

**COUNCIL MEETING
MINUTES**

September 5, 2017
9:00 a.m. Call to Order
9:05 a.m. In Camera Session
2:00 p.m. Open Session
Council Chamber

Members Present: Roxanne Carr, Mayor
Vic Bidzinski, Councillor Ward 1
Dave Anderson, Councillor Ward 2
Brian Botterill, Councillor Ward 3
Carla Howatt, Councillor Ward 4
Paul Smith, Councillor Ward 5 (departed at 7:54 p.m.)
Linton Delainey, Councillor Ward 6
Bonnie Riddell, Councillor Ward 7
Fiona Beland-Quest, Councillor Ward 8

Administration Present: Rob Coon, Chief Commissioner
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Mavis Nathoo, Director, Legislative and Legal Services
Jeremy Tremblett, Legislative Officer

1. CALL TO ORDER

Mayor Carr called the meeting to order at 9:02 a.m.

2. ADDITIONS / DELETIONS / CHANGES TO AGENDA

The Chair called for additions/deletions/changes to the agenda.

3. ADOPT AGENDA**2017/ 322**

Moved by: B. Riddell

THAT the agenda for the September 5, 2017 Council meeting be adopted with the following changes:

- Item 4.3 Legal Update be moved to immediately follow item 4.1 Chief Commissioner – Introduction of Topics;
- An in camera item be added as new item 4.4 “Capital Region Board Transit Update” pursuant to FOIP section 24, advice from officials, and section 21, harmful to intergovernmental relations.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

4. IN CAMERA

2017/ 323

Moved by: V. Bidzinski

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act at 9:05 a.m.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

- 4.1 Chief Commissioner - Introduction of Topics
- 4.2 Legal Update
FOIP Section 24, advice from officials
FOIP Section 27, legal privilege
- 4.3 Addition to the Commemorative Names Registry
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials
- 4.4 Capital Region Board Transit Update
FOIP Section 21, harmful to intergovernmental relations
FOIP Section 24, advice from officials

2017/ 324

Moved by: F. Beland-Quest

THAT Council revert to open session at 11:19 a.m.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

5. MOTIONS ARISING OUT OF IN CAMERA SESSION

No motions arose from the In Camera session.

6. CONSENT AGENDA

2017/ 325

Moved by: B. Riddell

THAT the following agenda items be approved without debate:

7.1

July 18, 2017 Council Meeting Minutes

THAT the minutes from the July 18, 2017 Council Meeting be approved.

7.3

August 14, 2017 Special Council Meeting Minutes

THAT the minutes from the August 14, 2017 Special Council Meeting be approved.

9.5

Policy GOV-001-036: Acknowledgement of Treaty Six (New)

THAT policy GOV-001-036: Acknowledgement of Treaty Six be approved.

13.1

2017 Meeting Schedule – Change in Start time

THAT the commencement time for the October 24, 2017, Council Organizational Meeting be changed from 9:00 a.m. to 2:30 p.m., and that Administration provide notice of this schedule change to Council and the public.

15.2

Expenditure of Council Priority Funds - Strathcona Food Bank Association

THAT an expenditure of \$1,400.00 from Council Priority Funds as follows:

Mayor Roxanne Carr	\$233.34
Councillor Vic Bidzinski	\$233.33
Councillor Dave Anderson	\$233.34
Councillor Paul Smith	\$233.33
Councillor Linton Delainey	\$233.33
Councillor Fiona Beland-Quest	\$233.33

for the purpose of providing funds to Strathcona Food Bank Association for costs associated with sending ten volunteers to a first aid course, be approved.

