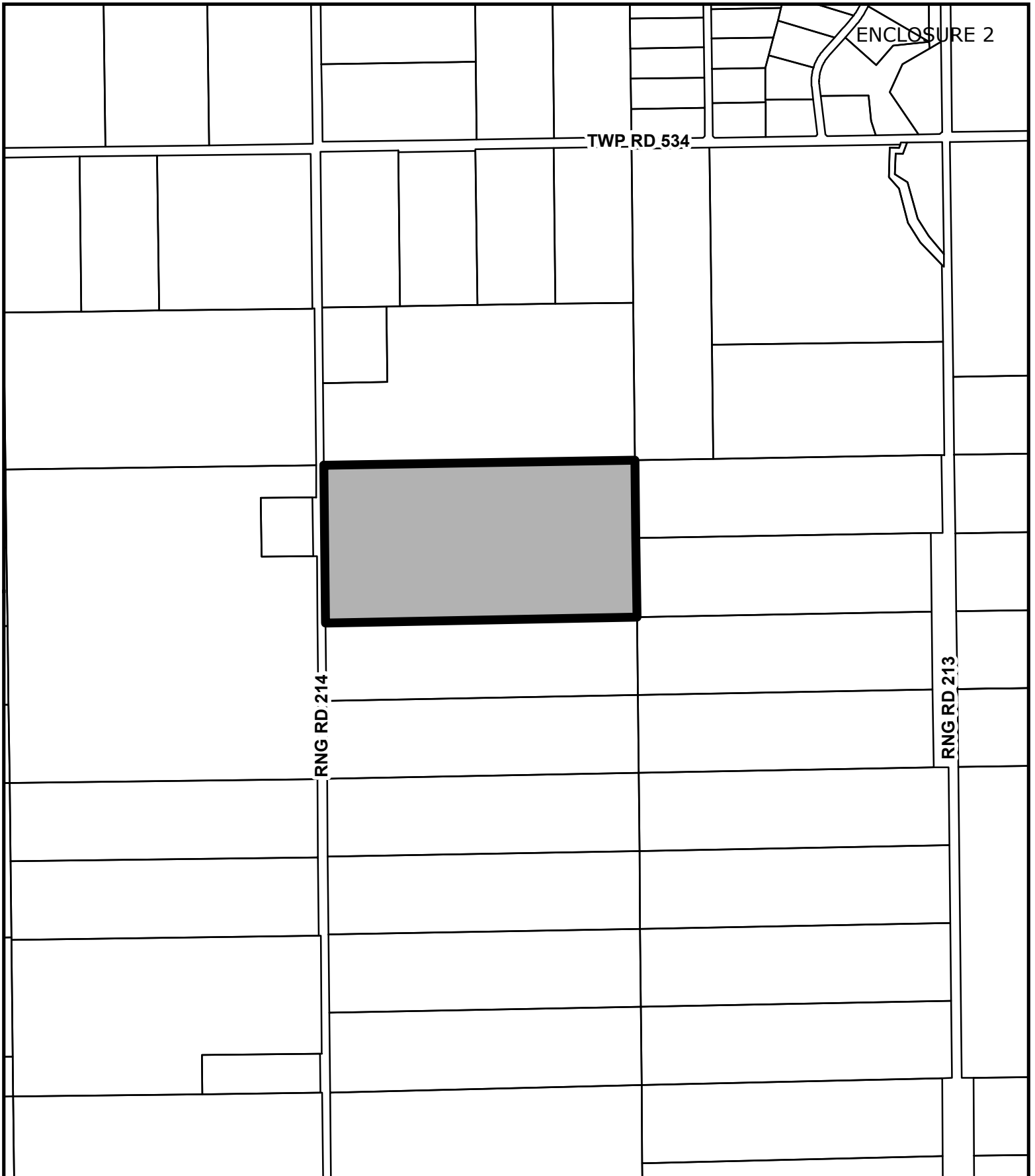
Drawn By: J FUELKELL

Date Drawn: Oct 27, 2016

Scale: Not to Scale

File No.: 4070-2016A016

N:\PDS Admin\4000 - 4499 Land Use Services\
4070 Land Use Bylaw - Zoning Amendments
- Rural, Urban\2016\2016A016 - John Dixon\MAPS



LOCATION MAP

SW-21-53-21-W4



Subject Area

PLANNING & DEVELOPMENT SERVICES



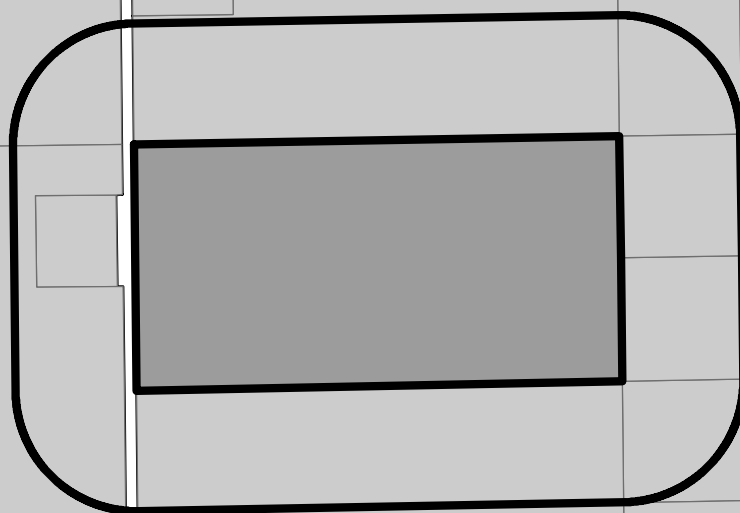
Drawn By: J FUELKELL

File No.: 4070-2016A016

Date Drawn: Oct 28, 2016

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw - Zoning Amendments - Rural, Urban\2016\2016A016 - John Dixon\MAPS

Scale: Not to Scale



NOTIFICATION MAP

SW-21-53-21-W4

-  Subject Area
-  200m Notification Area
-  Notification Area

PLANNING & DEVELOPMENT SERVICES



STRATHCONA
COUNTY



Drawn By: J. FUELKELL

File No.: 4070-2016A016

Date Drawn: Oct 28, 2016

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw
- Zoning Amendments - Rural, Urban\2016\2016A016 - John LUB
MAPS\16OCT27-2016A016-(CAVERS)-LUB-NOTIFICATION.mxd

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Conceptual Scheme

Pt. SW 21-53-21-W4

April 2017



Conceptual Scheme

Pt. SW 21-53-21-W4

1. PURPOSE

- 1.1. The purpose of a Conceptual Scheme (CS) is to:
- a) provide a framework for the subsequent subdivision, rezoning and/or development of a specific area of land; and
 - b) establish a potential plan of future subdivision that applies to the existing titled area(s) within the plan area; and
 - c) ensure that a proposed rezoning and/or subdivision does not prohibit the ability of remnant or adjacent lots to be further subdivided in the future.
- 1.2. As per Strathcona County Council Policy statement SER-008-019, the proposed Conceptual scheme is necessary in this case as the policies of the Agricultural Small Holdings Policy Area of the Municipal Development Plan require that a conceptual scheme is prepared prior to subdivision.

2. OVERVIEW

- 2.1. **Plan Area:** The plan area for this conceptual scheme is the north half of SW 21-53-21-W4.
- 2.2. **Legal Descriptions:** (see **Figure 1 – Location Plan** and **Figure 2 – Air Photo**)
- a) SW 21-53-21-W4; 32.41 ha (80.09 ac)
- 2.3. **Existing Land Uses:** (see **Figure 2 – Air Photo**)
- a) SW 21-53-21-W4; Agricultural land; vacant
- 2.4. **Adjacent Land Uses:**
- Within subject quarter section:
- a) Lot E, Plan 2379TR; Single detached dwelling; detached garages; sheds; barn
 - b) Lot B, Plan 4459RS; Manufactured home; detached garages; sheds; barn
- North: A quarter section containing two parcels zoned RA Rural Residential/Agriculture and four parcels zoned AG Agriculture: General.
- East: A quarter section containing four parcels zoned AG Agriculture: General.
- South: A quarter section containing four parcels zoned AG Agriculture: General.
- West: Range Road 214, beyond which lies a quarter section containing two parcels zoned AG Agriculture: General.
- 2.5. **Canada Land Inventory Soil Rating:** Most of the land within the plan area is designated as Class 3 soils, with a small portion along the east boundary designated as Class 2 soils.
- 2.6. **Encumbrances:**
- a) Utility Right of Way (registration # 6260PH): ATCO Gas and Pipelines Ltd. has a utility right of way registered on a portion of the land.
 - b) **Caveat (registration # 022 170 627):** ATCO Gas and Pipelines Ltd. has a caveat registered against SW 21-53-21-W4 for a surface lease of 0.006 acres for the purpose of a heat valve.

Conceptual Scheme

Pt. SW 21-53-21-W4

- 2.7. **Municipal Development Plan:** The subject lands are located within the Agriculture Small Holdings Policy Area of the Municipal Development Plan. This policy area allows for the subdivision of land in accordance with a Council approved conceptual scheme.
- 2.8. **Land Use Bylaw:** The plan area is currently zoned AG Agriculture: General pursuant to Land Use Bylaw 6-2015. Rezoning to an appropriate land use district will be required prior to subdivision endorsement. The appropriate land use district will depend upon the size and intended use of lots proposed for subdivision.

3. CONCEPTUAL SCHEME (DESIGN CONCEPT)

- 3.1. The goal of this conceptual scheme is to establish a framework for subdivision and development of the plan area that compliments and enhances the traditional agricultural/rural residential lifestyle found in the area, while ensuring that the requirements within the applicable statutory plans, bylaws and policies are addressed. The objective of this conceptual scheme is to illustrate the lot size and distribution, access/road locations, and outline circumstances that would require future reserve dedication.
- 3.2. Both affected landowners (those owning property within the plan area) and adjacent residents (those owning property adjacent to the plan area) have been provided opportunity to provide input as part of the preparation of this plan.
- 3.3. This Conceptual Scheme contemplates the potential subdivision of the north half of the quarter section into a total of two (2) lots. A total of three (3) additional lots may be considered on the subject parcel in accordance with County policy. However, at the request of the landowner, this plan only contemplates one (1) additional lot on the subject parcel to maintain larger agricultural lots. The request is consistent with the policy direction of the Agricultural Small Holdings Policy Area to provide opportunity for rural small holdings, intensive agricultural operations and associated residential uses.
- 3.4. An amendment to this Conceptual Scheme would be required prior to consideration of any future subdivision within the plan area beyond the total two lots contemplated within this Conceptual Scheme. Despite the policy direction at the time of adoption of this conceptual scheme, an amendment to this Conceptual Scheme would need to comply with all County policy and regulations in place at the time of any future amendment application.
- 3.5. The development concept shown in Figure 5 is conceptual and may be subject to modification at the time of subdivision if further investigation warrants the change (see Section 8 – Development Criteria). Exact lot sizes and dimensions will be determined at time of subdivision. All proposed lots shall comply with the regulations of the Strathcona County Land Use Bylaw.

4. ENVIRONMENTAL CONSIDERATIONS

- 4.1. A Biophysical Assessment was prepared by Strathcona County in May 2016. The assessment consisted of a survey of landscape, vegetation and wildlife on the subject property. The survey technique consisted of identifying and describing the general plant communities based on the landscape features and identifying signs of wildlife activity. The information in the Biophysical Assessment can be used to inform any future

Conceptual Scheme

Pt. SW 21-53-21-W4

amendment(s) to this plan as it relates to the potential Environmental and Municipal Reserve dedications.

a) Landscape Overview

Overall, the landscape was gently rolling with a gradual decline in elevation from 727 metres in the northwest corner to 716 metres in the southeast corner. The majority of the plan area is currently being hayed, however, the historically wet areas in the east and centre portions are surrounded by pockets of natural upland, riparian and wetland vegetation which are connected by ephemeral drainage channels.

b) Vegetation

Approximately 88 percent of the subject property has been cleared of upland vegetation and has been under agricultural management for at least four decades. However, conditions are dry and the growth of hay crops was limited at the time of reconnaissance. The tree stands that remain on the subject property are limited to areas surrounding wetlands and drainages, and the willows in the centre stand appeared unhealthy, likely due to numerous dry years. The understory generally lacked a high proportion of shrubs in favour of grasses and forbs. Overall, the diversity of plant communities was low.

c) Wetlands

Overall, the recent history of dry weather has resulted in dry conditions within the wetlands and limited wetland vegetation. None of the ephemeral wetlands noted in historical air photos were visible, nor were their locations evident from vegetation. There were no open water wetlands at the time of reconnaissance, however marshes were observed. The centre wetland on the east side of the subject property was in the best condition with standing water, with cattails, duckweed and other species present. None of the ephemeral drainages held water at the time of the site visit, but the drainage on the west side of the property was clearly evident from the carved ditch, culvert and remnant riparian vegetation, including willow species.

d) Wildlife

Several species were observed directly or indirectly during the site visit. Direct sightings included red-tail hawk. Indirect sightings included porcupine (girdling), moose (scat) and geese (scavenged goose eggs in the northeast wetland). Other species expected to live on or near the property include rodents and mesocarnivores such as foxes and coyotes. However, the remaining native vegetation is fragmented and provides little connectivity for wildlife.

5. RESERVES

- 5.1. Reserves shall be dedicated in accordance with the Municipal Government Act and County policy. In this regard, as per Section 663 (b) of the Municipal Government Act, no reserve land is required to be dedicated as long as all lots subdivided in accordance with this Conceptual Scheme are greater than 16.0 hectares in size (before land dedication for road widening) AND the land is proposed to be used for agricultural purposes only.
- 5.2. Any subdivision of the subject lands into lots less than 16.0 hectares in size or an increase in lot density resulting from an amendment to this Conceptual Scheme may

Conceptual Scheme

Pt. SW 21-53-21-W4

require dedication of municipal and/or environmental reserve at the time of subdivision in accordance with the Municipal Government Act and County policy in effect at the time of subdivision application. In the event that reserve dedications are triggered, they shall be dedicated in accordance with the information provided in the Biophysical Assessment and illustrated in Figure 4 of this Conceptual Scheme.

- 5.3. Further to paragraph 5.2., municipal reserve may be dedicated as land, cash-in-lieu or a combination of the two to the satisfaction of Strathcona County.
- 5.4. Further to paragraph 5.2., any reserves required to be dedicated as land shall be dedicated at the time of subdivision and final determination of the exact boundaries is to be confirmed on site by the County Biologist and an Alberta Land Surveyor.
- 5.5. The landowner will be required to provide fencing and/or marker posts to delineate the boundaries of any environmental reserve, environmental reserve easement or conservation easement required at the time of subdivision.

6. TRANSPORTATION

- 6.1. Range Road 214 adjacent to this quarter section is currently recognized as a Class II unimproved roadway and has an existing right-of-way of 20 metres. In accordance with Strathcona County policy SER-012-004, a 10 metre strip of land is required along the length of the subject quarter section adjacent to Range Road 214. Land dedication can be dedicated through either land acquisition agreement or by survey at time of the subdivision. Dedication is subject to change and will be dedicated in accordance with the Road Dedication Policy in effect at the time of subdivision application.
- 6.2. Access is to be provided to the proposed lots by way of single or shared access approaches to each of the proposed parcels.
- 6.3. Access locations shall be provided in general accordance with Figure 5 but are to be confirmed by Strathcona County at the time of subdivision.
- 6.4. As a condition of subdivision, all accesses are to be constructed and/or upgraded in accordance with Strathcona County Design and Construction Standards.
- 6.5. Any newly created lots will be subject to payment of the rural road levy. The levy will be charged at the rate in effect at the time of subdivision endorsement.

7. SERVICING AND UTILITIES

- 7.1. A geotechnical report shall be submitted as part of an application for subdivision. Geotechnical testing shall be conducted on the proposed undeveloped lots by a qualified professional so that suitable locations can be chosen for building sites and private sewage disposal systems. The report is to include a development area plan showing the suitable building site locations in accordance with Alberta Environment and the Strathcona County Design and Construction Standards.
- 7.2. As a condition of subdivision, drainage easements and/or public utility lots may be required for overland drainage that exists, needs to be relocated, and/or is required for stormwater management. The applicant may be required to apply for and receive

Conceptual Scheme

Pt. SW 21-53-21-W4

Alberta Environment drainage licenses and/or approvals for any necessary conveyance of drainage from either onsite or offsite lands.

- 7.3. Wherever a drainage easement is utilized within the plan area, it shall be the responsibility of the landowner to maintain the canal.
- 7.4. As part of a subdivision application, the applicant may be required to provide a surface drainage assessment to address pre- and post-development drainage and recommendations to eliminate any negative impacts on adjacent or downstream areas. This assessment is to be completed by a qualified professional.
- 7.5. As part of a subdivision application, the applicant may be required to provide information prepared by a qualified professional regarding groundwater availability for domestic purposes in accordance with the Water Act.
- 7.6. Existing and proposed private sewage systems required to service the proposed lots shall comply with Provincial requirements.
- 7.7. At time of subdivision the applicant will be responsible for confirming and coordinating the provision of shallow utilities with the appropriate companies.

8. DEVELOPMENT CRITERIA

- 8.1. The applicant/developer will be required to rezone the subject lands to an appropriate land use zoning district prior to endorsement of any subdivision.
- 8.2. Lot sizes should be a minimum of 16 hectares. Any subdivision application that proposes a lot smaller than 16 hectares shall trigger the requirement for reserve dedications for the entirety of the plan area in accordance with the Municipal Government Act.
- 8.3. Any application to subdivide must be in accordance with the approved Conceptual Scheme. Any proposed changes to the plan may require an application to amend the Conceptual Scheme.
- 8.4. As a condition of subdivision, the applicant/developer may be required to address the provision of private sewage systems, the construction of required accesses, surface drainage, rural road levies and any other applicable obligations, to the satisfaction of Strathcona County.
- 8.5. As part of a subdivision application, supporting technical studies may be required as deemed necessary by Strathcona County to ensure the proposed subdivision is suitable for the purpose to which the subdivision is intended.
- 8.6. The design and development of future lots should protect and develop amenities to take advantage of natural topography and other environmental features such as unique tree stands and water courses. Alberta Environment and Strathcona County shall be consulted regarding any changes to topography which may influence drainage. No alterations to drainage courses, waterbodies, water courses or wetlands are permitted without the prior approval of Alberta Environment and Parks and Strathcona County.

Conceptual Scheme

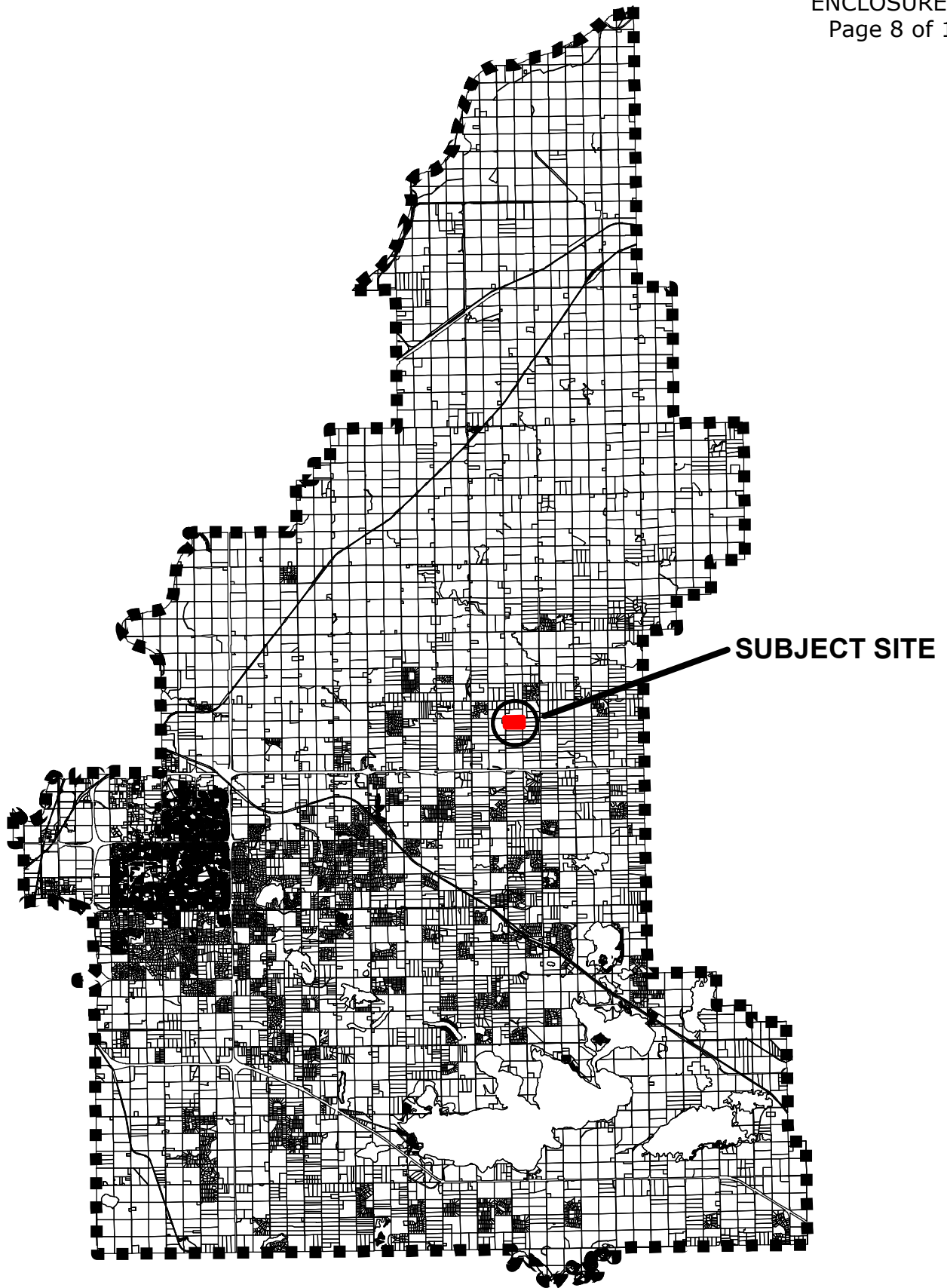
Pt. SW 21-53-21-W4

Development adjacent to slopes, wetlands and water courses shall conform to environmental setbacks contained within the Strathcona County Land Use Bylaw and any other regulatory document.

- 8.7. A subdivision application will be subject to the municipal policies, standards or regulations in effect at the time of the subdivision and/or rezoning application. Should the said policies differ from those outlined within this plan, it shall be at the discretion of the Director of Planning and Development Services to determine which policies, standards or regulations will be applied.
- 8.8. Where any changes are proposed to the Council adopted Conceptual scheme it will be at the discretion of the Director of Planning and Development Services to determine if an amendment to the adopted Conceptual scheme is required.

9. COMPLIANCE WITH OTHER LEGISLATION

Nothing in this conceptual scheme shall be interpreted as relieving a person from complying with federal, provincial or municipal statutes or bylaws. In the event of a conflict between any of the provisions of this Conceptual scheme and the provisions of any statute or bylaw, the provisions of the statute or bylaw shall prevail.



