

## **COUNCIL BUDGET MEETING MINUTES**

November 20, 27, 28 & December 4, 2017

Call to Order 9:00 a.m.

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2 (present November 27, 2017 9:00 -10:20a.m. & December 4, 2017)  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present:  
Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Jeremy Tremblett, Legislative Officer (present November 20, 2017)  
Lana Dyrland, Legislative Officer

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### **- November 20, 2017 - Budget Session Day 1 -**

#### **1. CALL TO ORDER**

The Mayor called the meeting to order at 9:00 a.m.

#### **2. ADOPT AGENDA**

**2017/ 428**

**Moved By** R. Parks

THAT the agenda be adopted as presented.

In Favour (6): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, and K. Berghofer

**Carried**

Glen Lawrence arrived at 9:06 a.m.

**3. INTRODUCTION and OVERVIEW**

- 3.1 Executive Summary
- 3.2 Council Report

Council was provided with the introduction and overview of the budget by the Chief Commissioner and the Chief Financial Officer.

**4. 2018 RECOMENDED CONSOLIDATED BUDGET**

Council was provided with an overview presentation of the 2018 recommended consolidated budget.

**2017/ 429**

**Moved By** B. Tonita

THAT Council recess at 11:10 a.m. until 9:00 a.m. November 27, 2017.

In Favour (7): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**- November 27, 2017 - Budget Session Day 2 -**

Council reconvened the meeting at 9:02 a.m.

**6. COMMUNITY SERVICES DIVISION**

Council was provided with a presentation on the Community Services Division budget.

Dave Anderson left the meeting at 10:20 a.m.

Glen Lawrence left the meeting at 11:28 p.m. and returned at 1:00 p.m.

**5. INFRASTRUCTURE AND PLANNING SERVICES DIVISION**

Council was provided with a presentation on the Infrastructure and Planning Division budget.

Brian Botterill arrived at 1:21 p.m.

**7. CORPORATE SERVICES DIVISION**

Council was provided with a presentation on the Corporate Services Division budget.

**2017/ 430**

**Moved By** B. Tonita

THAT the following information be provided to members of Council prior to the approval of the budget:

Information on how the funding for each County department has been allocated towards programs.

In Favour (5): R. Frank, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

Opposed: (3): R. Parks, B. Botterill, P. Smith

**Carried**

**2017/ 431**

**Moved By** P. Smith

THAT the following information be provided to members of Council prior to the approval of the budget:

Further information on the 2018 Information Volunteer Centre budget, including agreed outcomes.

**2017/ 432**

**Moved By** B. Botterill

THAT Council recess at 4:39 p.m. until 9:00 a.m. November 28, 2017.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**- November 28, 2017 - Budget Session Day 3 -**

Council reconvened the meeting at 9:01 a.m.

**8. FINANCIAL AND STRATEGIC MANAGEMENT DIVISION**

Council was provided with a presentation on the Financial and Strategic Management Division budget.

**9. SENIOR ADMINISTRATION**

Council was provided with a presentation on the Senior Administration budget.

**10. ELECTED OFFICIALS**

Council was provided with a presentation on the Elected Officials budget.

**11. 2018 RECOMMENDED CAPITAL BUDGET**

Council was provided with a presentation on the 2018 recommended capital budget.

**12. COMMUNITY PARTNERS**

**12.1 Heartland Housing Foundation**

Council was provided with a presentation from the Heartland Housing Foundation.

**13. COUNCIL DISCUSSION and DIRECTION**

**2017/ 433**

**Moved By** R. Frank

THAT the following information be provided to members of Council prior to the approval of the budget:

A further explanation and breakdown of the reduction in revenues shown on page 74 – Financial and Strategic Management Division, in particular the “government grants” and “other revenues” line.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2017/ 434**

**Moved By** R. Frank

THAT the following information be provided to members of Council prior to the approval of the budget:

What is the net effect of the \$150,000 investment for Biomass – Fuel Handling Reconfiguration, shown on page 95, on the current deficit for the Community Energy Centre, that is, what is the business case for this additional investment?

In Favor (7): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (1): B. Botterill

**Carried**

**2017/ 435**

**Moved By** R. Frank

THAT the following information be provided to members of Council prior to the approval of the budget:

With respect to the Ardrossan Water Supply New Main – Design and Land capital project, shown on page 95, when will the total costs for the new main be known, and how will the costs be recovered, if not by levy?

