

COUNCIL BUDGET MEETING MINUTES

November 20, 27, 28 & December 4, 2017

Call to Order 9:00 a.m.

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2 (present November 27, 2017 9:00 -10:20a.m. & December 4, 2017)
Brian Botterill, Ward 3
Bill Tonita, Ward 4
Paul Smith, Ward 5
Linton Delainey, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present:
Rob Coon, Chief Commissioner
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Mavis Nathoo, Director, Legislative and Legal Services
Jeremy Tremblett, Legislative Officer (present November 20, 2017)
Lana Dyrland, Legislative Officer

- November 20, 2017 - Budget Session Day 1 -

1. CALL TO ORDER

The Mayor called the meeting to order at 9:00 a.m.

2. ADOPT AGENDA

2017/ 428

Moved By R. Parks

THAT the agenda be adopted as presented.

In Favour (6): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, and K. Berghofer

Carried

Glen Lawrence arrived at 9:06 a.m.

3. INTRODUCTION and OVERVIEW

- 3.1 Executive Summary
- 3.2 Council Report

Council was provided with the introduction and overview of the budget by the Chief Commissioner and the Chief Financial Officer.

4. 2018 RECOMENDED CONSOLIDATED BUDGET

Council was provided with an overview presentation of the 2018 recommended consolidated budget.

2017/ 429

Moved By B. Tonita

THAT Council recess at 11:10 a.m. until 9:00 a.m. November 27, 2017.

In Favour (7): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

- November 27, 2017 - Budget Session Day 2 -

Council reconvened the meeting at 9:02 a.m.

6. COMMUNITY SERVICES DIVISION

Council was provided with a presentation on the Community Services Division budget.

Dave Anderson left the meeting at 10:20 a.m.

Glen Lawrence left the meeting at 11:28 p.m. and returned at 1:00 p.m.

5. INFRASTRUCTURE AND PLANNING SERVICES DIVISION

Council was provided with a presentation on the Infrastructure and Planning Division budget.

Brian Botterill arrived at 1:21 p.m.

7. CORPORATE SERVICES DIVISION

Council was provided with a presentation on the Corporate Services Division budget.

2017/ 430

Moved By B. Tonita

THAT the following information be provided to members of Council prior to the approval of the budget:

Information on how the funding for each County department has been allocated towards programs.

In Favour (5): R. Frank, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

Opposed: (3): R. Parks, B. Botterill, P. Smith

Carried

2017/ 431

Moved By P. Smith

THAT the following information be provided to members of Council prior to the approval of the budget:

Further information on the 2018 Information Volunteer Centre budget, including agreed outcomes.

2017/ 432

Moved By B. Botterill

THAT Council recess at 4:39 p.m. until 9:00 a.m. November 28, 2017.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

- November 28, 2017 - Budget Session Day 3 -

Council reconvened the meeting at 9:01 a.m.

8. FINANCIAL AND STRATEGIC MANAGEMENT DIVISION

Council was provided with a presentation on the Financial and Strategic Management Division budget.

9. SENIOR ADMINISTRATION

Council was provided with a presentation on the Senior Administration budget.

10. ELECTED OFFICIALS

Council was provided with a presentation on the Elected Officials budget.

11. 2018 RECOMMENDED CAPITAL BUDGET

Council was provided with a presentation on the 2018 recommended capital budget.

12. COMMUNITY PARTNERS

12.1 Heartland Housing Foundation

Council was provided with a presentation from the Heartland Housing Foundation.

13. COUNCIL DISCUSSION and DIRECTION

2017/ 433

Moved By R. Frank

THAT the following information be provided to members of Council prior to the approval of the budget:

A further explanation and breakdown of the reduction in revenues shown on page 74 – Financial and Strategic Management Division, in particular the “government grants” and “other revenues” line.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2017/ 434

Moved By R. Frank

THAT the following information be provided to members of Council prior to the approval of the budget:

What is the net effect of the \$150,000 investment for Biomass – Fuel Handling Reconfiguration, shown on page 95, on the current deficit for the Community Energy Centre, that is, what is the business case for this additional investment?

In Favor (7): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer
Opposed (1): B. Botterill

Carried

2017/ 435

Moved By R. Frank

THAT the following information be provided to members of Council prior to the approval of the budget:

With respect to the Ardrossan Water Supply New Main – Design and Land capital project, shown on page 95, when will the total costs for the new main be known, and how will the costs be recovered, if not by levy?