RURAL LOCATION MAP FIGURE 1

SW 21-53-21-W4

 **Subject Area**

PLANNING & DEVELOPMENT SERVICES



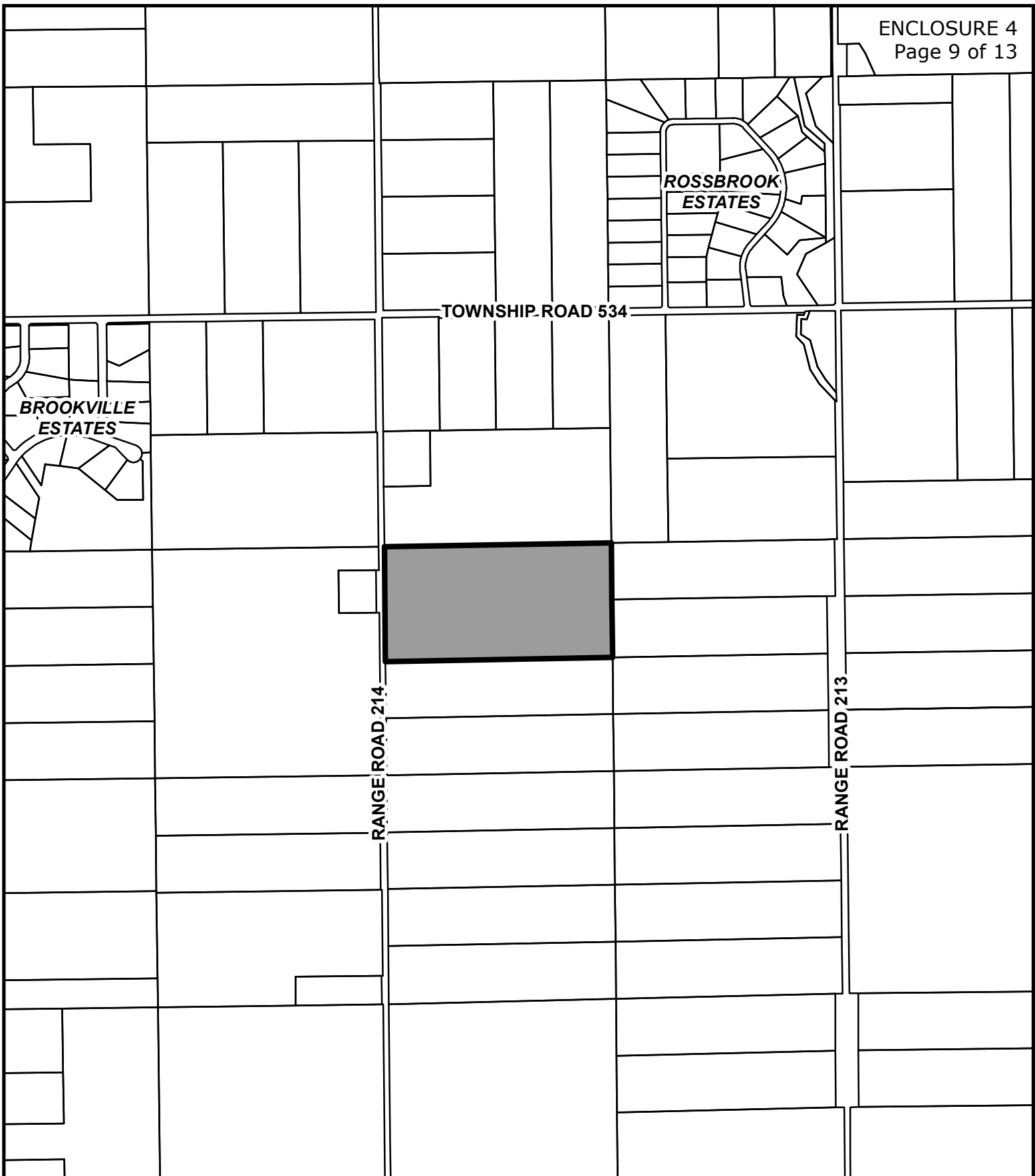
Drawn By: J. Fuelkell

Date Drawn: July 28, 2016

Scale: Not to Scale

File No.: 4090-2016CS005

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4090 Land Use-Conceptual Scheme\2016\
2016CS005 John F. Dixon\MAPS



LOCATION MAP FIGURE 2

SW 21-53-21-W4

 **Subject Area**

PLANNING & DEVELOPMENT SERVICES



Drawn By: J. Fuelkell

File No.: 4090-2016CS005

Date Drawn: Nov 1, 2016

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4090 Land Use-Conceptual Scheme\2016\
2016CS005 John F. Dixon\MAPS

Scale: Not to Scale

RANGE ROAD 214

AIR PHOTO FIGURE 3

SW 21-53-21-W4

 **Subject Area**

PLANNING & DEVELOPMENT SERVICES



Drawn By: J. Fuelkell

Date Drawn: Nov 1, 2016

Scale: Not to scale

File No.: 4090-2016CS005

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4090 Land Use-Conceptual Scheme\2016\
2016CS005 John F. Dixon\MAPS



CONCEPTUAL SCHEME-BIOPHYSICAL FIGURE 4 SW21-53-21-W4

- Intact Habitat
- Potential Wet Areas
- Drainage Channel
- ■ ■ ■ Conceptual Scheme =
Approx. 32.41 ha (80.09 ac)

PLANNING & DEVELOPMENT SERVICES



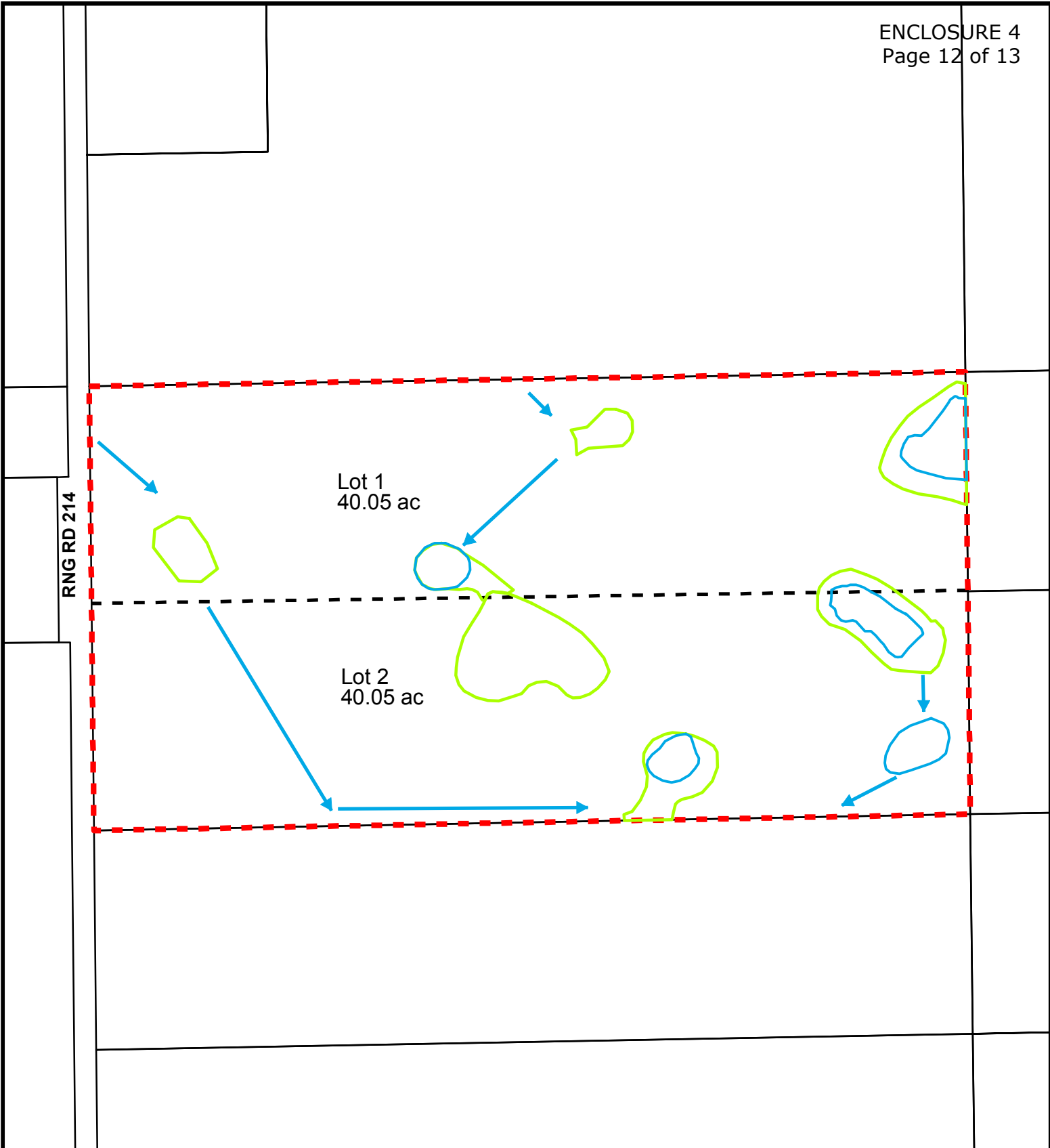
Drawn By: J. Fuelkell

File No.:4090-2016CS005

Date Drawn:Nov 9, 2016

NAPDS Admin/4000 - 4499 Land Use Services/
4090 Land Use-Conceptual Scheme/2016,
2016CS005 John F. Dixon/MAFS

Scale: Not to Scale



**CONCEPTUAL SCHEME-FIGURE 5
SW21-53-21-W4**

- Intact Habitat
- Potential Wet Areas
- Drainage Channel
- Conceptual Scheme =
Approx. 32.41 ha (80.09 ac)

PLANNING & DEVELOPMENT SERVICES



Drawn By: J. Fuelkell	File No.:4090-2016CS005
Date Drawn:Nov 9, 2016	N:\PDS Admin\4000 - 4499 Land Use Services\4090 Land Use-Conceptual Scheme\2016, 2016CS005 John F. Dixon\MAPS
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CONCEPTUAL SCHEME-FIGURE 6 **SW21-53-21-W4**

- Intact Habitat
- Potential Wet Areas
- ■ ■ ■ Conceptual Scheme =
Approx. 32.41 ha (80.09 ac)
- Drainage Channel

PLANNING & DEVELOPMENT SERVICES



Drawn By: J. Fuelkell

File No.:4090-2016CS005

Date Drawn:Nov 9, 2016

NAPDS Admin/4000 - 4499 Land Use Services/
4090 Land Use-Conceptual Scheme/2016,
2016CS005 John F. Dixon/MAFS

Scale: Not to Scale

BYLAW 13-2017

A BYLAW OF STRATHCONA COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW NO. 6-2015, AS AMENDED, BEING THE LAND USE BYLAW.

WHEREAS it is deemed advisable to amend the Land Use Bylaw;

NOW THEREFORE, the Council of Strathcona County, duly assembled, pursuant to the authority conferred upon it by the *Municipal Government Act, R.S.A. 2000 c.M-26* and amendments thereto, enacts as follows:

That Bylaw 6-2015, as amended, be amended as follows:

1. That approximately 32.41 hectares (80.09 acres) of land in the SW 21-53-21-W4 be rezoned from AG Agriculture: General District to RA Rural Residential/Agriculture District as outlined on Schedule "A" attached hereto.
2. That Rural Maps R15 (W53-21) and R14 (E53-21) be amended to reflect the change set out in Section 1 of this bylaw.
3. This Bylaw comes into effect after third reading and upon being signed.

Read a first time this _____ day of _____, 2017.

Read a second time this _____ day of _____, 2017.

Read a third time and finally passed this _____ day of _____, 2017.

Mayor

Director,
Legislative and Legal Services

Date Signed: _____

RNG RD 214

AIRPHOTO MAP

SW-21-53-21-W4

**Subject Area****PLANNING & DEVELOPMENT SERVICES****STRATHCONA
COUNTY****Drawn By: J FUELKELL****File No.: 4070-2016A016****Date Drawn: Oct 28, 2016**N:\PDS Admin\4000 - 4499 Land Use Services\
4070 Land Use Bylaw - Zoning Amendments
- Rural, Urban\2016\2016A016 - John Dixon\MAPS**Scale: Not to Scale**

Bylaw 12-2017 Map Amendment to Land Use Bylaw 6-2015 (Ward 5)

Applicant: Al-terra Engineering Ltd.
Owner: Ardrossan Land Corporation
Legal Description: Part of NW 2-53-22-W4
Location: South of Township Road 531 and East of Main Street in Ardrossan
From: AD-Agriculture: Future Development District
To: R1B-Single Detached Residential B District
R1C-Single Detached Residential C District
R2A-Semi-detached Residential District
PU-Public Utilities District
PC-Conservation District
PR-Recreation District

Report Purpose

To give two readings to a bylaw that proposes to rezone approximately 2.91 hectares (7.20 acres) of land in Pt. of NW 2-53-22-W4 from AD Agriculture: Future Development District to R1B-Single Detached Residential B District, R1C-Single Detached Residential C District, R2A-Semi-detached Residential District, PU-Public Utilities District, PC-Conservation District and PR-Recreation District in support of future residential development within the Hamlet of Ardrossan Area Structure Plan (ASP) area.

Recommendation

1. THAT Bylaw 12-2017, a bylaw that proposes to rezone approximately 2.91 hectares (7.20 acres) of land in Pt. of NW 2-53-22-W4 from AD Agriculture: Future Development to R1B-Single Detached Residential B District, R1C-Single Detached Residential C District, R2A-Semi-detached Residential District, PU-Public Utilities District, PC-Conservation District and PR-Recreation District within Part of NW 2-53-23-W4, be given first reading.
2. THAT Bylaw 12-2017 be given second reading.

Council History

March 10, 2015 - Council adopted Land Use Bylaw 6-2015 with an effective date of May 11, 2015.

June 24, 2014 - Council adopted the Hamlet of Ardrossan Area Structure Plan Bylaw 10-2014.

Strategic Plan Priority Areas

Economy: The proposal supports the strategic priority area of effective and efficient municipal infrastructure.

Governance: n/a

Social: The proposed amendment contributes to neighbourhood diversity by providing a mix of housing types with safe pedestrian connections.

Culture: The proposal addresses the strategic goal to build strong neighbourhoods/communities to support the diverse needs of the residents.

Environment: n/a

Other Impacts

Policy: SER-008-022 Redistricting (Map Amendment) Bylaws.

Legislative/Legal: The *Municipal Government Act* provides that Council may, by bylaw, amend the Land Use Bylaw.

Interdepartmental: The proposed amendment has been circulated to internal departments and external agencies. No objections were received.

Summary

In support of Ardrossan Heights Stage 3, the proposed rezoning would create twenty-six (26) residential lots for single and semi-detached dwellings as well as one (1) Public Utilities lot, one (1) Public Conservation lot for a natural area and one (1) Public Recreation lot. The proposed development conforms to the Municipal Development Plan (MDP) and the residential policies of the Hamlet of Ardrossan ASP.

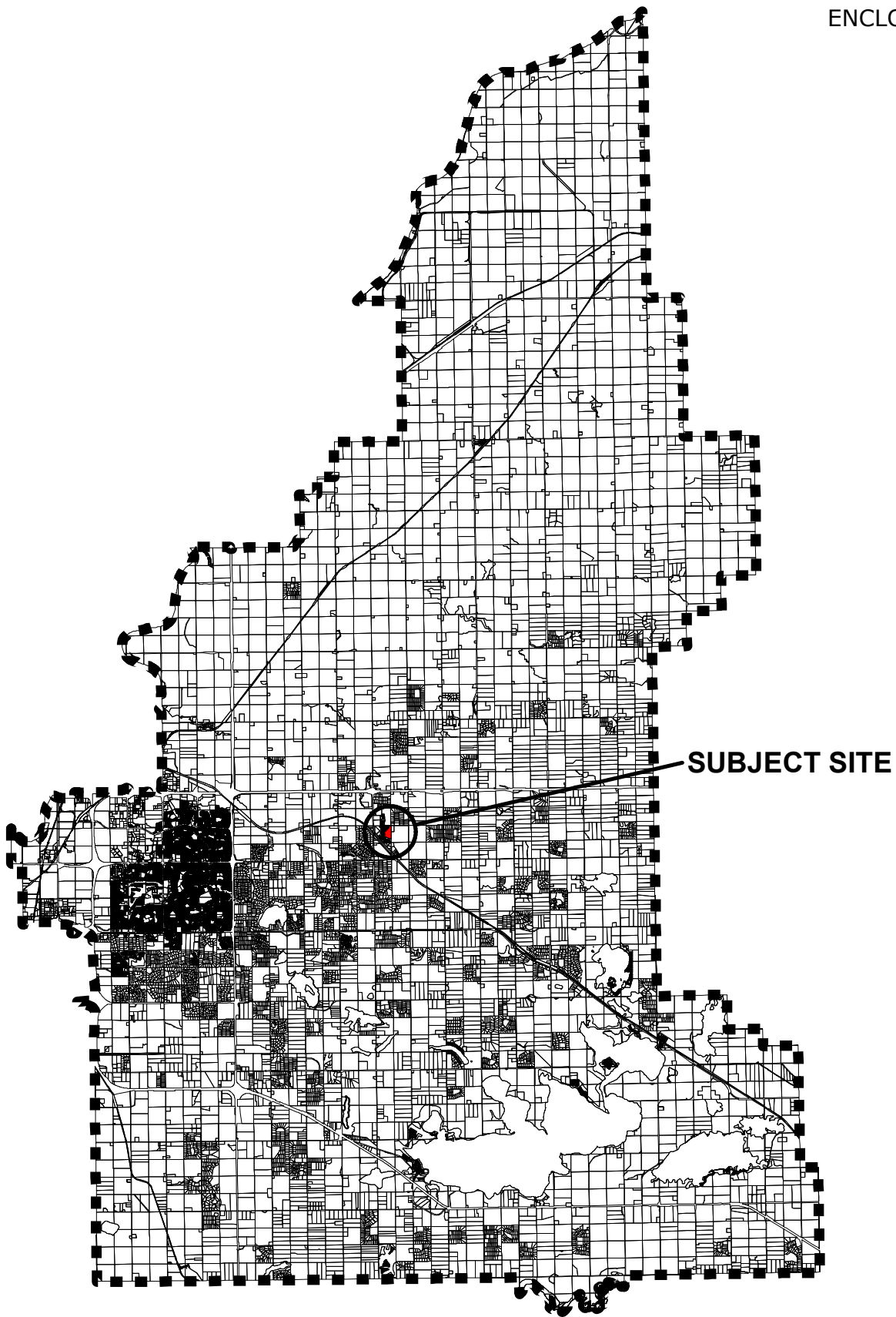
The developer will be required to enter into a Development Agreement to address the financial obligations of the proposed development prior to third reading of the Bylaw.

Communication Plan

Letter

Enclosure

- 1 Rural Location Map
- 2 Location Map
- 3 Air Photo
- 4 Notification Map
- 5 Bylaw 12-2017



RURAL LOCATION MAP

Part of NW-2-53-22-W4



Subject Area

PLANNING & DEVELOPMENT SERVICES



Drawn By: MCCANN

File No.: 4070-2017A001

Date Drawn: Feb 16, 2017

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw - Zoning Amendments - Rural, Urban\2017\2017A001 Ardrson Heights Stage 3

Scale: Not to Scale

TWP RD 531

MAIN ST

HORTON
WY

THIRD AVE

RNG RD 221A

KING ST

LOCATION MAP

Pt. of NW-2-53-22-W4

 Area of Proposed Rezoning

 Titled Area
PLANNING & DEVELOPMENT SERVICESSTRATHCONA
COUNTY

Drawn By: MCCANN

File No.: 4070-2017A001

Date Drawn: Apr 05, 2017

Scale: Not to Scale

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Zoning Amendments - Rural, Urban\2017\2017A001 Ardrossan Heights
Stage 3



AIRPHOTO MAP

Pt. of NW-2-53-22-W4



Area of Proposed Rezoning

PLANNING & DEVELOPMENT SERVICES



Drawn By: MCCANN

Date Drawn: Apr 05, 2017

Scale: Not to Scale

File No.: 4070-2017A001

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw - Zoning Amendments - Rural, Urban\2017\2017A001 Ardross Heights Stage 3

RNG RD 222 (HWY 824)

TWP RD 531

TWP RD 530

MAIN ST
RNG RD 221A**NOTIFICATION MAP****Pt. of NW-2-53-22-W4** Area of Proposed Rezoning Titled Area 200m Notification Area Notification Area**PLANNING & DEVELOPMENT SERVICES****Drawn By: MCCANN****File No.: 4070-2017A001****Date Drawn: Apr 05, 2017****Scale: Not to Scale**N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw -
Zoning Amendments - Rural, Urban\2017\2017A001 Ardross Heights
Stage 3

BYLAW 12-2017

A BYLAW OF STRATHCONA COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW NO. 6-2015, AS AMENDED, BEING THE LAND USE BYLAW.

WHEREAS it is deemed advisable to amend the Land Use Bylaw;

NOW THEREFORE, the Council of Strathcona County, duly assembled, pursuant to the authority conferred upon it by the *Municipal Government Act, R.S.A. 2000, c. M-26*, and amendments thereto, enacts as follows:

That Bylaw 6-2015, as amended, be amended as follows:

1. That approximately 2.91 ha (7.20 ac) of land in Pt. of NW 2-53-22-W4 be rezoned from AD Agriculture/Future Development District to R1B-Single Detached Residential B District, R1C-Single Detached Residential C District, R2A-Semi-detached Residential District, PU-Public Utilities District, PC-Conservation District, and PR-Recreation District as outlined on Schedule "A" attached hereto.
2. That Hamlet Map H 6 and Rural Area Map R16 be amended to reflect the change set out in section 1 of this bylaw.
3. This bylaw comes into effect after third reading and upon being signed.

Read a first time this _____ day of _____, 2017.

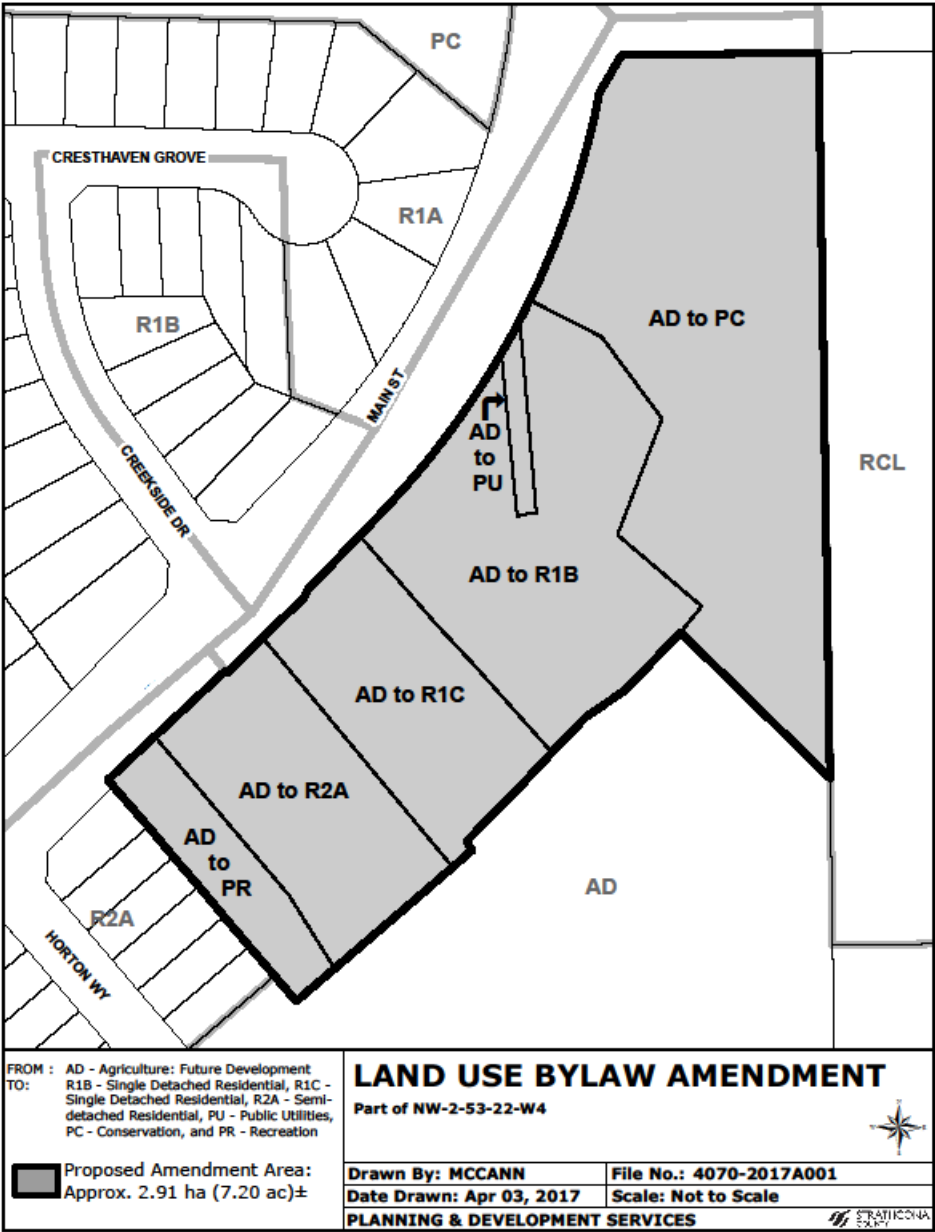
Read a second time this _____ day of _____, 2017.

