

## COUNCIL MEETING MINUTES

February 26, 2019

9:00 a.m.

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
(Acting Chief Commissioner)  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer (a.m.)  
Laura Probst, Acting Chief Financial Officer (p.m.)  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Susanne Semchuk, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:03 a.m.

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### 2019/ 1

**Moved by:** B. Tonita

THAT the agenda for the February 26, 2019 Council meeting be adopted with the following changes:

- Item 3.3, Smart Fare Update - add enclosure 1;
- Item 3.7, Pre-Approved Regulatory Zone - add enclosures 1 - 4;
- Add item 3.8, Insurance Update to closed session;
- Add item 3.9, Heartland Housing Foundation and Pioneer Housing Foundation update to closed session; and
- Add item 8.5, Letter of Support: Alberta Order of Excellence

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and K. Berghofer  
Opposed (1): L. Delainey

**Carried**

### 3. CLOSED SESSION

**2019/ 26**

**Moved by:** P. Smith

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17, 21, 24, 25 and 27 at 9:05 a.m.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and K. Berghofer  
Opposed (1): L. Delainey

**Carried**

3.1 Chief Commissioner - Introduction of Topics

3.2 Fortis Franchise Agreement

FOIP Section 24, advice from officials

FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
Stacy Fedechko	Presenter

*Councillor Lawrence joined the meeting at 9:23 a.m.*

3.3 Regional Smart Fare Update

FOIP Section 21, harmful to intergovernmental relations

FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Wade Coombs	Presenter
Alan Swain	External Presenter
Ken Koropeski	External Presenter
Forest Yang	For Questions
Sherri-Dawn Annett	For future public communication purposes

### 3.4 Multi-Purpose Agricultural Facility - Site Name

FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
David Churchill	Presenter
Kelsey Douglas	Presenter
Diana Wahlstrom	Presenter
Stacy Fedechko	Questions
Linette Capcara	Questions
Ryan Hall	Questions

### 3.5 Intermunicipal Relations Committee (IMRC) Update (4)

FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Mayor Frank	Presenter
Nancy Lyzaniwski	For Questions

### 3.6 Land Use Bylaw and Cannabis Production Report

FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Stacy Fedechko	Presenter
Ryan Hall	Presenter
Linette Capcara	Presenter

### 3.7 Pre-Approved Regulatory Zone

FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Mayor Frank	Presenter

### 3.8 Insurance Update

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization/ Presenter
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

### 3.9 Heartland Housing Foundation and Pioneer Housing Foundation update

FOIP Section 17, harmful to personal privacy

FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Councillor Anderson	Presenter
Councillor Berghofer	Presenter

*Councillor Tonita left the meeting at 12:05 p.m.*

**2019/ 27**

**Moved by:** B. Botterill

THAT Council revert to open session at 12:10 p.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **4. PROTOCOL ITEMS**

##### **4.1 Treaty 6 Acknowledgement**

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

##### **4.2 Proclamations**

Social Work Week March 3 – 9, 2019

#### **5. MOTIONS ARISING OUT OF CLOSED SESSION**

##### **3.6 Motion for Land Use Bylaw and Cannabis Production Report**

**2019/ 28**

**Moved by:** B. Botterill

THAT the Planning and Development Services report on the advisability of an amendment to the Strathcona County Land Use Bylaw 6-2015 be brought back to Council by the revised date of the second quarter of 2020.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Opposed (1): K. Berghofer

**Carried**

**ACTION: Planning and Development Services  
DUE: Q2 2020**

##### **3.7 Pre Approved Regulatory Zone**

**2019/ 29**

**Moved by:** K. Berghofer

THAT the Mayor on behalf of Council write to government leaders, requesting support for the idea of a Pre-Approved Regulatory Zone for the Alberta Industrial Heartland

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

##### **3.9 Heartland Housing Foundation and Pioneer Housing Foundation update**

**2019/ 30**

**Moved by:** R. Parks

THAT Councillor Bill Tonita be appointed as Strathcona County's representative on the Heartland Housing Foundation and on the Pioneer Housing Foundation, for a term ending on October 29, 2019, provided he continues to serve as a Councillor throughout the term of appointment.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 6. CONSENT AGENDA

**2019/ 31**

**Moved by:** B. Tonita

THAT Council approve the following agenda items without debate:

### **7.1**

#### **January 28, 2019 Council Meeting minutes**

THAT January 28, 2019 Council Meeting minutes be approved.

