

## **COUNCIL MEETING MINUTES**

February 27, 2018  
9:00 a.m. Call to Order  
9:05 a.m. Closed Session  
2:00 Open Session  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delaine, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
(Acting Chief Commissioner)  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Jeremy Tremblett, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:00 a.m.

### **2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2018/ 60**

**Moved by:** D. Anderson

THAT the February 27, 2018 agenda be adopted with the following changes:

Addition to Closed Session, Offsite Levies Meeting Update, pursuant to FOIP Sections 24, advice from officials and 25, economic interests of the municipality.

Move forward item 12.1, Draft 2017 Annual Operating Surplus for Tax Purposes and Recommended Allocations, to be dealt with immediately following Council Priorities.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

### 3. CLOSED SESSION

**2018/ 61**

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act at 9:05 a.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 3.1 Chief Commissioner - Introduction of Topics

#### 3.2 Annual Audit Letter FOIP Section 24, advice from officials FOIP Section 26, testing procedures, tests and audits

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Laura Probst	Presenter

#### 3.3 Funding Request – Strathcona County Heritage Foundation FOIP Section 17, harmful to personal privacy FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization / Presenter
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Russ Pawluk	Presenter
Diehl Townsley	Presenter
Teresa Koslo	Presenter

- 3.4 Correspondence to the Federal Government  
FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

Name	Reason/ Purpose
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

- 3.5 Offsite Levies Meeting Update  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Kevin Glebe	Strategic Leader of the Organization / Presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / Presenter

## **2018/ 62**

**Moved by:** R. Parks

THAT Council revert to open session at 11:24 a.m. and recess until 2:00 p.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **4. PROTOCOL ITEMS**

### **4.1 Treaty 6 Acknowledgement**

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

### **4.2 Proclamations** There were no proclamations.

## **5. MOTIONS ARISING OUT OF CLOSED SESSION**

No motions arose out of the Closed Session.

## **6. CONSENT AGENDA**

**2018/ 63**

**Moved by:** D. Anderson

THAT Council consent to approve the following agenda items without debate:

### **7.1**

#### **January 30, 2018 Special Council Meeting Minutes**

THAT the minutes from the January 30, 2018 Special Council Meeting be approved.

### **7.2**

#### **February 2 & 3, 2018 Special Council Meeting Minutes**

THAT the minutes from the February 2 & 3, 2018 Special Council Meeting be approved.

### **7.3**

#### **February 6, 2018 Council Meeting Minutes**

THAT the minutes from the February 6, 2018 Council Meeting be approved.

### **8.4**

#### **Boards and Committees - Mandate Letters to Council Committees 2018**

THAT the Mayor, on behalf of Council, sign the Mandate Letters set out in Enclosure 1 to the February 27, 2018 Legislative and Legal Services and Corporate Planning report.

### **13.2**

#### **Property Tax Refund Request – Roll Number 2322308004**

THAT the cancellation of 2016 property taxes (including accrued penalties) pertaining to Tax Roll Number 2322308004, in the aggregate amount of \$10,749.65, be approved.

### **14.1**

#### **Report on review of policies GOV-002-029 and PUB-001-006**

THAT revised Policy GOV-002-029 Communications, as set out in Enclosure 2 of the June 20, 2017 Communications report, be approved; and

THAT Policy PUB-001-006 Supportive Advertising in Community Publications, be rescinded.

### **15.2**

#### **Expenditure of Council Priority Funds - Hasting Lake Pleasure Horse Association**

THAT an expenditure of \$2350.00 from Council Priority Funds as follows:

Councillor Glen Lawrence	\$1,000.00
Councillor Robert Parks	\$ 500.00
Councillor Brian Botterill	\$ 350.00
Councillor Linton Delainey	\$ 250.00
Councillor Bill Tonita	\$ 250.00

for the purpose of providing funds to Hastings Lake Pleasure Horse Association for costs associated with purchasing an arena groomer and rake, be approved.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **9. TIME SPECIFIC AGENDA ITEMS**

### **9.1 Salisbury Village Park Naming (Ward 3)**

**2018/ 64**

**Moved by:** B. Botterill

THAT "Ed Riediger Park" be approved as the name for a park in Salisbury Village, as set out in Enclosure 3 of the February 27, 2018, Planning and Development Services report.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **8. COUNCIL PRIORITIES**

### **8.1 Motion following Notice of Motion**

**2018/ 65**

**Moved by:** B. Tonita

THAT Administration develop a process for conducting a program review/operational audit of all departments and provide a report to Council with respect to the structure and scope of the review by the end of the second quarter in 2018.

In Favor (5): R. Frank, R. Parks, B. Tonita, L. Delainey, and G. Lawrence  
Opposed (4): D. Anderson, B. Botterill, P. Smith, and K. Berghofer

**Carried**

**ACTION: Corporate Planning**  
**DUE: End of Q2 2018**

### **8.2 Motion following Notice of Motion**

**2018/ 66**

**Moved by:** R. Parks

THAT Administration prepare a report on a traffic study of Hawkins Crescent that includes options for improvement to residential traffic flow by the end of the third quarter of 2018.