Read a third time and finally passed this _____ day of _____, 2017.

Mayor

Director, Legislative and Legal Services

Date Signed: _____



Bylaw 18-2017 Map Amendment to Land Use Bylaw 6-2015 (Ward 4)

Owner: Rohit Group of Companies
Applicant: MMM Group Ltd.
Legal: NW 13-53-23-W4; and Lot 1, Plan 8920377
Location: North of Highway 16 and east of Range Road 231
From: AD - Agriculture: Future Development
To: R1C - Single Detached Residential C
R2C - Lane Specific Residential
R2A - Semi-Detached Residential
R3 - Low to Medium Density Multiple Residential
R4 - Medium Density Multiple Residential
PR - Recreation
PU - Public Utilities
PS - Public Service
C1 - Community Commercial
C5 - Service Commercial

Report Purpose

To give two readings to a bylaw that proposes to rezone approximately 43.53 hectares (107.57 acres) of land in Pt. of NW 13-53-23-W4 from AD – Agriculture: Future Development to R1C – Single Detached Residential C; R2A – Semi-Detached Residential; R2C – Lane Specific Residential; R3 – Low to Medium Density Multiple Residential; R4 – Medium Density Multiple Residential; PR – Recreation; PU – Public Utilities; PS – Public Service; C1 – Community Commercial and C5 – Service Commercial in accordance with the Cambrian Crossing Area Structure Plan.

Recommendations

1. THAT Bylaw 18-2017, a bylaw that proposes to rezone approximately 43.53 hectares (107.57 acres) of land in Pt. of NW 13-53-23-W4 from AD – Agriculture: Future Development to R1C – Single Detached Residential C; R2A – Semi-Detached Residential; R2C – Lane Specific Residential; R3 – Low to Medium Density Multiple Residential; R4 – Medium Density Multiple Residential; PR – Recreation; PU – Public Utilities; PS – Public Service; C1 – Community Commercial and C5 – Service Commercial in accordance with the Cambrian Crossing Area Structure Plan, be given first reading.
2. THAT Bylaw 18-2017, be given second reading.

Council History

March 10, 2015 – Council adopted Land Use Bylaw 6-2015 with an effective date of May 11, 2015.

January 20, 2015 – Council gave two readings to Bylaw 5-2015, which proposed to amend Land Use Bylaw 8-2001 to rezone approximately 60.45 hectares (149.5 acres) of land from AD Agriculture: Future Development to R1C: Single Detached Residential C District, R2C: Lane Specific Residential District, R2A: Semi-Detached Residential District, R3: Low Density Multiple Residential District, R4: Medium Density Multiple Residential District, PR: Recreation District, PU: Utilities, PS: Public Service, C1: Community Commercial, and C5: Service Commercial in accordance with the Cambrian Crossing Area Structure Plan.

April 2, 2014 – Council adopted Bylaw 47-2013 the Cambrian Crossing Area Structure Plan.

Strategic Plan Priority Areas

Economy: The proposed amendment would facilitate increased residential, commercial and institutional development within Strathcona County. A development agreement for municipal improvements will be required to be entered into with the County prior to third reading of the proposed bylaw.

Governance: The Public Hearing provides an opportunity for residents of Strathcona County to comment on the proposed rezoning bylaw.

Social: The proposed amendment would facilitate increased residential, commercial and institutional development to support the diverse needs of County residents.

Culture: n/a

Environment: Future development will be required to address all environmental policies and procedures.

Other Impacts

Policy: Redistricting (Map Amendment) Bylaws Policy SER-008-022.

Legislative/Legal: The *Municipal Government Act (MGA)* provides that Council may, by bylaw, amend the Land Use Bylaw.

Interdepartmental: The proposed amendments have been circulated to internal departments and external agencies.

Summary

The subject lands are located within the Open Space, Institutional, Community Commercial, Service Commercial, Medium Density Residential and Low Density Residential Policy Areas of the Municipal Development Plan. The proposed rezoning is consistent with the development concept and policy contained within the adopted Cambrian Crossing Area Structure Plan currently in effect for these lands.

On January 20, 2015, Council gave two readings to Bylaw 5-2015, which proposed rezoning the same area as proposed Bylaw 18-2017 for the same intent. However, Section 188 (a) of the *MGA* specifies that previous readings of a proposed bylaw are rescinded if the proposed bylaw does not receive third reading within two years after first reading. Consequently, as third reading was not given to Bylaw 5-2015 by January 20, 2017 first and second readings of Bylaw 5-2015 have been rescinded.

The new Bylaw 18-2017 is proposed to replace expired Bylaw 5-2015, and will restart the mandated two-year timeframe for the bylaw to receive third reading.

A development agreement for municipal improvements will be required to be executed prior to Council's consideration of third reading of the bylaw.

Communication Plan

Newspaper ad, letter

Enclosures

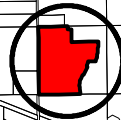
- 1 Urban Location Map
- 2 Location Map
- 3 Air Photo
- 4 Bylaw 18-2017
- 5 Rescinded Bylaw 5-2015
- 6 Notification Map

Author: Robin Baxter, Planning and Development Services
Director: Stacy Fedechko, Planning and Development Services
Associate Commissioner: Kevin Glebe, Infrastructure and Planning Services
Lead Department: Planning and Development Services

Page 2 of 2

CITY OF EDMONTON

AREA OF PROPOSED REZONING



URBAN LOCATION MAP

Plan 8920377, Lot 1 &
Part of NW 13-53-23-W4



AREA OF PROPOSED REZONING

PLANNING & DEVELOPMENT SERVICES



STRATHCONA
COUNTY



Drawn By: FUELKELL

Date Drawn: Apr 03, 2017

Scale: Not to Scale

File No.: 4070-2014A008

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw -
Zoning Amendments - Rural, Urban\2014\2014A008 Cambrian 135



LOCATION MAP

Plan 8920377, Lot 1 &
Part of NW 13-53-23-W4

 Subject Area

 Area of Proposed Rezoning

PLANNING & DEVELOPMENT SERVICES



Drawn By: FUELKELL

Date Drawn: Mar 28, 2017

Scale: Not to Scale

File No.: 4070-2014A008

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw -
Zoning Amendments - Rural, Urban\2014\2014A008 Cambrian 136

ENCLOSURE 3

RNG RD 231

AIRPHOTO MAP

Plan 8920377, Lot 1 &
Part of NW 13-53-23-W4



AREA OF PROPOSED REZONING

PLANNING & DEVELOPMENT SERVICES



Drawn By: FUELKELL

File No.: 4070-2014A008

Date Drawn: Apr 03, 2017

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw -
Zoning Amendments - Rural, Urban\2014\2014A008 Cambrian 137

Scale: Not to Scale

Bylaw 18-2017

A BYLAW OF STRATHCONA COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW NO. 6-2015, AS AMENDED, BEING THE LAND USE BYLAW.

WHEREAS it is deemed advisable to amend the Land Use Bylaw;

NOW THEREFORE, the Council of Strathcona County, duly assembled, pursuant to the authority conferred upon it by the *Municipal Government Act, R.S.A. 2000, c. M-26*, and amendments thereto, enacts as follows:

That Bylaw 6-2015, as amended, be amended as follows:

1. That approximately 43.53 hectares (107.57 acres) within Part of NW13-53-23-W4 be rezoned from AD – Agriculture: Future Development to R1C – Single Detached Residential C; R2A – Semi-Detached Residential; R2C – Lane Specific Residential; R3 – Low to Medium Density Multiple Residential; R4 – Medium Density Multiple Residential; PR – Recreation; PU – Public Utilities; PS – Public Service; C1 – Community Commercial; and C5 – Service Commercial as outlined on Schedule “A” attached hereto.
2. That Urban Service Area U23 be amended to reflect the change set out in section 1 of this bylaw.
3. This bylaw comes into effect after third reading and upon being signed.

Read a first time this _____ day of _____, 2017.

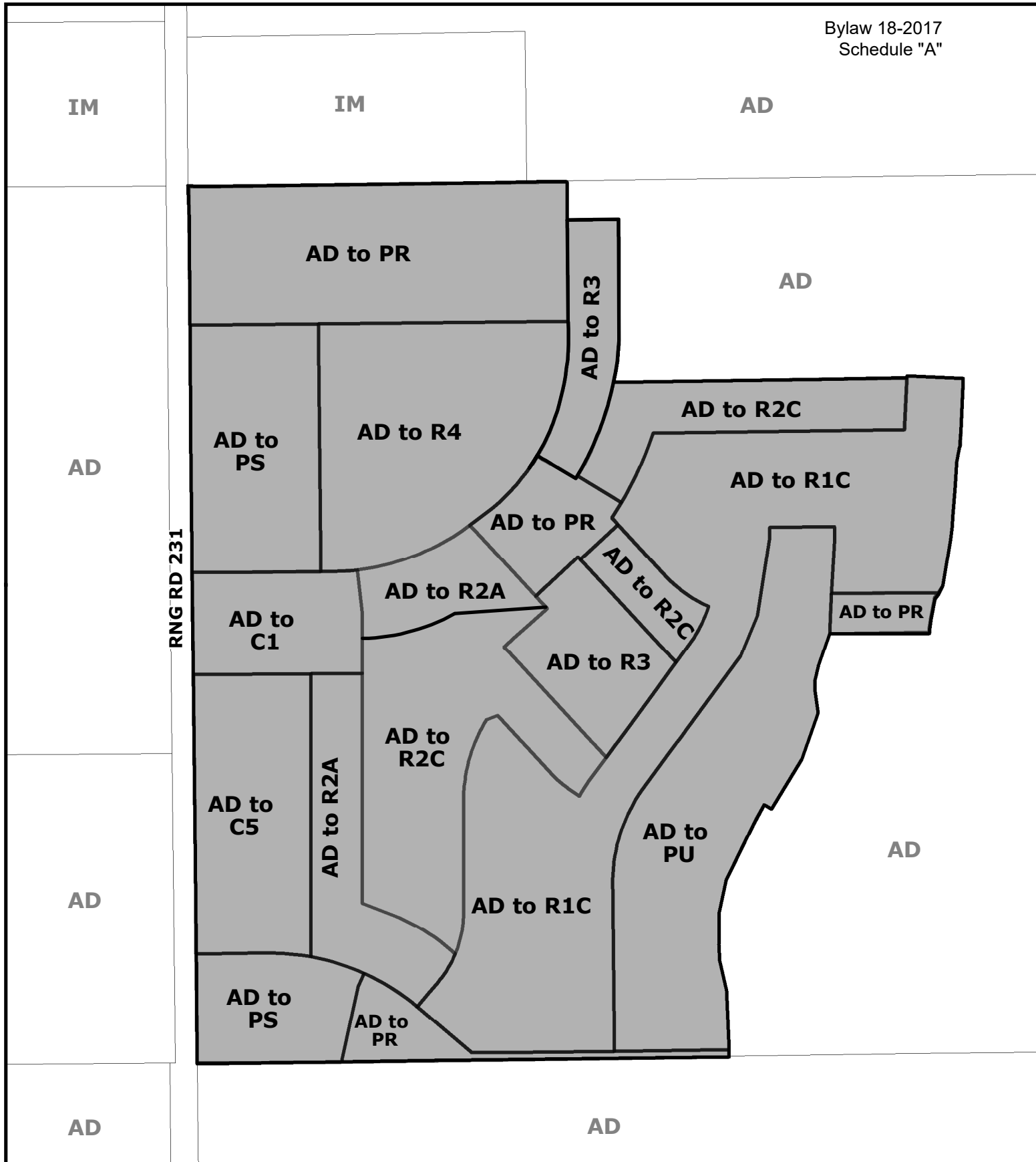
Read a second time this _____ day of _____, 2017.

Read a third time and finally passed this _____ day of _____, 2017.

Mayor


Director, Legislative and Legal Services

Date Signed: _____



FROM: AD – AGRICULTURE: FUTURE DEVELOPMENT

TO: R1C – SINGLE DETACHED RESIDENTIAL C;
R2A – SEMI-DETACHED RESIDENTIAL;
R2C – LANE SPECIFIC RESIDENTIAL;
R3 – LOW DENSITY MULTIPLE RESIDENTIAL;
R4 – MEDIUM DENSITY MULTIPLE RESIDENTIAL;
PR – RECREATION; PU – PUBLIC UTILITIES;
PS – PUBLIC SERVICE; C1 – COMMUNITY COMMERCIAL;
C5 – SERVICE COMMERCIAL

 Proposed Amendment Area:
Approx. 43.53 ha (107.57 ac)±

LAND USE BYLAW AMENDMENT

Plan 8920377, Lot 1 &
Part of NW 13-53-23-W4

Drawn By: FUELKELL

Date Drawn: Apr 05, 2017

File No.: 4070-2014A008

Scale: Not to Scale

PLANNING & DEVELOPMENT SERVICES



BYLAW 5-2015

A BYLAW OF STRATHCONA COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW NO. 8-2001, AS AMENDED, BEING THE LAND USE BYLAW.

WHEREAS it is deemed advisable to amend the Land Use Bylaw;

NOW THEREFORE, the Council of Strathcona County, duly assembled, pursuant to the authority conferred upon it by the *Municipal Government Act, R.S.A. 2000, c. M-26*, and amendments thereto, enacts as follows:

That Bylaw 8-2001, as amended, be amended as follows:

1. That approximately 60.45 hectares (149.5 acres) within NW13-53-23-W4 and Lot 1, Plan 8920377 be redistricted from AD Agriculture: Future Development District to R1C: Single Detached Residential C District, R2C: Lane Specific Residential District, R2A: Semi-Detached Residential District, R3: Low Density Multiple Residential District, R4: Medium Density Multiple Residential District, PR: Recreation District, PU: Utilities, PS: Public Service, C1: Community Commercial, and C5: Service Commercial as outlined on Schedule "A" attached hereto.
2. This bylaw comes into effect after third reading and upon being signed.

Read a first time this _____ day of _____, 2015.

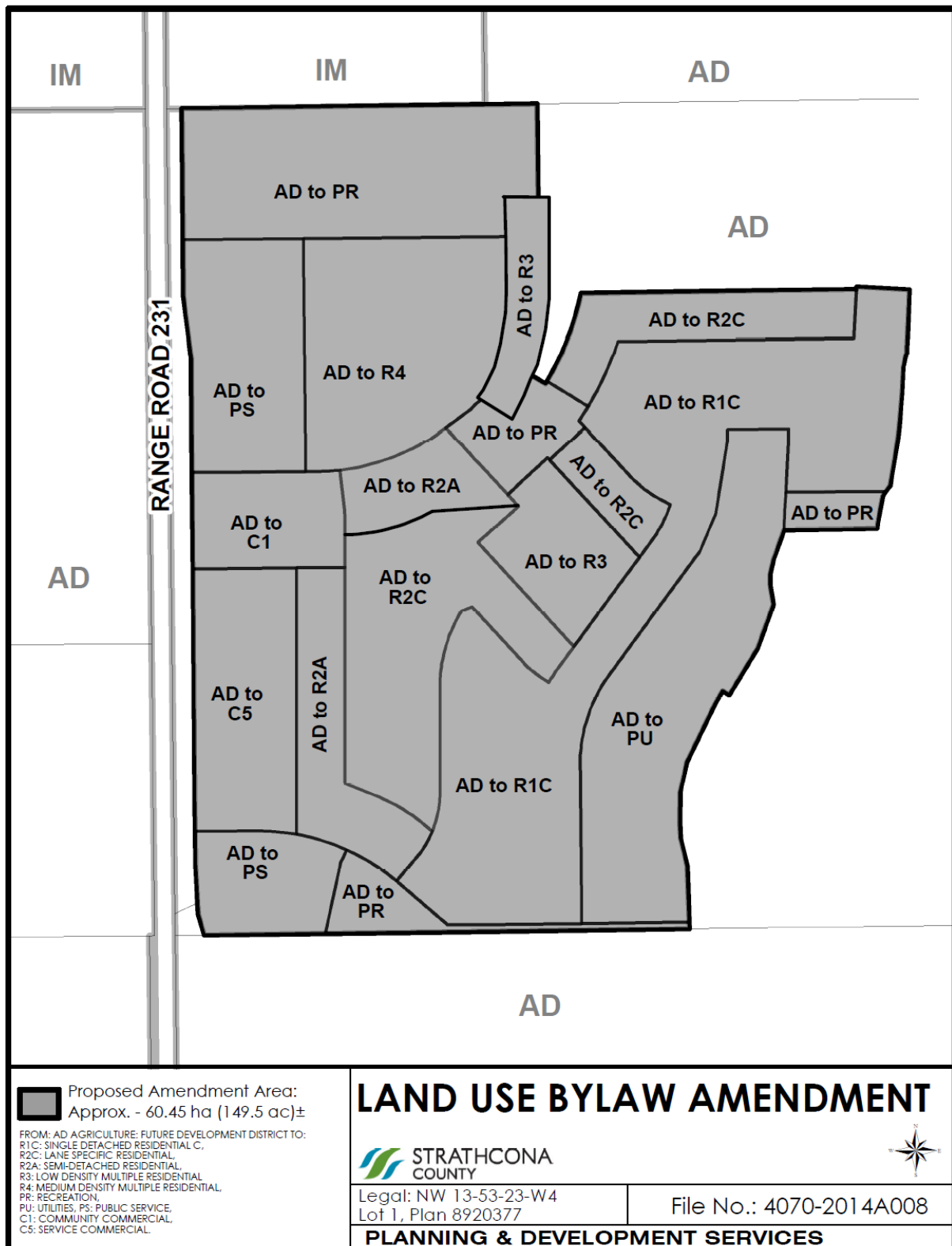
Read a second time this _____ day of _____, 2015.

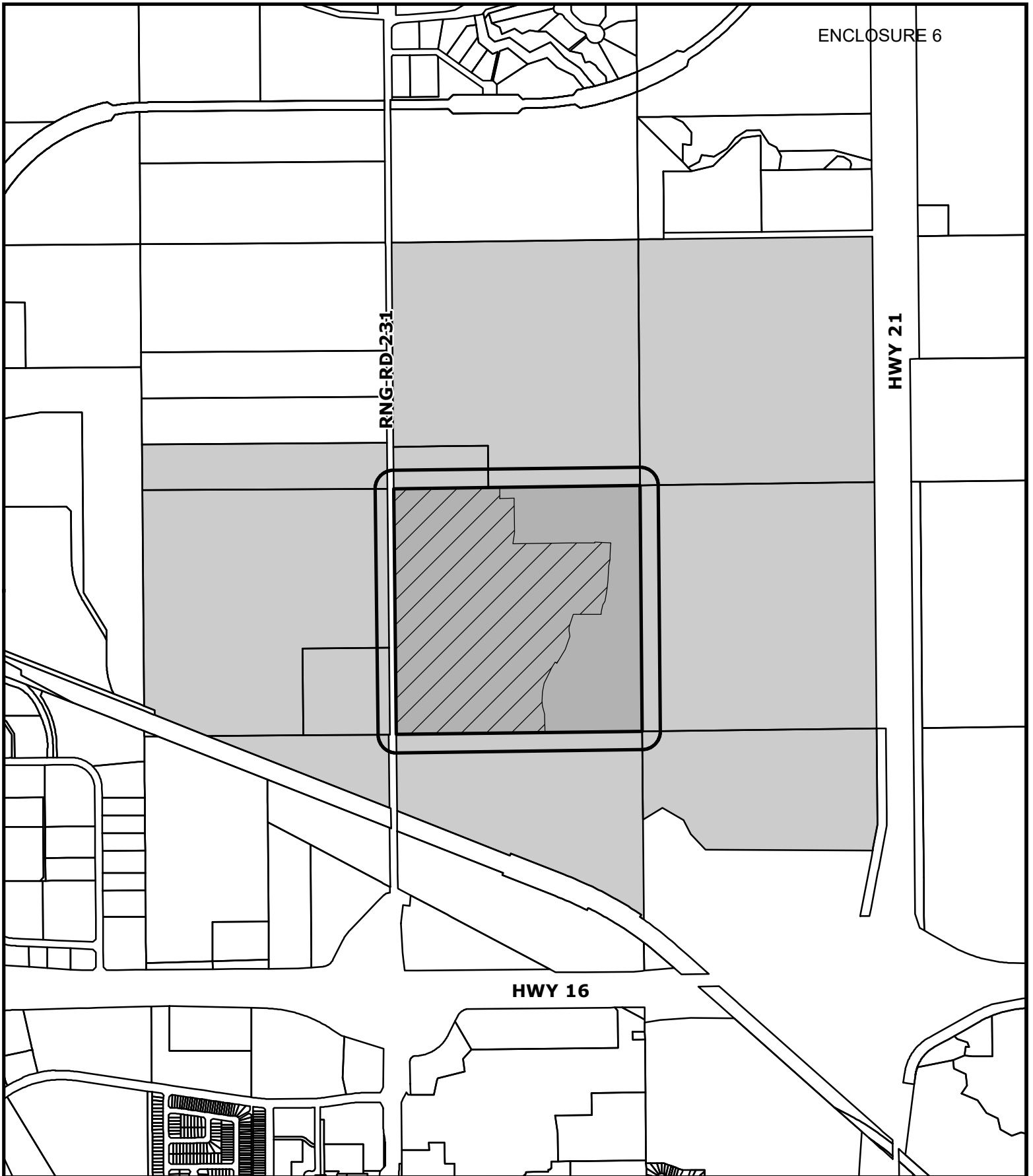
Read a third time and finally passed this _____ day of _____, 2015.

Mayor

Director, Legislative and Legal Services





Date Signed: _____





NOTIFICATION MAP

Plan 8920377, Lot 1 &
Part of NW 13-53-23-W4

-  Subject Area
-  60m Notification Area
-  Notification Area
-  Area of Proposed Rezoning

PLANNING & DEVELOPMENT SERVICES



Drawn By: FUELKELL

Date Drawn: Apr 03, 2017

Scale: Not to Scale

File No.: 4070-2014A008

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw - Zoning Amendments - Rural, Urban\2014\2014A008 Cambrian 142

2017 Capital Budget Amendment – Accelerated Mobility Bus Replacements**Report Purpose**

To amend the 2017 Capital Budget to purchase 3 replacement mobility buses for the Accelerated Mobility Bus Replacements program.

Recommendation

THAT an amendment to the 2017 Capital Budget to purchase three Accelerated Mobility Bus Replacements in the amount of \$360,000 to be funded as follows:

- \$101,250 from the Infrastructure Lifecycle, Maintenance and Replacement reserve (1.3800),
 - \$172,500 from the Federal Government Public Transit Infrastructure Fund (PTIF); and
 - \$ 86,250 from the Alberta Government Public Transit Infrastructure Fund (PTIF),
- be approved.

Council History

November 28, 2016 Council approved the 2017 Capital Budget

Strategic Plan Priority Areas

Economy: The Accelerated Mobility Bus Replacement Project contributes towards effective and efficient municipal infrastructure to meet the needs of our growing mobility challenged citizens.

Governance: Mobility buses transport mobility challenged citizens, from urban and rural areas, to work, school, medical appointments and more which strengthen partnerships with community and business while providing a better quality of life for residents.

Social: Mobility buses provide a safe means of travel for mobility challenged citizens contributing to individual and community health and well-being, which contributes to creating and supporting a positive lifestyle for residents.

Culture: Mobility buses allow mobility challenged residents to be included in everyday activities and special events.

Environment: n/a

Other Impacts

Policy: FIN-001-024: Financial Reserves; FIN-001-027: Tangible Capital Assets Financial Reporting

Legislative/Legal: n/a

Interdepartmental: Fleet Services, Financial Services, Transit

Summary

Transit would like to accelerate the replacement of three mobility buses because of PTIF funding of 48% and Alberta Government Provincial grant funding of 24%, leaving the remaining 28% of the cost to be incurred by Strathcona County. To receive the Federal and Provincial Government's PTIF grants, Strathcona County must have the buses in service by March 2018. Approval of this program will reduce replacement capital funds required in 2018.

Year	2017	2018	2019	Total
Expenditure by Year	\$0	\$360,000	\$0	\$360,000

Author: Linette Hawkins, Fleet Services

Directors: Grant Heer, Fleet Services; Laura Probst, Financial Services

Associate Commissioner: Lori Cooper, Corporate Services; Gregory J. Yeomans, Chief Financial Officer

Lead Department: Fleet Services

2015 Capital Budget Amendment – Joint Compost Cure Site**Report Purpose**

To amend the 2015 Capital Budget to cancel the Joint Compost Cure Site project.

