

## **PRIORITIES COMMITTEE MEETING MINUTES**

November 21, 2017

9:00 a.m.

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Councillor Ward 1  
Dave Anderson, Councillor Ward 2  
Bill Tonita, Councillor Ward 4  
Paul Smith, Councillor Ward 5  
Linton Delaine, Councillor Ward 6  
Glen Lawrence, Councillor Ward 7  
Katie Berghofer, Councillor Ward 8

Members Absent: Brian Botterill, Councillor Ward 3

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Jeremy Tremblett, Legislative Officer

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### **1. CALL TO ORDER**

Deputy Mayor Anderson called the meeting to order at 9:00 a.m. with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

**2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA**

The Chair called for additions/deletions/changes to the agenda.

**2017/ P 26**

**Moved by:** B. Tonita

THAT the agenda for the November 21, 2017 Priorities Committee meeting be adopted with the following changes:

- Addition of item 4.1, Proclamations
- Deletion of item 5.5, Shell Scotford Update

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (8 to 0)**

**3. CONFIRMATION OF MINUTES**

**3.1 July 11, 2017 Priorities Committee Minutes**

**2017/ P 27**

**Moved by:** R. Frank

THAT the July 11, 2017 Priorities Committee Meeting minutes be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (8 to 0)**

**4. EMERGING ITEMS**

**4.1 Proclamations**  
International Day of persons with Disabilities - December 3, 2017

**6. STRATEGIC INITIATIVES AND UPDATES**

**6.1 Canadian Award for Financial Reporting (2016 Annual Report)**  
The Priorities Committee acknowledged receipt of the Canadian Award for Financial Reporting awarded to Strathcona County by the Government Finance Officers Association of the United States and Canada, and further acknowledged receipt of the Canadian Award for Financial Reporting Achievement awarded to Corporate Finance as the key personnel responsible for preparing the award-winning report.

6.2 North of Yellowhead Servicing, Development and Financial Update

**2017/ P 28**

**Moved by:** B. Tonita

THAT Priorities Committee recommend to Council:

THAT Administration bring Quarterly Status reports on the North of Yellowhead Project to Priorities Committee throughout 2018 until the project is underway.

**2017/ P 29**

**Amendment Moved by:** R. Frank

To add the words "or the financial matters are resolved" to the end of the motion.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (8 to 0)**

**2017/ P 28**

**Main Motion as Amended Moved by:** B. Tonita

THAT Priorities Committee recommend to Council:

THAT Administration bring Quarterly Status reports on the North of Yellowhead Project and provide to Priorities Committee throughout 2018 until the project is underway or the financial matters are resolved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (8 to 0)**

**5. TIME SPECIFIC AGENDA ITEMS**

5.1 Finance Advisory Committee - 2017 Annual Report

The Priorities Committee was provided with a report summarizing the activities of the Finance Advisory Committee in 2017.

External Presenter:

Ross Undershute, Chair, Finance Advisory Committee

5.2 2017 Energy Exploration Advisory Committee (EEAC) Annual Report

The Priorities Committee was provided with the 2017 Energy Exploration Advisory Committee Annual Report.

External Presenters:

Lori Mills, Energy Exploration Liaison

Richard Paterson, Chair, Energy Exploration Advisory Committee

**7. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**

7.1 Councillor Request Report

There were no requests brought forward at the meeting.

## **5. TIME SPECIFIC AGENDA ITEMS**

- 5.3 Economic Development and Tourism Advisory Committee 2017 Council Update  
The Priorities Committee was provided with an annual update from the Economic Development and Tourism Advisory Committee.

External Presenters:

Dave Quest, Chair, Economic Development and Tourism Advisory Committee

Ian Large, Vice-Chair, Economic Development and Tourism Advisory Committee

- 5.4 Imperial Strathcona Refinery Update  
The Priorities Committee was given a presentation on Imperial Strathcona Refinery Downstream and Chemical plans.

External Presenters:

Bill Lawrysyn, Manager, Safety, Security, Health & Environment Management, Imperial

Karen Reiter-Stecyk, Community Relations, Imperial

- 5.6 Regional Smart Fare/Smart Bus Update  
The Priorities Committee was provided with an update on the Regional Smart Fare project.

External Presenter:

Gary Googins, Program Manager, Capital Region Partners

- 5.7 OPEN HOUSE

**Registered Speakers:**

James McLeod - Environmental Sustainability Framework

## **8. REPORTS FOR INFORMATION**

The Priorities Committee was provided with the listed reports in this section for information only. Presentations were not heard at the meeting.

- 8.1 2017 Third Quarter Management Report
- 8.2 Boards and Committees - Mandate Process Update
- 8.3 Environmental Advisory Committee 2017 Annual Report
- 8.4 Report on the Activities of the Bylaw Enforcement Order Review Committee - 2017
- 8.5 Report on the Activities of the General Appeals and Review Committee - 2017
- 8.6 Ward 6 Councillor Report

**9. ADJOURNMENT**

**2017/ P 30**

**Moved by:** P. Smith

THAT the Priorities Committee Meeting be adjourned at 5:41 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried (8 to 0)**

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Mayor

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Director, Legislative & Legal Services