

## COUNCIL ORGANIZATIONAL MEETING MINUTES

October 27, 2020  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2 (*attended via teleconference*)  
Brian Botterill, Ward 3 (*attended via teleconference*)  
Bill Tonita, Ward 4  
Paul Smith, Ward 5 (*attended via teleconference*)  
Linton Delaine, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner  
Greg Yeomans, Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Susanne Semchuk, Legislative Officer  
Joanne Onciul, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:02 a.m.

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### 2020/403

**Moved by:** G. Lawrence

THAT the agenda for the October 27, 2020 Council meeting be adopted with the following changes:

- Add item 9.6 Letter of Support for the Sherwood Park 55 Plus Club; and
- Add item 9.7 Federation of Canadian Municipalities (FCM) Committees Representation.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

### 3. CLOSED SESSION

**2020/404**

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act, sections 17, 21, 24, 25, and 29 at 9:04 a.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.1 Chief Commissioner - Introduction of Topics

3.2 Collective Bargaining Update

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter
Sharry Sowiak	Presenter
Jeff Hutton	To answer questions
Cheryl Oxford	Necessary to perform role
Joanne Onciul	Meeting support

3.3 Human Resources Initiative Update

FOIP Section 21, harmful to intergovernmental relations

FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter
Bobby Kuruvilla	Presenter
Sharry Sowiak	To answer questions
Joanne Onciul	Meeting support

3.4 Salaried Payroll Transition Update  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter
Bobby Kuruvilla	Presenter
Joanne Onciul	Meeting support

3.5 Strategic Land Inquiry  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Councillor Delainey	Presenter
Joanne Onciul	Meeting support

3.6 Centre in the Park (CITP) Area Redevelopment Plan (ARP) servicing  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Linette Capcara	To answer questions
Janna Widmer	Presenter
Todd Wyman	Presenter
Lisa Knorr	To answer questions
Cheryl Oxford	Necessary to perform role
Joanne Onciul	Meeting support

- 3.7 Proposed addition to the Commemorative Names Registry  
 FOIP Section 17, harmful to personal privacy  
 FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Ryan Hall	Presenter
Joanne Onciul	Meeting support

- 3.8 Safety Campus Update  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Stephen Rausch	Presenter
Cyril Cooper	Presenter
Joanne Onciul	Meeting support

- 3.9 Governance Advisory Committee Report on Council Committees  
 FOIP Section 29, information available or to be available to the public

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Councillor Botterill	Presenter
Sandy Bugeja	To answer questions
Lana Dyrland	To answer questions
Joanne Onciul	Meeting support



**5. MOTIONS ARISING OUT OF CLOSED SESSION**

**2020/406**

**Moved by:** R. Parks

THAT enclosure 2 be created and added to item 3.6, Centre in the Park Area Redevelopment Plan, and remain private pursuant to sections 24 and 25 of the *Freedom of Information and Protection of Privacy (FOIP) Act*, and

THAT Administration take the steps set out in enclosure 2.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**6. CONSENT AGENDA**

**2020/407**

**Moved by:** G. Lawrence

THAT Council approve the following agenda items without debate:

**7.1**

**Confirmation of Minutes from Recent Council Meetings**

THAT the minutes from the September 29, 2020 Council meetings be approved.

**8.1**

**2021 Meeting Dates Schedule**

THAT the 2021 Meeting Date Schedule, as set out in enclosure 1 to the October 27, 2020 Legislative and Legal Services Department report, be approved.

**8.2**

**Councillor Appointments to Boards, Committees, and Commissions – 2020 Fall**

THAT the appointments of the Councillors to boards, committees, and commissions, as set out in enclosure 1 to the October 27, 2020, Legislative and Legal Services report, be approved for the terms set out therein, providing the appointees continue to serve as Councillors throughout the terms of appointment.

**9.2**

**Governance Advisory Review of Council Governance Policies**

THAT amended policy GOV-001-034 Accountability and Transparency, as set out in enclosure 3 of the September 29, 2020 Governance Advisory Committee report, be approved.