15.3

Expenditure of Council Priority Funds - Sherwood Park United Church

THAT an expenditure of \$3,994.93 from Council Priority Funds as follows:

Mayor Roxanne Carr	\$998.73
Councillor Vic Bidzinski	\$998.74
Councillor Paul Smith	\$998.73
Councillor Fiona Beland-Quest	\$998.73

for the purpose of providing funds to Sherwood Park United Church for costs associated with the purchase of a third octave set of handbells, be approved.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 326

Moved by: P. Smith

THAT Council suspend the rules of procedure in order to amend the agenda previously adopted.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 327

Moved by: P. Smith

THAT the agenda be amended so that agenda item 14.2 be presented prior to item 14.1.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

7. CONFIRMATION OF MINUTES

7.2 August 3, 2017 Special Council Meeting Minutes

2017/ 328

Moved by: P. Smith

THAT the minutes from the August 3, 2017 Special Council Meeting be approved.

In Favour (7): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, P. Smith, L. Delainey, and B. Riddell

Opposed (2): C. Howatt, and F. Beland-Quest

Carried

8. PROTOCOL ITEMS

8.1 Treaty 6 Acknowledgement

The Mayor acknowledged that Strathcona County Council meets on the traditional travelling routes and gathering places of Treaty Six nations: Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux. Strathcona County recognizes that a portion of its land is called Amiskwaciy, Cree for "The Beaver Hills" and that indigenous people were joined by settlers and pioneers in building Strathcona County.

8.2 Proclamations

Beaver Hills Biosphere Day	September 9, 2017
National Grandparents Day	September 10, 2017
Prostate Cancer Awareness Month	September 2017

10. TIME SPECIFIC AGENDA ITEMS

10.1 Clubhouse Facility Naming (Ward 1)

2017/ 329

Moved by: V. Bidzinski

THAT the name "Jim Skitsko Clubhouse" for the Kinsmen/Westboro Park clubhouse/rink shack facility, as set out in Enclosures 3, 4, and 5 of the September 5, 2017, Planning and Development Services report, be approved.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

9. COUNCIL PRIORITIES

9.1 Motion following Notice of Motion Crimson Drive Traffic Calming

2017/ 330

Moved by: D. Anderson

THAT Administration prepare a report to Council with recommendations for traffic calming measures for Crimson Drive to be brought back Q1 of 2018.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

**ACTION: Transportation Planning and Engineering
DUE: end of Q1 2018**

9.2 Recognition Protocol Policy (New)

2017/ 331

Moved by: B. Botterill

THAT GOV-001-035, Recognition Protocol Policy, as set out in Enclosure 1, be approved.

2017/ 332

Amendment Moved by: B. Riddell

THAT the proposed GOV-001-035, Recognition Protocol Policy be amended to change the order of precedence to provide that current School Board Trustees be recognized prior to former officials – and that they be moved to number 23 in the order of precedence in Schedule A.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 331

Main Motion as Amended Moved by: B. Botterill

THAT GOV-001-035 Recognition Protocol Policy, as set out in Enclosure 1 and as amended to change the order of precedence to provide that current School Board Trustees be recognized prior to former officials – and that they be moved to number 23 in the order of precedence in Schedule A, be approved.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

9.3 Train Whistle Cessation

2017/ 333

Moved by: P. Smith

THAT the capital project for whistle cessation at CN Rail Crossings for Range Road 231, Range Road 223, and Range Road 220, as outlined in the September 5, 2017 report titled Train Whistle Cessation, be included in the 2018 budget for Council's consideration.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

9.4 Council Meeting Best Practices

2017/ 334

Moved by: B. Botterill

THAT Administration prepare for Council's consideration, by the end of the second quarter of 2018, amendments to Bylaw 20-2015 as described in the chart entitled "Possible Meeting Procedures Bylaw Amendments" in the September 5, 2017 Legislative and Legal Services report.

2017/ 335

Amendment Moved by: C. Howatt

THAT motion 2017/ 334 be amended by adding "numbers 2 and 5 of" after "as described in".

2017/ 336**Amendment to Amendment Moved by:** B. Riddell

THAT amendment 2017/ 335 be amended by adding ";4, to review the Terms of Reference for Mayor's Executive;" after "2".