In Favor (7): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (2): D. Anderson, and B. Botterill

**Carried**

**ACTION: Transportation Planning and Engineering**  
**DUE: End of Q3 2018**

### 8.3 School and Playground Zone Speed Limits

#### **2018/ 67**

**Moved by:** K. Berghofer

THAT Bylaw 6-2018, a bylaw that amends the Speed Control Bylaw 38-2014 in order to implement school zone effective times from 07:30 hours to 16:30 hours within Strathcona County, be given first reading.

In Favor (7): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer  
Opposed (2): B. Botterill, and L. Delainey

**Carried**

#### **2018/ 68**

**Moved by:** B. Tonita

THAT Bylaw 6-2018 be given second reading.

In Favor (7): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer  
Opposed (2): B. Botterill, and L. Delainey

**Carried**

#### **2018/ 69**

**Moved by:** D. Anderson

THAT Bylaw 6-2018 be considered for third reading.

In Favor (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer  
Opposed (1): L. Delainey

**Defeated**

#### **2018/ 70**

**Moved by:** L. Delainey

THAT the motion to consider third reading of Bylaw 6-2018 be reconsidered.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **2018/ 69**

**Moved by:** D. Anderson

THAT Bylaw 6-2018 be considered for third reading.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 71**

**Moved by:** D. Anderson

THAT Bylaw 6-2018 be given third reading.

In Favor (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

**Carried**

D. Anderson left the meeting at 4:03 pm.

**11. RECREATION PARKS AND CULTURE**

**11.1 Strathcona County Heritage Foundation's Funding Request**

**2018/ 72**

**Moved by:** P. Smith

THAT a contribution of up to \$125,000 funded from the Cultural Development Fund Reserve (R12), to offset one time investment for emergent issues in 2018 at the Strathcona County Museum and fund consultant costs to develop options for sustainability of the Museum facility, be approved.

In Favor (7): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Tonita

**Carried**

**12. CORPORATE FINANCE**

**12.1 Draft 2017 Annual Operating Surplus for Tax Purposes and Recommended Allocations**

This item was interrupted by the 5:00 p.m. Public Hearing.

**10. PUBLIC HEARING**

**10.1 5:00 p.m.**

The Director of Legislative and Legal Services outlined the Public Hearing Procedures.

**10.1.1 Bylaw 5-2018 Map Amendment to Land Use Bylaw 6-2015 and Rescission of Two Readings of Bylaw 51-2017 (Ward 5)**

The Mayor convened the Public Hearing for Bylaw 5-2018 at 5:00 p.m.

Administration made a presentation on the bylaws. Administration then answered Council's questions.

There were no speakers.

The Mayor closed the Public Hearing for Bylaw 5-2018 at 5:06 p.m.

Administration answered Council's questions.

**2018/ 73****Moved by:** L. Delaine

THAT the following readings of Bylaw 51-2017 Map Amendment to Land Use Bylaw 6-2015 be rescinded:

1. First reading – July 18, 2017
2. Second reading – July 18, 2017

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 74****Moved by:** B. Botterill

THAT Bylaw 5-2018, a bylaw that proposes to rezone approximately 51.49 hectares (127.22 acres) in Lot 5, Block 1, Plan 162 1892 from AG – Agriculture: General to RS – Small Holdings and PC – Conservation, be given first reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 75****Moved by:** P. Smith

THAT Bylaw 5-2018, be given second reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

#### 10.1.2 Bylaw 8-2018 Map Amendment to Land Use Bylaw 6-2015 and Rescission of Two Readings of Bylaw 31-2017 (Ward 6)

The Mayor convened the Public Hearing for Bylaw 8-2018 at 5:08 p.m.

Administration made a presentation on the bylaws. Administration then answered Council's questions.

There were no speakers.

The Mayor closed the Public Hearing for Bylaw 8-2018 at 5:10 p.m.

Administration answered Council's questions.



**2018/ 76****Moved by:** B. Tonita

THAT the following readings of Bylaw 31-2017 Map Amendment to Land Use Bylaw 6-2015 be rescinded:

1. First reading – June 20, 2017
2. Second reading – June 20, 2017

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried****2018/ 77****Moved by:** P. Smith

THAT Bylaw 8-2018, a bylaw that proposes to rezone Lot 1, Block 2, Plan 872 1745 from AG - Agriculture: General to RE - Estate Residential, be given first reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried****2018/ 78****Moved by:** R. Parks

THAT Bylaw 8-2018, be given second reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 10.1.3 Bylaw 9-2018 Map Amendment to Land Use Bylaw 6-2015 and Rescission of Two Readings of Bylaw 18-2017 (Ward 4)

The Mayor convened the Public Hearing for Bylaw 9-2018 at 5:13 p.m.

Administration made a presentation on the bylaws. Administration then answered Council's questions.

There were no speakers.

