

## **COUNCIL MEETING MINUTES**

October 30, 2018  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delaine, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Jeremy Tremblett, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:01 a.m.

### **2. CHANGES TO AGENDA & ADOPTION OF AGENDA**

#### **2018/ 388**

**Moved by:** L. Delaine

THAT an item be added to the Closed Session called "Strategic Land Purchase Considerations", to be dealt with before item 3.6.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 389****Moved by:** B. Botterill

THAT the agenda for the October 30, 2018 Council meeting be adopted as amended.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried****3. CLOSED SESSION****2018/ 390****Moved by:** B. Botterill

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 21, 24, 25, at 9:03 a.m.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

- 3.2 Council Advocacy Strategy Continued – Fall 2018  
FOIP Section 21, harmful to intergovernmental affairs  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
E. MacDonald	External Presenter
Y. Sumamo	External Presenter
Nancy Lyzaniwski	To answer questions
Jackie Porayko	To answer questions

- 3.3 Strategic Discussion – Part 2  
FOIP Section 21, harmful to intergovernmental affairs  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization/ presenter
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization/ presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Stacy Fedechko	Presenter
Garry Johnson	To answer questions
David Churchill	To answer questions
Nancy Lyzaniwski	To answer questions

- 3.4 Telus Memorandum of Understanding (MOU) update  
FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization / presenter
Kevin Glebe	Strategic Leader of the Organization/ presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Stacy Fedechko	Presenter

- 3.5 Class Application Replacement Strategy (CARS) Initiative – Financial Analysis  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization / Presenter
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization / Presenter
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

*Councillor Anderson joined the meeting at 11:00 a.m.*

- 3.7 Strategic Land Purchase Considerations  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Councillor Delainey	Presenter

- 3.6 Governance Performance  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Council	

*Councillor Smith left the meeting at 12:05 p.m and returned at 2:00 p.m.*

**2018/ 391**

**Moved by:** R. Parks

THAT Council revert to open session at 12:25 p.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **4. PROTOCOL ITEMS**

##### **4.1 Treaty 6 Acknowledgement**

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

##### **4.2 Proclamations**

Family Violence Prevention Month                      November 2018

#### **5. MOTIONS ARISING OUT OF CLOSED SESSION**

No motions arose out of the Closed Session.

#### **6. CONSENT AGENDA**

**2018/ 392**

**Moved by:** B. Botterill

THAT Council consent to approve the following agenda items without debate:

##### **7.1**

##### **October 15, 2018 Council Meeting minutes**

THAT the October 15, 2018 Council Meeting minutes be approved.

##### **7.2**

##### **October 16, 2018 Council Meeting minutes**

THAT the October 16, 2018 Council Meeting minutes be approved.

##### **9.1**

##### **Amendment to the Terms of Reference for the Finance Advisory Committee**

THAT Bylaw 38-2018, a bylaw to amend Bylaw 46-2015 Boards and Committees Bylaw, be given first reading.

THAT Bylaw 38-2018 be given second reading.

THAT Bylaw 38-2018 be considered for third reading.

THAT Bylaw 38-2018 be given third reading.

##### **10.2**

##### **Expenditure of Council Priority Funds - Wye Community League**

THAT an expenditure of \$1,925.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$300.00
Councillor Robert Parks	\$300.00
Councillor Linton Delaine	\$1,025.00
Councillor Glen Lawrence	\$300.00

for the purpose of providing funds to the Wye Community League for costs associated with Winter Solstice, be approved.

### **10.3**

#### **Expenditure of Council Priority Funds - South Cooking Lake Seniors Association**

THAT an expenditure of \$4,853.31 from Council Priority Funds as follows:

Mayor Rod Frank	\$800.00
Councillor Linton Delainey	\$1,500.00
Councillor Glen Lawrence	\$2,553.31

for the purpose of providing funds to the South Cooking Lake Seniors Association for costs associated with billiard room replacements and chair dollies, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **8. COUNCIL PRIORITIES**

- 8.1 Motion following Notice of Motion  
Amendment to motion number 2018/305

### **2018/ 393**

**Moved by:** L. Delainey

THAT motion number 2018/ 305, passed by Council on July 17, 2018 be amended as follows:

