

## SPECIAL COUNCIL MEETING MINUTES

March 13, 2020  
3:00 p.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Members Absent: Dave Anderson, Ward 2

Administration Present: Kevin Glebe, Interim Chief Commissioner  
Greg Yeomans, Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Acting Assoc. Commissioner, Infrastructure and  
Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Joanne Onciul, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 3:00 p.m.

### 2. ADOPTION OF AGENDA

#### 2020/ 86

**Moved by:** L. Delainey

THAT the March 13, 2020 Special Council Meeting Agenda be adopted with the following changes:

- Add a Closed Session to the agenda to follow 3.1;
- Add item 4.1 Employment Matters, to the Closed Session; and
- Add item 4.2 Chief Commissioner Recruitment Process, to the Closed Session.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **3. COUNCIL PRIORITIES**

#### 3.1 Update on the Coronavirus Disease (COVID-19) Pandemic

##### **2020/ 87**

**Moved by:** B. Tonita

THAT a budget increase of up to \$150,000 to fund additional costs incurred as a result of the Coronavirus Disease (COVID-19) Pandemic, with the source of funds to be the Municipal Reserves, be approved;

THAT despite existing policies, procedures and budgets, Administration be authorized to refund deposits for any group events that have been booked to occur during the period of March 13, 2020 until April 30, 2020;

THAT all Council Advisory Committee meetings be cancelled until April 21, 2020, at which time Council will consider whether to extend cancellations, and that non-essential public engagement processes be postponed; and

THAT attendance at Council and Priorities Committee meetings be made available by electronic means as allowed under the *Municipal Government Act* insofar as is reasonably practicable until April 21, 2020.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

##### **2020/ 88**

**Moved by:** R. Parks

That all indoor County recreation facilities be closed to the public, effective end of day today until April 14, 2020, at which time Council or the Emergency Advisory Committee will consider whether to extend cancellations.

In Favor (6): R. Frank, R. Parks, B. Botterill, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (2): B. Tonita, and P. Smith

**Carried**

### **4. CLOSED SESSION**

##### **2020/ 89**

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act*, sections 17 and 24, at 4:41 p.m.

In Favor (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

4.1 Employment Matters  
FOIP Section 17, harmful to personal privacy

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter
Sharry Sowiak	Presenter

4.2 Chief Commissioner Recruitment Process Update  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Lori Cooper	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

*Councillor Tonita left the meeting at 5:37 p.m.*

**2020/ 90**

**Moved by:** R. Parks

THAT Council revert to Open Session at 5:38 p.m.

In Favor (7): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

4.2 Chief Commissioner Recruitment Process Update

**2020/ 91**

**Moved by:** G. Lawrence

THAT the March 20, 2020 Council Meeting be postponed to a time to be determined by the end of April, 2020.

In Favor (7): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**6. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 5:40 p.m.

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Mayor

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Director, Legislative & Legal Services