

## COUNCIL MEETING MINUTES

February 25, 2020  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2 (*via teleconference*)  
Brian Botterill, Ward 3 (*in attendance for agenda items 1.0-3.6 and 3.8*)  
Bill Tonita, Ward 4 (*via teleconference*)  
Paul Smith, Ward 5  
Linton Delaine, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Kevin Glebe, Interim Chief Commissioner  
Greg Yeomans, Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Acting Assoc. Commissioner, Infrastructure and  
Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk  
Joanne Onciul, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:05 a.m.

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

**2020/ 35**

**Moved by:** L. Delaine

THAT the agenda be adopted with the following changes:

- Add item 3.10 Alberta Motor Transport Association Non-Disclosure Agreement, to the Closed Session.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

### 3. CLOSED SESSION

**2020/ 36**

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act, Sections 17, 21, 24, and 25 at 9:07 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 3.1 Chief Commissioner - Introduction of Topics

#### 3.2 Intermunicipal Relations Committee (IMRC) Update 24 FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Rod Frank	Presenter

#### 3.3 Wye School Update FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Paula LaPlante	Presenter
Ryan Hall	Presenter

- 3.4 Strategic Land Acquisition (continued)  
 FOIP Section 24, advice from officials  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Paula LaPlante	Presenter
Ryan Hall	Presenter

- 3.5 Centre in the Park Area Redevelopment Plan  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Ryan Hall	Presenter
Janna Widmer	Presenter
Deanna Cambridge	Presenter
Kevin Cole	Presenter
Todd Wyman	Presenter

- 3.6 Chief Commissioner Recruitment Process Update  
 FOIP Section 17, harmful to personal Privacy  
 FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
T. Mullen	Presenter
T. Presisniuk	Presenter

- 3.8 Municipal Association Conferences – Guest Attendance  
 FOIP Section 21, harmful to intergovernmental relations  
 FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization/ Presenter
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Robert Stephenson	To answer questions
Karmen Webb	Presenter

*Councillors Anderson and Tonita left the meeting at 12:15 p.m.*

**2020/ 37**

**Moved by:** R. Parks

THAT Council revert to Open Session at 12:20 p.m. and recess until 2:00 p.m.

In Favour (7): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**4. PROTOCOL ITEMS**

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

No proclamations were presented at the meeting.

**6. CONSENT AGENDA**

**2020/ 38**

**Moved by:** L. Delainey

THAT Council approve the following agenda items without debate:

**7.1**

**February 4, 2020 Council Meeting Minutes**

THAT the February 4, 2020 Council Meeting Minutes be approved.

**7.2**

**February 11, 2020 Special Council Meeting Minutes (RTSC)**

THAT the February 11, 2020 Special Council Meeting Minutes (RTSC) be approved.

**7.3**

**February 11, 2020 Special Council Meeting Minutes**

THAT the February 11, 2020 Special Council Meeting Minutes be approved.

**8.1**

**Additional Council Meeting Date**

THAT an additional Council meeting, with a start time 11:00 am, on March 10, 2020 be approved.

**9.2**

**Expropriation (Ward 1)**

THAT Council, in its capacity as Approving Authority under the *Expropriation Act*, RSA 2000, c E-13 (the "Act"), hereby approves the expropriation of the land, or interests in the land, legally described as Plan 8822222, Block 1, Lot 43 as shown in red on Enclosure 1;

THAT Administration be authorized to take all steps under the Act to finalize the expropriations, including, without limitation, registering the Certificate of Approval of the expropriations and serving all documents required under the Expropriation Act to obtain the expropriated interest in, and possession of, the land legally described as Plan 8822222, Block 1, Lot 43 as shown in red on Enclosure 1; and

THAT Administration be authorized to arrange for the necessary appraisal of the lands and to make a proposed payment pursuant to the provisions of the Expropriation Act to the owners of the lands to be acquired, or such other compensation as may be ascertained and determined by the Land Compensation Board, or as may be agreed to between Administration and the owners.