By replacing the first paragraph of that motion with the following:

"THAT Administration provide a report on the progress to date on the detailed design for construction of a rail overpass at RR 231 and the CN Track Crossing in the North of Yellowhead area, such report to outline the history of the matter to date, provide planned timelines for going forward with the project, and include an updated estimate of costs, along with an identified potential interim funding source by the second Council meeting of 2019; and"

*Councillor Botterill raised a Point of Privilege stating that Councillor Delainey's material for introduction of the motion was infringing on the rights and privileges of Council.  
Mayor Frank ruled in favour of the Point of Privilege.*

### **2018/ 394**

**Moved by:** B. Tonita

Councillor Tonita put forward a Motion to CALL THE QUESTION

In Favour (7): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer  
Opposed (2): R. Frank, and L. Delainey

**Carried**

**2018/ 393****Moved by:** L. Delainey

THAT motion number 2018/ 305, passed by Council on July 17, 2018 be amended as follows:

By replacing the first paragraph of that motion with the following:

"THAT Administration provide a report on the progress to date on the detailed design for construction of a rail overpass at RR 231 and the CN Track Crossing in the North of Yellowhead area, such report to outline the history of the matter to date, provide planned timelines for going forward with the project, and include an updated estimate of costs, along with an identified potential interim funding source by the second Council meeting of 2019; and"

In Favour (2): R. Frank, and L. Delainey

Opposed (7): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

**Defeated**

- 8.2 Motion following Notice of Motion  
Follow up to item 3.7 Strategic Land Purchase

**2018/ 394****Moved by:** L. Delainey

THAT Administration provide a report, prior to the end of the first quarter of 2019, for Council's consideration, as a follow up to item 3.7 Strategic Land Purchase on the Closed Session portion of the October 16, 2018 and item 3.7 Strategic Land Purchase Consideration on the Closed Session portion of the October 30, 2018 Council Agendas, the report to include discussion of cost and benefit of the acquisition, possible land use, estimated property value and any other considerations relevant to the purchase opportunity.

In Favour (2): B. Tonita, and L. Delainey

Opposed (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, G. Lawrence, and K. Berghofer

**Defeated**

- 8.3 Motion following Notice of Motion  
Cambrian Crossing

**2018/ 395****Moved by:** B. Tonita

THAT Administration prepare a report by the end of the first quarter of 2019 that provides information on:

- all delays related to the development in Cambrian Crossing,
- possible options for creating an interim servicing plan that ensures servicing requirements are completed in the most cost efficient manner so as to minimize the financial burden to all parties including the County Developers, and
- options for advancing this project so that initial work can begin no later than summer 2019, and an update on strategies that would improve communication and collaboration with developers.

**2018/ 396****Amendment Moved by:** R. Frank

THAT a new bullet with words "and that the report include a brief history from 2007 to the present on the Cambrian development and all impediments related to that development, any information on promises or representations made by the County that have not been fulfilled, and an analysis of the option of having the County fund infrastructure costs for required infrastructure in terms of financial risk and implications on other developments" be added following the words "collaboration with developers."

In Favour (6): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Opposed (3): D. Anderson, B. Botterill, and K. Berghofer

**Carried****2018/ 395****Main Motion Moved by:** B. Tonita

THAT Administration prepare a report by the end of the first quarter of 2019 that provides information on:

- all delays related to the development in Cambrian Crossing,
- possible options for creating an interim servicing plan that ensures servicing requirements are completed in the most cost efficient manner so as to minimize the financial burden to all parties including the County Developers,
- options for advancing this project so that initial work can begin no later than summer 2019, and an update on strategies that would improve communication and collaboration with developers, and
- that the report include a brief history from 2007 to the present on the Cambrian development and all impediments related to that development, any information on promises or representations made by the County that have not been fulfilled, and an analysis of the option of having the County fund costs for required infrastructure in terms of financial risk and implications on other developments.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried****ACTION: Planning and Development Services****DUE: end of Q1 2019**

8.4 Motion following Notice of Motion  
Hillshire

**2018/ 397**

**Moved by:** B. Tonita

THAT Administration prepare a report by the end of the fourth quarter of 2018 that provides information on any viable opportunities for completing the necessary roadwork and infrastructure along Wye Road from Estates Drive to Clover Bar Road within the 2019 construction season as well as any opportunities for working collaboratively with developers in Hillshire for completing this construction.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Infrastructure and Planning Division**

**DUE: end of Q4 2018**

**9. REPORTS FOR DECISION**

9.2 Audit Planning Report for the Year Ending December 31, 2018  
Council was presented with a public sector audit overview and the 2018 Audit Planning Report.

