COUNCIL MEETING
MINUTES

October 16, 2018
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Brian Botterill, Ward 3
Bill Tonita, Ward 4
Paul Smith, Ward 5
Linton Delainey, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Mavis Nathoo, Director, Legislative and Legal Services
Jeremy Tremblett, Legislative Officer
Susanne Semchuk, Legislative Officer

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1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2018/ 373
Moved by: B. Botterill

THAT the agenda for the October 16, 2018 Council meeting be adopted with the following changes:

Add the following Closed Session item to follow item 3.6:

- Strategic Land Purchase
  FOIP Section 25, economic interests of the municipality

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2018/ 374
Moved by: D. Anderson

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17, 21, 24, 25 and 27 at 9:10 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Regional Smart Fare Update on Project Status
FOIP Section 24, advice from officials
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Wade Coombs	Presenter
K. Koropeski, Director of Special Projects for ETS	To answer questions
A. Swain, LTK Consulting	To answer questions
Forest Yang	To answer questions
Lindsey Radford	To answer questions
Sherri-Dawn Annett	For future public communication purposes

3.3 Strategic Discussion – Part 1
FOIP Section 21, harmful to intergovernmental relations
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization/ Presenter
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization/ Presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Stacy Fedechko	To answer questions
Garry Johnston	To answer questions
Nancy Lyzaniwski	To answer questions

3.4 Ministik School Update (Ward 7)
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization/ Presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Stacy Fedechko	Presenter
Diehl Townsley	Presenter
Paula Laplante	To answer questions
Danielle Wilson	To answer questions

3.5 Class Application Replacement Strategy (CARS) Initiative – Project Update
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Questions
Russ Pawlyk	Presenter
Russ Avery	Presenter
Carmen Anton	Presenter
Mark Farrugia	Presenter
Sue Hutton	To answer questions
Tanya McAuley	To answer questions
Jay Bohachuk	To answer questions
Sherri-Dawn Annett	Future communications preparation

3.6 Appointment of Strathcona County's Representative to Edmonton Regional Airports Authority Board of Directors
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Presenter
Lana Dyrland	Presenter

2018/ 375
Moved by: P. Smith

THAT Council revert to open session at 12:20 p.m. and recess until 2:00 p.m

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

Small Business Week	October 15 - 19, 2018
Waste Reduction Week	October 15 - 21, 2018

2018/ 376
Moved by: R. Frank

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 24, 25 and 27 at 2:06 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

Class Application Replacement Strategy (CARS) Initiative – Project Update
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Questions

2018/ 377
Moved by: P. Smith

THAT Council revert to open session at 2:30 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

5. MOTIONS ARISING OUT OF CLOSED SESSION

2018/ 378
Moved by: B. Botterill

THAT Enclosure 2 be created and added to item 3.5; and
THAT Administration take the actions set out in Enclosure 2; and
THAT Enclosure 2 remain private pursuant to sections 24, 25 and 27 of FOIP; and
THAT a 2018 Capital Budget Amendment to increase the Class Application Replacement Strategy Project funding in the amount of $545,000.00, with the source of funds to be the Municipal Projects Reserve, be approved.

In Favour (8): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer
Opposed (1): R. Frank

Carried

2018/ 379
Moved by: R. Parks

THAT Jay Ramotar be appointed as Strathcona County's representative to the Edmonton Regional Airports Authority Board of Directors for a four-year term commencing January 1, 2019.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

6. CONSENT AGENDA

2018/ 380
Moved by: B. Botterill

THAT Council consent to approve the following agenda items without debate:

7.1
September 25, 2018 Council Meeting minutes
THAT the September 25, 2018 Council Meeting minutes be approved.

8.1
2019 Meeting Dates Schedule
THAT the 2019 Meeting Date Schedule, as set out in Enclosure 1 to the October 16, 2018 Legislative and Legal Services Department report, be approved.

8.2

Councillor Appointments to Boards, Committees, and Commissions - 2018 Fall

THAT the appointments of the Councillors to boards, committees, and commissions, as set out in enclosure 1 to the October 16, 2018, Legislative and Legal Services report, be approved for the terms set out therein, providing the appointees continue to serve as Councillors throughout the terms of appointment.

10.4

Status of Report – Enforcement Services Bike Patrol Study

THAT the report on the implementation of a "Peace Officer Bike Patrol" be brought back to Council on the revised date of November 13, 2018.

ACTION: RCMP & Enforcement Services
DUE: November 13, 2018

11.2

Expenditure of Council Priority Funds - Art Society of Strathcona County

THAT an expenditure of $1,150.00 from Council Priority Funds as follows:

Mayor Rod Frank	$192.00
Councillor Robert Parks	$192.00
Councillor Bill Tonita	$191.00
Councillor Paul Smith	$192.00
Councillor Linton Delainey	$191.00
Councillor Katie Berghofer	$192.00

for the purpose of providing funds to the Art Society of Strathcona County for costs associated with the 2019 Strathcona County High School Student Art Show and Sale, be approved.

11.3

Expenditure of Council Priority Funds - Davidson Creek Elementary

THAT an expenditure of $8,998.50 from Council Priority Funds as follows:

Mayor Rod Frank	$1,500.00
Councillor Robert Parks	$1,000.00
Councillor Bill Tonita	$3,648.50
Councillor Paul Smith	$350.00
Councillor Linton Delainey	$1,000.00
Councillor Glen Lawrence	$500.00
Councillor Katie Berghofer	$1,000.00

for the purpose of providing funds to Davidson Creek Elementary for costs associated with playground equipment, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

9. COUNCIL PRIORITIES

9.1 Motion following Notice of Motion

Councillor Tonita withdrew his Notice of Motion.

