

## **PRIORITIES COMMITTEE MEETING MINUTES**

January 30, 2018

9:00 a.m.

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk  
Lana Dyrland, Legislative Officer

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### **1. CALL TO ORDER**

Deputy Mayor Anderson called the meeting to order at 9:01 a.m.

### **2. TREATY 6 ACKNOWLEDGEMENT**

The Deputy Mayor convened the meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

### **3. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA**

#### **2018/ P 1**

**Moved by:** G. Lawrence

THAT the agenda be adopted as presented.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (9 to 0)**

### **4. CONFIRMATION OF MINUTES**

#### **4.1 November 21, 2017 Priorities Committee Meeting minutes**

#### **2018/ P 2**

**Moved by:** B. Tonita

THAT the minutes from the November 21, 2017 Priorities Committee meeting be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (9 to 0)**

### **5. EMERGING ITEMS**

No emerging items were brought forward at the meeting.

### **6. TIME SPECIFIC AGENDA ITEMS**

#### **6.1 Strathcona County One County Information and Technology Strategy Council Presentation**

The Committee was provided with highlights of an Information and Technology Strategy recently completed by Administration.

#### **External Presenter:**

Dalibor Petrovic, Partner, Deloitte

#### **6.2 Alberta's Industrial Heartland Transportation Study Update 2017**

The Committee was provided with the Alberta's Industrial Heartland Transportation Study Update 2017, for information.

#### **External Presenter:**

Carl Clayton, Executive Vice President, Stantec Consulting

Rhonda Shewchuk, Sector Lead, Transportation, Stantec Consulting

#### **6.3 Audit Planning Report for the Year Ending December 31, 2017**

The Committee was presented with a public sector audit overview and the 2017 Audit Planning Report.

#### **External Presenters:**

John Stelter, Partner, Audit, KPMG

Brittany Keelan, Manager, Audit, KPMG

## 7. STRATEGIC INITIATIVES AND UPDATES

### 7.1 Strathcona County 2017 Employee Engagement Survey Results

The Committee was provided with an overview of the 2017 Corporate Employee Engagement Survey results.

### 7.2 Community Hall Sustainability Strategy Update

The Committee was provided with an update on the progress of the Community Hall Sustainability Strategy.

### 7.3 Boards and Committees - Mandate Process

The Committee was provided with a report on changes to the lists of activities prepared for certain Council Committees.

## 8. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

### 8.1 Councillor Request Report

Ward/ Councillor	Category	Request	Department	Due Date
Mayor Frank	Information Request	<b>Employee Engagement Survey Results</b> Please provide information on statistical accuracy of the employee engagement survey as well as a copy of the full report on the survey results.	<b>ACTION:</b> Human Resources	<b>DUE:</b> February 13, 2018
Mayor Frank	Information Request	<b>Community Halls Budget Breakdown</b> Please provide a breakdown of the annual capital and operating costs related to the Community Halls initiative and forecast for the coming years.	<b>ACTION:</b> Facility Services	<b>DUE:</b> February 13, 2018
6 L. Delainey	Information Request	<b>Boards and Committees Appointment Chart</b> Please provide a summary chart for elected official appointments to Boards and Committees – physical copy in chart form.	<b>ACTION:</b> Legislative and Legal Services	<b>DUE:</b> February 13, 2018

## **6. TIME SPECIFIC AGENDA ITEMS**

### **6.4 Social Framework Update**

The Committee was provided with an overview of the Social Framework and update on implementation progress.

#### **External Presenters:**

Pat Vargas, Executive Director, A Safe Place

Dave Ludwick, Executive Director, Primary Care Network Sherwood Park

Christie Sharun, Clinical Manager of the Family Practice Nurse Program and Multidisciplinary Care Clinic

Michael Hauptman, Superintendent, Elk Island Catholic Schools

Brea Malacad, Division Psychologist, Elk Island Catholic Schools

### **6.5 Alberta Transportation - Office of Traffic Safety Update**

The Committee was provided with an update from the Office of Traffic Safety.

#### **External Presenter:**

Donna Tona, Team Lead, Office of Traffic Safety, Alberta Transportation

### **6.6 Annual Report for Community Living Advisory Committee**

The Committee was provided with a presentation summarizing the annual activities and accomplishments of the Community Living Advisory Committee

#### **External Presenters:**

Marcus Schwabe, Chair, Community Living Advisory Committee

Judy Ferguson, Vice Chair, Community Living Advisory Committee

### **6.7 OPEN HOUSE**

#### **Strathcona County Citizens on Patrol**

Ruth Shewfelt

## **10. ADJOURNMENT**

Deputy Mayor Anderson declared the meeting adjourned at 5:50 p.m.

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Deputy Mayor

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Deputy Clerk, Legislative & Legal Services