### **7.2**

#### **January 30, 2019 Council Meeting minutes**

THAT January 30, 2019 Council Meeting minutes be approved.

### **7.3**

#### **February 5, 2019 Council Meeting minutes**

THAT February 5, 2019 Council Meeting minutes be approved.

### **8.2**

#### **Revised Mandate Letters for the Accessibility, Seniors, and Youth Advisory Committees**

THAT the revised mandate letters, as set out in enclosure 1 of the February 26, 2019 Legislative and Legal Services report, be approved.

### **8.5**

#### **Letter of Support: Alberta Order of Excellence**

THAT the Mayor, on behalf of Council, send a letter of recommendation for Stuart Erskine to be awarded the Alberta Order of Excellence.

### **9.3**

#### **Additional Council Meeting Dates**

THAT an additional Council meeting be added on March 11, 2019 with a start time of 9:00 a.m. and a location of Norther Bear Golf Course in Sherwood Park; and that Administration provide notice of the additional meeting to Council and the public.

### **9.4**

#### **Bylaw 5-2019 (2019 Supplementary Assessment)**

THAT Bylaw 5-2019, a bylaw that authorizes a supplementary assessment, be given first reading.

THAT Bylaw 5-2019 be given second reading.

THAT Bylaw 5-2019 be considered for third reading.

THAT Bylaw 5-2019 be given third reading.

### **9.5**

#### **Status of Report – Youth Needs and Assets Assessment**

THAT the Youth Needs and Assets Assessment Report be brought back to Council in December 2019.

**ACTION: Family and Community Services**  
**DUE: Q4 2019**

## **11.2**

### **Expenditure of Council Priority Funds - Sunshine Generation – Keep it Local**

THAT an expenditure of \$3,800.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$900.00
Councillor Robert Parks	\$300.00
Councillor Dave Anderson	\$300.00
Councillor Bill Tonita	\$500.00
Councillor Paul Smith	\$300.00
Councillor Linton Delainey	\$500.00
Councillor Glen Lawrence	\$500.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Sunshine Generation for costs associated with 2019 “Keep it Local Market” be approved.

## **11.3**

### **Expenditure of Council Priority Funds - Strathcona Christian Academy Dry Grad Parent’s Committee 2019**

THAT an expenditure of \$1,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$400.00
Councillor Robert Parks	\$300.00
Councillor Bill Tonita	\$300.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to SCA Dry Grad Parent’s Committee c/o Shauna Scheirer for costs associated with SCA Secondary’s Dry Grad, be approved.

## **11.4**

### **Expenditure of Council Priority Funds - Ardrossan 55 Plus Club**

THAT an expenditure of \$700.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$150.00
Councillor Robert Parks	\$125.00
Councillor Paul Smith	\$200.00
Councillor Linton Delainey	\$100.00
Councillor Katie Berghofer	\$125.00

for the purpose of providing funds to the Ardrossan 55 Plus Club for costs associated with their annual Shrove Tuesday pancake supper, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **9. REQUESTS FOR DECISION**

### **9.1 Transit Master Plan**

#### **2019/ 32**

**Moved by:** R. Parks

THAT the Transit Master Plan, as set out in enclosure 2 of the February 26, 2019 Transit report, be approved.

**2019/ 33**

**Referral Motion Moved by:** L. Delaine

THAT the Transit Master Plan be referred to Priorities Committee for an in-depth review at the April 16, 2019 Priorities Committee meeting.

In Favour (2): R. Frank, and L. Delaine

Opposed (7): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

**Defeated**

**2019/ 32**

**Main Motion Moved by:** R. Parks

THAT the Transit Master Plan, as set out in enclosure 2 of the February 26, 2019 Transit report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

Opposed (1): L. Delaine

**Carried**

**8. COUNCIL PRIORITIES**

8.1 Residential Boulevard Maintenance – Referral Report

Council considered the update on residential boulevard maintenance referred from the February 12, 2019 Priorities Committee meeting.

8.3 Priorities Committee Recommendation to Council Report - Public Hearing Date

**2019/ 34**

**Moved by:** D. Anderson

THAT the Area Concept Plan (ACP) for the Bremner Area Project be brought to Council for consideration of first reading at the May 21, 2019 Council meeting.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

Opposed (1): L. Delaine

**Carried**

8.4 Referral from Priorities Committee to Council re: GOV-001-026 Elected Officials Business Expense Policy (Review)

**2019/ 35**

**Moved by:** B. Botterill

THAT the final (UPDATED) version of GOV-001-026 Elected Officials Business Expense Policy, as set out in enclosure 1 of the February 26, 2019 Referral from Priorities Committee to Council report, be approved.