The Mayor closed the Public Hearing for Bylaw 9-2018 at 5:16 p.m.

Administration answered Council's questions.

**2018/ 79**

**Moved by:** R. Parks

THAT the following readings of Bylaw 18-2017 Map Amendment to Land Use Bylaw 6-2015 be rescinded:

1. First reading – April 25, 2017
2. Second reading – April 25, 2017

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 80**

**Moved by:** B. Tonita

THAT Bylaw 9-2018, a bylaw that proposes to rezone approximately 43.53 hectares (107.57 acres) of land in Lot 1, Plan 892 0377 and Pt. of NW 13-53-23-W4 from AD – Agriculture: Future Development to R1C – Single Detached Residential C; R2A – Semi-Detached Residential; R2C – Lane Specific Residential; R3 – Low to Medium Density Multiple Residential; R4 – Medium Density Multiple Residential; PR – Recreation; PU – Public Utilities; PS – Public Service; C1 – Community Commercial and C5 – Service Commercial, be given first reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 81**

**Moved by:** R. Parks

THAT Bylaw 9-2018, be given second reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**12. CORPORATE FINANCE**

**12.1 Draft 2017 Annual Operating Surplus for Tax Purposes and Recommended Allocations**

This item resumed following the Public Hearing.

**2018/ 82**

**Moved by:** B. Botterill

THAT the recommended allocations of \$7,651,950 for the 2017 municipal operating surplus, as set out in Enclosure 3, including a transfer of \$6,322,317 to the R4 Municipal Projects Reserve and \$1,329,633 to the R2 Contingency Reserve, be approved.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 83**

**Moved by:** B. Tonita

THAT the recommended allocations of \$2,832,141 for the 2017 utility operating surplus, as set out in Enclosure 4, including a transfer of \$2,179,088 to the RU4 Utilities Infrastructure Lifecycle, Maintenance and Replacement Reserve and \$653,053 to the RU1 Utilities Rate Stabilization and Contingency Reserve, be approved.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**13. ASSESSMENT AND TAX**

**13.1 Bylaw 11-2018 (2018 Supplementary Assessment)**

**2018/ 84**

**Moved by:** G. Lawrence

THAT Bylaw 11-2018, a bylaw that authorizes a supplementary assessment, be given first reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 85**

**Moved by:** B. Tonita

THAT Bylaw 11-2018 be given second reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 86**

**Moved by:** B. Botterill

THAT Bylaw 11-2018 be considered for third reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 87**

**Moved by:** P. Smith

THAT Bylaw 11-2018 be given third reading.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 15. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 15.1 Councillor Request Report

Ward/ Councillor	Category	Request	Department	Due Date
5 P. Smith	Information Request	<b>Future Grant Fund Budget Request</b> As we are seeing a substantial growth in grant funding requests through successful RPC and FCS programs that are aimed at building community and culture, will Administration, through the budget process, be recommending increasing the pool of funds for such community fostering initiatives?	<b>ACTION:</b> Community Services Division	<b>DUE:</b> March 13, 2018
5 P. Smith	Information Request	<b>Winter Safety Budget Review</b> As the Region has survived a harsher, more dangerous winter weather season than in the last number of years, will Administration, through the budget process, be reviewing the level of <b>safety</b> for pedestrian and for wheeled traffic provided by current budgeted expenditure for winter road maintenance plans of plowing, winging, sanding, chipping and removal?	<b>ACTION:</b> Infrastructure and Planning Services Division	<b>DUE:</b> March 13, 2018
5 P. Smith	Information Request	<b>SCES Operational Outline</b> Please provide the operational outline SCES will be using to build community's capacity to address changes to Alberta Fire Code. I do expect to see this outline addressing the extremely limited capacity of various community organizations, the minimum financial resources of the organizations and the over-stretched volunteer capacity of the organizations.	<b>ACTION:</b> Emergency Services	<b>DUE:</b> March 13, 2018

6 L. Delaine	Notice of Motion	<p>Councillor Delaine SERVED the following Notice of motion to be presented for debate and vote at the March 27, 2018 Council Meeting:</p> <p>THAT at the May 15, 2018 Priorities Committee meeting, each director of every County department individually present an overview of their departments' 2017 budget spending. The overview to include, but not limited to, the results expected and those that were achieved, the historic budget and staff level allocations for each of the past four years, and that each director be available after the presentation to answer questions posed by members of the Priorities Committee.</p>	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> March 27, 2018
1 R. Parks	Notice of Motion	<p>Councillor Parks SERVED the following Notice of motion to be presented for debate and vote at the March 27, 2018 Council Meeting:</p> <p>THAT Administration prepare a report on the process to rename the portion of "Oak Street," located west and north of Sherwood Drive, to "Vic Bidzinski Way;" and that the report include information on how affected stakeholders will be engaged as well as the estimated costs for signage and required address changes; and that this report be brought to Council for consideration by the end of the second quarter of 2018.</p>	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> March 27, 2018

## 16. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 6:06 p.m.

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Mayor

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Director, Legislative & Legal Services