Recommendation

THAT an amendment to the 2015 Capital Budget to cancel the Joint Compost Cure Site project, in the amount of \$2,467,000, be approved.

Council History

December 2, 2014 Council approved a placeholder in the 2015 budget for the joint compost cure site project until Council approved a business case, Resolution #419.
December 9, 2014 Council approved the 2015 Capital Budget.

Strategic Plan Priority Areas

Economy: The processing function has been secured through contracted services.

Governance: n/a

Social: n/a

Culture: n/a

Environment: A viable outlet for processing of organic waste has been secured.

Other Impacts

Policy: FIN-001-024: Financial Reserves; FIN-001-027: Tangible Capital Assets Financial Reporting Policy

Legislative/Legal: n/a

Interdepartmental: Financial Services

Summary

When the Joint Compost Cure Site project was presented as part of the 2015 budget deliberations, Council expressed concerns. Council supported that Administration continue discussions with our partner (City of Edmonton) but did not approve the project. Administration was instructed to return with a business case for Council to review in advance of project approval.

In addition to having discussions with the City of Edmonton, Administration also included the provision of contracted organic processing as part of the waste collection procurement process. This procurement was completed in 2015 and organic processing service was secured through this contract until 2021. Through the procurement process Administration also found alternative processing options that could be viable in Alberta.

Administration has advised the City of Edmonton that we no longer need to pursue a partnership for a joint compost cure site. The province had allocated grant funding to the project through the Alberta Community Partnership Grant; the province has been informed the project will not be proceeding.

Year	2017	2018	2019	Total
Expenditure by Year	\$ -	\$ -	\$ -	\$ -

Bylaw 19-2017, 2017 Property Tax Rate**Report Purpose**

To give three readings to a bylaw that will authorize the 2017 tax rate structure in order to levy the property taxes that are sufficient to cover budget and requisition requirements.

Recommendations

1. THAT Bylaw 19-2017, a bylaw to authorize the 2017 tax rates for Strathcona County, be given first reading.
2. THAT Bylaw 19-2017 be given second reading.
3. THAT Bylaw 19-2017 be considered for third reading.
4. THAT Bylaw 19-2017 be given third reading.

Council History

November 28, 2016 – Council approved the 2017 consolidated operating budgets for Municipal, Utility, Library and Pioneer Housing Foundation Operations, which require municipal regular and supplementary taxes of \$211,058,348, and library regular taxes of \$9,472,061.

Strategic Plan Priority Areas

Economy: The 2017 tax rates being recommended by Bylaw 19-2017 are outlined in Schedule "A" attached to the bylaw (Enclosure 1). The recommended 2017 municipal tax rates reflect the impact of the new property assessment values completed for the 2017 tax year and a 2.62% general tax dollar decrease approved in the 2017 Municipal Operations Operating Budget.

Governance: Property taxes support governance programs and initiatives that benefit County residents, business and industry.

Social: Property taxes support various social programs and initiatives that benefit County residents, business and industry.

Culture: Property taxes support cultural programs and initiatives that benefit County residents, business and industry.

Environment: Property taxes support environmental programs and initiatives that benefit County residents, business and industry.

Other Impacts

Policy: n/a

Legislative/Legal: The Municipal Government Act requires that a Tax Rate Bylaw be passed annually by Council for the establishment of property tax rates for Strathcona County. The Tax Rate Bylaw is required to authorize tax rates that are sufficient to generate property tax revenues required to support municipal and library programs and services pursuant to approved budgets, provincial and separate school board education requisitions, and other requisitions.

Interdepartmental: Assessment and Taxation, Financial Services

Summary

On March 20, 2017 Heartland Housing Foundation (HHF) confirmed a requisition requirement of \$2,983,082 to provide for a portion of their 2017 operating requirements. Pursuant to the March 16, 2017 provincial budget, Alberta Municipal Affairs submitted the 2017 Alberta School Foundation Fund requisition package in the amount of \$64,697,108 (Enclosure 2).

As illustrated by Enclosure 3, 2017 residential municipal property taxes will represent 61% of the total residential property taxes levied by Strathcona County. Education taxes, which are dictated by the province, comprise 36% of total residential property taxes levied. Library and HHF requisitions comprise the remaining 3% of the residential property taxes levied.

Enclosure 3 summarizes the impact that the recommended 2017 tax rates will have on a sample single family residential property with an approximate assessment of \$430,000. Municipal taxes amount to \$1,852 for this sample residential property (assumes average decrease in assessment due to market value changes) and is based on a 2.62% tax dollar decrease for 2017. Total projected property taxes for this sample property are expected to decrease approximately \$27 (-0.87%).

Communication Plan

Media Release

Newspaper Advertisement

Other: Information Brochure

Enclosure

- 1 Bylaw 19-2017 – 2017 Tax Rate
- 2 Schedule "A" - Tax Rate Bylaw 19-2017
- 3 Presentation – Tax Rate Bylaw 19-2017

BYLAW 19-2017**A BYLAW OF STRATHCONA COUNTY IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE SEVERAL RATES OF TAXATION IMPOSED FOR THE YEAR 2017**

WHEREAS it is estimated the combined tax levy for Strathcona County for the year of 2017, including Municipal and Library requirements, the Heartland Housing Foundation requisition and Education requisitions for the Alberta School Foundation Fund and the Elk Island C.S.R.D. #41, shall be in the total sum of \$287,333,887 as set out in Schedule "A", attached hereto and forming part of this Bylaw, and

WHEREAS the total assessment of land, buildings and improvements is \$32,837,563,890 prior to 2017 Local Assessment Review Board, Composite Assessment Review Board and Municipal Government Board adjustments as well as adjustments required pursuant to Section 305 and 330 of the Municipal Government Act RSA 2000, c.M-26, and

WHEREAS the rates hereinafter set forth are deemed necessary to provide the amounts required for all purposes, after making due allowances for the amount of taxes which may reasonably be expected to remain unpaid,

NOW THEREFORE, by virtue of the powers conferred upon it by the Municipal Government Act, **THE COUNCIL OF STRATHCONA COUNTY**, duly assembled, enacts as follows:

1. That the Chief Financial Officer is hereby authorized to levy upon the assessed value of all assessed property shown on the assessment roll and classified according to this Bylaw a tax at the tax rates set forth in Schedule "A" to produce the sums necessary for the purposes set forth in the said Schedule "A".
2. That all of the tax rates authorized in Schedule "A" herein are hereby authorized to be levied for 2017 upon all the assessed value of all property assessed pursuant to Bylaw 6-2017 being a Bylaw to authorize a Supplementary Assessment and any amendments thereto.
3. This Bylaw shall take effect after third reading and upon being signed.

Read a first time this _____ day of _____, 2017.

Read a second time this _____ day of _____, 2017.

Read a third time this _____ day of _____, 2017, and finally passed.

Mayor

Director, Legislative & Legal Services

Date signed

STRATHCONA COUNTY - 2017 TAX RATES

BYLAW # 19-2017
SCHEDULE "A"

	Assessment (000's)	Gross Expenditure* / Requisition	Other Revenue/ Prior Year Overlevy (Underlevy)	Supp. Tax	Tax Funded Expense Excluding Supp.	Residential / Farmland (mills)	Non- Residential (mills)	Machinery & Equipment (mills)	Linear (mills)
Municipal Operating**	32,837,564	\$285,038,122	\$73,979,774	\$500,000	210,558,348	4.3042	8.6258	8.6258	8.6258
Library Operating	32,837,564	10,512,606	1,407,329	0	9,105,277	0.1558	0.4257	0.4257	0.4257
Heartland Housing Foundation Requisition	32,834,023	2,983,082	62,500	0	2,920,582	0.0890	0.0890	0.0890	0.0890
Education Requisitions	32,777,776	64,697,108	-52,572	0	64,749,680	2.5521	3.6296	0.0000	3.6296
Total For Current Year		\$363,230,918	\$75,397,032	\$500,000	\$287,333,887	7.1011	12.7701	9.1405	12.7701

* excludes amortization expense

**excludes the Utilities Department

Strathcona County Tax Rate Bylaw 19-2017

April 25, 2017

Document: 10087634

Property Tax Refresher

Property tax components

Annually Council is required to authorize tax rates sufficient to generate tax revenues to support:

- Municipal services – based on approved municipal operating budget
- Library services – based on approved library operating budget
- Heartland Housing Foundation – based on requisition received
- Education services – based on requisition received from the Province

Annual property Assessment and tax definitions

- **Property Assessment**

- Market value and regulated rates (per July 1, 2016 valuation date)

- **Budget/Requisitions**

- Property tax revenue as approved by council required to pay for programs and services

- **Tax Rate**

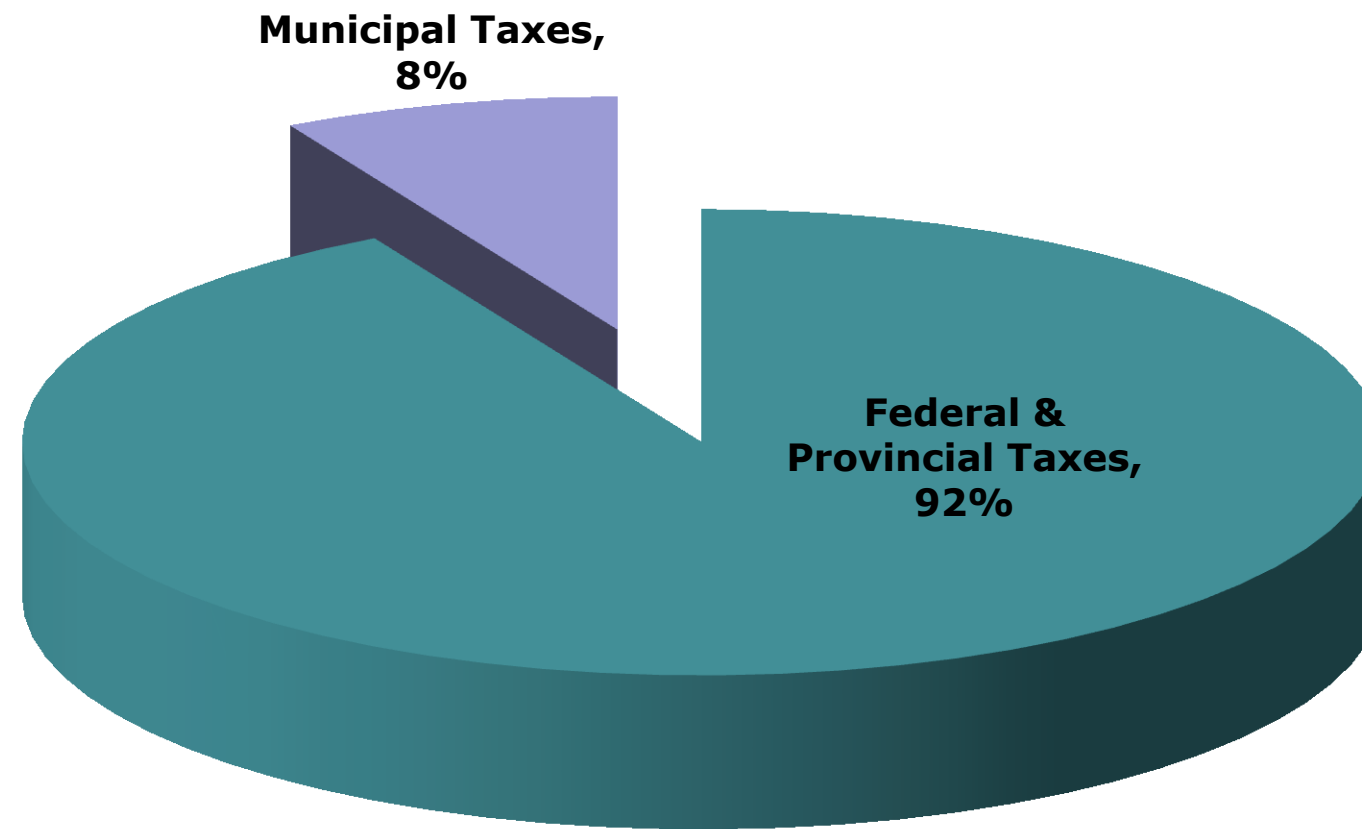
- Tax rate equals tax revenue requirements ÷ total taxable assessment
- tax rates are a calculated number, dependent on budget/requisition requirements and the total taxable assessment

- **Per Property Share of Tax**

- each property (individual assessment x tax rate)

Municipal Overview

Where your tax dollars go

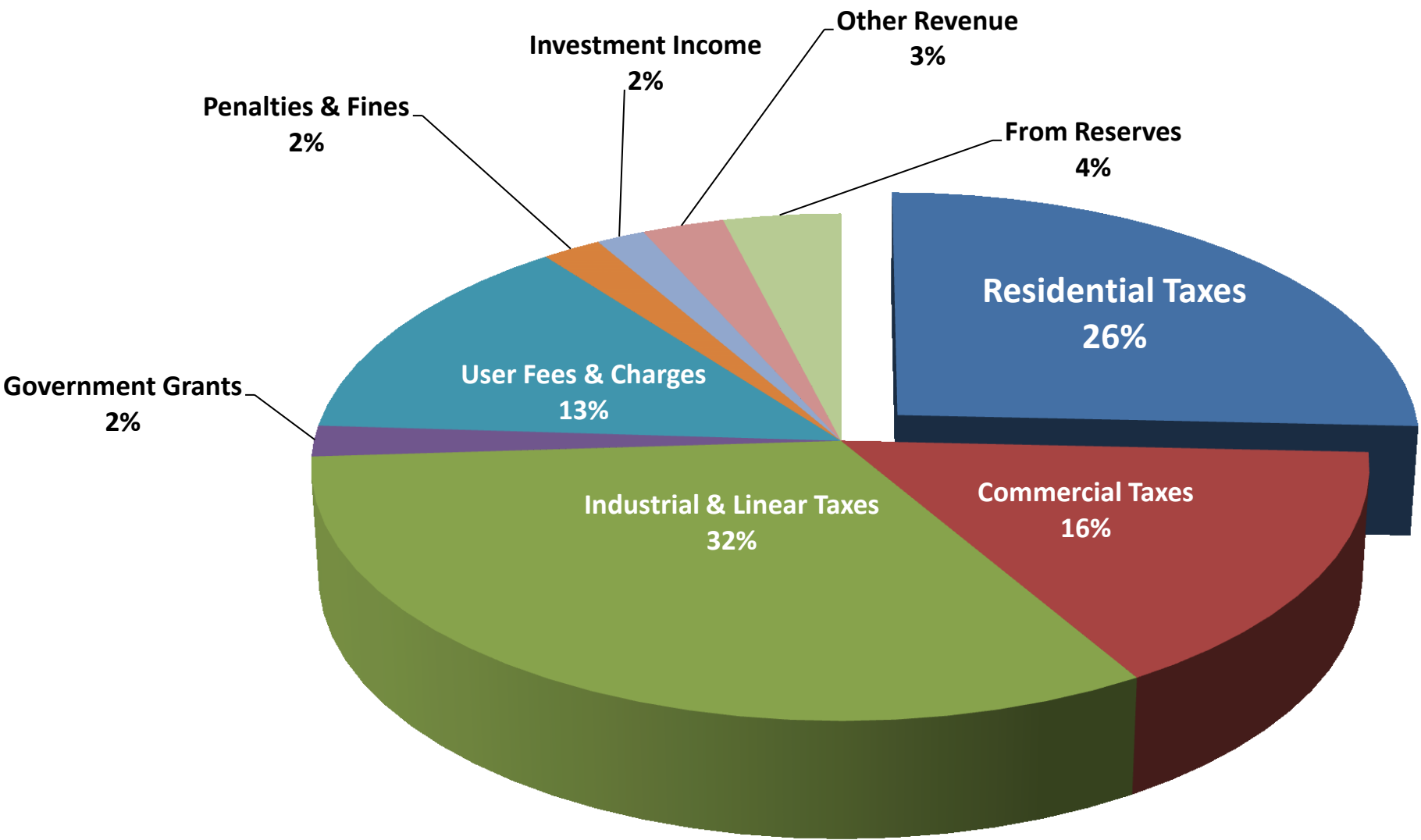


Municipal governments receive about 8% of all government tax revenues.

Source: Federation of Canadian Municipalities (FCM) 2012

Municipal Operations Revenue Overview

Municipal operations only
(residential taxes 26%)



Source: 2017 Operating Budget

2017 tax changes (residential)

Effective Tax Change 2016-2017

Municipal services	-2.62%
Library services	0.00%

Requisition Increase 2016-2017

Heartland Housing Foundation	5.02%
Education services*	4.92%

**Education requisitions are determined by the Province of Alberta.*

2017 tax rate bylaw

	Assessment (000's)	Gross Expenditure* / Requisition	Other Revenue/ Prior Year Overlevy (Underlevy)	Supp. Tax	Tax Funded Expense Excluding Supp.	Residential / Farmland (mills)	Non- Residential (mills)	Machinery & Equipment (mills)	Linear (mills)
Municipal Operating**	32,837,564	\$285,038,122	\$73,979,774	\$500,000	210,558,348	4.3042	8.6258	8.6258	8.6258
Library Operating	32,837,564	10,512,606	1,407,329	0	9,105,277	0.1558	0.4257	0.4257	0.4257
Heartland Housing Foundation Requisition	32,834,023	2,983,082	62,500	0	2,920,582	0.0890	0.0890	0.0890	0.0890
Education Requisitions	32,777,776	64,697,108	-52,572	0	64,749,680	2.5521	3.6296	0.0000	3.6296
Total For Current Year		\$363,230,918	\$75,397,032	\$500,000	\$287,333,887	7.1011	12.7701	9.1405	12.7701

* excludes amortization expense

**excludes the Utilities Department

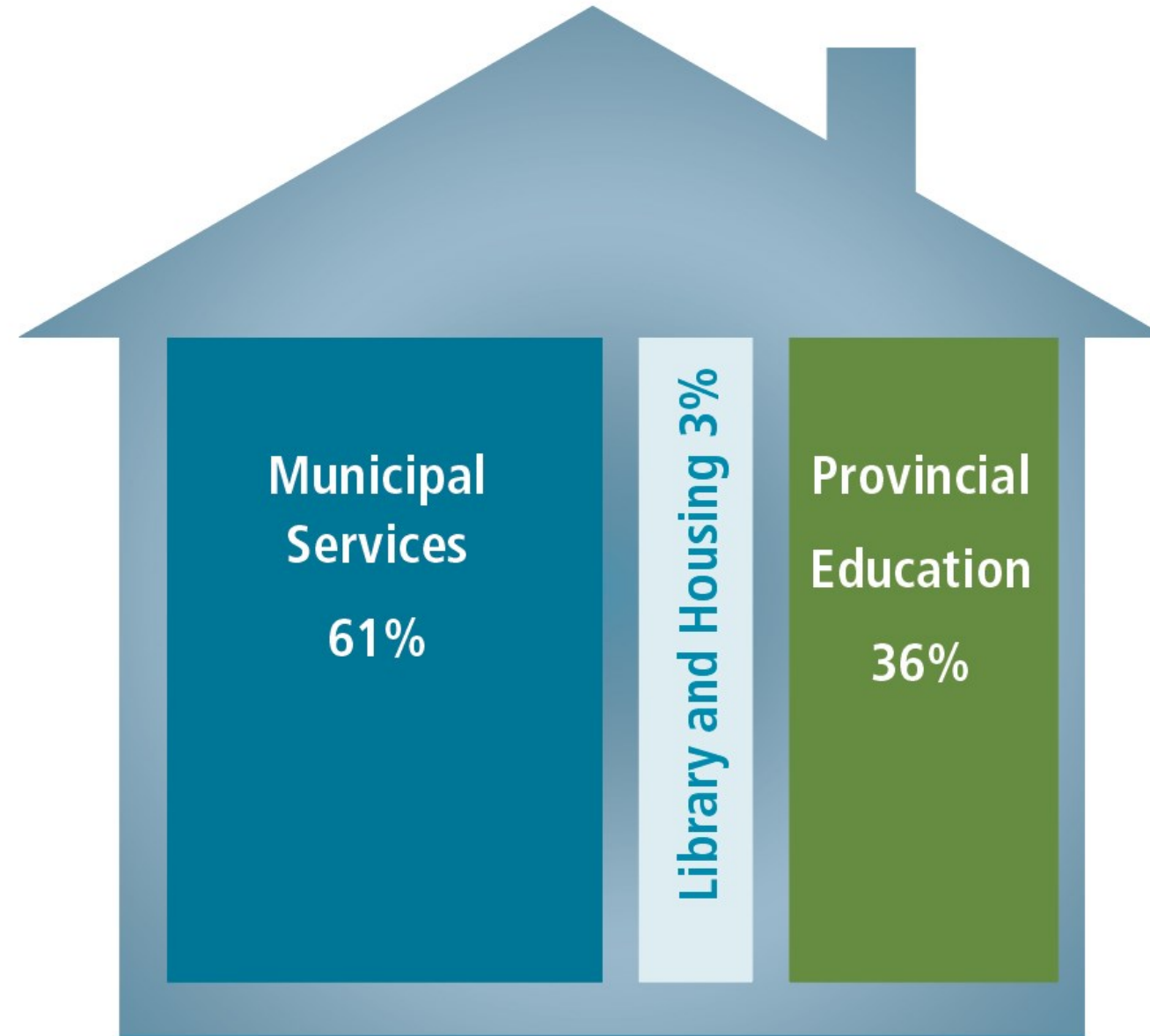
Value For Our Residents

2017 residential property tax distribution

61% pays for municipal services

3% supports the Strathcona County Library and Heartland Housing Foundation

36% is collected on behalf of the Government of Alberta for education



Projected 2017 property tax dollar impact

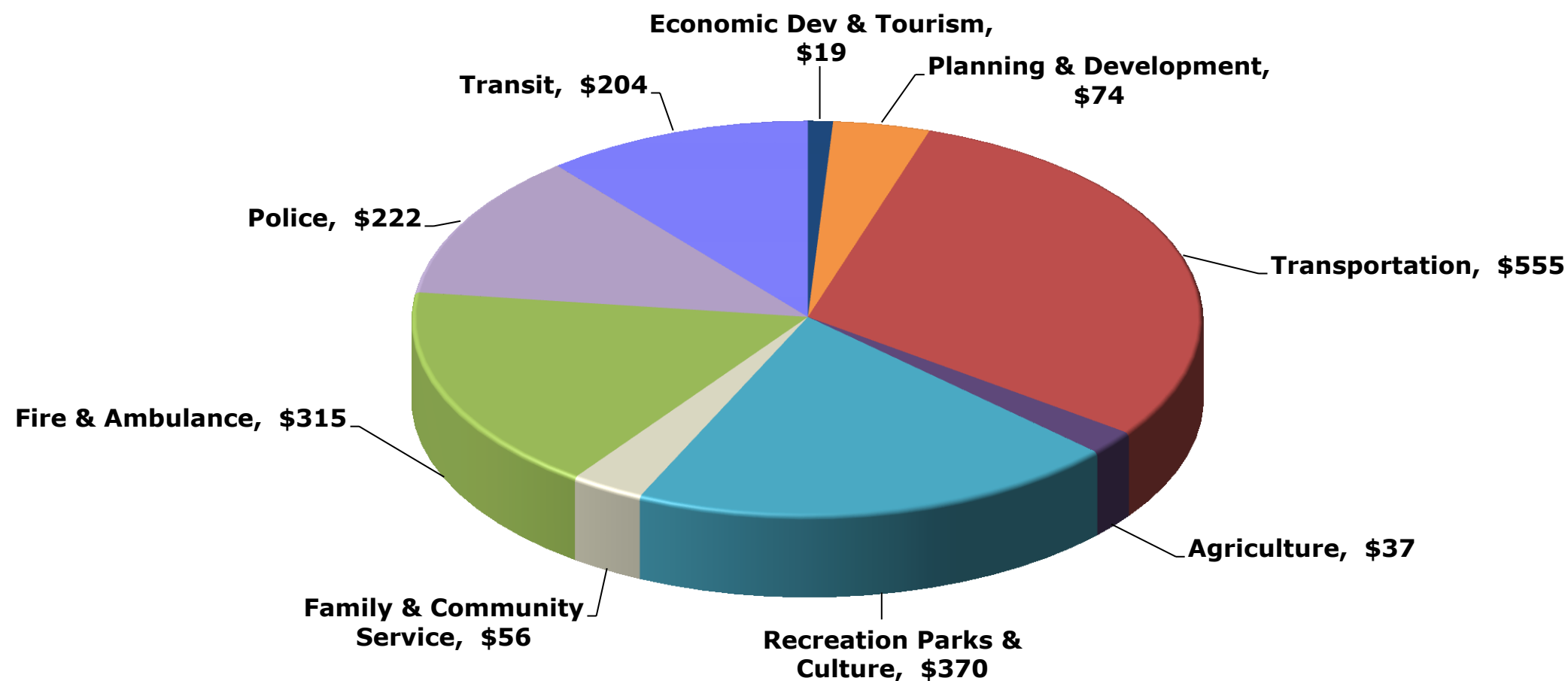
Sample single family residential property