**9.3**

**Standard Form Agreements–Warren Thomas (Josephburg) Aerodrome (Ward 5)**

THAT a standard form long-term lease agreement (hanger space), including the principles as described below and numbered 1 to 7, for hanger space at the Warren Thomas (Josephburg) Aerodrome, be approved.

THAT a standard form long-term license agreement (tie-down space), including the principles as described below and numbered 1 to 7, for tie-down space at the Warren Thomas (Josephburg) Aerodrome, be approved.

**9.4**

**Bylaw 9-2020 – A Bylaw to amend the Planning and Development Red Tape Reduction Task Force Bylaw 37-2019**

THAT Bylaw 9-2020, a bylaw that amends Bylaw 37-2019, be given first reading.

THAT Bylaw 9-2020 be given second reading.

THAT Bylaw 9-2020 be considered for third reading.

THAT Bylaw 9-2020 be given third reading.

**10.2**

**Expenditure of Council Priority Funds – Strathcona County Minor Football Association**

THAT an expenditure of \$512.01 from Council Priority Funds as follows:

Mayor Rod Frank	\$150.00
Councillor Robert Parks	\$130.00
Councillor Bill Tonita	\$132.01
Councillor Katie Berghofer	\$100.00

for the purpose of providing funds to Strathcona County Minor Football Association for costs associated with their Blue and Gold Day, be approved.

**10.3**

**Expenditure of Council Priority Funds – 169<sup>th</sup> Glen Allan Scout Group**

THAT an expenditure of \$4,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$1,100.00
Councillor Robert Parks	\$ 500.00
Councillor Dave Anderson	\$ 500.00
Councillor Brian Botterill	\$ 500.00
Councillor Paul Smith	\$ 400.00
Councillor Glen Lawrence	\$ 500.00
Councillor Katie Berghofer	\$1,000.00

for the purpose of providing funds to the 169<sup>th</sup> Glen Allan Scout Group for costs associated with the purchase of a trailer, be approved.

**10.4**

**Expenditure of Council Priority Funds – Brentwood Elementary School**

THAT an expenditure of \$2,250.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$250.00
Councillor Robert Parks	\$250.00
Councillor Dave Anderson	\$250.00
Councillor Brian Botterill	\$250.00
Councillor Bill Tonita	\$250.00
Councillor Paul Smith	\$250.00
Councillor Linton Delainey	\$250.00
Councillor Glen Lawrence	\$250.00
Councillor Katie Berghofer	\$250.00

for the purpose of providing funds to Brentwood Elementary School for costs associated with the 2020 Young Speakers Invitational Speech Competition, be approved.

## **10.5**

### **Expenditure of Council Priority Funds – Fundraising Association of Wye School**

THAT an expenditure of \$15,000.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$1,900.00
Councillor Robert Parks	\$1,000.00
Councillor Dave Anderson	\$1,000.00
Councillor Brian Botterill	\$1,250.00
Councillor Bill Tonita	\$1,500.00
Councillor Paul Smith	\$ 350.00
Councillor Linton Delainey	\$2,000.00
Councillor Glen Lawrence	\$ 500.00
Councillor Katie Berghofer	\$5,500.00

for the purpose of providing funds to the Fundraising Association of Wye School for costs associated with playground equipment at the school's new Heritage Hills location, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **9. REQUESTS FOR DECISION**

### **9.1 2020 Capital Budget Amendment – Moyer Recreation Centre**

#### **2020/ 39**

**Moved by:** L. Delainey

THAT an amendment to increase the 2020 Capital Budget in the amount of \$890,000 to add the Moyer Recreation Centre upgrades project for the purpose of creating an emergency reception centre, to be funded from Alberta Industrial Heartland Land Trust Society third party funds, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **9.5 Borrowing Bylaw 41-2019**

#### **2020/ 40**

**Moved by:** P. Smith

THAT Bylaw 41-2019, a bylaw to approve the incurrence of debt for the development of the Multi-Use Agriculture Facility, be given second reading.

In Favour (6): D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (2): R. Frank, and R. Parks

**Carried**

**2020/ 41**

**Moved by:** K. Berghofer

THAT Bylaw 41—2019 be given third reading.

