

## COUNCIL MEETING MINUTES

April 27, 2021  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1 (*attended via teleconference*)  
Dave Anderson, Ward 2 (*attended via teleconference*)  
Brian Botterill, Ward 3 (*attended via teleconference*)  
Bill Tonita, Ward 4 (*attended via teleconference*)  
Paul Smith, Ward 5 (*attended via teleconference*)  
Linton Delainey, Ward 6 (*attended via teleconference*)  
Glen Lawrence, Ward 7 (*attended via teleconference*)  
Katie Berghofer, Ward 8 (*attended via teleconference*)

Administration Present: Darrell Reid, Chief Commissioner  
Laura Probst, Acting Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Grant Heer, Acting Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sandy Bugeja, Manager, Governance Services & Deputy Clerk  
Joanne Onciul, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### 2021/ 104

**Moved by:** R. Parks

THAT the April 27, 2021 Council Meeting agenda be adopted with the following changes:

- Add item 3.6 Priority Funds Requests Discussion - 02 to the Closed Session; and
- Add enclosure 3 to item 8.3 Parental Leave for Elected Officials Bylaw.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Tonita, L. Delainey, G. Lawrence,  
and K. Berghofer

Opposed (1): P. Smith

**Carried**

### 3. CLOSED SESSION

#### 2021/ 105

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act*, Sections 19, 24, 25, 27 and 29, at 9:07 a.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 3.1 Chief Commissioner - Introduction of Topics

- 3.2 Mental Health and Addiction Covid-19 Community Funding  
FOIP Section 19, confidential evaluations  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Laura Probst	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting Support
Bree Claude	Presenter
Stephanie Garon	To answer questions

*Councillor Botterill joined the meeting at 9:12 a.m.*

#### 3.3 Property Tax and Utility Penalty Deferrals

- FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Laura Probst	Strategic Leader of the Organization/ Presenter
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting Support
Wayne Minke	To answer questions
Bobby Kuruvilla	To answer questions
Deborah Fisher	Necessary to perform role
Brennen Tipton	Necessary to perform role
Cheryl Oxford	Necessary to perform role

- 3.4 Discussion on Section 347 of the Municipal Government Act  
 FOIP Section 24, advice from officials  
 FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Laura Probst	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/Presenter
Sandy Bugeja	Meeting Support
Deborah Fisher	Presenter
Wayne Minke	To answer questions
Jeff McKinnon	To answer questions

- 3.5 Seniors Engagement – Next Steps  
 FOIP Section 24, advice from officials  
 FOIP Section 29, information available or to be available to the public

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Laura Probst	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/Presenter
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
Sandy Bugeja	Meeting Support
Bree Claude	Presenter
Lana Dyrland	Necessary to perform role
Nicole Wilke	Presenter
Cheryl Oxford	Necessary to perform role

- 3.6 Priority Funds Requests Discussion  
 FOIP Section 21, harmful to intergovernmental relations  
 FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Laura Probst	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/Presenter
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Mayor Frank	Presenter
Bree Claude	To answer questions

**2021/ 106**

**Moved by:** R. Parks

THAT Council revert to Open Session at 1:33 p.m. and recess until 2:00 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**4. PROTOCOL ITEMS**

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

Goodwill Week	May 3-9, 2021
Sexual Violence Awareness Month	May 2021

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

3.2 Mental Health and Addiction Covid-19 Community Funding

**2021/ 107**

**Moved by:** B. Tonita

THAT funding in the amount of \$150,000, to be funded from provincial grants, for the purpose of supporting Family and Community Services COVID-19 recovery efforts be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.3 Property Tax and Utility Penalty Deferrals

**2021/ 108**

**Moved by:** D. Anderson

THAT by May 4, 2021 Administration provide a bylaw for Council’s consideration that will amend the imposition of penalties under Bylaw 46-2011 (Late Payment Penalties) for August and September 2021 as follows:

- August 1 at three percent (3%); and
- September 1 at three percent (3%)

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Corporate Finance and Legislative and Legal Services  
DUE: May 4, 2021**

3.5 Senior's Engagement – Next Steps

**2021/ 109**

**Moved by:** G. Lawrence

THAT the Mayor and Council sign a letter to the Seniors Advisory Committee outlining the mandate of the committee and relevant legislation, including Council policies and procedures;

THAT enclosure 1 be created and added to item 3.5 and remain private pursuant to sections 23, 27 and 29 of FOIP; and THAT Administration take the steps set out in enclosure 1.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: May 9, 2021**

**6. CONSENT AGENDA**

**2021/ 110**

**Moved by:** K. Berghofer

THAT Council approve the following agenda items without debate:

**7.1**

**April 13, 2021 Council Meeting Minutes**

THAT the April 13, 2021 Council Meeting Minutes be approved.

**9.4**

**Strathcona County Library Board – Bylaw 1-2021**

THAT the Strathcona County Library Board Bylaw 1-2021, as set out in enclosure 1 of the April 27, 2021 Legislative and Legal Services report, be endorsed.