9.2 Potential Renaming or Ceremonial Naming of a Portion of Oak Street (Ward 1)

2018/ 381
Moved by: R. Parks

THAT the ceremonial naming of a portion of Oak Street, as outlined in Handout 1 of the October 16, 2018 Priorities Committee report, be approved; and

THAT in addition to the ceremonial naming, collector street signs and arterial street signs, as set out in Handout 2 of the October 16, 2018 Priorities Committee report, be approved; and

THAT cost for ceremonial naming for County Property Signage, as set out in Handout 2 of the October 16, 2018 Priorities Committee report, be included in the 2019 budget; and

THAT ceremonial naming on Recreation, Parks, and Culture marketing materials as these items are required to be restocked, be approved; and

THAT the cost of a ceremonial memorial plaque, as set out in Handout 2 of the October 16, 2018 Priorities Committee report, be included in the 2019 budget.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

9.3 2018 Meeting Schedule - Addition of Meeting Dates for 2019-2022 Budget Review

2018/ 382
Moved by: P. Smith

THAT four additional Council Budget meeting days be added on October 29, October 31, November 2, and November 9, 2018; and that the start time of the November 6, 2018 Council meeting be changed from 9:00 am to 10:00 am; and that Administration provide notice of additional days to Council and the public.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

9.4 Bylaw 29-2018 Seniors Advisory Committee Bylaw

2018/ 383
Moved by: D. Anderson

THAT Bylaw 29-2018, a bylaw that establishes the Seniors Advisory Committee, be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2018/ 384
Moved by: D. Anderson

THAT the draft mandate letter, as set out in Enclosure 2 of the October 16, 2018 Legislative and Legal Services report, be referred back to Administration to work with the Governance Advisory Committee and the Priorities Committee and report by end of Q1 2019 with advice on how Council could enhance the mandate, including through comparisons with the mandate of other municipalities' similar committees and input from Council's strategic planning process.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried
ACTION: Legislative and Legal Services
DUE: end of Q1 2019

10. REQUESTS FOR DECISION

10.1 Property Tax Relief – Roll 8206005116 and 8206005109

2018/ 385
Moved by: P. Smith

THAT the refund of 2017 property taxes pertaining to Roll 8206005116 and Roll 8206005109 in the amount of $7,202.36 be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

10.2 Property Tax Relief – Roll 8162105006

2018/ 386
Moved by: B. Tonita

THAT the penalty cancellation request pertaining to Roll 8162105006 be denied.

In Favour (5): B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer
Opposed (4): R. Frank, R. Parks, D. Anderson, and L. Delainey

Carried

10.3 Property Tax Relief – Roll 8110022004

2018/ 387
Moved by: P. Smith

THAT a refund of 2017 property taxes pertaining to Roll 8110022004 in the amount of $78.11 be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer
Opposed (1): B. Tonita

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward/ Councillor	Category	Request	Department	Due Date
7 G. Lawrence	Information Request	Please provide information on any policy relating to secondary approaches and any costs related to building and maintaining them.	Transportation and Agricultural Services	October 30, 2018
4 B. Tonita **NM-028**	**Notice of Motion** Councillor Tonita SERVED the following Notice of motion to be presented for debate and vote at the October 30, 2018 Council Meeting: THAT the Mayor, on behalf of Council, write to the Minister of Municipal Affairs to request that lowering the voting age from 18 to 16 for municipal elections be considered as part of the ongoing review of the *Local Authorities Election Act*.		**ACTION:** Office of the Elected Officials	**DUE:** October 30, 2018
4 B. Tonita **NM-029**	**Notice of Motion** Councillor Tonita SERVED the following Notice of motion to be presented for debate and vote at the October 30, 2018 Council Meeting: THAT Administration prepare a report by the end of the fourth quarter of 2018 that provides information on: • all delays related to the development in Cambrian Crossing, • possible options for creating an interim servicing plan that ensures servicing requirements are completed in the most cost efficient manner so as to minimize the financial burden to all parties including the County and Developers, and • options for advancing this project so that initial work can begin no later than summer 2019, and an update on strategies that would improve communication and collaboration with developers.		**ACTION:** Office of the Elected Officials	**DUE:** October 30, 2018
4 B. Tonita **NM-030**	**Notice of Motion** Councillor Tonita SERVED the following Notice of motion to be presented for debate and vote at the October 30, 2018 Council Meeting: THAT Administration prepare a report by the end of the fourth quarter of 2018 that provides information on any viable opportunities for completing the necessary roadwork and infrastructure along Wye Road within the 2019 construction season as well as any opportunities for working collaboratively with developers in Hillshire for completing this construction.		**ACTION:** Office of the Elected Officials	**DUE:** October 30, 2018

6 L. Delainey **NM-031**	**Notice of Motion** Councillor Delainey SERVED the following Notice of motion to be presented for debate and vote at the October 30, 2018 Council Meeting: THAT Administration provide a report, prior to the end of the fourth quarter of 2018, for Council's consideration, as a follow up to item 3.7 Strategic Land Purchase on the Closed Session portion of the October 16, 2018 Council Agenda, the report to include discussion of cost and benefit of the acquisition, possible land use, estimated property value and any other considerations relevant to the purchase opportunity.	**ACTION:** Office of the Elected Officials	**DUE:** October 30, 2018

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 3:43 p.m.

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Mayor

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Director, Legislative & Legal Services