

## COUNCIL MEETING MINUTES

November 24, 2020  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1 (*attended via teleconference*)  
Dave Anderson, Ward 2 (*attended via teleconference*)  
Brian Botterill, Ward 3 (*attended via teleconference*)  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner  
Don Legge, Acting Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk  
Susanne Semchuk, Legislative Officer

---

### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:01 a.m.

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### 2020/ 427

**Moved by:** K. Berghofer

THAT the agenda for the November 24, 2020 Council meeting be adopted with the following changes:

- Add enclosure 2 to closed session item 3.4 and that enclosure 2 remain private pursuant to sections 16 and 25 of FOIP;
- Add enclosure 5 to closed session item 3.6 and that enclosure 5 remain private pursuant to sections 25 and 27 of FOIP; and
- Add enclosure 2 to open session item 9.2

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### 3. CLOSED SESSION

**2020/ 428**

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act*, sections 16, 17, 24, 25, and 27 at 9:05 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.1 Chief Commissioner - Introduction of Topics

3.2 CAO Annual Performance Review Process  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Lori Cooper	Strategic Leader of the Organization / Presenter
Mavis Nathoo	Legislative Advice/ Clerk

3.3 Off-site Levy Bylaw for Ardrossan  
FOIP Section 17, harmful to personal privacy  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Don Legge	Acting A/C Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Jessica Jones	Presenter
L. Randa	Presenter
Danielle Wilson	To answer questions
Linette Capcara	To answer questions
Brian Shukalek	To answer questions
Laura Probst	To answer questions

- 3.4 Inter Pipeline Communications Update  
 FOIP Section 16, trade secrets of third party  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Don Legge	A/Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Cyril Cooper	Presenter
Stephen Rausch	Presenter
Shane Olson	To answer questions
Deborah Fisher	To answer questions

- 3.5 Alberta's Industrial Heartland Association Annual Update  
 FOIP Section 16, trade secrets of third party  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Don Legge	Acting A/C Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
M. Plamondon	Presenter
B. Nicholson	Presenter
Cyril Cooper	To answer questions
Stephen Rausch	To answer questions
Shane Olson	To answer questions
Deborah Fisher	To answer questions

*Mayor Frank called a recess at 12:08 p.m. until 12:50 p.m.*

3.6 Update on Heartland Common Policy and Bylaw  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Don Legge	Acting A/C Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Cyril Cooper	Presenter
Stephen Rausch	Presenter
Shane Olson	To answer questions
Deborah Fisher	To answer questions
Wayne Minke	To answer questions
C. Steele	To answer questions

**2020/ 429**

**Moved by:** G. Lawrence

THAT Council revert to Open Session at 1:45 p.m., and recess until 2:00 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**4. PROTOCOL ITEMS**

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

No proclamations were presented at the meeting.

**6. CONSENT AGENDA**

**2020/430**

THAT Council approve the following agenda items without debate:

**7.1**

**Confirmation of Minutes from Recent Council Meetings**

THAT the minutes from the October 13, 2020, October 20, 2020, October 23, 2020, October 26, 2020 and October 27, 2020 Council Meetings be approved.

### **9.3**

#### **Property Tax Relief – Roll 7162023001**

THAT the cancellation of 2020 penalties pertaining to Roll 7162023001 in the amount of \$73.96 be approved.

### **9.5**

#### **Bylaw 50-2020 ATCO Utility Franchise Agreement Signing Bylaw**

THAT Bylaw 50-2020 ATCO Utility Franchise Agreement Signing Authority Bylaw be given first reading; and

THAT the Mayor and the Chief Commissioner be authorized to initial each page of the Natural Gas Distribution System Franchise Agreement attached as Schedule "A" to enclosure 1 of the November 24, 2020 Legislative and Legal Services department report and to sign, on behalf of the County, the application to the Alberta Utilities Commission for Renewal of a Natural Gas Franchise Agreement.

### **9.6**

#### **Friendship Agreement with Vũng Tàu City**

THAT the Friendship Memorandum of Understanding between Strathcona County and Vũng Tàu City, Vietnam, as set out in Enclosure 1 of the November 24, 2020 Intergovernmental Affairs report, be approved.

### **9.7**

#### **Bylaw 60-2020 Strathcona County Election Bylaw**

THAT Bylaw 60-2020, a bylaw that establishes rules for the conduct of elections, be given first reading.

THAT Bylaw 60-2020 be given second reading.

THAT Bylaw 60-2020 be considered for third reading.

THAT Bylaw 60-2020 be given third reading.

### **9.8**

#### **2020 Capital Budget Amendment – Community Energy New Connections**

THAT an amendment to the 2013 Capital Budget for a change to the source of funding only, in the amount of \$157,493, from debenture funding to Municipal Reserves, for the Community Energy New Connections project, be approved.