**2018/ 398**

**Moved by:** B. Botterill

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17 and 24 at 3:15 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Laura Probst	To answer questions
J. Stelter	External Presenter
T. Rolheiser	External Presenter

**2018/ 399**

**Moved by:** R. Parks

THAT Council revert to open session at 3:29 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**



## **8. COUNCIL PRIORITIES**

- 8.5 Motion following Notice of Motion  
Voter Age for Municipal Elections

**2018/ 400**

**Moved by:** B. Tonita

THAT the Mayor, on behalf of Council, write to the Minister of Municipal Affairs to request that lowering the voting age from 18 to 16 for municipal elections be considered as part of the ongoing review of the *Local Authorities Election Act*.

In Favour (8): R. Frank, D. Anderson, B. Botterill, R. Parks, B. Tonita, P. Smith, G. Lawrence and K. Berghofer

Opposed (1): L. Delainey

**Carried**

*P. Smith left the meeting at 3:56 pm and returned at 4:19 p.m.*

- 8.6 Improving Textile Reuse in Strathcona County

**2018/ 401**

**Moved by:** G. Lawrence

THAT the development of a textiles diversion communication and education campaign, which includes partnering on curbside collection events, be approved; and

THAT Option 3, as set out in the October 30, 2018 Utilities report *Improving Textile Reuse in Strathcona County* be included in the 2019 budget.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **9. REPORTS FOR DECISION**

- 9.3 Bylaw 24-2018 Heartland Industrial Area Structure Plan – second and third readings (Ward 5)

**2018/ 402**

**Moved by:** R. Parks

THAT Bylaw 24-2018, a bylaw to adopt the Heartland Industrial ASP, be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 403**

**Moved by:** P. Smith

THAT Bylaw 24-2018 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

9.4 Offsite Development Levies Principles

**2018/ 404**

**Moved by:** D. Anderson

THAT administration prepare a policy for Council's consideration by the end of the second quarter of 2019 that would provide principles for offsite development levies, including:

1. The developer, rather than the County, frontend (finance) the capital cost of new or expanded sanitary sewage facilities, new or expanded water transmission mains, new or expanded storm sewer drainage facilities, new or expanded arterial roads, and new or expanded water lines.
2. To help facilitate development, the County will continue to fund water storage facilities through utilities rates rather than recovering through offsite development levies.
3. That the Strathcona County Developer Committee establish a working committee to review and develop a suggested levy formula for Council's consideration of the potential implementation of soft cost infrastructure.
4. While working through the levy formula noted in the principle above, that the County maintain the Major Recreational Facility Contribution currently charged at the time of agreement in accordance with the Fees and Charges Bylaw.
5. That Council support the principle that offsite infrastructure will be designed and constructed primarily by the developer rather than by the County.

In Favour (8): R. Frank, D. Anderson, B. Botterill, R. Parks, B. Tonita, L. Delainey P. Smith and G. Lawrence

Opposed (1): K. Berghofer

**Carried**

**ACTION: Planning and Development Services**

**DUE: end of Q2 2019**

## **10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

### **10.1 Councillor Request Report**

<b>Ward/ Councillor</b>	<b>Category</b>	<b>Request</b>	<b>Department</b>	<b>Due Date</b>
Mayor R. Frank	Information Request	Could Administration provide an average of the costs on an annual basis for construction and maintenance of water storage facilities over the past 10 years?	Infrastructure and Planning Division	November 9, 2018
5 P. Smith	Information Request	Does Administration have a tentative date for CN Rail and CP Rail to address Priorities Committee or Council?	Chief Commissioner's Office	November 9, 2018

## **11. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 6:18 p.m.

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Mayor

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Director, Legislative & Legal Services