In Favor (5): R. Frank, R. Parks, B. Tonita, L. Delainey, and G. Lawrence
Opposed (3): B. Botterill, P. Smith, and K. Berghofer

Carried

12. COMMUNITY PARTNERS

- 12.2 Strathcona County Library
Council was provided with a presentation from the Strathcona County Library.

13. COUNCIL DISCUSSION and DIRECTION

2017/ 436

Moved By Paul Smith

THAT Administration provide a report, by the end of the second quarter of 2018, on the Natural Gas Franchise Fee, the report to include any measures that could be taken to enhance transparency of these user fees.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

ACTION: Planning and Development Services

DUE: end of Q2 2018

2017/ 437

Moved By L. Delainey

THAT Administration provide information, by the end of the first quarter of 2018, with a list of the trails that are scheduled for construction and improvement in 2018.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried
ACTION: Recreation, Parks and Culture
DUE: end of Q1 2018

2017/ 438

Moved By L. Delainey

THAT Administration provide information, by the end of the first quarter of 2018, listing the locations of the roads that are to be constructed or improved, and have been included in the 2018 Capital Budget.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried
ACTION: Transportation Planning & Engineering/ Transportation Agriculture Services
DUE: end of Q1 2018

2017/ 439

Moved By P. Smith

THAT Council recess at 4:30 p.m. until 9:00 a.m. December 4, 2017.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

- December 4, 2017 - Budget Session Day 3 -

Council reconvened the meeting at 9:00 a.m.

13. COUNCIL DISCUSSION and DIRECTION

2017/ 440

Moved By D. Anderson

THAT Council meet in private to discuss employment-related budget matters, pursuant to sections 17 (harmful to personal privacy), 24 (advice from officials) and 25 (economic interests of the municipality) at 9:01 a.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

Individuals Present in Closed Session

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Debra Smith	Presenter
Mavis Nathoo	Legislative Advice/ Clerk
Kelly Rudyk	Member of Corporate Financial Planning (Budget Team)
Jay Bohachyk	Member of Corporate Financial Planning (Budget Team)
Kayla Packford	Member of Corporate Financial Planning (Budget Team)
Leslie Hurst	Member of Corporate Financial Planning (Budget Team)
Don Legge	Member of Corporate Financial Planning (Budget Team)

2017/ 441

Moved By R. Parks

THAT Council revert to open session at 11:55 a.m. and recess until 12:30 p.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

Council had the opportunity to ask further questions of Administration regarding the flagged item responses and was also provided with a brief presentation on the Capital Budget Projections for 2018 - 2022 and the Municipal Operating Budget 3 year forecast.

2017/ 442

Moved By K. Berghofer

THAT \$300,000 be allocated from the anticipated 2017 surplus to Family and Community Services to fund prevention and early intervention programming to assist vulnerable populations with issues related to domestic violence, sexual and other abuse, and mental health; and THAT Administration provide a report to Council before the end of the first quarter of 2018 with proposed criteria for the allocation of funding.

In Favor (6): R. Frank, R. Parks, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer
Opposed (3): D. Anderson, B. Botterill, and B. Tonita

Carried

2017/ 443

Moved By R. Parks

THAT ongoing funding of up to \$92,000 per year be provided to Saffron for the purposes of hiring a full-time counselor, and that the source of funds be within existing budgets.

Withdrawn

2017/ 444

Moved By B. Tonita

THAT the 2018 Consolidated Operating Budget (including a 2.18 percent municipal tax revenue decrease), as set out in Enclosure 1, Section 4 on the November 20, 2017, Council Budget Meeting Agenda, and as amended by Council resolution (passed on December 4, 2017) with a \$300,000 increase to Family and Community Services funded from the anticipated 2017 operating surplus, be approved.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2017/ 445

Moved By D. Anderson

THAT the 2018 Consolidated Capital Budget as set out in Enclosure 1, Section 11 on the November 20, 2017, Council Budget Meeting Agenda, be approved.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2017/ 446

Moved By B. Botterill

THAT Administration bring forward proposed Bylaw 66-2017: 2018 Fees, Rates and Charges, based upon the approved 2018 Consolidated Operating Budget, for Council's consideration at the December 12, 2017 Council meeting.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

14. FLAGGED ITEMS

This section of the agenda package contains the identified flagged items and responses.

15. REFERENCE MATERIALS

Reference materials were provided to Council in this section. A presentation was provided on the proposed staff additions.

16. ADDITIONAL INFORMATION/ REPLACEMENT PAGES

No additional information or replacement pages were provided to Council.

17. ADJOURN

2017/ 447

Moved By D. Anderson

THAT the meeting adjourn at 3:17 p.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Carried

Mayor

Director, Legislative & Legal Services