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried**2017/ 335****Amendment (As Amended) Moved by:** C. Howatt

THAT the words "numbers 2; 4, to review the Terms of Reference for Mayor's Executive; and 5 of" be added after "as described in"

In Favour (7): R. Carr, D. Anderson, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest
Opposed (2): V. Bidzinski, and B. Botterill

Carried**2017/ 334****Main Motion as Amended Moved by:** B. Botterill

THAT Administration prepare for Council's consideration, by the end of the second quarter of 2018, amendments to Bylaw 20-2015 as described in numbers 2; 4, to review the Terms of Reference for Mayor's Executive; and 5 of the chart entitled "Possible Meeting Procedures Bylaw Amendments", in the September 5, 2017 Legislative and Legal Services report.

In Favour (8): R. Carr, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest
Opposed (1): V. Bidzinski

Carried

ACTION: Legislative and Legal Services
DUE: end of Q2 2018

11. TRANSPORTATION PLANNING AND ENGINEERING**11.1 2017 Capital Budget Amendment – Highway 15 and Range Road 212 Intersection Upgrades****2017/ 338****Moved by:** V. Bidzinski

THAT an amendment to the 2017 Capital Budget for the Highway 15 and Range Road 212 Intersection Upgrades project to increase the cost by \$600,000 (from \$1,400,000 to \$2,000,000), due to higher than anticipated tender prices, be approved, subject to receipt of \$600,000 from third party contributions to fund the increase.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

12. UTILITIES

12.1 Improving Textile Reuse in Strathcona County

2017/ 339

Moved by: F. Beland-Quest

THAT Administration return in the second quarter of 2018 with a recommendation for Council's consideration regarding a standardized textile bin collection program for Strathcona County.

2017/ 340

Amendment Moved by: B. Riddell

THAT motion 2017/ 339 be amended by adding "along with further exploration of other programs including public engagement and education opportunities".

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 339

Main Motion as Amended Moved by: F. Beland-Quest

THAT Administration return in second quarter of 2018 with a recommendation for Council's consideration regarding a standardized textile bin collection program for Strathcona County, along with further exploration of other programs including public engagement and education opportunities.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

ACTION: Utilities

DUE: end of Q2 2018

V. Bidzinski left the meeting at 6:13 pm.

13. LEGISLATIVE AND LEGAL SERVICES

13.2 Bylaw 37-2017 Responsible Dog Ownership

2017/ 341

Moved by: L. Delainey

THAT section 10 of proposed Bylaw 37-2017 be amended to add the words "proof of" before "the dog's microchip number;" and that the remainder of the subsection be renumbered as subsection d.1, and the words "the dogs" be added at the beginning of subsection d.1.

So that it will read as follows:

1. d) Proof of the dog's microchip number;
- d. 1) the dog's tattoo, registration number or other identifying numbers for the dog;

In Favour (2): P. Smith, and L. Delainey

Opposed (6): R. Carr, D. Anderson, B. Botterill, C. Howatt, B. Riddell, and F. Beland-Quest

Defeated

2017/ 342

Moved by: C. Howatt

THAT proposed Bylaw 37-2017 Responsible Dog Ownership Bylaw be amended as follows:

- In Subsection 1 (gg)(V) delete the word "or" and replace it with "and"

So that Subsection will read:

"(gg) (v) a person to whom a license was issued for a for a dog under this or any other bylaw or enactment; **and**"

- In section 38 add the phrase ", in the opinion of a peace officer," after the words "A person who"

So that the Section will read:

"A person who, **in the opinion of a peace officer**, fails to supervise and maintain reasonable control over a dog in an off-leash area is guilty of an offence."