**9.6**

**2020 Capital Budget Amendment – Winfield Heights – Rural Water Service**

THAT an amendment to the 2020 Capital Budget to increase funding for the Winfield Heights – Rural Water Service project in the amount of \$265,000 (from \$627,375 to \$892,375), to be funded from Utilities Reserve, be approved.

**9.7**

**Bylaw 29-2020 map amendment to Land Use Bylaw 6-2015 - third reading (Ward 4)**

THAT Bylaw 29-2020, a bylaw to amend Land Use Bylaw 6-2015 to rezone approximately 4.38 hectares (10.84 acres) in the NE 12-53-23-W4 in accordance with the Summerwood Area Structure Plan (ASP), be given third reading.

## **11.2**

### **Expenditure of Council Priority Funds - Sherwood Park Music Festival Association**

THAT an expenditure of \$2,350.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$ 300.00
Councillor Robert Parks	\$ 500.00
Councillor Bill Tonita	\$ 250.00
Councillor Paul Smith	\$ 200.00
Councillor Linton Delaine	\$ 400.00
Councillor Katie Berghofer	\$ 700.00

for the purpose of providing funds to the Sherwood Park Music Festival Association for costs associated with a video recording of nominees for the Alberta Music Festival, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

## **9. REQUESTS FOR DECISION**

### 9.1 Strathcona County Audit Findings Report for the year ended December 31, 2020

#### **2021/ 111**

**Moved by:** R. Frank

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 24 and 26, at 2:29 p.m.

In Favour (7): R. Frank, D. Anderson, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Opposed (2): R. Parks, and B. Botterill

**Carried**

<b>Name</b>	<b>Reason/ Purpose</b>
Sandy Bugeja	Legislative Advice/ Clerk
R. Jolley	Presenter
L. Faucher	Presenter

#### **2021/ 112**

**Moved by:** R. Parks

THAT Council revert to open session at 2:35 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

9.2 2020 Strathcona County Consolidated Financial Statements

**2021/ 113**

**Moved by:** B. Tonita

THAT the Strathcona County Consolidated Financial Statements for the year ended December 31, 2020, as set out in enclosure 1, be approved; and

THAT the Strathcona County Consolidated Financial Statements for the year ended December 31, 2020 be made available on the Strathcona County public website.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**8. COUNCIL PRIORITIES**

8.1 COVID 19 Recovery Task Forces – Final Report

**2021/ 114**

**Moved by:** P. Smith

THAT Administration provide quarterly updates to the Priorities Committee on the County's COVID-19 recovery efforts, including updates on programing and services, community supports, legislative changes, economic supports, and communications efforts.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: Quarterly**

8.3 Parental Leave for Elected Officials Bylaw

Discussion began on the draft Parental Leave for Elected Officials Bylaw.

8.2 Property Tax Relief – Roll 8241004001

**2021/ 95**

**Moved by:** L. Delainey

THAT 2020 and 2021 property tax penalties in the amount of \$8,600.06 pertaining to roll 8241004001 be deferred until December 31, 2021.

Councillor Delainey withdrew motion 2021/95 with the consent of Council.

### 8.3 Parental Leave for Elected Officials Bylaw

#### **2021/ 115**

**Moved by:** K. Berghofer

THAT Administration prepare a proposed Parental Leave bylaw for Council's consideration by May 18, 2021 based upon Option 4, as set out in enclosure 3, slide 14, amended to ensure that 26 weeks of parental leave is available to the non-birth parent, of the April 27, 2021 report titled Parental Leave for Elected Officials Bylaw.

#### **2021/ 116**

**Referral Moved by:** G. Lawrence

THAT Motion 2021/115, along with the April 27, 2021 report Parental Leave for Elected Officials Bylaw, be referred to Administration to establish an independent review committee with a mandate to review Councillor remuneration, as well as the motion and the report.

This item was postponed by consensus of Council to be dealt with after the public hearing.

## **10. PUBLIC HEARINGS [5:00 p.m.]**

The Clerk provided an overview of the Public Hearing procedure as required.

### 10.1 Bylaw 14-2021 - Revised Cambrian Crossing Area Structure Plan - Cambrian East (Ward 4)

The Public Hearings for Bylaw 14-2021 and Bylaw 15-2021 were held concurrently with no objections.

The Mayor convened the Public Hearings for Bylaw 14-2021 and Bylaw 15-2021 at 5:00 p.m.

Administration made a presentation on the bylaws. Administration then answered Council's questions.

Council heard from the following speakers:

Y. Lew	in favour
M. Bortoluzzi	in favour
M. Eng	in favour
R. Minev	in favour
T. Boymook	opposed
T. Paszek	opposed
S. Haggarty	opposed
M. Liguori	opposed

The Mayor closed the Public Hearing for Bylaw 14-2021 and Bylaw 15-2021 at 6:33 p.m. Administration answered subsequent questions from Council.