New 2017 assessment = \$430,000 (2016=\$446,000)

	2017	2016	Change
Municipal Purposes:	\$ 1,852.04	\$ 1,901.87	\$ (49.83)
*percent increase in municipal taxes			-2.62%
*percent of total property taxes	60.6%	62.2%	
Library Purposes:	\$ 66.99	\$ 66.99	\$ -
*percent increase in library taxes			0.00%
*percent of total property taxes	2.2%	2.2%	
Heartland Housing Foundation:	\$ 38.30	\$ 38.39	\$ (0.09)
*percent increase in HHF taxes			-0.25%
*percent of total property taxes	1.3%	1.2%	
Municipal, Library and HHF Property Taxes	\$ 1,957.33	\$ 2,007.25	\$ (49.92)
Education Purposes	\$ 1,098.14	\$ 1,075.04	\$ 23.10
*percent increase in education taxes			2.15%
*percent of total property taxes	35.9%	34.4%	
Total Projected Property Taxes	<u>\$ 3,055.46</u>	<u>\$ 3,082.29</u>	<u>\$ (26.83)</u>
Total Percent Increase in Tax Notice			-0.87%

Putting your municipal tax dollars to work

Annual tax dollars per sample single family household total \$1,852/year
(sample household assessed value \$430,000)



Administration and governance have been allocated throughout

Many municipal services – great value

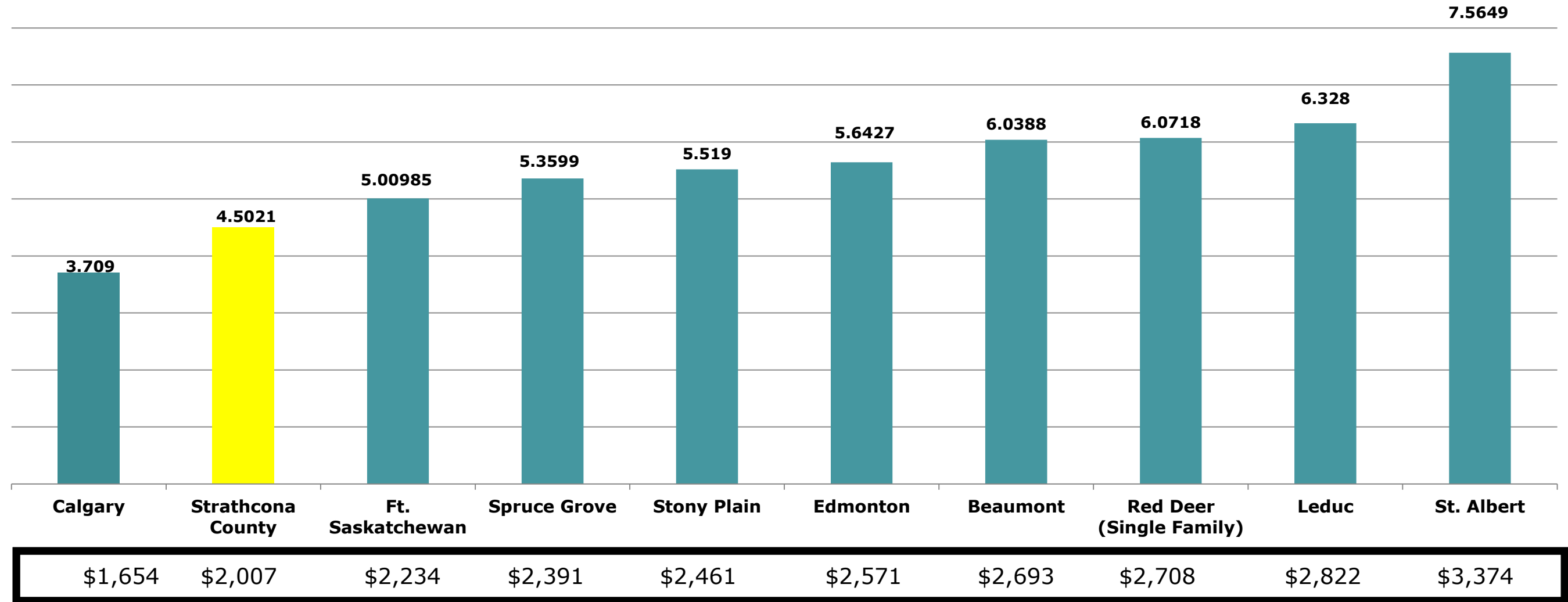
A sample single family residential property will pay approximately \$154 a month for municipal services.

Roads	\$ 46 / month
Fire, Ambulance, Police	\$ 45 / month
Recreation, Parks, Culture	\$ 31 / month
Transit	\$ 17 / month
Planning Services	\$ 6 / month
Agricultural Services	\$ 3 / month
Community Social Programs	\$ 4 / month
Economic Development, Tourism	\$ 2 / month
Strathcona County Municipal Services	\$ 154/ month

Administration and governance have been allocated throughout

2016 tax rate comparison

Residential (excludes education taxes)



Based on \$446,000 Assessed Value

Questions

Ardrossan Natural Gas Franchise Agreement (Ward 5)**Report Purpose**

To provide Council with the recommendation to proceed with negotiation of a Natural Gas Franchise Agreement for the Hamlet of Ardrossan.

Recommendation

THAT Administration negotiate with ATCO Gas & Pipelines for a Natural Gas Franchise Agreement for the Hamlet of Ardrossan that will include a 22% franchise fee, consistent with the County's ATCO Gas & Pipeline Ltd. Franchise Agreement for the Urban Service Area.

Council History

On August 27, 1996 Council approved Bylaw 15-95 approving execution of a Natural Gas Franchise Agreement with ATCO Gas & Pipelines Ltd. for the Urban Service Area.

On June 22, 2010 Council approved Bylaw 55-2009 renewing the Natural Gas Franchise Agreement with ATCO Gas & Pipelines Ltd. for the Urban Service Area.

Strategic Plan Priority Areas

Economy: A Franchise Agreement provides cost-effective servicing through exclusivity and can provide a mechanism for a municipality to receive additional revenues through a franchise fee collected.

Governance: n/a

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: n/a

Legislative/Legal: The *Municipal Government Act*, Section 45, provides Council the ability to grant a right, exclusive or otherwise, by agreement to a person to provide a utility service in all or part of the municipality. Section 45(3) directs the municipality to seek approval for such agreements from the Alberta Utilities Commission (AUC).

Interdepartmental: Assessment & Tax, Financial Services

Summary

Strata Development Corp. has requested that Strathcona County enter into a Franchise Agreement with ATCO Gas & Pipelines Ltd. in order to reduce the customer connection charge for new homeowners. ATCO currently charges a customer connection fee dependent on the property location as follows:

- Urban Services Area Pool (with Franchise Agreement): \$900/home
- Urban Rural Pool (Hamlets with urban servicing and lots less than one acre without a Franchise Agreement): \$3,000/home
- Rural Pool: \$7,400/connection

Having a Franchise Agreement for the Hamlet of Ardrossan would give the County the ability to charge franchise fees and would reduce the customer connection charge from \$3,000/home to \$900/home. Without a Franchise Agreement, ATCO is unable to reduce the connection charge based on their policies/practice and regardless of the similarity of servicing costs for ATCO in Ardrossan vs. Sherwood Park.

Currently Strathcona County has a Franchise Agreement with ATCO Gas & Pipelines Ltd. for the Urban Service Area which incorporates a 22% franchise fee. This fee is set by the County as a charge for natural gas facilities on municipal property.

The County has the flexibility with respect to the franchise fee amount; however, given the Franchise Agreement for the Urban Service Area currently includes a 22% franchise fee, Administration recommends this fee be consistent for any future agreement for the Hamlet of Ardrossan from an equity perspective.

If a similar fee was implemented in Ardrossan, approximately \$97/year per household would be charged by ATCO to all homes in Ardrossan regardless of when they connected and what connection charge was paid. Implementing a franchise fee in Ardrossan could create some opposition from existing residents who have already paid the higher-connection charge.

Alternatively, the status quo could continue in Ardrossan (i.e. no franchise agreement). This would mean that ATCO would continue to charge a customer connection fee of \$3,000 per home in Ardrossan. The developer would continue to pay this fee and recover through lot sales and there would be no impact to existing residents.

Ardrossan Road Naming (Ward 5)**Report Purpose**

To approve the proposed road names within the Hamlet of Ardrossan.

Recommendation

THAT the following names for roads in the Hamlet of Ardrossan, as set out in Enclosure 4 of the April 25, 2017, Planning and Development Services report, be approved: "HAYFIELD GROVE", "HARROW CLOSE", "HUNDRED ACRE GATE", "COMBINE COURT" and "COPPICE HILL WAY".

Strategic Plan Priority Areas

Economy: N/A

Governance: N/A

Social: The proposed road names adhere to Municipal Policy SER-008-011, which will allow for efficient police, fire and emergency medical service responses.

Culture: The proposed road names would continue to provide an opportunity for defining and creating a rural community identity for the Hamlet of Ardrossan.

Environment: N/A

Other Impacts

Policy: Policy SER-008-011: Naming of Development Areas, Roads, Parks & Public Facilities.

Legislative/Legal: The *Municipal Government Act* authorizes a municipality to name roads within its boundaries.

Interdepartmental: The proposed road names for the Hamlet of Ardrossan have been reviewed through the circulation process.

Summary

The developer is proposing the road names "Hayfield Grove", "Harrow Close", "Hundred Acre Gate", "Combine Court" and "Coppice Hill Way". The names follow the rural and agriculture theme which is carried throughout the Hamlet of Ardrossan.

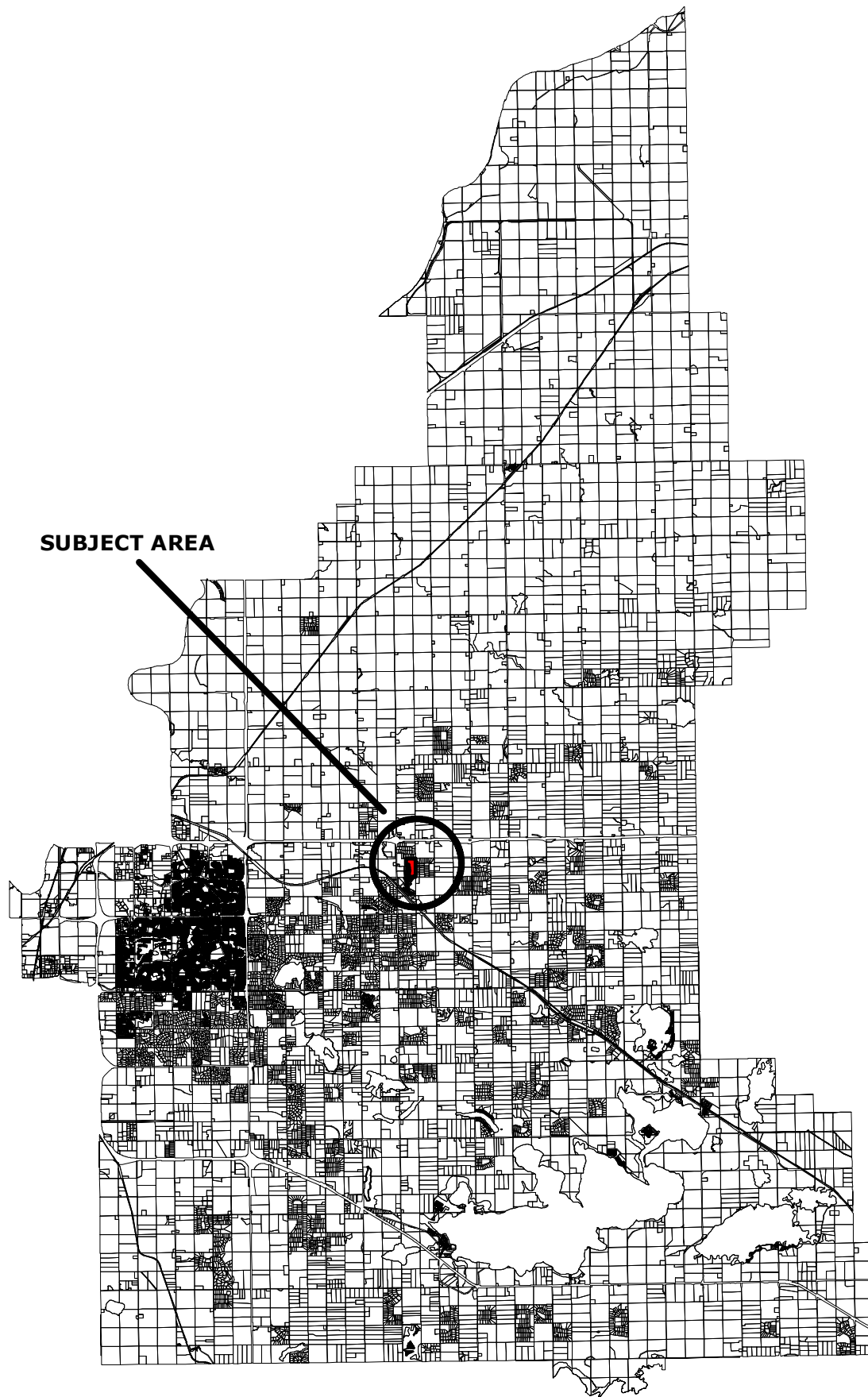
Communication Plan

Developer: Letter

Internal: Email

Enclosures

- 1 Overall Location map
- 2 Location Map
- 3 Air Photo
- 4 Proposed Road Names Map



RURAL LOCATION MAP

SW 11-53-22-W4



Subject Area

PLANNING & DEVELOPMENT SERVICES



Drawn By: FUELKELL

Date Drawn: Mar 10, 2017

Scale: Not to Scale

File No.: 4350-2017R001

N:\PDS Admin\4000 - 4499 Land Use Services\4350 Naming\Street
Naming\Rural\2017\2017R001-Ardrossan

RNG RD 222 (HWY 824)

LINDALE
PARK

MAIN ST (NORTH)

HORTON
PLACE

TWP RD 531

RENO
VILLE**LOCATION MAP**

SW 11-53-22-W4

**Subject Area****PLANNING & DEVELOPMENT SERVICES**STRATHCONA
COUNTY**Drawn By: FUELKELL****Date Drawn: Mar 10, 2017****Scale: Not to Scale****File No.: 4350-2017R001**N:\PDS_Admin\4000 - 4499 Land Use Services\4350 Naming\Street
Naming\Rural\2017\2017R001-Ardrossan



AIRPHOTO MAP

SW 11-53-22-W4

 Subject Area

PLANNING & DEVELOPMENT SERVICES



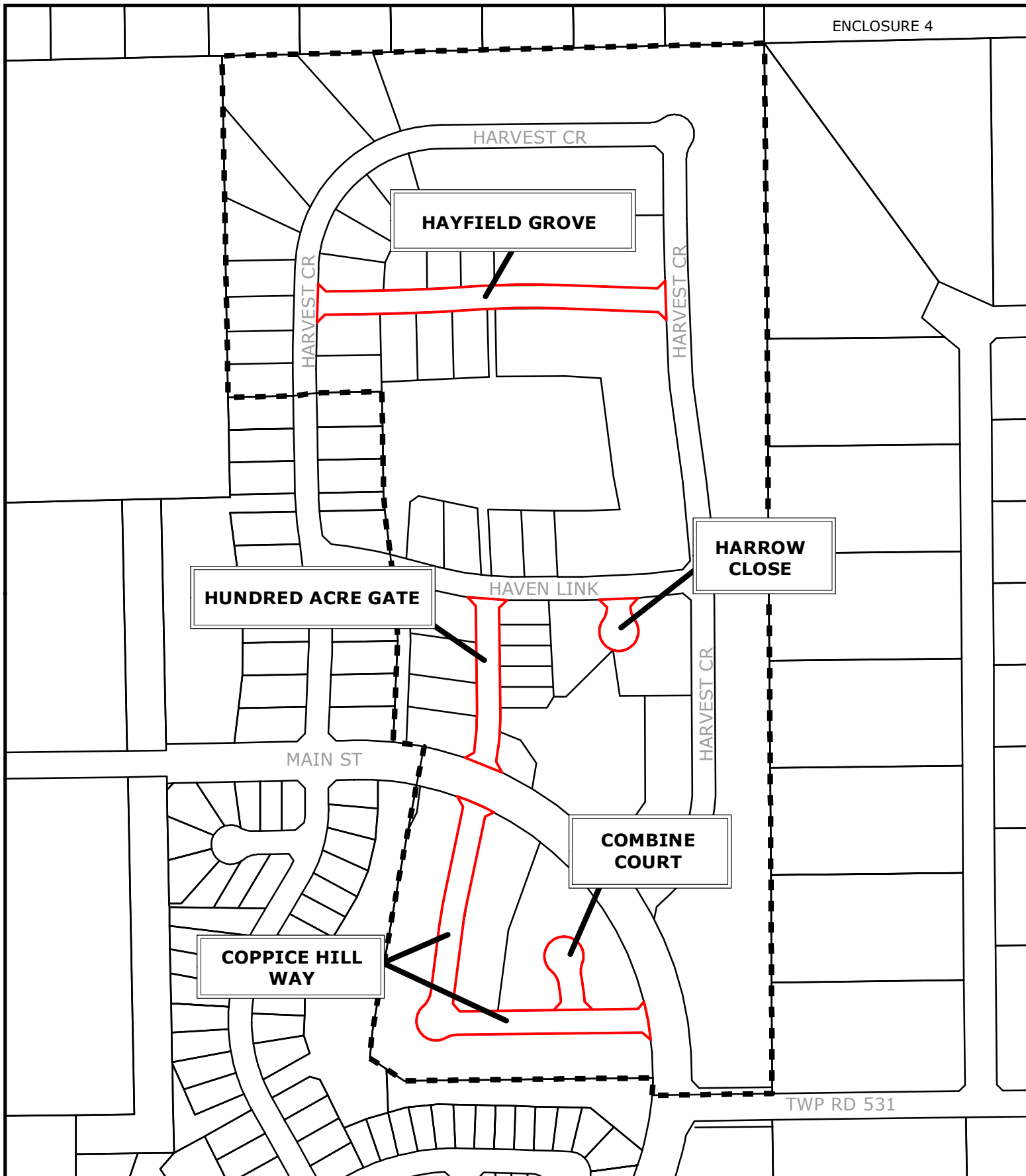
Drawn By: FUELKELL

Date Drawn: Mar 10, 2017

Scale: Not to Scale

File No.: 4350-2017R001

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STREET NAMING MAP

SW 11-53-22-W4



Proposed Named Roads

PLANNING & DEVELOPMENT SERVICES



**STRATHCONA
COUNTY**



Drawn By: FUELKELL

Date Drawn: Apr 05, 2017

Scale: Not to Scale

File No.: 4350-2017R001

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171

Development Agreement for Ardrossan Estates Stage 2 (Ward 5)

Owner/Applicant: Ardrossan Land Corporation
Legal Description: SW 11-53-22-W4
Location: North of Main Street and east of Range Road 222 (Hwy 824)

Report Purpose

To authorize the execution of a Development Agreement negotiated between County Administration and Ardrossan Land Corporation, subject to third reading of Bylaw 3-2017.

Recommendation

THAT a development agreement between Strathcona County and Ardrossan Land Corporation, on the terms and conditions in the County's Standard form Development Agreement with the additional provisions set out in Enclosure 2 to the April 25, 2017, Planning and Development Services Council report, be approved, subject to third reading of Bylaw 3-2017.

Strategic Plan Priority Areas

Economy: The Development Agreement will result in effective and efficient municipal infrastructure as the development will connect existing services and build new infrastructure to support the continued growth of Strathcona County.

Governance: n/a

Social: The proposed amendment contributes to neighbourhood diversity by providing a mix of housing types with safe pedestrian connections.

Culture: n/a

Environment: n/a

Other Impacts

Policy: SER-008-002 "Redistricting Bylaws"

Legislative/Legal: n/a

Interdepartmental: n/a

Summary

The developer will be responsible for the design, construction and installation of all necessary onsite municipal improvements to facilitate development. The developer will be responsible for contributing its proportionate share of offsite infrastructure necessary to service the development. The developer has provided the required approval and inspection fees in the amount of \$38,934 to the County.

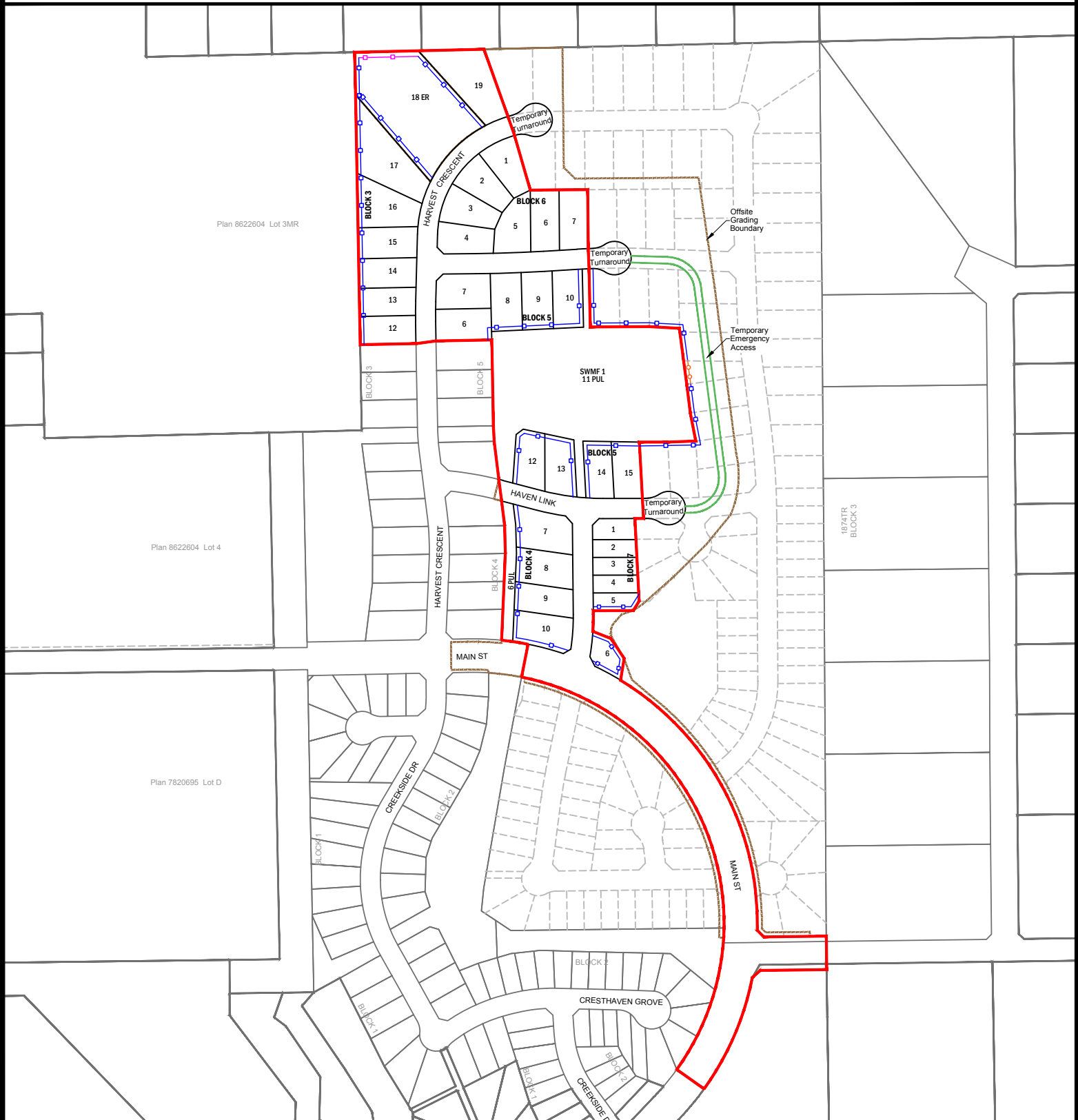
Communication Plan

Letter to the landowner/developer.