THAT amended policy GOV-001-035 Recognition Protocol, as set out in enclosure 5 of the September 29, 2020 Governance Advisory Committee report, be approved.

**9.3**

**Bylaw 51-2020, a Bylaw to amend the Speed Control Bylaw 38-2014**

THAT Bylaw 51-2020, a bylaw that amends the Speed Control Bylaw 38-2014, be given first reading.

THAT Bylaw 51-2020 be given second reading.

THAT Bylaw 51-2020 be considered for third reading.

THAT Bylaw 51-2020 be given third reading.

**10.6**

**Property Tax Relief - Roll 3312311154**

THAT a cancellation of 2019 property tax arrears pertaining to Roll 3312311154 in the amount of \$739.50 be approved.

**10.7**

**Property Tax Relief – Local Improvement Bylaw 27-2000**

THAT a refund of property taxes related to 32 parcels under Local Improvement Bylaw 27-2000, as set out in enclosure 1 of the October 27, 2020 Assessment and Tax report, be approved.

**10.9**

**Municipal Operating Support Transfer Memorandum of Agreement**

THAT the Municipal Operating Support Transfer Memorandum of Agreement, as set out in enclosure 2 of the October 27, 2020 Legislative and Legal Services report, be approved.

**11.2**

**Expenditure of Council Priority Funds – South Cooking Lake Seniors Association**

THAT an expenditure of \$2,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$700.00
Councillor Robert Parks	\$400.00
Councillor Bill Tonita	\$250.00
Councillor Paul Smith	\$400.00
Councillor Glen Lawrence	\$750.00

for the purpose of providing funds to the South Cooking Lake Seniors Association for costs associated with computer and audio-visual equipment, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

*Councillor Smith left the meeting at 2:12 p.m.*

## 10. REQUESTS FOR DECISION

### 10.1 Recreation and Culture Strategy Implementation Plan

**2020/408**

**Moved by:** B. Tonita

THAT Administration provide annual implementation plan updates on the Recreation and Culture Strategy Implementation Plan.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Recreation, Parks and Culture**  
**DUE: Annually**

### 10.2 Indoor Fieldhouse Update

Council was provided an update on the Indoor Fieldhouse. Discussions continued later in the meeting.

### 10.3 Strathcona County 2020 Audit Plan for the Year Ending December 31, 2020

Council was presented with the Strathcona County 2020 Audit Plan for the Year Ending December 31, 2020.

*Councillor Smith returned to the meeting at 4:37 p.m.*

### 10.5 Property Tax Relief - Roll 7207013009

**2020/409**

**Moved by:** R. Parks

THAT a refund of property taxes to address the error that has arisen from 2009 to 2019 pertaining to Roll 7207013009 in the amount of \$3,124.70 be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### 10.2 Indoor Fieldhouse Update

**2020/410**

**Moved by:** B. Botterill

THAT the Indoor Fieldhouse Concept Option 4: Fieldhouse + Track + Court Space + Social, as set out on page 21 of enclosure 1 to the October 27, 2020 Recreation, Parks and Culture report, be approved; and

THAT Administration bring the design costing information to Council for consideration during the 2021 Budget Process.



**2020/411**

**Postponement Moved by:** L. Delainey

THAT motion 2020/410 be postponed to the first regular Council meeting (November 2, 2021), after the 2021 General Election.

