

## **PRIORITIES COMMITTEE MEETING MINUTES**

April 16, 2019  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk  
Susanne Semchuk, Legislative Officer  
Joanne Onciul, Legislative Officer

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### **1. CALL TO ORDER & TREATY 6 ACKNOWLEDGEMENT**

Deputy Mayor Tonita called the meeting to order at 9:00 a.m. with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

### **2. CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2019/ P 17**

**Moved by:** B. Tonita

THAT the agenda for the April 16, 2019 Priorities Committee meeting be adopted as presented.

In Favour (8): R. Frank, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **3. CONFIRMATION OF MINUTES**

#### **3.1 February 12, 2019 Priorities Committee Meeting Minutes**

**2019/ P 18**

**Moved by:** P. Smith

THAT the February 12, 2019 Priorities Committee Meeting Minutes be approved.

In Favour (8): R. Frank, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **3.2 March 12, 2019 Priorities Committee Meeting Minutes**

**2019/ P 19**

**Moved by:** G. Lawrence

THAT the March 12, 2019 Priorities Committee Meeting Minutes be approved.

In Favour (8): R. Frank, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **4. EMERGING ITEMS**

There were no emerging items.

### **5. REPORTS FOR DISCUSSION**

#### **5.1 Bremner Area Project Final Draft**

The Priorities Committee was presented with the final draft documents for the Bremner Area Project.

**External Presenters:**

Holly Parkis, Senior Analyst, Manager, Special Studies, SMA Consulting Ltd.

Yolanda Lew, Community Development Sector Lead Principal, Planning, Stantec Consulting

Sherry Baik, Land Development Technologist, Stantec Consulting

Alyssa Peters, Transportation Engineer, Stantec Consulting

Michele Perret, Principal, Community Engagement Lead, Stantec Consulting

Greg Tippet, Principal, Utilities Lead, Stantec Consulting

*Councillor Parks joined the meeting at 9:18 a.m.*

**2019/ P 20**

**Motion to Postpone Moved by:** L. Delainey

THAT the April 16, 2019 report, Bremner Area Project Final Draft, be postponed to the May 14, 2019 Priorities Committee for further discussion.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 5.2 Kinsmen Leisure Centre Renovation Update

The Priorities Committee was provided with an update on the Kinsmen Leisure Centre renovations.

## 5.3 Parkade Incident (Community Centre) Update – April 16, 2019

The Priorities Committee received an update on the Community Centre restoration project.

## 5.4 Security Review Update

The Priorities Committee received an update on the Strathcona County Security Review.

## 5.5 After Action Report – Community Centre Parkade

The Priorities Committee received an update on the approach and next steps for an After Action Report (AAR) related to the response to the County Hall/Community Centre Parkade Incident.

## 5.6 Strathcona County Library Update on Returning Plan

The Priorities Committee was presented with an update on the Library's activities since the November 6, 2018 parkade incident.

### **External Presenters:**

Sharon Siga, CEO, Strathcona County Library  
Anna Pandos, Chair, Strathcona County Library Board

## 5.8 Strathcona County 2018 Annual Management Report

The Priorities Committee was presented with the 2018 Annual (Q4) Management Report.

## 5.9 2019 Annual Transportation Rehabilitation Program Overview

The Priorities Committee was provided with an overview of the 2019 Annual Transportation Rehabilitation programs.

## 5.7 CN Update

The Priorities Committee was provided with a presentation and update on CN's plans.

### **External Presenters:**

Dawn Newton, Executive Director, CN Community Board  
Karen Anne Jensen, Business Development Manager  
Greg Karpo, Business Development Manager  
Julianne Threlfall, Manager Public Works, Design & Construction

*Councillor Berghofer left the meeting at 4:01 pm.*

## **8. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**

### 8.1 Councillor Request Report

*To add or remove items from the Councillor Request Report.*

Ward	Category	Request	Department	Due Date
6 L. Delainey	<b>Item 9.2 North of Yellowhead Report for Information</b> Please provide a presentation at the May 14, 2019 Priorities Committee meeting for agenda item 9.2 North of Yellowhead Servicing, Development, and Financial Quarterly Report Q1 2019		<b>ACTION:</b> Transportation Planning and Engineering	<b>DUE:</b> May 14, 2019
Mayor R. Frank	<b>Information Request</b>	<b>Population Projections</b> Please provide any population projections by any County department (from all departments, and not restricted to Planning and Development) that show population growth going forward in Strathcona County or any part thereof at less than 1500 per year (i.e. any population projections that result in 1500 people or less per year).	<b>ACTION:</b> Legislative and Legal Services	<b>DUE:</b> May 2, 2019
Mayor R. Frank	<b>Information Request</b>	<b>ISL Documentation</b> Please provide the documentation from ISL (the previous consultant) that speaks to the 50% contingency in the Financial Impact Analysis.	<b>ACTION:</b> Planning and Development Services	<b>DUE:</b> May 2, 2019
Mayor R. Frank	<b>Information Request</b>	<b>Alberta Transportation Documentation</b> Please provide the approval documentation from Alberta Transportation for the Bremner Area Concept plan, such as the approvals for the transportation and road plan.	<b>ACTION:</b> Planning and Development Services	<b>DUE:</b> May 2, 2019

## 2019/ P 21

**Moved by:** D. Anderson

THAT the Committee meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17, 24 and 29 at 4:15 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## **6. CLOSED SESSION**

- 6.1 2019 Pride of Strathcona Awards – Selection of Award Recipients  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials  
FOIP Section 29, information available or to be available to the public

<b>Name</b>	<b>Reason/ Purpose</b>
Sandy Bugeja	Legislative Advice/ Clerk
Thelma Scammell	Presenter
Ginette Boulianne	Presenter

### **2019/ P 22**

**Moved by:** G. Lawrence

THAT Council revert to open session at 4:40 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## **7. MOTIONS ARISING OUT OF CLOSED SESSION**

- 6.1 2019 Pride of Strathcona Awards – Selection of Award Recipients

### **2019/ P 23**

**Moved by:** R. Parks

THAT Enclosures 1-16 remain private pursuant to sections 17 and 24 of the Freedom of Information and Protection of Privacy Act; and

THAT Enclosure 17, Award Recipient Selections, be created and remain private pursuant to section 29 of the Freedom of Information and Protection of Privacy Act, until the award recipients have been notified; and

THAT Enclosure 17, Award Recipient Selections, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## **9. REPORTS FOR INFORMATION**

The Priorities Committee was provided with the listed reports in this section for information only. Presentations were not heard at the meeting.

- 9.1 Insurance Company Billing  
9.2 North of Yellowhead Servicing, Development, and Financial Quarterly Report Q1 2019  
9.3 2019 Consolidated Budget presented in accordance with Public Sector Accounting Standards

## **10. ADJOURNMENT**

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Deputy Mayor

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Deputy Clerk, Legislative & Legal Services