### **9.9**

#### **2020 Reserve Funding Request – Edmonton Global**

THAT a transfer from municipal reserves in an amount of up to \$124,000, to fund the increased costs for the 2020 Edmonton Global shareholder agreement, be approved.

**10.2**

**Expenditure of Council Priority Funds - Antler Lake Uncas Community League**

THAT an expenditure of \$3,790.50 from Council Priority Funds as follows:

Councillor Bill Tonita	\$ 400.00
Councillor Glen Lawrence	\$ 3,390.50

for the purpose of providing funds to the Antler Lake Uncas Community League 2020 for costs associated with 2020 Community Christmas event, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**9. REQUESTS FOR DECISION**

9.1 Indoor Fieldhouse Update - Nov. 24, 2020

**2020/ 431**

**Moved by:** K. Berghofer

THAT funding in the amount of up to 5 million, for the Gate 2 detailed design of the Indoor Fieldhouse, as set out in slide 12 of enclosure 2 to the October 27, 2020 Recreation, Parks and Culture council report, be included as part of the proposed 2021 Capital Budget for Council's consideration.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

9.2 COVID-19 Recovery Task Forces – Progress Report

**2020/ 432**

**Moved by:** K. Berghofer

THAT by the end of the first quarter of 2021, Administration provide a report on options and possible next steps for developing a Community Safety and Wellbeing strategy for Strathcona County.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Family and Community Services and RCMP  
DUE: Q1 2021**

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

3.2 CAO Evaluation Process

**2020/ 433**

**Moved by:** K. Berghofer

THAT Enclosure 3 be created and added to item 3.2 and remain private pursuant to sections 17 and 24 of the FOIP Act; and

THAT Administration take the steps set out in Enclosure 3.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.6 Update on Heartland Common Policy and Bylaw

**2020/ 434**

**Moved by:** P. Smith

THAT Enclosures 6 and 7 be created and added to item 3.6 Update on Heartland Common Policy and Bylaw and that they remain private pursuant to sections 24, 27 and 29 of FOIP; and

THAT Administration prepare a tax incentive bylaw for Council's consideration at the December 8, 2020 Council meeting, based upon Enclosure 6.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and K. Berghofer

Opposed (2): D. Anderson, and G. Lawrence

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: December 8, 2020**

**2020/ 435**

**Moved by:** P. Smith

THAT Administration include provisions as set out in Enclosure 7 in the proposed tax incentive bylaw to be brought forward on December 8, 2020.

In Favour (5): R. Frank, B. Tonita, P. Smith, L. Delainey, and K. Berghofer

Opposed (4): R. Parks, D. Anderson, B. Botterill, and G. Lawrence

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: December 8, 2020**

## **8. COUNCIL PRIORITIES**

### 8.1 Implications of a Cat Bylaw Report

**2020/ 436**

**Moved by:** B. Tonita

THAT by the end of the second quarter of 2021, Administration provide a report on opportunities for working with interested residents and business owners to address the issue of stray or abandoned cats in Strathcona County and that funding of up to \$25,000 be allocated from municipal reserves for this purpose.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

**Carried**

**ACTION: RCMP Supports and Enforcement Services**

**DUE: Q2 2021**

## **9. REQUESTS FOR DECISION**

### 9.4 Proposed addition to the Commemorative Names Registry – Ezekiel Keith

D. Irwin spoke on behalf of the Keith family.

**2020/ 437**

**Moved by:** G. Lawrence

THAT the addition of the name "Ezekiel Keith" to the Commemorative Names Registry be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### 9.10 2020 Capital Budget Amendment - Investing in Canada Infrastructure Program: COVID-19 Resilience Stream

**2020/ 438**

**Moved by:** P. Smith

THAT an amendment to the 2020 Capital Budget to add various COVID-19 Resilience Stream projects, as set out in Enclosure 1 of the November 24, 2020 Corporate Finance report, in the amount of \$11,420,000, to be funded \$8,900,741 from the ICIP: COVID-19 Resilience Stream grant and \$2,519,259 from Municipal Reserves, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**



Item 3.7 Intermunicipal Relations Committee Council Participation and item 3.8 Communications with MLAs were postponed to the December 8, 2020 Council Meeting with by consensus of Council.

**10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

10.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
6 L. Delainey NM-019	<b>Notice of Motion – Cumulative Risk Assessment</b>	Councillor Delainey served the following Notice of Motion to be presented for debate and vote at the December 8, 2020 Council Meeting: THAT Administration provide to Council by the end of third quarter of 2021, an update to the County’s Cumulative Risk Assessment, including risk contour maps, that identify risks related to industry on the western boundary of Sherwood Park, to include areas east of Highway 216 to RR 222 and north of Wye Road to Twp. Road 542.	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> December 8, 2020

**11. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 4:24 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director, Legislative & Legal Services