In Favour (2): L. Delainey, and G. Lawrence

Opposed (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and K. Berghofer

**Defeated**

**2020/410**

**Main Motion Moved by:** B. Botterill

THAT the Indoor Fieldhouse Concept Option 4: Fieldhouse + Track + Court Space + Social, as set out on page 21 of enclosure 1 to the October 27, 2020 Recreation, Parks and Culture report, be approved; and

THAT Administration bring the design costing information to Council for consideration during the 2021 Budget Process.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and K. Berghofer

Opposed (2): L. Delainey, and G. Lawrence

**Carried**

**ACTION: Recreation, Parks and Culture**  
**DUE: 2021 Budget Process**

**8. ORGANIZATIONAL ITEMS**

8.3 Public Member Appointments and Recommendations to Boards and Committees – Fall 2020

**2020/412**

**Moved by:** R. Parks

THAT enclosure 1 to the October 27, 2020 Governance Advisory Committee report, Public Member Appointments and Recommendations to Boards and Committees – Fall 2020, remain private pursuant to sections 17 and 29 of the Freedom of Information and Protection of Privacy until approved by Council;

THAT enclosure 1 and to the October 27, 2020 Governance Advisory Committee report, Public Member Appointments and Recommendations to Boards and Committees – Fall 2020, be amended to change the end of the appointment terms for the Accessibility, Seniors, Traffic Safety, and Youth Advisory Committees to December 31, 2022;

THAT the appointments and terms, as set out in enclosure 1 to the October 27, 2020 Governance Advisory Committee Report, Public Member Appointments and Recommendations to Boards and Committees – 2020 Fall as amended, be approved;

THAT Administration bring forward a bylaw to amend the bylaws establishing the Accessibility, Seniors, Traffic Safety, and Youth Advisory Committees to extend the committees to December 31, 2022;

THAT enclosure 2 to the October 27, 2020 Governance Advisory Committee Report, Public Member Appointments and Recommendations to Boards and Committees – 2020 Fall, remain private pursuant to section 17 of the Freedom of Information and Protection of Privacy Act; and

THAT the recommendations for appointments to the Strathcona Youth Justice Committee, as set out in enclosure 2 to the October 27, 2020, Governance Advisory Committee Report, Public Member Appointments and Recommendations to Boards and Committees – 2020 Fall, be approved and forwarded to the Strathcona Youth Justice Committee.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services**  
**DUE: end of February 2021**

## **9. COUNCIL PRIORITIES**

### 9.1 Motion following Notice of Motion – Community Christmas Tree

**2020/413**

**Moved by:** R. Parks

THAT Strathcona County, in conjunction with the Savona Centre, support the erection of a Community Christmas Tree in the plaza in front of the Savona Centre near the intersection of Festival Way and Festival Lane, including approval of up to \$20,000 with the source of funds to be Councillor Ward budgets or municipal reserves.

In Favour (7): R. Frank, R. Parks, D. Anderson, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (2): B. Botterill, and B. Tonita

**Carried**

### 9.4 Extension to Temporary Mandatory Face Coverings Bylaw

**2020/414**

**Moved by:** B. Tonita

THAT proposed Bylaw 55-2020, Amendment to Bylaw 46-2020, The Temporary Mandatory Face Coverings Bylaw, be amended to:

- Delete "AMENMENT" from the title, and replace it with "AMENDMENT;" and THAT

Bylaw 55-2020, Amendment to Bylaw 46-2020, The Temporary Mandatory Face Coverings Bylaw, be given first reading, as amended.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

**Carried**

**2020/415**

**Moved by:** R. Parks

THAT Bylaw 55-2020 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

**Carried**

**2020/416**

**Moved by:** K. Berghofer

THAT Bylaw 55-2020 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2020/417**

**Moved by:** G. Lawrence

THAT Bylaw 55-2020 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

**Carried**

**2020/418**

**Moved by:** D. Anderson

THAT if the number of COVID-19 cases in the County is reduced below 25 for a period of at least two weeks, Administration will bring a bylaw forward for Council's consideration that would repeal Bylaw 46-2020.