In Favour (6): D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (2): R. Frank, and R. Parks

**Carried**

**10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

10.1 Councillor Request Report

Ward	Category	Department	Due Date
Mayor R. Frank 2020-NM-001	<p><b>Notice of Motion</b> Mayor Frank SERVED the following Notice of motion to be presented for debate and vote at the March 3, 2020 Council Meeting:</p> <p>THAT the Mayor, on behalf of Council, write a letter to the Federal Government, urging the government to continue to monitor, review and ultimately amend the mortgage stress test policy to better reflect regional realities and to increase access to housing for citizens, as articulated by local stakeholder groups including the Sherwood Park &amp; District Chamber of Commerce, as further outlined in "Schedule A."</p> <p>Schedule A:</p> <ol style="list-style-type: none"><li>1. Remove the mortgage stress-test for those who are merely trying to switch lenders to lower their interest burden, with no increase in risk, refinancing to reduce their total debt burden.</li><li>2. Remove the mortgage stress-test for those who are acquiring a mortgage in the same price range as their original mortgage.</li><li>3. Review the "one-size-fits-all" nature of this policy and create more flexible benchmarks: The qualifying rate needs to be established utilizing criteria designed to account for real time market conditions, regional/community risk assessments and to allow for regional adjustments as unique community risks arise.</li><li>4. Lower the 200-basis points to a 75-basis point stress test, which achieves an appropriate protection to consumers in the event that rates rise, while not unduly pricing too many consumers out of the market place.</li></ol>	<p><b>ACTION:</b> Mayor's Office</p>	<p><b>DUE:</b> March 3, 2020</p>



	<p>5. Unify requirements for uninsured mortgages with those of insured mortgages, and to work with the Bank of Canada and the Department of Finance by implementing an independent mechanism that would see the benchmark set at approximately 75-basis points higher than commonly available market rates.</p> <p>6. Provide a 30-year amortization option for first-time home buyers.</p>		
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**3. CLOSED SESSION**

**2020/ 42**

**Moved by:** K. Berghofer

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act, Sections 24, 25 and 27 at 2:38 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

- 3.7 Collective Bargaining Update  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter
Sharry Sowiak	Presenter
Jeff Hutton	Presenter

- 3.9 Update on Resident Concern  
FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
Debra Smith	Presenter

- 3.10 Alberta Motor Transport Association  
 FOIP Section 24, advice from officials  
 FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
Paul Smith	Presenter

**2020/ 43**

**Moved by:** K. Berghofer

THAT Council revert to Open Session at 3:45 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

- 3.3 Wye School Update

**2020/ 44**

**Moved by:** R. Parks

THAT Administration be authorized to notify the Elk Island Public Schools (EIPS) Regional Division No. 14 that the County does not have a use for the Wye School Building or the Caretaker Building and will not be purchasing either of these buildings for any municipal purpose.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Office of the Mayor  
 DUE: Immediately**

- 3.6 CAO Recruitment Process

**2020/ 45**

**Moved by:** P. Smith

THAT Enclosure 1 be created and added to item 3.6;

THAT the Evaluation Criteria and Interview Questions set out in Enclosure 1 be approved; and

That Enclosure 1 remain private pursuant to sections 24 and 25 of FOIP.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.8 Municipal Association Conferences – Guest Attendance

**2020/ 46**

**Moved by:** L. Delainey

THAT Administration prepare, for Council’s consideration, by the end of the second quarter of 2020, a Decision Matrix for determining which guest from other municipalities would be invited to attend municipal association and other related conferences.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Chief Commissioner’s Office**  
**DUE: Q2 2020**

3.10 Alberta Motor Transport Association

**2020/ 47**

**Moved by:** G. Lawrence

THAT Councillors Smith and Tonita be authorized to enter into a Non-Disclosure Agreement with the Alberta Motor Transportation Association, subject to agreement on changes recommended by Legislative and Legal Services.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**11. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 3:58 p.m.

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Mayor

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Director, Legislative & Legal Services