Enclosures

- 1 Schedule "B" – Ardrossan Estates Stage 2 Development Area
- 2 Schedule "D" – Additional Provisions – Ardrossan Estates Stage 2

SCHEDULE "B" **Development Area - Ardrossan Estates Stage 2**



ARDROSSAN ESTATES STAGE 2 **SW 11-53-22-W4 & NW 2-53-22-W4**

Development Area = 10.02 ha (24.76 ac) ±
Gross Developable Area = 9.27 ha (22.91 ac) ±

Lot Yield

- 33 Residential lots - (4.55 ha 11.24 ac) ±
- 2 PUL - (1.99 ha 4.92 ac) ±
- 1 ER - (0.75 ha 1.85 ac) ±

- Fencing
- Temporary Snow Fencing
- Marker Posts

Drawn By: J. Cavers

Date Drawn: Mar 06, 2017

Scale: Not to Scale

File No.: 4050-2016S024

Revision Date:

Revision No.

Dwg. No.:

PLANNING & DEVELOPMENT SERVICES

SCHEDULE "D" - ADDITIONAL PROVISIONS**GENERAL**

1. Pursuant to Paragraph 3.7, the Developer shall provide detailed construction and development schedules for all Municipal Improvements (including landscaping, fencing and amenities), prior to commencing construction of any Municipal Improvements. The form of schedule shall be satisfactory to the County.
2. Development within the Development Area must proceed in strict compliance with Environmental Protection and Enhancement Act, the Water Act, the Public Lands Act, and County requirements. The Developer and the Developer's Consultant are responsible for securing approvals required under these Acts and any other applicable regulations, codes, standards and guidelines. Submissions to Alberta Environment and Parks shall be through the County. Construction cannot proceed until all required approvals are in place with the County and the Province.
3. The Developer shall be responsible for constructing Main Street to its ultimate configuration including road improvements and associated landscaping within the Development Area in accordance with accepted engineering and landscaping drawings. Security for these improvements shall be provided in accordance with Section 22 of this Agreement. The Developer further agrees that the design and construction of Main Street and associated landscaping improvements shall be completed at the Developer's sole cost and expense and to the satisfaction of the County. The County hereby agrees that the construction of landscaping and sidewalks will be deferred for the portion of lands east and south east of Main Street until adjacent stages are developed, and will not form part of this Agreement.

OFF-SITE GRADING AND DRAINAGE

4. The Developer shall prepare, for the acceptance of the County, a grading plan that includes abutting lands as shown within the offsite grading boundary within Schedule "B" and the accepted engineering drawings for the Development Area. The grading plan shall include:
 - a) grades and drainage patterns for the offsite area during construction;
 - b) grades and drainage patterns for the offsite area upon the completion of all surface restoration; and
 - c) an erosion and sedimentation control plan that is to the satisfaction of the County.

The Developer covenants and agrees that further to the provisions of Section 4 of this agreement, in the event that the Developer does not commence grading of the offsite area or in the event that the Developer abandons further development, the County shall be entitled at any time thereafter to give notice to the Developer to reclaim the offsite area and restore the lands to a state that is equivalent or superior to the state it was in

prior to the commencement of development. Security for the grading of the offsite area shall be provided in accordance with Section 22 of this Agreement.

5. The Developer shall complete the grading of the offsite area in accordance with the approved Ardrossan Estates Stage 2 detailed engineering drawings prior to issuance of the Construction Completion Certificate, and shall complete all surface restoration of the offsite grading area prior to Final Acceptance Certificate for Ardrossan Estates Stage 2 to the satisfaction of the County.

STORMWATER

6. The Developer covenants and agrees to design and construct, at its own cost, a municipal stormwater management facility to service the Development Area, to the satisfaction of the County.
7. The Developer covenants and agrees to provide all necessary easements for the purposes of providing the County with access to all stormwater management facilities and for purposes of conveyance and storage of all stormwater, all to the satisfaction the County.
8. The Developer shall be responsible for obtaining Alberta Environment and Parks approvals for the ultimate facility and shall be responsible for the operation and maintenance of the facility during the development period until such time of issuance of the Construction Completion Certificate and accepted by the County.

WATER

9. The Developer covenants and agrees to design and construct, at its own cost, a municipal water system to service the Development Area, to the satisfaction of the County.
10. The Developer acknowledges and agrees that release of building permits shall be withheld until the potable water reservoir, permanent offsite water transmission main and related facilities are deemed operational by the County, pursuant to clauses 7 and 8 within Schedule D of the Development Agreement dated June 7, 2012 for the Ardrossan Wastewater Project, and clause 7 within Schedule D of the Ardrossan Heights Stage 1D Development Agreement dated April 17, 2014.

WASTEWATER

11. The Developer covenants and agrees to design and construct, at its own cost, a sanitary sewer system of sufficient size and capacity to service the Development Area, to the satisfaction of the County.

TRANSPORTATION

12. The Developer shall provide for the County's review and approval, a plan showing the access and egress routes for construction traffic, both for home building and construction
-

of Municipal Improvements for this Development Area. The Developer will provide street sweeping and clean-up of access routes designated by the Developer for residential construction traffic, and will be responsible for any damage which may occur to the roads as a result of construction traffic.

13. The Developer shall design and construct three temporary turnarounds, as shown on Schedule "B", prior to issuance of a Construction Completion Certificate for road works in Stage 2. Construction of the temporary turnarounds will not be required if development of the lands abutting the Development Area has commenced prior to application for the Stage 2 roadworks Construction Completion Certificate and/or the requirement for the turnaround is waived by the County at the time of, or before application, for the Stage 2 road works Construction Completion Certificate. Construction of the temporary turnarounds shall require the following conditions:
 - 13.1 The turnarounds shall remain in place until development commences on the abutting lands lying east of the Development Area and the County advises the Developer, in writing, that the turnarounds are no longer required;
 - 13.2 For as long as the turnaround is required by the County, the Developer shall be responsible, at its own cost and expense, for the maintenance of the turnarounds, to the satisfaction of the County;
 - 13.3 The Developer shall register easements in a form satisfactory to the County, for County access to the turnarounds, and such easements shall only be discharged by the County when the turnarounds are no longer required by the County;
 - 13.4 In the event that development has not commenced on the abutting land lying east of the Development Area at the time the Developer requests a Final Acceptance Certificate for the paved roadway within the Development Area, the Developer shall:
 - a) deposit with the County security in a form and amount satisfactory to the County, for the purposes of maintaining the temporary turnaround for a further period of time specified by the County to ensure that the Developer continues with the obligation to maintain the temporary turnaround in accordance with Provision 13.1; or
 - b) upgrade the turn-around to a permanent standard, to the satisfaction of the County, whereby the provisions of this Agreement will apply; or
 - c) both (a) and (b), as may be required by the County at its discretion.
14. The Developer shall construct an emergency access connecting the Stage 2 lands as shown in Schedule "B" prior to issuance of the Construction Completion Certificate. The Developer shall construct and install the emergency access in accordance to specification, and in such locations, as determined by the County. The Developer shall grant to the

County an easement, in a form acceptable to the County, across the required land for the period which the emergency access is required.

OPEN SPACE CRITERIA

15. If the Developer fails to maintain a Development Area in the manner and style consistent with the intent of this Agreement, the Developer will be contacted to rectify the outstanding item(s) within 72 hours. If after 72 hours the item is not remedied, the County will complete the work and charge the Developer for the cost of such work at commercial rates.
16. The Developer covenants and agrees that the offsite grading of the abutting lands shall be reclaimed in accordance with an approved site reclamation plan prior to issuance of the Final Acceptance Certificate for landscaping improvements within the Development Area in accordance with Sections 9 and 10 of this Agreement.
17. Lots 6PUL and 11PUL shall be developed in accordance with the County Design and Construction Standards to the satisfaction of the County.
18. In addition to the requirements under Section 14 (FENCING AND MARKER POSTS);
 - 18.1 The Developer shall install marker posts on the north boundary of Lot 18ER, Block 3 in accordance with the County Design and Construction Standards.
 - 18.2 The Developer shall install a 1.84 metre closed board flankage fence in accordance with the County Design and Construction Standards as follows:
 - a) along the south flank of Lot 10, Block 4;
 - b) along the southwest flank of Lot 6, Block 7.

All flankage fencing is to be constructed from the rear of the property line to the utility easement line in the front of the property. The fence shall be evenly stepped down from 1.84m in height from the back of the property line to 1.0 m in height at the utility easement.
 - 18.3 The Developer shall install a 1.5 meter chain link fence, in accordance with Strathcona County Design and Construction Standards, and to the satisfaction of the County, as follows:
 - a) along the northeast of Lot 17, Block 3;
 - b) along the southwest of Lot 19, Block 3
 - c) along the rear of Lots 7 through 10, Block 4;
 - d) along the rear of Lots 6, and 8 through 10, Block 5;
 - e) along the east flank of Lot 10, Block 5;
 - f) along the west flank of Lot 12, Block 5;
 - g) along the east flank of Lot 13, Block 5;

- h) along the west flank of Lot 14, Block 5;
- i) along the rear of Lots 12 through 15, Block 5;
- j) along the south flank of Lot 5, Block 7;
- k) along the rear and northeast flank of Lot 6, Block 7; and
- l) along the south, east and north of Lot 11PUL, Block 5;

19. The Developer shall ensure that the equivalent of one tree per residential lot is provided in accordance with the County Design and Construction Standards.

Bylaw 3-2017 Map Amendment to Land Use Bylaw 6-2015 (Ward 5)

Owners: Ardrossan Land Corporation
Applicant: Al-Terra Engineering Ltd.
Legal Description: Pt. of SW 11-53-22-W4
Location: North of Main Street and East of Range Road 222 (Hwy 824)
From: PR - Recreation District
To: RE - Estate Residential District
R1A - Single Detached Residential A District
PC - Conservation District
PU - Public Utilities District

Report Purpose

To give third reading to a bylaw that proposes to rezone approximately 8.59 hectares (21.24 acres) of land in Pt. of SW 11-53-22-W4 from PR - Recreation District to RE - Estate Residential District, R1A - Single Detached Residential A District, PC - Conservation District and PU - Public Utilities District to support the development of Ardrossan Estates Stage 2.

Recommendation

1. THAT Bylaw 3-2017 be amended by adding "2. That Hamlet Map H6 and Rural Area Map R16 be amended to reflect the change set out in Section 1 of this bylaw."
2. THAT Bylaw 3-2017, a bylaw that proposes to rezone approximately 8.59 hectares (21.24 acres) of land in Pt. of SW 11-53-22-W4 from PR - Recreation District to RE - Estate Residential District, R1A - Single Detached Residential A District, PC - Conservation District and PU - Utilities District within the Hamlet of Ardrossan Area Structure Plan (ASP) area, be given third reading as amended.

Council History

February 7, 2017 – Council gave first and second readings to Bylaw 3-2017.

March 10, 2015 - Council adopted Land Use Bylaw 6-2015 with an effective date of May 11, 2015.

June 24, 2014 - Council adopted the Hamlet of Ardrossan Area Structure Plan Bylaw 10-2014.

Strategic Plan Priority Areas

Economy: The proposal supports the strategic priority area of effective and efficient municipal infrastructure.

Governance: n/a

Social: The proposed amendment contributes to neighbourhood diversity by providing a mix of housing types with safe pedestrian connections.

Culture: The proposal addresses the strategic goal to build strong neighbourhoods/communities to support the diverse needs of the residents.

Environment: n/a

Other Impacts

Policy: SER-008-022 Redistricting (Map Amendment) Bylaws.

Legislative/Legal: The *Municipal Government Act* provides that Council may, by bylaw, amend the Land Use Bylaw.

Author: Shannyn Morphy, Planning and Development Services
Director: Stacy Fedechko, Planning and Development Services
Associate Commissioner: Kevin Glebe, Infrastructure and Planning Services
Lead Department: Planning and Development Services

Page 1 of 2

Interdepartmental: The proposed amendment has been circulated to internal departments and external agencies.

Summary

The proposed rezoning would create 33 residential lots for single-detached dwellings as well as a Public Utilities lot for a stormwater pond and a Public Conservation lot for a natural area in support of Ardrossan Estates Stage 2.

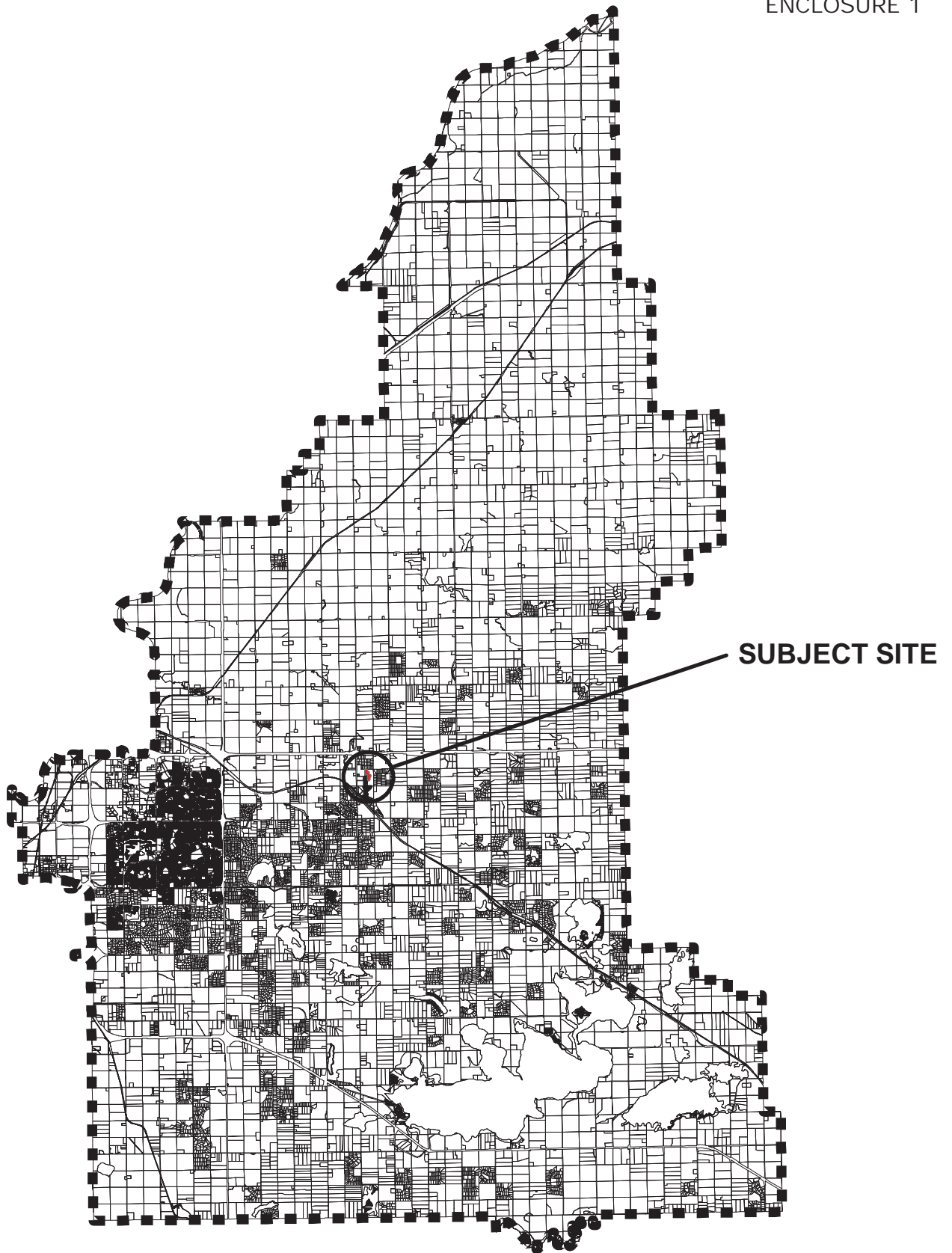
The developer has entered into a Development Agreement to address the financial obligations of the proposed development, including the completion of Main Street.

Communication Plan

Letter

Enclosures

- 1 Rural Location Map
- 2 Location Map
- 3 Air Photo
- 4 Bylaw 3-2017



RURAL LOCATION MAP

Pt. SW 11-53-22-W4



Subject Area

PLANNING & DEVELOPMENT SERVICES



**STRATHCONA
COUNTY**



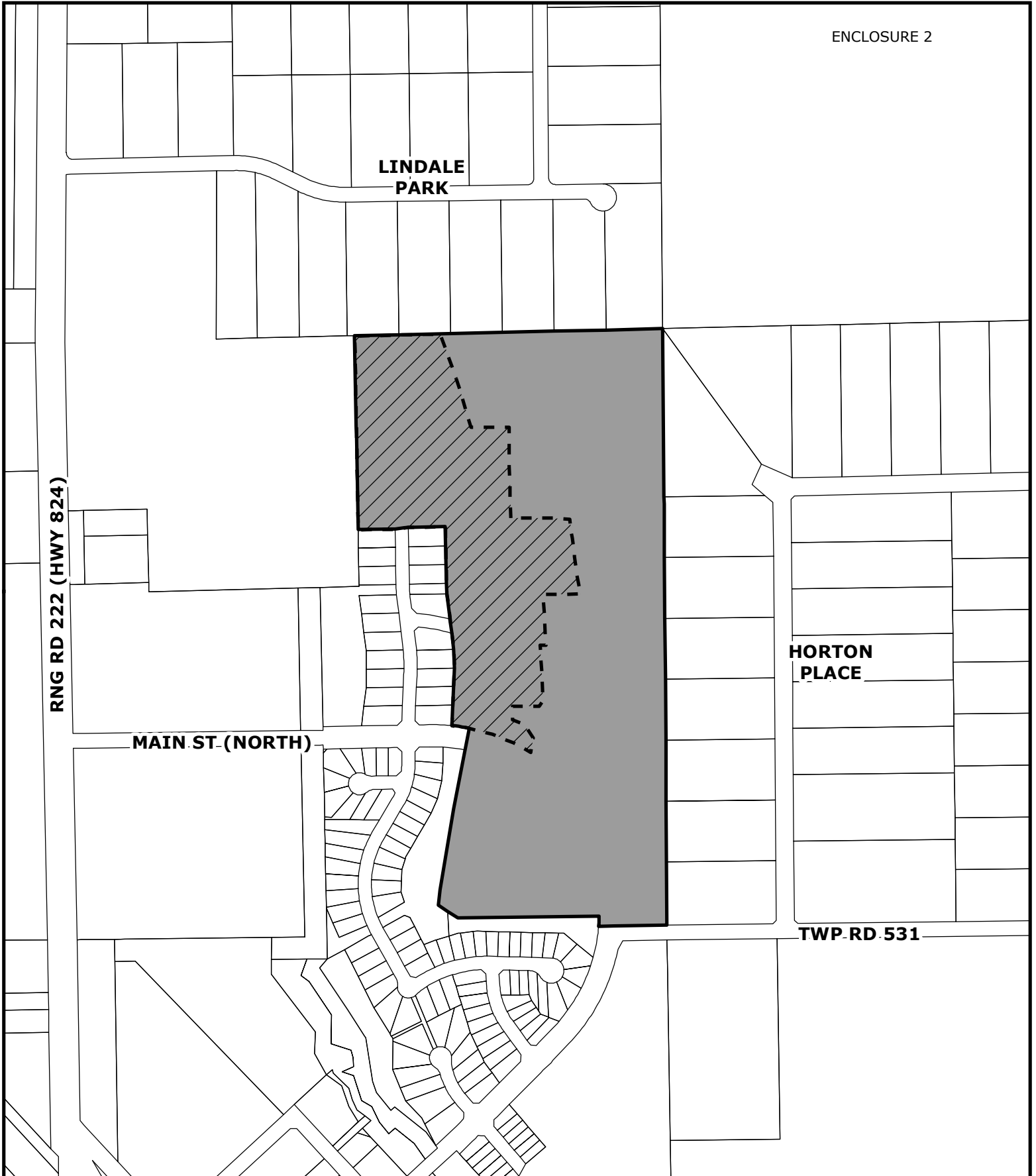
Drawn By: J. FUELKELL

File No.: 4070-2016A017

Date Drawn: Oct 25, 2016

Scale: Not to Scale

N:\PDS Admin\4000 - 4499 Land Use Services\
4070 Land Use Bylaw - Zoning Amendments -
Rural, Urban\2016\2016A017 - Ardrossan Estates Stage 2\MAPS



LOCATION MAP

Pt. of SW 11-53-22-W4

 Area of Proposed Rezoning

 Titled Area

PLANNING & DEVELOPMENT SERVICES



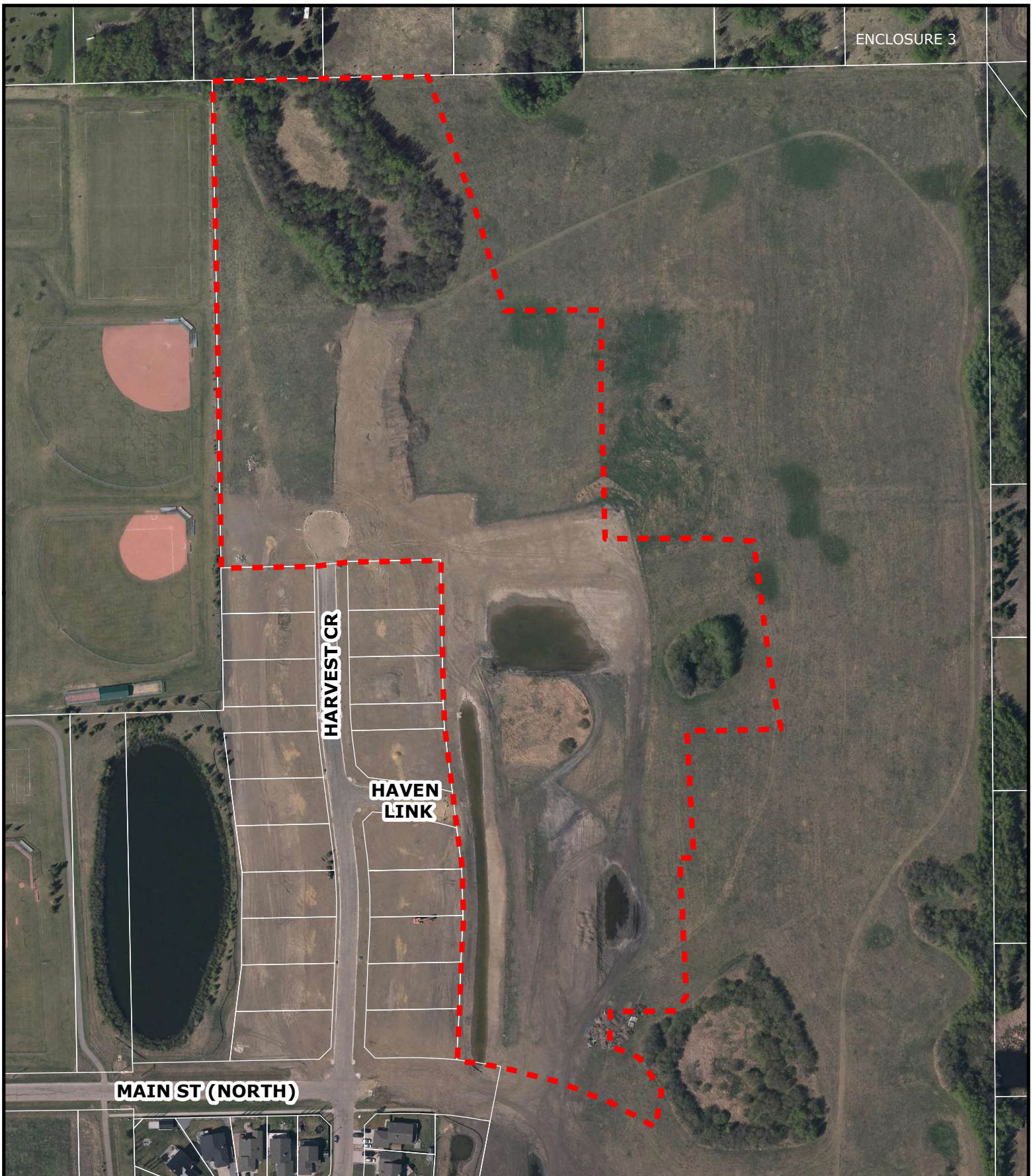
Drawn By: J FUELKELL

File No.: 4070-2016A017

Date Drawn: Apr 05, 2017

N:\PDS Admin\4000 - 4499 Land Use Services\
4050 Land Use - Subdivision Control - Rural, Urban\2016\
2016S024 Ardrossan Estates Stage 2\MAPS

Scale: Not to Scale



AIRPHOTO MAP

Pt. of SW 11-53-22-W4



Area of Proposed Rezoning

PLANNING & DEVELOPMENT SERVICES



STRATHCONA
COUNTY



Drawn By: J. FUELKELL

Date Drawn: Apr 05, 2017

Scale: Not to Scale

File No.: 4070-2016A017

N:\PDS Admin\4000 - 4499 Land Use Services\
4070 Land Use Bylaw - Zoning Amendments -
Rural, Urban\2016\2016A017 - Ardrossan Estates Stage 2\Map 3

BYLAW 3-2017

A BYLAW OF STRATHCONA COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW NO. 6-2015, AS AMENDED, BEING THE LAND USE BYLAW.