In Favour (8): R. Carr, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

V. Bidzinski re-joined the meeting at 6:17 pm.

2017/ 343

Moved by: F. Beland-Quest

THAT Bylaw 37-2017, the Responsible Dog Ownership Bylaw, be given first reading as amended.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 344

Moved by: P. Smith

THAT Bylaw 37-2017 be given second reading.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 345

Moved by: D. Anderson

THAT Bylaw 37-2017 be considered for third reading.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 346

Moved by: B. Botterill

THAT Bylaw 37-2017 be given third reading.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

13.3 Bylaw 17-2017 Priorities Committee Bylaw

2017/ 347

Moved by: B. Botterill

THAT Bylaw 17-2017 – Priorities Committee Bylaw, a bylaw that establishes the mandate, functions, and procedures of the Priorities Committee, be given first reading.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 348

Moved by: P. Smith

THAT Bylaw 17-2017 be given second reading.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 349

Moved by: F. Beland-Quest

THAT Bylaw 17-2017 be considered for third reading.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 350

Moved by: D. Anderson

THAT Bylaw 17-2017 be given third reading.

In Favour (9): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 351

Moved by: B. Riddell

THAT Administration prepare an amendment to Policy GOV-001-029 Organizational Roles and Responsibilities, for Council's consideration by the end of the second quarter of 2018, to address the roles and responsibilities of the Deputy Mayor and the Acting Mayor; and that the policy establish a roster system so that there is a requirement for Councillors to serve a term as Deputy Mayor and as Acting Mayor during the Council term.

In Favour (8): R. Carr, D. Anderson, B. Botterill, C. Howatt, P. Smith, L. Delainey, B. Riddell, and F. Beland-Quest

Opposed (1): V. Bidzinski

Carried

ACTION: Legislative and Legal Services
DUE: end of Q2 2018

14. PLANNING AND DEVELOPMENT SERVICES

14.2 Bylaw 13-2017 Amendment to Land Use Bylaw 6-2015 (Ward 5)

ABSTENTION: Pursuant to s. 184(a) of the Municipal Government Act, and the Meeting Procedures Bylaw, Councillors B. Riddell, and F. Beland-Quest abstained from the discussion and vote on Bylaw 13-2017 because they were absent from the Public Hearing on the Bylaw.

Councillors B. Riddell, and F. Beland-Quest left the meeting for the duration of the discussion and returned to the meeting after the vote.

2017/ 357

Moved by: P. Smith

THAT Bylaw 13-2017, a bylaw that proposes to rezone approximately 32.41 hectares (80.09 acres) of land in the N ½ of SW 21-53-21-W4 from AG Agriculture: General zoning district to RA Rural Residential/Agriculture zoning district, be given third reading.

In Favour (7): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, P. Smith, and L. Delainey
Abstain (2): B. Riddell, and F. Beland-Quest

Carried

14.1 Bylaw 20-2017 Municipal Development Plan

ABSTENTION: Pursuant to s. 184(a) of the Municipal Government Act, and the Meeting Procedures Bylaw, Councillor P. Smith abstained from the discussion and vote on Bylaw 20-2017 because he was absent from the Public Hearing on the Bylaw.

Councillor Smith left the meeting for the duration of the discussion and did not return to the meeting.

2017/ 352

Moved by: B. Riddell

THAT Bylaw 20-2017, a bylaw that proposes to adopt a new Municipal Development Plan for Strathcona County, be given second reading.

In Favour (6): R. Carr, D. Anderson, B. Botterill, C. Howatt, B. Riddell, and F. Beland-Quest
Opposed (2): V. Bidzinski, and L. Delainey
Abstain (1): P. Smith

Carried

2017/ 353

Moved by: B. Botterill

THAT Bylaw 20-2017 be given third reading.

In Favour (6): R. Carr, D. Anderson, B. Botterill, C. Howatt, B. Riddell, and F. Beland-Quest
Opposed (2): V. Bidzinski, and L. Delainey
Abstain (1): P. Smith

Carried

2017/ 354

Moved by: B. Riddell

THAT Administration prepare, for Council's consideration by the end of the first quarter of 2018, a bylaw to amend Bylaw 20-2017 in accordance with the Summary of Future Proposed Changes portion of the September 5, 2017, Planning and Development Services report.

2017/ 355**Amendment Moved by:** B. Riddell

THAT motion 2017/ 354 be amended to add the following after "Planning and Development Services report":

And such report to include consideration of the following additional proposed amendments with respect to School Sites:

Page 53, Policy be amended to the Compact Development Policy Area requiring school sites to be in close proximity to residential and local and major community services from "requiring" to "encouraging".