*Councillor Smith left the meeting at 6:45 p.m.*



- 10.1 Bylaw 14-2021 - Revised Cambrian Crossing Area Structure Plan - Cambrian East (Ward 4)

**2021/ 117**

**Moved by:** B. Tonita

THAT Bylaw 14-2021, a bylaw that revises the Cambrian Crossing Area Structure Plan, be given first reading.

**2021/ 118**

**Referral Moved by:** R. Frank

THAT Motion 2021/117 along with Bylaws 14-2021 Cambrian Crossing Area Structure Plan and 15-2021 Revised North of Yellowhead Area Concept Plan be referred to Administration for further work on options addressing the issue related to increasing the land allocated for two schools on a single site.

In Favour (6): R. Frank, D. Anderson, B. Botterill, B. Tonita, G. Lawrence, and K. Berghofer  
Opposed (2): R. Parks, and L. Delainey

**Carried**

**ACTION: Planning and Development Services and Legislative and Legal Services**  
**DUE: As soon as practicable**

- 10.2 Bylaw 15-2021 - Revised North of Yellowhead Area Concept Plan (Ward 4)

Referred by Motion 2021/118 above.

**8. COUNCIL PRIORITIES**

- 8.3 Parental Leave for Elected Officials Bylaw

**2021/ 116**

**Referral Moved by:** G. Lawrence

THAT Motion 2021/115, along with the April 27, 2021 report on Parental Leave for Elected Officials Bylaw, be referred to Administration to establish an independent review committee with a mandate to review Councillor remuneration, as well as the motion and the report.

In Favour (1): G. Lawrence

Opposed (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, and K. Berghofer

**Defeated**

**2021/ 115**

**Main Motion Moved by:** K. Berghofer

THAT Administration prepare a proposed Parental Leave bylaw for Council's consideration by May 18, 2021 based upon Option 4, as set out in enclosure 3, slide 14, amended to ensure that 26 weeks of parental leave is available to the non-birth parent, of the April 27, 2021 report titled Parental Leave for Elected Officials Bylaw.

In Favour (6): R. Frank, R. Parks, D. Anderson, B. Tonita, L. Delainey, and K. Berghofer  
Opposed (2): B. Botterill, and G. Lawrence

**Carried**

**ACTION: Legislative and Legal Services**  
**DUE: May 18, 2021**

**2021/ 119****Motion to Postpone Moved by:** R. Parks

THAT items 9.3 Annual Program Review and 9.5 Revisions to Policy GOV-002-036 Flag and Lighting Protocol be postponed until the May 4, 2021 Council meeting.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: May 4, 2021**

## 11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
Ward 6 L. Delainey 18-2021	<b>Information Request</b>	<b>North of Yellowhead Area Expenditures between Jan. 1, 2009 - Dec. 31, 2020</b> Please provide information on the North of Yellowhead area bounded by Highway 16, Township Road 534, Range Road 232 and Highway 21 and provide a list of funds expended by all Strathcona County departments for any purpose between January 1, 2009 and December 31, 2020 and a list of identified future projects with estimated costs.	<b>ACTION:</b> Planning and Development Services/ Corporate Finance	<b>DUE:</b> May 11, 2021
Ward 6 L. Delainey 2021-06	<b>Notice of Motion – Bylaw 100-2001 – Ballot Question</b>	Councillor Delainey SERVED the following Notice of Motion to be presented for debate at the May 4, 2021 Council Meeting: THAT a question be placed on the October 18, 2021 municipal election ballot asking eligible voters in Strathcona County if they are in favour of amending Bylaw 100-2001 to permit casinos.	<b>ACTION:</b> Office of Elected Officials	<b>DUE:</b> May 4, 2021
Ward 6 L. Delainey 2021-07	<b>Notice of Motion – Residential Urban Growth North of Highway 16 – Ballot Question</b>	Councillor Delainey SERVED the following Notice of Motion to be presented for debate at the May 4, 2021 Council Meeting: THAT a question be placed on the October 18, 2021 municipal election ballot asking eligible voters in Strathcona County if they are in favour of residential urban growth North of Highway 16 in the four areas identified as Bremner, Cambrian Crossing, North of Yellowhead, and West of Highway 21 in the 2017 Municipal Development Plan.	<b>ACTION:</b> Office of Elected Officials	<b>DUE:</b> May 4, 2021

Ward 3 B. Botterill 2021-08	<b>Notice of Motion – Alcohol Consumption in Strathcona County Parks</b> Councillor Botterill SERVED the following Notice of Motion to be presented for debate at the May 18, 2021 Council Meeting: THAT Administration prepare a report on options for allowing alcohol consumption in Strathcona County parks.	<b>ACTION:</b> Office of Elected Officials	<b>DUE:</b> May 18, 2021
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**12. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 8:20 p.m.

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Mayor

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Director, Legislative & Legal Services