**2019/ 36**

**Amendment Moved by:** L. Delainey

THAT the policy be amended to delete the last sentence of Section 10 c) ii):

“Airfare: Economy class is preferred for travel durations of less than 4 hours. For travel durations greater than 4 hours, business class may be booked. Business class may also be booked or if a medical condition or business reason necessitates an upgraded travel class”

And replacing it with:

“Business class airfare will be allowed only when a medical condition necessitates an upgraded travel class”

Councillor Delainey withdrew his amendment with consent of Council

**Withdrawn**

**2019/ 35**

**Main Motion Moved by:** B. Botterill

THAT the final (UPDATED) version of GOV-001-026 Elected Officials Business Expense Policy, as set out in enclosure 1 of the February 26, 2019 Referral from Priorities Committee to Council report, be approved.

In Favour (8): R. Frank, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): R. Parks

**Carried**

**9. REQUESTS FOR DECISION**

9.2 Collaboration on Extended Producer Responsibility Baseline Research

**2019/ 37**

**Moved by:** P. Smith

THAT Administration work with other Alberta Municipalities, the Alberta Urban Municipalities Association and producers and recyclers of packaging and paper products to develop baseline research to inform the design of a provincial Extended Producer Responsibility (EPR) program, and provide a report on this work by Q1 of 2020; and

THAT the Mayor, on behalf of Strathcona County, sign a letter of support indicating that Strathcona County is willing to participate in the research request, as set out in Enclosure 3 of the February 26, 2019 Utilities report.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 11.1 Councillor Request Report

Ward/ Councillor	Category	Request	Department	Due Date
6 L. Delainey	<b>Information Request</b>	<b>Online Surveys</b> Please provide the links to all online survey questionnaires offered to County residents for the calendar year 2017-2018.	<b>ACTION:</b> Communications	<b>DUE:</b> March 12, 2019
6 L. Delainey	<b>Information Request</b>	<b>Resident Comments Regarding Bremner Area Project</b> Please provide all written and online comments submitted by residents for each of the three phases of the Bremner Area project.	<b>ACTION:</b> Planning and Development Services/ Communications	<b>DUE:</b> March 12, 2019
4 B. Tonita	<b>Information Request</b>	<b>Snow Clearing Night-Time Shut Down</b> Please provide information to Council with respect to the impact on residential snow clearing and the ability to meet policy requirements, if snow clearing is shut down between the hours of 11 p.m. and 7 a.m. and identify any impact on budget.	<b>ACTION:</b> Transportation and Agriculture Services	<b>DUE:</b> March 12, 2019
4 B. Tonita	<b>Notice of Motion - Community Services Grants</b>	Councillor Tonita SERVED the following Notice of Motion to be presented for debate and vote at the March 26, 2019 Council Meeting: THAT administration provide a report to Council by the end of the second quarter in 2019 on possible refinements to the Family and Community Services grant process to address the following: <ul style="list-style-type: none"> <li>• greater emphasis on 3 year sustainable funding for community agencies that provide an ongoing benefit to the community</li> <li>• inclusion of a strategic plan that aligns with Strathcona County's goals</li> <li>• inclusion of an annual financial report as a measure of accountability,</li> </ul> and that the report address the impact of the proposed refinements on the 2020-2022 operating budget.	<b>ACTION:</b> Family and Community Services	<b>DUE:</b> March 26, 2019

## **10. PUBLIC HEARING**

### **10.1 Bylaw 6-2019 text amendment to Land Use Bylaw 6-2015**

The Mayor convened the Public Hearing for Bylaw 6-2015 at 5:00 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no speakers.

The Mayor closed the Public Hearing for Bylaw 6-2015 at 5:09 p.m.

#### **2019/ 38**

**Moved by:** R. Parks

THAT Bylaw 6-2019, a bylaw which proposes to amend the text of the General Regulations of Land Use Bylaw 6-2015 to remove clauses which pertain to Government of Alberta (Alberta Transportation) approval being required prior to the County issuing a Development Permit within proximity to a highway, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **2019/ 39**

**Moved by:** P. Smith

THAT Bylaw 6-2019 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **2019/ 40**

**Moved by:** B. Tonita

THAT Bylaw 6-2019 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **2019/ 41**

**Moved by:** B. Botterill

THAT Bylaw 6-2019 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**12. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 5:15 p.m.

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Mayor

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Director, Legislative & Legal Services