In Favor (5): R. Frank, R. Parks, B. Tonita, L. Delainey, and G. Lawrence  
Opposed (3): B. Botterill, P. Smith, and K. Berghofer

**Carried**

**12. COMMUNITY PARTNERS**

12.2 Strathcona County Library  
Council was provided with a presentation from the Strathcona County Library.

**13. COUNCIL DISCUSSION and DIRECTION**

**2017/ 436**

**Moved By** Paul Smith

THAT Administration provide a report, by the end of the second quarter of 2018, on the Natural Gas Franchise Fee, the report to include any measures that could be taken to enhance transparency of these user fees.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Planning and Development Services**

**DUE: end of Q2 2018**

**2017/ 437**

**Moved By** L. Delaine

THAT Administration provide information, by the end of the first quarter of 2018, with a list of the trails that are scheduled for construction and improvement in 2018.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Recreation, Parks and Culture**  
**DUE: end of Q1 2018**

**2017/ 438**

**Moved By** L. Delaine

THAT Administration provide information, by the end of the first quarter of 2018, listing the locations of the roads that are to be constructed or improved, and have been included in the 2018 Capital Budget.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Transportation Planning & Engineering/ Transportation Agriculture Services**  
**DUE: end of Q1 2018**

**2017/ 439**

**Moved By** P. Smith

THAT Council recess at 4:30 p.m. until 9:00 a.m. December 4, 2017.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**- December 4, 2017 - Budget Session Day 3 -**

Council reconvened the meeting at 9:00 a.m.

**13. COUNCIL DISCUSSION and DIRECTION**

**2017/ 440**

**Moved By** D. Anderson

THAT Council meet in private to discuss employment-related budget matters, pursuant to sections 17 (harmful to personal privacy), 24 (advice from officials) and 25 (economic interests of the municipality) at 9:01 a.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

Individuals Present in Closed Session

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Debra Smith	Presenter
Mavis Nathoo	Legislative Advice/ Clerk
Kelly Rudyk	Member of Corporate Financial Planning (Budget Team)
Jay Bohachyk	Member of Corporate Financial Planning (Budget Team)
Kayla Packford	Member of Corporate Financial Planning (Budget Team)
Leslie Hurst	Member of Corporate Financial Planning (Budget Team)
Don Legge	Member of Corporate Financial Planning (Budget Team)

**2017/ 441**

**Moved By** R. Parks

THAT Council revert to open session at 11:55 a.m. and recess until 12:30 p.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

Council had the opportunity to ask further questions of Administration regarding the flagged item responses and was also provided with a brief presentation on the Capital Budget Projections for 2018 - 2022 and the Municipal Operating Budget 3 year forecast.

**2017/ 442**

**Moved By** K. Berghofer

THAT \$300,000 be allocated from the anticipated 2017 surplus to Family and Community Services to fund prevention and early intervention programming to assist vulnerable populations with issues related to domestic violence, sexual and other abuse, and mental health; and THAT Administration provide a report to Council before the end of the first quarter of 2018 with proposed criteria for the allocation of funding.

In Favor (6): R. Frank, R. Parks, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (3): D. Anderson, B. Botterill, and B. Tonita

**Carried**

**2017/ 443**

**Moved By** R. Parks

THAT ongoing funding of up to \$92,000 per year be provided to Saffron for the purposes of hiring a full-time counselor, and that the source of funds be within existing budgets.

**Withdrawn**

**2017/ 444**

**Moved By** B. Tonita

THAT the 2018 Consolidated Operating Budget (including a 2.18 percent municipal tax revenue decrease), as set out in Enclosure 1, Section 4 on the November 20, 2017, Council Budget Meeting Agenda, and as amended by Council resolution (passed on December 4, 2017) with a \$300,000 increase to Family and Community Services funded from the anticipated 2017 operating surplus, be approved.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2017/ 445**

**Moved By** D. Anderson

THAT the 2018 Consolidated Capital Budget as set out in Enclosure 1, Section 11 on the November 20, 2017, Council Budget Meeting Agenda, be approved.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2017/ 446**

**Moved By** B. Botterill

THAT Administration bring forward proposed Bylaw 66-2017: 2018 Fees, Rates and Charges, based upon the approved 2018 Consolidated Operating Budget, for Council's consideration at the December 12, 2017 Council meeting.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**14. FLAGGED ITEMS**

This section of the agenda package contains the identified flagged items and responses.

**15. REFERENCE MATERIALS**

Reference materials were provided to Council in this section. A presentation was provided on the proposed staff additions.

**16. ADDITIONAL INFORMATION/ REPLACEMENT PAGES**

No additional information or replacement pages were provided to Council.

**17. ADJOURN**

**2017/ 447**

**Moved By** D. Anderson

THAT the meeting adjourn at 3:17 p.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

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Mayor

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Director, Legislative & Legal Services