

## COUNCIL MEETING MINUTES

February 6, 2018  
9:00 a.m. Call to Order  
9:05 a.m. Closed Session  
2:00 Open Session  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1 (via conference call for items 2, 3, 4, 5, 6, 8.1, 8.2, 9.1)  
Dave Anderson, Ward 2 (via conference call for item 3)  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4 (via conference call for items 2, 3, 4, 5, 6, 8.1, 8.2, 9.1)  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Lana Dyrland, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

### 2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA

#### 2018/ 48

**Moved by:** B. Botterill

THAT the February 6, 2018 agenda be adopted with the following changes:

Addition to Closed Session, Provincial Advocacy for Recycling Regulations, pursuant to FOIP sections 21 harmful to intergovernmental relations and 24 advice from officials.

Addition to Closed Session 3.9 - Status update on Strategic Land Purchases pursuant to FOIP section 25 harmful to economic interests

Postpone item 8.3, Motion following Notice of Motion – Hawkins Crescent Traffic Study, until the February 27, 2018 Council meeting.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **3. CLOSED SESSION**

**2018/ 49**

**Moved by:** K. Berghofer

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act at 9:05 a.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.1 Chief Commissioner - Introduction of Topics

3.2 Appointments to the River Valley Alliance by the City of Edmonton  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization/ Presenter
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Sandy Bugeja	Presenter
Mavis Nathoo	Legislative Advice/ Clerk

3.3 Public Member Appointment to The River Valley Alliance Advisory Committee – 2018  
FOIP Section 17, harmful to personal privacy

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Sandy Bugeja	Presenter
Mavis Nathoo	Legislative Advice/ Clerk

- 3.4 Strathcona County Heritage Foundation Funding Request  
 FOIP Section 24, advice from officials  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Russ Pawlyk	Presenter
Teresa Koslo	Presenter
Mavis Nathoo	Legislative Advice/ Clerk

- 3.5 AUMA and AAMDC 2018 Conventions  
 FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Karmen Webb	Presenter
Mavis Nathoo	Legislative Advice/ Clerk

- 3.6 Provincial Advocacy for Recycling Regulations  
 FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter

- 3.7 Collective Bargaining Update  
 FOIP Section 25, economic interests of the municipality  
 FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Debra Smith	Presenter
Kathryn Durell	Presenter
Mavis Nathoo	Legislative Advice/ Clerk

- 3.8 CAO Performance Review Process Update  
 FOIP Section 17, harmful to personal privacy  
 FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Debra Smith	Presenter
Mavis Nathoo	Legislative Advice/ Clerk

- 3.9 Status update on Strategic Land Purchases  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

**2018/ 50**

**Moved by:** G. Lawrence

THAT Council revert to regular session at 11:42 and recess until 2:00 p.m.

In Favor (6): R. Frank, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **4. PROTOCOL ITEMS**

##### 4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

##### 4.2 Proclamations

Choose Kind Month                      February 2018

#### **5. MOTIONS ARISING OUT OF CLOSED SESSION**

No motion arose from the Closed Session.

#### **6. CONSENT AGENDA**

**2018/ 51**

**Moved by:** K. Berghofer

THAT Council consent to approve the following agenda items without debate:

##### **7.1**

##### **January 23, 2018 Council Meeting Minutes**

THAT the minutes from the January 23, 2018 Council Meeting be approved.

##### **10.1**

##### **Public Member Appointment to The River Valley Alliance Advisory Committee - 2018**

THAT Enclosure 1 to the February 6, 2018, Governance Advisory Committee Report remain private pursuant to section 17 of the Freedom of Information and Protection of Privacy Act until the individual named in Enclosure 1 to the February 6, 2018, Governance Advisory Committee Report is appointed to The River Valley Alliance Advisory Committee; and

THAT the individual named in Enclosure 1 to the February 6, 2018, Governance Advisory Committee Report be appointed to The River Valley Alliance Advisory Committee for the term set out in Enclosure 1 to the February 6, 2018, Governance Advisory Committee Report.

##### **10.2**

##### **2018 Meeting Date and Time Changes**

THAT the May 29, 2018 Council meeting be cancelled; and that Administration provide notice of the cancellation to Council and the public; and

THAT the commencement time for the June 5, 2018 Council meeting be changed from 9:00 a.m. to 1:00 p.m.; and that Administration provide notice of the time change to Council and the public.

## **11.2**

### **Expenditure of Council Priority Funds - Girl Guides of Canada Sherwood Park District**

THAT an expenditure of \$5,000.000 from Council Priority Funds as follows:

Councillor Katie Berghofer	\$ 1,000.00
Councillor Dave Anderson	\$ 1,000.00
Mayor Rod Frank	\$ 500.00
Councillor Robert Parks	\$ 500.00
Councillor Brian Botterill	\$ 500.00
Councillor Bill Tonita	\$ 500.00
Councillor Paul Smith	\$ 500.00
Councillor Linton Delainey	\$ 250.00
Councillor Glen Lawrence	\$ 250.00

for the purpose of providing funds to Girl Guides of Canada Sherwood Park District for costs associated with purchasing new tents and camp supply boxes, be approved.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **8. COUNCIL PRIORITIES**

### 8.1 Motion following Notice of Motion

#### **2018/ 52**

**Moved by:** R. Frank

THAT Administration provide information on the implications of providing a letter of support for the Cooking Lake Airport's application for registration as a qualified donee under the Income Tax Act; and that the information be provided to Council for consideration by the end of the first quarter of 2018.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Assessment and Taxation  
DUE: by end of Q1 2018**

### 8.2 Motion following Notice of Motion

#### **2018/ 53**

**Moved by:** K. Berghofer

THAT Administration prepare a bylaw that would prohibit smoking of tobacco or cannabis as well as vaping in areas not addressed by provincial legislation (such as, but not limited to, playgrounds, sports fields, outdoor recreation facilities, school grounds, outdoor events, outdoor markets and hotel guest rooms); and that a non-statutory public hearing, in accordance with Strathcona County's public hearing procedures, be held on May 8, 2018 so that Council may consider the proposed bylaw and any related public input.