In Favour (2): D. Anderson, and B. Botterill

Opposed (7): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Defeated**

9.5 Attendance Options for Rural Municipalities Association (RMA) Convention

**2020/419**

**Moved by:** K. Berghofer

THAT the following motion, 2020/388, from the September 29, 2020 Council Meeting, on Attendance Options for RMA Convention, be rescinded:

THAT the Office of the Mayor reach out to the seven neighbouring Counties, including Parkland County, to invite them to attend a hosted event at a County facility for the virtual fall RMA Convention, ensuring that appropriate physical distancing measures can be maintained.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

## **10. REQUESTS FOR DECISION**

- 10.8 Policy SER-008-027 Establishing Security in Developer Agreements (proposed)

### **2020/420**

**Moved by:** B. Tonita

THAT Policy SER-008-027, Establishing Security in Developer Agreements, as set out in Enclosure 1 of the October 27, 2020 Planning and Development Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

- 10.4 Borrowing Bylaws 53-2020 and 54-2020

### **2020/421**

**Moved by:** L. Delainey

THAT Bylaw 53-2020, a bylaw to approve the incurrence of debt for a strategic land purchase, be given first reading.

In Favour (8): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): R. Frank

**Carried**

### **2020/422**

**Moved by:** L. Delainey

THAT Bylaw 54-2020, a bylaw to amend bylaw 70-2017, a bylaw authorizing the incurrence of an indebtedness on behalf of Strathcona County by the issuance of debentures or loans for the purpose of financing Outdoor Amenities and Servicing for the Multi-Use Agricultural facility, be given first reading.

In Favour (7): D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (2): R. Frank, and R. Parks

**Carried**

- 10.10 Strathcona County 2020 Second Term Management Report

Council was presented with the Strathcona County 2020 Second Term Management Report.

**9. COUNCIL PRIORITIES**

9.6 Letter of Support for the Sherwood Park 55 Plus Club

**2020/423**

**Moved by:** R. Parks

THAT the Mayor, on behalf of Council, write a letter in support of the Sherwood Park 55 Plus Club’s application to the New Horizons for Seniors Program grant.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

9.7 Federation of Canadian Municipalities (FCM) Committee Representation

**2020/424**

**Moved by:** K. Berghofer

THAT Councillor Berghofer be endorsed to sit as a committee member on Federation of Canadian Municipalities, as a representative for Strathcona County, for a term ending at the close of the Annual General Meeting held in 2021, provided she remains a member of Council; and

THAT if Councillor Berghofer is appointed to the Federation of Canadian Municipalities Board Standing Committees, the costs associated with attendance at meetings of the Federation of Canadian Municipalities Committees, be funded from fiscal services.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
1 R. Parks 25-2020	<b>Information Request</b>	<b>Federation of Canadian Municipalities (FCM) Standing Committees Expenses</b> Please provide a follow up on the amount expended in connection with Councillor Berghofer’s attendance at FCM Standing Committees meetings in 2020.	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> November 10, 2020
8 K. Berghofer 2020-NM-018	<b>Notice of Motion – Parental Leave for Elected Officials Bylaw</b>	Councillor Berghofer SERVED the following Notice of Motion to be presented for debate and vote at the December 8, 2020 Council meeting: THAT by the end of the second quarter in 2021, Administration provide a report outlining options for a possible parental leave bylaw for Elected Officials in accordance with section 144.1 of the <i>Municipal Government Act</i> .	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> November 10, 2020

**2020/425**

**Moved by:** R. Parks

THAT the rules be suspended under section 8.13 of the Meeting Procedures Bylaw to allow Councillor Tonita to make a motion without customary notice regarding a report on community-led approach to affordable housing.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): P. Smith

**Carried**

**2020/426**

**Moved by:** B. Tonita

THAT Administration prepare a report for Council’s consideration by the end of Q1 2021, on a community-led approach to affordable housing that addresses four specific matters:

1. A review of best practice strategies to mitigate housing gaps;
2. Prioritization of the Land Use Bylaw amendments for the Urban Service Area;
3. The results of an estimation of homelessness, by way of conducting a homeless count, to better understand housing needs; and
4. Building local and regional partnerships to respond to housing and homeless needs.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Family and Community Services/ Planning and Development Services/ Intergovernmental Affairs**

**DUE: end of Q1 2021**

**12. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 7:25 p.m.

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Mayor

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Director, Legislative & Legal Services