

PRIORITIES COMMITTEE MEETING AGENDA

Date: **November 21, 2017**
Open Session: **9:00 a.m.**
Location: **Council Chamber**
401 Festival Lane
Sherwood Park, AB

Pages

- 1. CALL TO ORDER**
- 2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA**
- 3. CONFIRMATION OF MINUTES**
 - 3.1 July 11, 2017 Priorities Committee Minutes 4 - 7
- 4. EMERGING ITEMS**
- 5. TIME SPECIFIC AGENDA ITEMS**
 - 5.1 [10:30 a.m. - 1st item] Finance Advisory Committee - 2017 Annual Report 8
In compliance with Bylaw 46-2015, this verbal report summarizes annual activities of the Finance Advisory Committee.

External Presenter:
Ross Undershute, Chair, Finance Advisory Committee
 - 5.2 [10:30 a.m. - 2nd item] 2017 Energy Exploration Advisory Committee (EEAC) Annual Report 9 - 23
To provide the Priorities Committee with the 2017 EEAC Annual Report.

External Presenter:

Lori Mills, Energy Exploration Liaison
Richard Paterson, Chair, Energy Exploration Advisory Committee

- 5.3 [1:00 p.m. - 1st item] Economic Development and Tourism Advisory Committee 2017 Council Update 24 - 37
In compliance with Bylaw 46-2015, this report summarizes annual activities and accomplishments of the Economic Development and Tourism Advisory Committee (EDTAC).
- External Presenters:**
Dave Quest, Chair, Economic Development and Tourism Advisory Committee
Ian Large, Vice-Chair, Economic Development and Tourism Advisory Committee
- 5.4 [1:00 p.m. - 2nd item] Imperial Strathcona Refinery Update 38 - 49
To update the Committee and general public about Imperial Strathcona Refinery Downstream and Chemical plans.
- External Presenters:**
Bill Lawrysyn, Manager, Safety, Security, Health & Environment Management, Imperial
Karen Reiter-Stecyk, Community Relations, Imperial
- 5.5 [1:00 p.m. - 3rd item] Shell Scotford Update 50 - 60
To update the Committee on the integration at Shell Scotford and turnaround activity.
- External Presenter:**
Peter Zebedee, General Manager, Shell Scotford
- 5.6 [2:30 p.m.] Regional Smart Fare/Smart Bus Update 61 - 83
To provide an update on the Regional Smart Fare project.
- External Presenter:**
Gary Googins, Program Manager, Capital Region Partners
- 5.7 [5:30 p.m.] OPEN HOUSE
Opportunity for members of the public to speak to the Committee once on a given topic, with some exceptions under the Priorities Committee Bylaw.

6. STRATEGIC INITIATIVES AND UPDATES

- 6.1 Canadian Award for Financial Reporting (2016 Annual Report) 84
To acknowledge receipt of the Canadian Award for Financial Reporting awarded to Strathcona County by the Government Finance Officers Association of the United States and Canada and further, to acknowledge receipt of the Canadian Award for Financial Reporting Achievement awarded to Corporate Finance as the key personnel responsible for preparing the award-winning report.
- 6.2 North of Yellowhead Servicing, Development and Financial Update 85 - 105
To provide an update on the provision of site servicing within the North of Yellowhead development area, required to facilitate future Urban Services Area development, including the financial status and future cost implications.

7. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

- | | | |
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| 7.1 | Councillor Request Report | 106 |
| | To add or remove items from the Councillor Request Report. | |

8. REPORTS FOR INFORMATION

The Priorities Committee is provided with the listed reports in this section for information only. Presentations are not heard at the meeting.

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| 8.1 | 2017 Third Quarter Management Report | 107 - 121 |
| 8.2 | Boards and Committees - Mandate Process Update | 122 - 138 |
| 8.3 | Environmental Advisory Committee 2017 Annual Report | 139 - 140 |
| 8.4 | Report on the Activities of the Bylaw Enforcement Order Review Committee - 2017 | 141 |
| 8.5 | Report on the Activities of the General Appeals and Review Committee - 2017 | 142 |
| 8.6 | Ward 6 Councillor Report | 143 |

9. ADJOURNMENT