WHEREAS it is deemed advisable to amend the Land Use Bylaw;

NOW THEREFORE, the Council of Strathcona County, duly assembled, pursuant to the authority conferred upon it by the *Municipal Government Act, R.S.A. 2000, c. M-26*, and amendments thereto, enacts as follows:

That Bylaw 6-2015, as amended, be amended as follows:

1. That approximately 8.59 ha (21.24 ac) of land be rezoned from PR Recreation District to RE-Estate Residential District, R1A-Single Detached Residential A District, PC-Conservation District, and PU-Public Utilities District as outlined on Schedule "A" attached hereto.
2. That Hamlet Map H 6 and Rural Area Map R16 be amended to reflect the changes set out in section 1 of this bylaw.
3. This bylaw comes into effect after third reading and upon being signed.

Read a first time this 7th day of February, 2017.

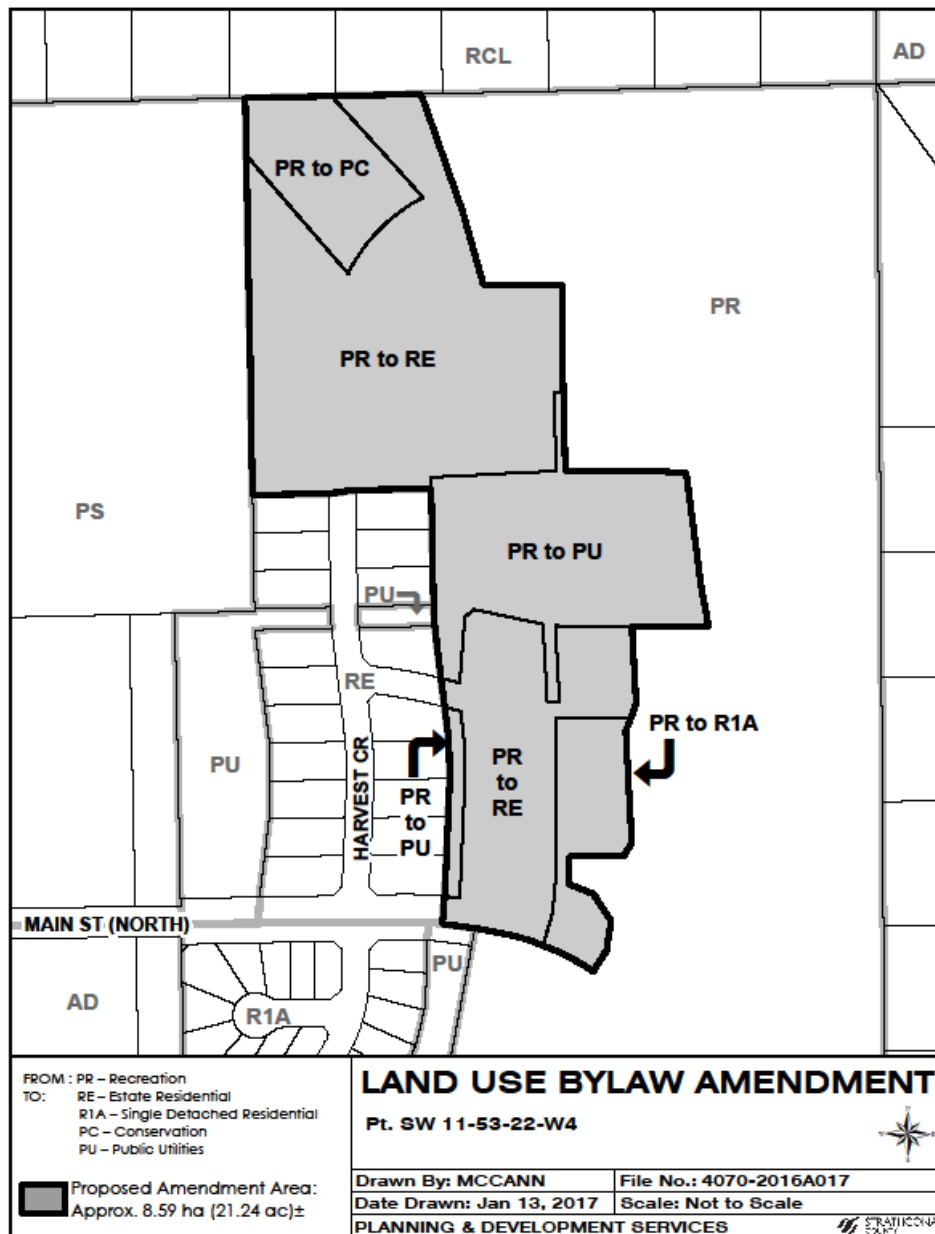
Read a second time this 7th day of February, 2017.

Read a third time and finally passed this _____ day of _____, 2017.

Mayor

Director, Legislative and Legal Services

Date Signed: _____



Bylaw 8-2017 Amendment to Land Use Bylaw 6-2015 (Ward 5)

Applicant: Explore Surveys Inc.
Owner: Joyce Chilko-Hunter
Legal Description: Block B, Plan 5665NY, SE 13-53-22-W4
Location: North of Highway 16 and West of Range Road 220
From: AG Agriculture: General District
To: RA Rural Residential/Agriculture District
RS Small Holdings District

Report Purpose

To give third reading to a bylaw that proposes to rezone approximately 15.9 hectares (39.16 acres) of land from AG Agriculture: General District to RA Rural Residential/Agriculture District and RS Small Holdings District to support the future subdivision of one residential parcel.

Recommendation

THAT Bylaw 8-2017, a bylaw that proposes to rezone approximately 15.9 hectares (39.16 acres) of land from AG Agriculture: General District to RA Rural Residential/Agriculture District and RS Small Holdings District within Block B, Plan 5665NY, be given third reading.

Council History

May 22, 2007 – Council adopted Municipal Development Plan (MDP) Bylaw 1-2007.

May 21, 2013 – Council approved the updated Conceptual Schemes Policy SER-008-019.

March 10, 2015 – Council adopted Land Use Bylaw 6-2015 with an effective date of May 11, 2015.

March 28, 2017 – Council gave first and second reading to Bylaw 8-2017.

Strategic Plan Priority Areas

Economy: n/a

Governance: The Public Hearing supported the strategic goal to increase public involvement and communicate with the community on issues affecting the County's future and provided Council an opportunity to receive public input prior to making a decision on the proposed rezoning bylaw.

Social: The proposal addresses the strategic goal to build strong neighbourhoods/communities to support the diverse needs of the residents.

Culture: n/a

Environment: n/a

Other Impacts

Policy: The subject property is located within the Agriculture Small Holdings Policy Area of the MDP. The Land Use Bylaw amendment has been prepared in accordance with Redistricting Bylaw Policy SER-008-022.

Legislative/Legal: The *Municipal Government Act* provides that Council may, by bylaw, amend the Land Use Bylaw.

Interdepartmental: The proposal has been circulated to internal County departments and external agencies. No objections were received.

Summary

The subject property is located within the Agricultural Small Holdings Policy Area (ASHPA) of the County's MDP. The ASHPA allows for the subdivision of up to eight parcels per quarter section in accordance with a Council approved Conceptual Scheme or Conceptual Scheme Policy SER-008-019.

However, in accordance with Conceptual Scheme Policy SER-008-019, as the subject parcel is located within the ASHPA, a Conceptual Scheme is not required for this proposal as:

- a) the maximum density of the quarter section has not been exceeded; and
- b) based on the Equitable Lot Distribution Section of the policy, only one additional lot can be considered for the existing titled area.

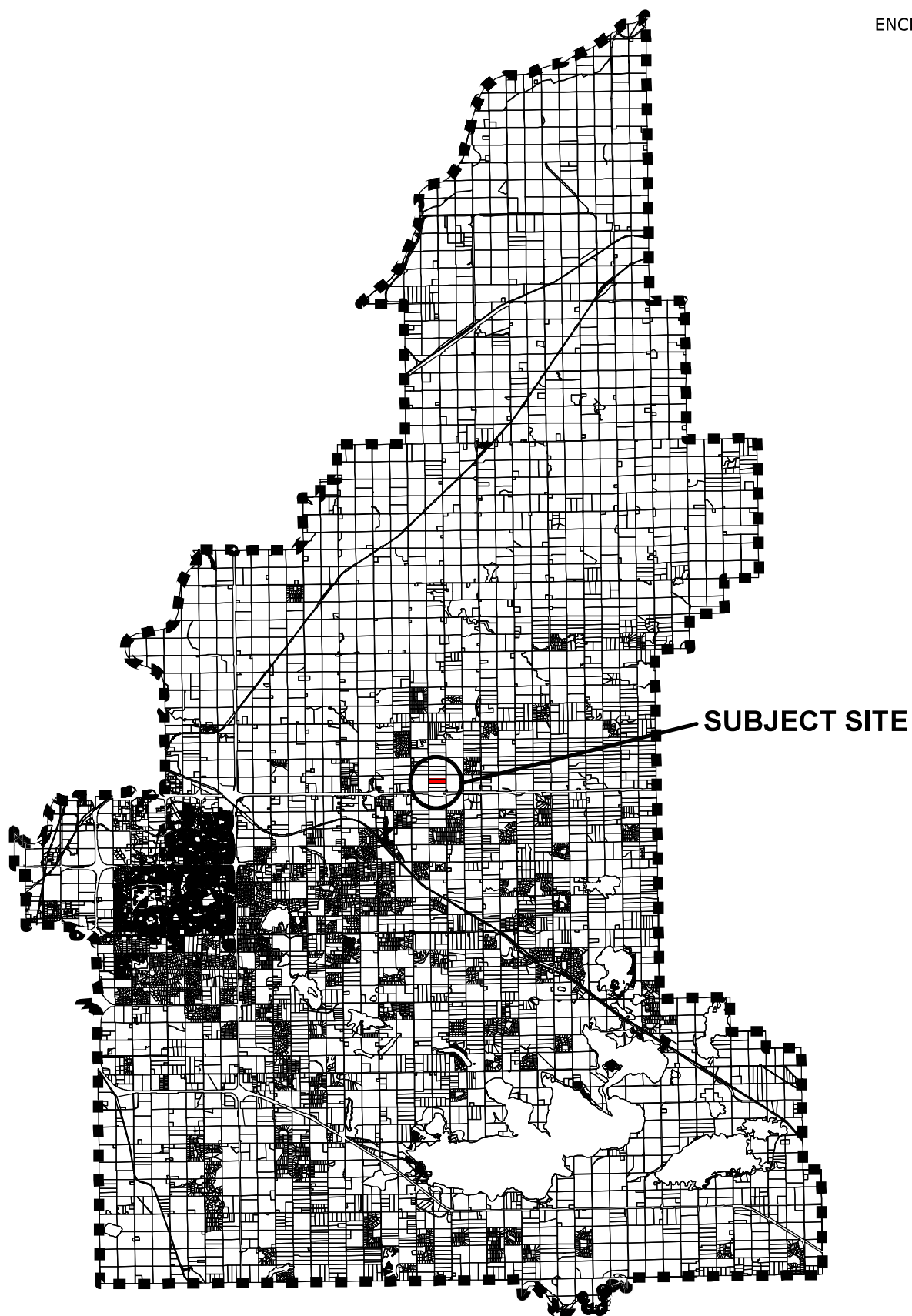
A subdivision application to create the lots proposed to be rezoned to the RS and RA Districts has received conditional approval.

Communication Plan

Letter

Enclosures

- 1 Rural Location Map
- 2 Location Map
- 3 Air Photo
- 4 Bylaw 8-2017



RURAL LOCATION MAP

Block B, Plan 5665NY
(Part of SE-13-53-22-W4)



Subject Area

PLANNING & DEVELOPMENT SERVICES



**STRATHCONA
COUNTY**



Drawn By: MCCANN

File No.: 4070-2016A015

Date Drawn: Dec 12, 2016

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw -
Zoning Amendments - Rural, Urban\2016\2016A015 - Chilkoti
MAPS\16DEC12-2016A015-(MCCANN)-RURAL-LOCATION.mxd

Scale: Not to Scale

RNG RD 220

HWY 16

LOCATION MAP

Block B, Plan 5665NY
(Part of SE-13-53-22-W4)

**Subject Area****PLANNING & DEVELOPMENT SERVICES**

STRATHCONA
COUNTY

**Drawn By: MCCANN****File No.: 4070-2016A015****Date Drawn: Dec 12, 2016**

N:\PDS Admin\4000 - 4499 Land Use Services\4070 Land Use Bylaw -
Zoning Amendments - Rural, Urban\2016\2016A015 - Chilko-Hoggar
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ENCLOSURE 3

RNG RD 220

HWY 16

AIRPHOTO MAP

Block B, Plan 5665NY
(Part of SE-13-53-22-W4)



Subject Area

PLANNING & DEVELOPMENT SERVICES



STRATHCONA
COUNTY



Drawn By: MCCANN

File No.: 4070-2016A015

Date Drawn: Dec 12, 2016

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Zoning Amendments - Rural, Urban\2016\2016A015 - Chilko-Hwy 16
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Bylaw 8-2017

A BYLAW OF STRATHCONA COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW NO. 6-2015, AS AMENDED, BEING THE LAND USE BYLAW.

WHEREAS it is deemed advisable to amend the Land Use Bylaw;

NOW THEREFORE, the Council of Strathcona County, duly assembled, pursuant to the authority conferred upon it by the *Municipal Government Act, R.S.A. 2000, c. M-26*, and amendments thereto, enacts as follows:

That Bylaw 6-2015, as amended, be amended as follows:

1. That approximately 15.9 hectares (39.16 acres) of land in the Block B, Plan 5665NY; SE 13-53-22-W4 be rezoned from AG – Agriculture: General District to RA Rural Residential/Agriculture and RS Small Holdings District as outlined on Schedule "A" attached hereto.
2. That Rural Map R15 (W53-21) be amended to reflect the change set out in section 1 of this bylaw.
3. This bylaw comes into effect after third reading and upon being signed.

Read a first time this 28th day of March, 2017.

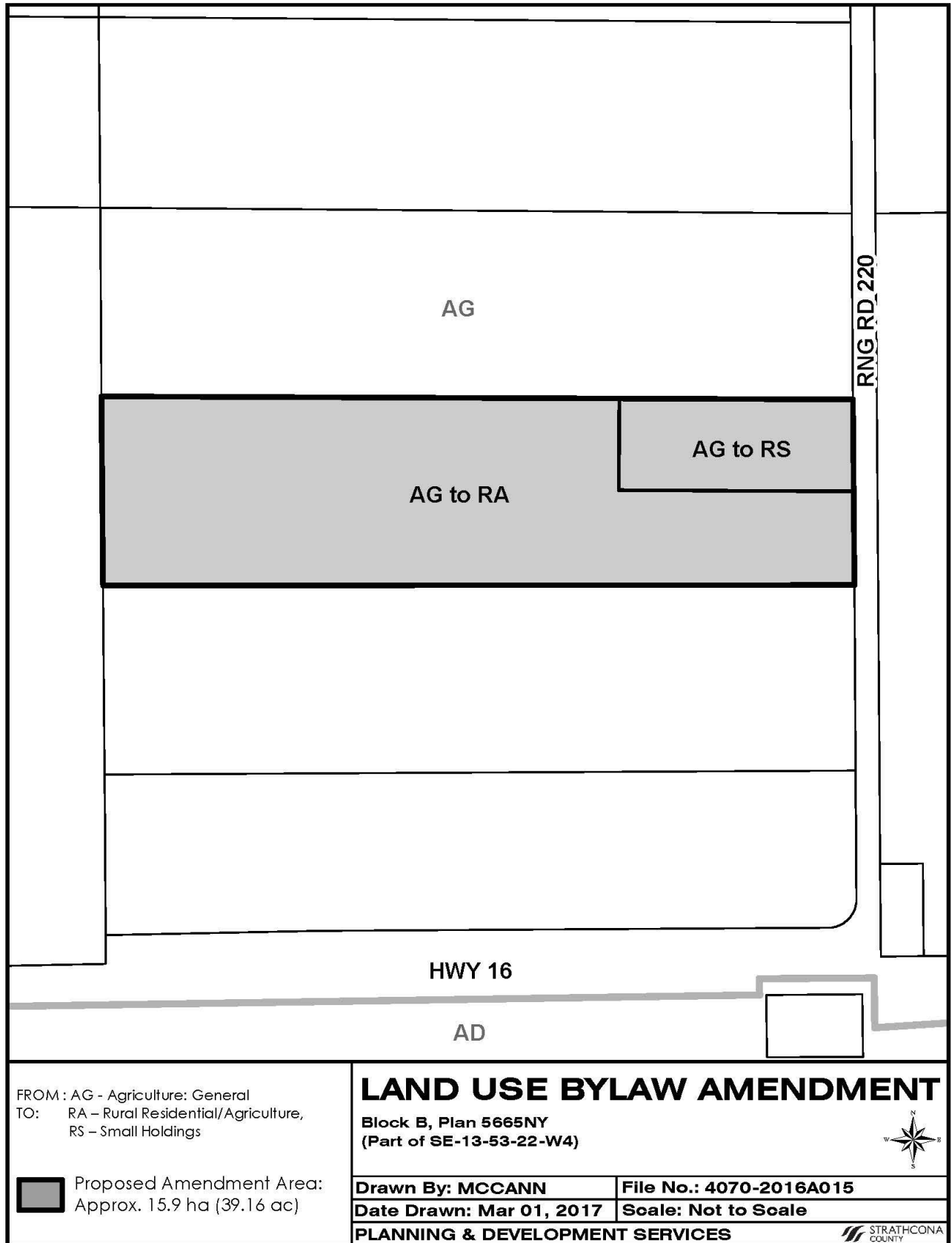
Read a second time this 28th day of March, 2017.

Read a third time and finally passed this _____ day of _____, 2017.

Mayor

Director, Legislative and Legal Services

Date Signed: _____



#	Elected Official Name	Subject	Req type	Meeting date	Due date	Resp Dept	2nd Dept	Request	Reponse date	Reponse	Status
115	HOWATT Carla	Provincial / CRB Priority List	Information	2016-12-13	2016-12-27	CCO	IPS	Please provide a detailed list of Strathcona County's prioritized asks of the province as well as a list of asks of the CRB to the province.	2017-04-06	An email was provided to Council on 2017 04 06 with the response to this request. Please see attached.	Complete
123	CARR Roxanne	Vision Zero / Traffic Safety Framework	Information	2017-03-28	2017-04-11	TPE	RCMP&ENF	Please provide information on any future actions planned or progress made towards the Vision Zero/ traffic safety framework goals.	2017-04-11	<p>Vision Zero started as a Swedish initiative adopted by their parliament in 1997.</p> <p>On September 9, 2014, Council approved the County's Traffic Safety Strategic Plan (TSSP) 2020. Although we haven't marketed our TSSP 2020 as a Vision Zero plan to date, it is based on the philosophically similar Safe System approach. The TSSP vision reads: "No one is seriously injured or killed while travelling on Strathcona County's road network".</p> <p>The TSSP was developed to be consistent with the terminology that was used in the Canadian and Provincial Road Safety Strategies at the time. Both the Federal and Provincial documents have since been updated to specifically use the term Vision Zero. Similarly, Edmonton is now using this branding for their traffic safety plan.</p> <p>Transportation Planning and Engineering is currently in the process of entering collision data from 2016 into our collision database. Once we are sure that the data set is complete, we will proceed with our annual reporting and update Council on our progress towards achieving the targets of the TSSP. We expect this will be presented sometime in the third quarter of 2017.</p> <p>The Neighbourhood Traffic Safety Action Plan will be presented to Council on April 25, 2017. This initiative has been developed in response to a need identified in the TSSP. In this presentation, we will take some time to provide some expanded information on the principles and implementation practices that are guiding our implementation of the TSSP.</p>	Complete
124	SMITH Paul	Traffic Statistics	Information	2017-03-28	2017-04-11	RCMP&ENF		Consider a group of vehicles travelling through an intersection at the same relative speed: if the middle vehicle gets a ticket for 70km in a 60km zone, would all of the vehicles in that group receive tickets? How discerning is the radar? What is the allowable variance in accuracy for radar? If all the vehicles are travelling 70km/hr. in a 60km/hr. zone, is this an indication that the posted speed limit should be modified? What budget do the funds from intersection radar fines go towards? What are the dollar amounts for the last four years? Is there a policy or other document that guides the use of these funds?	2017-04-10	An email was provided to Council with the response to this request. Please see attached.	Complete
125	ANDERSON Dave	Intersection Pedestrian Lights	Information	2017-03-28	2017-04-11	TPE		Please provide information on what the impacts on traffic would be if the pedestrian lights at Baseline Road and Sherwood Drive were changed to provide a 35 seconds crossing allowance.	2017-04-11	An email was provided to Council with the response to this request. Please see attached.	Complete
126	BIDZINSKI Victor	Synchronization of Intersections	Information	2017-03-28	2017-04-11	TPE		Please provide information of the timing and synchronization of traffic lights at intersections within Sherwood Park.	2017-04-11	An email was provided to Council with the response to this request. Please see attached.	Complete
127	SMITH Paul	Pest Control	Information	2017-04-04	2017-04-18	TAS		Please provide the current plan for pest control throughout the County's facilities.			Outstanding
128	HOWATT Carla	Public Vaping	Information	2017-04-11	2017-04-25	LLS		Please provide information on County policies or bylaws regarding public vaping			
129	CARR Roxanne	Council / Priorities Committee Webcast	Information	2017-04-11	2017-04-25	FAS	LLS	Please provide facts on the consistency and schedule of the Council and Priorities Committee webcast.			

Councillor Request Inquiry # 115

2017

This document was provided to Council on April 5, 2017.



September 19, 2016

Honourable Brian Mason
Minister of Transportation
324 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Mason,

Re: Regional Transportation Priorities

Thank you for your letter dated July 4, 2016 outlining your department's continued support for the Capital Region Board's Regional Transportation Prioritization reports. These reports are but one example of the Board's many types of collaborative efforts that serve to streamline the relationship and communication between the Region's 24 municipalities and the Province.

The funding and construction of these priorities is key to fulfilling the goals and objectives of the Capital Region Growth Plan, which benefits not only the economy and the lifestyle of the residents of the Edmonton Metropolitan Region but also the wellbeing of Albertans through efficient movement of people, goods and services.

In this regard, your letter did identify a number of priority projects ready for construction that are receiving provincial funding through Budget 2016 and the Capital Plan. For this support we are genuinely appreciative.