**2018/ 54**

**Amendment Moved by:** G. Lawrence

That the words: “, and any other municipally owned lands such as designated parks,” be added before the words “hotel guest rooms”.

In Favor (4): R. Parks, P. Smith, L. Delainey, and G. Lawrence

Opposed (4): R. Frank, B. Botterill, B. Tonita, and K. Berghofer

**Defeated**

**2018/ 53**

**Moved by:** K. Berghofer

THAT Administration prepare a bylaw that would prohibit smoking of tobacco or cannabis as well as vaping in areas not addressed by provincial legislation (such as, but not limited to, playgrounds, sports fields, outdoor recreation facilities, school grounds, outdoor events, outdoor markets and hotel guest rooms); and that a non-statutory public hearing, in accordance with Strathcona County’s public hearing procedures, be held on May 8, 2018 so that Council may consider the proposed bylaw and any related public input.

In Favor (7): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

**Carried**

**ACTION: Enforcement Services/ Legislative and Legal Services**

**DUE: May 8, 2018**

**9. UTILITIES**

9.1 Provincial Advocacy for Recycling Regulations

**2018/ 55**

**Moved by:** B. Botterill

THAT the Request for Decision, as set out in Enclosure 2, be approved as Strathcona County’s submission to the Alberta Urban Municipalities Association (AUMA) Spring 2018 Municipal Leaders’ Caucus; and that Councillor Anderson be selected as the elected official spokesperson, on behalf of Strathcona County, to introduce the Request for Decision at the AUMA Spring 2018 Municipal Leaders’ Caucus.

THAT the resolution, as set out in Enclosure 3, be approved as Strathcona County’s submission to the Alberta Association of Municipal Districts and Counties’ (AAMDC) 2018 Spring Convention resolutions session; and that Councillor Smith be selected as the elected official spokesperson, on behalf of Strathcona County, to introduce the resolution at the AAMDC 2018 Spring Convention resolutions session.

THAT the Mayor, on behalf of Strathcona County, sign the letter of support for the City of Calgary’s Request for Decision, as set out in Enclosure 4.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**10. LEGISLATIVE AND LEGAL SERVICES**

10.3 Municipal Policy GOV-002-036 Flag and Lighting Protocol (NEW)

**2018/ 56**

**Moved by:** P. Smith

THAT Policy GOV-002-036: Flag and Lighting Protocol, as set out in Enclosure 1 to the February 6, 2018 Facility Services report, be approved.

In Favor (6): R. Frank, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

10.4 Municipal Policy Handbook Process Overview

Council was provided with an update on the status of the review of policies in the Municipal Policy handbook.

10.5 Policies for Rescission

**2018/ 57**

**Moved by:** P. Smith

THAT the following policies be rescinded:

1. PUB-002-002 Block Parties
2. GOV-002-008 Disaster Services Plan
3. PUB-002-003 Long-Time Residents: Grants
4. GOV-002-012 Council Reports
5. SER-006-001 Pre-Hospital Emergency Medical Service Charges

In Favor (6): R. Frank, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 11.1 Councillor Request Report

Ward/ Councillor	Category	Request	Department	Due Date
5 P. Smith	Information Request	<b>Pipeline Corridors in Heartland Area</b> Please provide a summary of available information for pipeline corridors between Alberta Industrial Heartland Area and Strathcona Industrial Area including: 1. of internal action to create and entrench by policy and expandable corridor and 2. of ongoing action to create and entrench an expandable corridor.	<b>ACTION:</b> Planning and Development Services	<b>DUE:</b> February 21, 2018
5 P. Smith	Information Request	<b>Warren Thomas Airport</b> Please provide a summary of available information, regarding the Warren Thomas Airport expansion options including allowing private T-style buildings for lease/ rent.	<b>ACTION:</b> Transportation and Agricultural Services	<b>DUE:</b> February 21, 2018
5 P. Smith	Information Request	<b>Construction Timeline</b> Please provide clarification of timeline for reconstruction of Range Road 213 between Highway 16 and Township Road 524 including public notification/ consultation.	<b>ACTION:</b> Transportation and Agriculture Services	<b>DUE:</b> February 21, 2018
5 P. Smith	Information Request	<b>Cannabis Land Use Bylaw Changes</b> Please provide information regarding the County's ongoing cannabis land use bylaw changes, Administration's investigation to imposing setback requirements in agricultural zoned area, and when setbacks will be brought forward for Council debate.	<b>ACTION:</b> Planning and Development Services	<b>DUE:</b> February 21, 2018

**2018/ 58**

**Moved by:** P. Smith

THAT Council meet in private to continue discussion on the status update on Strategic Land Purchases on pursuant to FOIP Section 25 at 4:05 p.m.

In Favor (6): R. Frank, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization/ Presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

**2018/ 59**

**Moved by:** G. Lawrence

THAT Council revert to regular session at 4:16 p.m.

In Favor (6): R. Frank, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**12. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 4:17 p.m.

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Mayor

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Director, Legislative & Legal Services