Page 53, Policy to be amended to remove item #26 – high schools to locate in close proximity to commercial sites.

Page 58, Remove or clarify the policy on schools in the Residential Policy Area Built-Up Urban Area which requires the following: "Ensure the provision of services and open space for residents by requiring (#6) existing sites that have been identified as potential school sites under existing statutory plans be reviewed to determine their necessity and viability."

Page 94, Remove the requirement (#1) that "new schools for the Rural Service Area to locate within the Urban Services Area or growth hamlets.

Page 107, Remove the requirement (#15) "new local community services and schools which serve the Country Residential Policy Area to locate in either the Urban Services Area or Ardrossan."

Page 112, Remove the requirement (#19) "new local community services and schools which service the Agricultural Small Holdings Policy Area to locate in the Urban Services Area, Ardrossan or potentially South Cooking Lake."

Page 124, Remove the requirement (#20) "new local community services, and schools which service the Beaver Hills Policy Area to locate in the Urban Services Area, Ardrossan or potentially South Cooking Lake."

In Favour (7): R. Carr, V. Bidzinski, B. Botterill, C. Howatt, L. Delainey, B. Riddell, and F. Beland-Quest
Opposed (1): D. Anderson

Carried**2017/ 356****Amendment Moved by:** R. Carr

That motion 2017/ 354 be further amended to add:

THAT Administration prepare an amendment to the Hamlet Policy Area section to add wording such as: "Ensure viability in the long term by requiring that new subdivision and development be designed to mitigate potential land use conflicts with adjacent land uses in the Rural Service Area".

In Favour (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delainey, B. Riddell, and F. Beland-Quest

Carried

2017/ 354

Main Motion as Amended Moved by: B. Riddell

THAT Administration prepare, for Council's consideration by the end of the first quarter of 2018, a bylaw to amend Bylaw 20-2017 in accordance with the Summary of Future Proposed Changes portion of the September 5, 2017, Planning and Development Services report and such report to include consideration of the following additional proposed amendments with respect to School Sites:

Page 53, Policy be amended to the Compact Development Policy Area requiring school sites to be in close proximity to residential and local and major community services from "requiring" to "encouraging".

Page 53, Policy to be amended to remove item #26 – high schools to locate in close proximity to commercial sites.

Page 58, Remove or clarify the policy on schools in the Residential Policy Area Built-Up Urban Area which requires the following: "Ensure the provision of services and open space for residents by requiring (#6) existing sites that have been identified as potential school sites under existing statutory plans be reviewed to determine their necessity and viability."

Page 94, Remove the requirement (#1) that "new schools for the Rural Service Area to locate within the Urban Services Area or growth hamlets.

Page 107, Remove the requirement (#15) "new local community services and schools which serve the Country Residential Policy Area to locate in either the Urban Services Area or Ardrossan."

Page 112, Remove the requirement (#19) "new local community services and schools which service the Agricultural Small Holdings Policy Area to locate in the Urban Services Area, Ardrossan or potentially South Cooking Lake."

Page 124, Remove the requirement (#20) "new local community services, and schools which service the Beaver Hills Policy Area to locate in the Urban Services Area, Ardrossan or potentially South Cooking Lake." and;

THAT Administration prepare an amendment to the Hamlet Policy Area section to add wording such as: "Ensure viability in the long term by requiring that new subdivision and development be designed to mitigate potential land use conflicts with adjacent land uses in the Rural Service Area".

In Favour (8): R. Carr, V. Bidzinski, D. Anderson, B. Botterill, C. Howatt, L. Delainey, B. Riddell, and F. Beland-Quest

Carried
ACTION: Planning and Development Services
DUE: end of Q1 2018

15. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

15.1 Councillor Request Report

No new requests were brought forward at the meeting.

16. ADJOURNMENT

Mayor Carr declared the meeting adjourned at 8:46 p.m.

Mayor

Director, Legislative & Legal Services