As you can imagine there is a lot more work to do and this is reflected in the other priority lists in the report, attached here: Table 3.3 *Projects Ready for Design - Roadway*, Table 3.4 *Projects Ready for Design - Transit* and Table 3.5 *Projects Ready for Functional Planning or Study*. To that end, this is to request an update on the status of the priority projects not included in Budget 2016 and the Capital Plan, as well as the status of the priorities on the two other lists – these are the projects that lay the foundation for a truly integrated and sustainable region.

On behalf of the Capital Region Board, I thank you for your continued support in seeing through to fruition our work in establishing a regional transportation network, ensuring the ongoing success and prosperity of the Edmonton Metropolitan Region, for all Albertans.

Sincerely,

Nolan Crouse
Chair, Capital Region Board

Encl: *Tables 3.3, 3.4, 3.5: 2016 Regional Transportation Prioritization Report*

cc: Honourable Danielle Larivee, Minister, Municipal Affairs
Mr. Barry Day, Deputy Minister, Transportation
Mr. Brad Pickering, Deputy Minister, Municipal Affairs
Capital Region Board Members
Capital Region Board Land Use & Planning Committee Members
Capital Region Board CAOs
Mr. Bruce McDonald, CRB Provincial Liaison
Mr. Malcolm Bruce, CEO, Capital Region Board

Table 3.3: Projects Ready for Design - Roadway

Rank	Project Name	Project Type	Score	#
1	QE2/65 Avenue (Leduc) Interchange & Arterial	Interchange	176	S4
2	Nisku Spine Road (Twp Rd 510 to 25 Ave)	New Link	158	S5A
2	Nisku Spine Road (25 Ave to Highway 625)	New Link	158	S5B
4	50 Street (Ellerslie Road to 41 Avenue SW)	Widening	124	S6
5	Yellowhead Trail (156 Street to St Albert Trail)	Upgrade to Free Flow	120	C4
5	Yellowhead Trail (50 Street to 97 Street)	Upgrade to Free Flow	120	C5
5	Yellowhead Trail (Victoria Trail to 50 Street)	Widening	120	C6
8	Ray Gibbon Drive (Anthony Henday to Villeneuve Road)	Twinning	107	C9
9	Anthony Henday Drive (SW River Xing to QE2)	Widening	99	C20
10	Highway 28A (Highway 15 to Highway 28)	Twinning	96	NE3
10	St. Albert Trail - Boudreau Rd and Hebert Intersections	Intersection upgrades	96	NW7
12	Terwillegar Drive (Whitemud Drive to Anthony Henday Drive)	Upgrade to Free Flow	91	C17
13	Highway 625 (Nisku to Range Road 241 Beaumont)	Twinning	84	S7
14	Fort Road (Yellowhead Trail to 66 St)	Widening/Intersection Upgrades	81	C16
15	QE2 Highway Widening on Southbound Dir to Highway 19	Widening; Add Southbound Lane	76	S16
16	Highway 15 (Manning Dr.) near Meridian Street	Interchange	74	NE10
17	Highway 625 (Range Road 241 to Highway 21)	Twinning	74	S12
17	170 Street (Ambleside Dr to 41 Avenue SW)	Widening	74	C14
17	Highway 628 (Highway 60 to Highway 779)	Reconstruct and Surface	74	W3
20	41 Ave (127 St to 170 St)	Upgrade existing road	73	S20
21	41 Ave (91 St to 50 St)	Upgrade existing road	73	S21
22	Nisku Spine Road (Allard Ave to 65 Ave)	Upgrade existing road	72	S3B
23	Anthony Henday Drive (50 St. Northeast Overpass)	Interchange	66	C18
23	Anthony Henday Drive (135 St Overpass SW)	Interchange	66	C19
23	Whitemud Drive / Highway 628 (231 Street to Highway 60)	Twinning	66	W4
23	Highway 16 (Interchange at 830)	Interchange	66	E1
27	Highway 16 (Highway 824 to Elk Island Park)	Access management	64	E2

Table 3.3: Projects Ready for Design – Roadway Continued...

Rank	Project Name	Project Type	Score	#
27	170 Street CN Grade Separation	Grade Separation	64	C15
27	QE2 Highway/Ellerslie Rd. Interchange Upgrading	Upgrade Existing Interchange	64	S8
27	Whitemud Drive / Highway 628 (Anthony Henday Dr. to 231 Street)	Upgrade existing road	64	W5
27	Nisku Spine Road (Highway 625 to Airport Road)	Upgrade existing road	64	S9
32	Twp Rd 510 (QE2 to 50 Street)	Upgrade existing road	51	S19
33	Nisku Spine Road (65 Ave to Highway 623 (Rollyview rd.))	New Link	48	S10
34	Highway 627 (Anthony Henday Dr. to 199 St)	New Link	44	W6
34	91 Street (Ellerslie Road to 41 Avenue SW)	Widening	44	C25
36	Ray Gibbon Drive (Highway 37 to Highway 2)	Extend-first 2 lanes	38	NW2
36	Ray Gibbon Drive (Villeneuve Rd. to Highway 37)	Extend-first 2 lanes	38	NW3
38	Manning Drive (137 Avenue - Anthony Henday Drive)	Widening	37	C8
38	Anthony Henday Drive (109/111 Ave Overpass)	Interchange	37	C21
38	Anthony Henday Drive (Add 137 Ave Ramps)	Interchange	37	C22
38	QE2 Highway/Highway 2A Interchange	Replace Interchange	37	S11
42	127 Street (Edmonton City Limit to St. Albert Trail/Highway 2)	New Link	27	NW4

Table 3.4: Projects Ready for Design - Transit

Rank	Project Name	Project Type	Score	#
1	Campbell Regional Park n Ride (on Edmonton lands)	New Park n Ride	129	T9
2	West LRT (Downtown to Lewis Estates)	LRT Extension	108	T5
2	South LRT (Century Park to Ellerslie)	LRT Extension	108	T6
2	NW LRT (NAIT to Campbell Rd Transit Centre)	LRT Extension	108	T7
2	NE LRT (Clareview to Gorman)	LRT Extension	108	T8

See Figure 2: Projects Ready for Design Map

Table 3.5: Project Functional Planning or Study - Roadway

Rank	Project Name	Project Type	Score	#
1	New Northeast River Crossing (Highway 21/Twp Rd 540 to Highway 28A)	New Link	126	NE4
2	Yellowhead Trail (97 Street to St Albert Trail)	Upgrade to Free Flow	120	C7
3	170 St Corridor Study (Terwillegar to QE2 south of Leduc)	Corridor Study	111	S22
4	Twp Rd 534/Aurum Rd (Anthony Henday Dr. to Highway 21)	Realignment of Road + New Interchange on Hwy 21	110	E7
5	170 Street Extension (Highway 19 to Highway 39)	New link	108	S13
5	170 Street (41 Avenue SW to Highway 19) Extension	New Link	108	S14
7	Highway 831/Heavy Haul Road (Highway 15 to Highway 28)	Widening and Intersection Improvements	97	NE6
8	Highway 21 (Highway 14 to Highway 628)	Twinning	96	E3
9	Highway 21 (Highway 16 to Ft Sask)	Upgrade to Freeway; build interchanges	89	E4
10	Highway 834/Heavy Haul Road (Highway 16 to Highway 15)	Widening and Intersection Improvements	81	E8
11	97 Street (167 Avenue to Anthony Henday Dr.)	Widening	80	C23
12	Highway 16 (Sherwood Drive to Highway 824)	Widen to 6 lanes and build interchanges	76	E5
12	Highway 15/37/825 Intersection - Interchange	Interchange	76	NE1A
12	Highway 16 (Anthony Henday Dr. to Highway 779)	Widening	76	W8
15	Highway 21 (Highway 625 to Highway 14)	Twinning	74	E9
16	Highway 15 (East of Fort Saskatchewan to Lamont) including Intersection Improvements at Highways 830, 45 and 29	Twinning and Intersection Upgrades	72	NE7
17	Hwy 2A extension (QE2 to 170 St /Highway 39)	New Link	71	S15
18	Highway 15 North Saskatchewan Bridge Crossing at Fort Saskatchewan	Bridge Upgrade	70	NE11
19	Highway 16 at Highways 43 & 770	Interchange	66	W10
20	St. Albert Trail (North City Limit to Boudreau Rd)	Widening/Intersection Upgrades	64	NW6
21	Highway 830 (Highway 16 to Highway 15)	Widening	54	E10
22	Nisku Spine Road (Highway 623 to Highway 2A/QE2)	New Link	48	S18
23	Highway 21 (Highway 628 to Highway 16)	Upgrade to Freeway; build interchanges	42	E11
24	Highway 28 (195 Avenue to Highway 28A)	Twinning	37	NE8
25	127 Street (Anthony Henday Dr. to Edmonton City Limit)	New Link	27	C24
26	Highway 627 (199 St to Highway 60)	Twinning	17	W9

Table 3.6: Project Functional Planning or Study - Transit

Rank	Project Name	Project Type	Score	#
1	Regional HOV Transit Priority Study (Hwy 16, Baseline Rd./98 Ave, Wye Rd./ Sherwood Pk Fwy./ QE2 Hwy to Leduc)	HOV Lane/ Transit Priority	209	T1
2	Acheson Industrial Area Transit plus Park & Ride	New Service & Park n Ride Study	149	T4
3	Strathcona County High-Speed Transit (LRT)	LRT Extension Study	115	T2
4	Fort Saskatchewan Regional Park n Ride	New Park n Ride	105	T11
4	Spruce Grove Regional Park n Ride	New Park n Ride	105	T13
6	NW LRT (Campbell Rd TC to North St. Albert Park n Ride)	LRT Extension	61	T14
7	EIA/City of Leduc/Leduc County Transit Study	Transit Service Study	47	T3
8	North St. Albert Regional Park n Ride at the north end of St. Albert Trail	New Park n Ride	44	T12

See Figure 3: Project Functional Planning or Study Map

At the March 28, 2017 Council meeting Councillor Paul Smith put forward the following request:

Traffic Statistics:

Consider a group of vehicles travelling through an intersection at the same relative speed: if the middle vehicle gets a ticket for 70km in a 60km zone, would all of the vehicles in that group receive tickets? How discerning is the radar? What is the allowable variance in accuracy for radar? If all the vehicles are travelling 70km/hr. in a 60km/hr. zone, is this an indication that the posted speed limit should be modified? What budget do the funds from intersection radar fines go towards? What are the dollar amounts for the last four years? Is there a policy or other document that guides the use of these funds?

Intersection Safety Device and Automated Traffic Enforcement

In September of 2014, the Strathcona County Enforcement Services entered in a five year contract with Global Traffic Solution to look after our intersection safety devices. Global was using a new technology to capture speed and intersection related offence. The system, Knowledge Research in Imaging Applications (KRIA), had been designed in Italy and was already in wide spread use throughout Europe. The KRIA system was designed toward integrated vehicle detection systems based on advanced digital sensors and image recognition software.

The key success factors of all KRIA systems are minimal environmental impact, no need for civil works to adapt the site and - above all - the reliability and efficacy of traffic violation detection and the corresponding incontrovertible documentation.

The following is our response to Councillor Smith questions;

1. Consider a group of vehicles travelling through an intersection at the same relative speed; if the middle vehicle gets a ticket for 70 km/h in a 60 km/h zone; would all the vehicles in that groups receive tickets?

No. Only vehicles exceeding the posted speed limit would receive a ticket within the group of vehicles traveling through the intersection. The tickets issued would be for the speed of the actual vehicle, not a pack or average speed. As noted in the literature, the

KRIA T-EXSPEED is target specific, capable of measuring a vehicles speed when travelling in parallel direction with multiple vehicles, on multi-lane roadways.

2. How discernable is the radar?

The system as explained does not use a radar. KRIA is neither radar nor laser. KRIA can identify and calculate the vehicle speed in Nano-seconds, for all vehicles travelling in the same direction that fit through an intersection at the same time. As a result, the system is extremely accurate.

3. What is the allowable variance in accuracy for the radar?

As KRIA uses the {Speed= d/t formula}, it is capable of calculating the exact speed of a vehicle. So vehicles speed is calculated by two measurements taken of the vehicle receding from the ISD, the distance travelled divided by the time it took to cover the distance equals the speed. There is no variance provided by the manufacturer. The speed recorded is perfect to the meter per hour if necessary but only provided up to the hectometer per hour.

4. If all the vehicles are traveling 70 km/h in a 60 km/h zone, is this an indication that the posted speed limit should be modified?

Operating speeds on roads fluctuate with the time of day and the volume of vehicles travelling along it. Posted speed limits are established using standard and accepted best practices in transportation engineering to provide a safe and efficient transportation system based upon average operating conditions. As such, the posted speed limit is often aligned with the 85th percentile of operating speed along a corridor, fluctuations up and down are expected with lower and higher traffic volumes respectively, however speed limits represent the upper, maximum speed to maintain safety while providing operating efficiency. In abnormal conditions such as adverse weather or traffic congestion, drivers must reduce their speed and drive according to road conditions, while in an open, uncongested road, drivers must obey the maximum speed limit to ensure their ability to respond to any unforeseen situation and operate their vehicles in a safe and controlled manner.

5. What budget do the funds from intersection radar fines go toward?

The revenue from intersection safety devices is part of the 3301 Cost Centre Strathcona County Enforcement Services operating budget.

6. What are the dollar amounts for the last four years?

<u>Year</u>	<u>Total ISD Revenue</u>
2013	\$511,866
2014	\$552,319
2015	\$772,365
2016	\$1,172,262

The digital technology of the KRIA ISD system is an accurate and efficient system in monitoring intersections for speed and red light violations for multiple vehicles in multiple lanes simultaneously. This advancement in technology has provided a significant impact to ISD revenue. Compound this with the significant population growth experienced in the past five years, increased traffic volumes as well as changes in traffic patterns, with completion of the Anthony Henday ring road, have also impacted the total ISD fine revenue.

7. Is there a policy or other document that guides the use of these funds?

There is no policy or other document that guides the use of these funds. It is deemed as revenue to support operations of Strathcona County Enforcement Services.

Should additional information be required, the following links may be helpful in providing information on how KRIA works.

<https://youtu.be/yGSjj7mblic>

<http://www.kria.biz/traffic/texspeed/>

<http://www.kria.biz/kria/wp-content/uploads/2015/02/T-EXSPEED-Brochure-v.-2.0-rev.-2.1-EN.pdf>

March 28, 2017 Council meeting:

Please provide information on what the impacts of traffic would be if the pedestrian lights at Baseline Road and Sherwood Drive were changed to provide a 35 seconds crossing allowance.

The total pedestrian phase time is a combination of the 'Walk' symbol (displayed for seven seconds) and then the 'Clearing' time as pedestrians continue to proceed across the intersection during the 'Flashing Hand' symbol (which is sometimes combined with a countdown) plus the intergreen time (the amber time plus the all-red interval time). The 'Walk' symbol is not intended to allow pedestrians to cross all the way from one side of the intersection to the other; its function is to notify a pedestrian when it is legal to enter the crosswalk and to start crossing. In most cases the walk symbol will only be active until the pedestrian is a third to half way across the intersection. The clearing or flashing hand time is designed to allow pedestrians to cross the entire intersection safely. As such, the 'Clearing' time is calculated based on the case when the last person that enters the crosswalk before the start of the clearing time is able to completely cross the intersection while walking at the nationally accepted walking speed of 1.0 m/s accounting for an ageing demographic.

During the last signal re-time in 2015, we have decided to follow the recommendation of the national guidelines to deploy a slower walk speed in the calculation of pedestrian timings. The guidelines suggest changing the walk speed from 1.2 m/s to 1.0 m/s to accommodate the increasingly aging population. For this intersection, the new walk speed of 1.0m/s, results in increasing the "clearing" time from 23 seconds to 28 seconds for the northbound/southbound crossing at this intersection since August 2015. As a comparison, the City of Edmonton has decided to re-calculate new pedestrian timings based on a 1.1 m/s walk speed, a faster walking speed therefore creating a shorter crossing time for all of their intersections. The traffic signal at Baseline Road and Sherwood Drive currently has North/South pedestrian cycle timing intervals as shown in table 1:

Pedestrian Time Intervals	Time (in seconds)
Walk (White Walk Symbol)	7
Clearing (Countdown Timer)	28
Amber	4
All-red	2
Total time	41

Table 1 – North/South Pedestrian Cycle Times

Should the clearing time be increased from 28 seconds to 35 seconds, the overall signal cycle length would need to be increased by 10 seconds. This change would increase signal wait times for both pedestrians and vehicles at this intersection and all other connecting traffic signals within the same traffic network; in this case over 65 traffic signals would increase by the 10 second modification. The resulting side-street service for road users, especially those along Clover Bar Road would be further degraded with an additional 10 second wait. Alternatively, this intersection could be disconnected from the traffic signal network and the adjacent traffic signals, therefore altering the existing network coordination. In other words, this intersection will disrupt signal coordination along both Baseline Road and Sherwood Drive corridors in a cascading manner.

Due to the potential need to increase cycle lengths (i.e., increasing cycle length will increase overall signal delay to all road users), altering the current walk time is not recommended. In an effort to ensure the traffic signal network is performing optimally for all users and modes of travel, a signal evaluation and retiming is scheduled to occur this upcoming spring/summer. The signal retiming will not reduce the crossing time currently in place, but will optimize wait times and better allocate allotted times for each movement.

Councillor Request Inquiry

#126

2017

March 28, 2017 Council meeting:

Please provide information of the timing and synchronization of traffic lights at intersections with Sherwood Park.

The County has over 80 full traffic signals within the Sherwood Park urban service area. These traffic signals are operated and grouped in three traffic signal networks. We consider several key factors in dividing or grouping all traffic signals into networks such as long distance separation between signalized traffic signals, un-signalized control points (e.g., roundabouts, bridges, interchanges, jurisdictional boundaries, etc) or where traffic is not likely to be able to keep up with the signal coordination or synchronization. Traffic signals may be partitioned into a standalone system such as that at the Shell Scotford site, an arterial base such as Wye Road, or a network-wide base such as the Baseline Road network.

All traffic signals within an individual traffic network are connected in terms of signal operation, each having similar signal operation characteristics such as a common cycle length as summarized for each of the three networks in Sherwood Park:

Network	No. of Full Traffic Signals	Timing Plan	Cycle Length (in seconds)
Baseline	62	AM Peak	140
		Off Peak	120
		PM Peak	130
Wye	12	AM Peak	120
		Off Peak	110
		PM Peak	140
Industrial	10	AM Peak	120
		Off Peak	85
		PM Peak	110

Defined cycle lengths are established at the minimum cycle lengths required to operate and accommodate the number of active signal phases including the protected left-turn signals, traffic volumes, and pedestrian crossing times for each timing plan.

Based on the calculated cycle lengths, the green splits are determined through the traffic volume distribution at the intersection. Adequate green time is provided to side-street users on a prorated basis so that most road users are able to clear the intersection during the first signal cycle. The remaining green time (e.g., reserved green time if available) is allocated to the signal phases of the major corridors. This timing allocation philosophy provides better coordination, progression, or synchronization for the primary corridor movement.

Based on the calculated cycle lengths and green splits, all traffic signals are coordinated within the same signal network in a two-way progressive manner. In other words, we review and design signal coordination for both directions of traffic flow providing a reasonable level of service for all drivers. For example, we provide 50/50 priority to eastbound and westbound traffic on Baseline Road during off peak hours. However, we shift the priority of signal coordination from one direction to another when the traffic volumes of one direction are higher than the other (e.g. rush hour traffic). For example, the westbound traffic on Baseline Road will have much smoother driving experience during the morning rush hours than the eastbound traffic. Nevertheless, the eastbound traffic should also have a reasonable level of signal coordination however; there may be more stops and delays as compared to the westbound traffic experiences. Frequent stops for any direction of a major corridor should be limited even with traffic volumes of that direction being light.

We are in the process of re-evaluating the operation of all traffic signals within Sherwood Park to establish whether or not additional improvements in signal operation efficiency and safety can be achieved. As such, a detailed and comprehensive report is to be presented to Council in June that will cover the outcomes of this evaluation and what benefits we were able to identify.

Expenditure of Council Priority Funds Report

Antler Lake Stewardship Committee

Recommendation

THAT an expenditure of \$397.62 from Council Priority Funds as follows:

Councillor Bonnie Riddell \$397.62

for the purpose of providing funds to Antler Lake Stewardship Committee for costs associated with sending a mail-out to Antler Lake residents, be approved.

Enclosure

1 Antler Lake Stewardship Committee Council Priority Fund Application

Cheque Payable to:

Vendor: 70202

Antler Lake Stewardship Committee

March 15, 2017

Councillor Bonnie Riddell
 Ward 7
 2001 Sherwood Drive
 Sherwood Park, AB T8A 3W7

Dear Councillor Riddell,

The Antler Lake Stewardship Committee was registered as a non-profit society twelve months ago with the mission of maintaining the health and sustainability of Antler Lake and surrounding area. Our main goal this past year has been to obtain enough funding to have a State of the Watershed Report commissioned. It is this report that will drive all of our future stewardship endeavours as its purpose is to report on the current health of our lake and watershed as well as recommend projects and preventative measures that will maintain or improve the health of Antler Lake.

I am very excited to report that we have raised enough funds to cover the cost of this report and are now focusing on gathering the required data. The North Saskatchewan Watershed Alliance (NSWA) is the organization responsible for creating our report for us and they have requested we gather as much anecdotal evidence from the residents of Antler Lake as we can. Some of these residents have lived here for decades and their memories of the condition of the lake in previous years is invaluable.

The AntlerLakeSC has decided the best way to gather this information is to send a letter to all the residents of Antler Lake asking them to provide this information, either by mailing us or coming to a meeting that the NSWA will be attending for this specific purpose. To that end we are requesting Council Priority Funds to cover the cost of this mail-out.

We have also decided to have a logo created so that when we send out our letters and create posters for future activities our organization will be more recognizable within the community. While branding usually costs well into the thousands of dollars, an art student has agreed to create a logo for us for an amazingly affordable price, which is also part of our Council Priority Funds request.

The Antler Lake Stewardship Committee is entering into a very exciting time where our hard work and dedication is starting to manifest some amazing results. Your generosity in covering the expense of our hall rental fees last year has contributed to our success and we sincerely hope you will consider helping us again.

Thank you so much for your time.

Sincerely,

Antler Lake Stewardship Committee
www.AntlerLakeSC.ca

Antler Lake Stewardship Committee Budget for State of the Watershed Report Information Gathering

EXPENSES	COST
Hiring art student to create logo	\$100.00
200 Stamps	\$171.13
Envelopes	\$13.64
Printer cartridges	\$104.99
Ream of Paper	\$7.86
TOTAL EXPENSE	\$397.62

Notice of Motion

Accessible Taxis

THAT Administration prepare a bylaw to amend the Taxi Cab Safety Bylaw 20-2013 that will include a definition of accessible taxi and ensure that accessible taxis are excluded from the operation of that Bylaw.

Background

In the interest of concerned residents, I will be requesting Council suspend the rules and allow me to present this motion at the April 25, 2017 Council Meeting. This will allow readings to take place at the May 9, 2017 Council meeting and help residents who are in current need.

- Council's new Vehicle for Hire Bylaw that makes special provisions to allow accessible taxis to operate in the County does not take effect until July 1, 2017
- This allows for effective communication with affected parties and adequate time for implementation
- However, accessible taxis from other jurisdictions that meet or exceed the County's safety requirements will not be allowed to operate under that bylaw until July 1, 2017
- Amending the current Taxi Cab Safety Bylaw will allow the accessible taxis to operate in the interim, and will provide additional options for much needed transportation for our residents that require use of a mobility aid

Notice of Motion

Discontinuation of Council Priority Funding

At the May 9, 2017 Council, I will move:

THAT the Council Priority Funding program be discontinued effective July 1, 2017; and that Administration prepare a report that provides the required policy amendments for the discontinuation of this program and provides a recommendation on how to address the funds that have been earmarked for this program; and that this report be brought to the June 6, 2017 Council meeting.

Notice of Motion

Improving Efficiency and Effectiveness of Council Meetings

At the May 9, 2017 Council, I will move:

THAT Administration prepare a report by September 12, 2017, that:

- outlines the trends and best practices in terms of municipal Council meeting practices and duration in Alberta,
- includes information on studies done with respect to conditions for effective decision-making, and
- provides recommendations for Council's consideration on enhancing Council meeting efficiency and effectiveness.