

COUNCIL ORGANIZATIONAL MEETING AGENDA

Date: **October 25, 2016**
Open Session: **1:30 p.m.**
Location: **Council Chambers**

	Pages
1. CALL TO ORDER	
2. ADDITIONS / DELETIONS / CHANGES TO AGENDA	
3. ADOPT AGENDA (Motion)	
4. CONSENT AGENDA (Motion)	
5. COUNCIL PRIORITIES	
5.1 2017 Meeting Dates Schedule	2 - 4
To establish regularly scheduled Council, Council Budget, and Priorities Committee meeting dates, times and places for the period ending December 31, 2017.	
5.2 Councillor Appointments to Boards, Committees, and Commissions – 2016 Fall	5 - 7
To appoint Councillors to various external boards, committees, and commissions.	
6. ADJOURNMENT (Motion)	

2017 Meeting Dates Schedule

Report Purpose

To establish regularly scheduled Council, Council Budget, and Priorities Committee meeting dates, times and places for the period ending December 31, 2017.

Recommendation

THAT the 2017 Meeting Dates Schedule as set out in Enclosure 1 to the October 25, 2016 Legislative and Legal Services Department report be approved.

Council History

October 20, 2015 – Council approved the 2016 Meeting Dates Schedule for the period ending December 31, 2016.

Strategic Plan Priority Areas

Economy: N/A

Governance: N/A

Social: N/A

Culture: N/A

Environment: N/A

Other Impacts

Policy: N/A

Legislative/Legal: Subsection 193 (1) of the Municipal Government Act provides that Council may decide at a Council meeting at which all the Councillors are present to hold regularly scheduled meetings on specified dates, times and places. The Meeting Dates Schedule has been prepared according to the guidelines established by Council.

Interdepartmental: The proposed Meeting Dates Schedule has been reviewed by Financial Services and Corporate Planning & Intergovernmental Affairs.

Alternative Options

THAT Administration prepare a 2017 Meeting Dates Schedule (Council, Priorities Committee and Budget) for consideration at a future Council meeting based on direction provided by Council.

Summary

Council Meetings are open to the public and scheduled on Tuesdays with a commencement time of 9:00 am. Meetings are generally held twice per month, except for the month of August where a summer break is provided.

Public Hearings provide an opportunity for members of the public to speak to Council on advertised planning and development matters. Public Hearings are scheduled on the same day as Council meetings with a commencement time of 5:00 pm or 7:00 pm depending on the timing and complexity of issues.

Council Budget Meetings are open to the public and scheduled throughout the year as required to meet the timelines established by Council for review of the next year's Business Plan and Budget.

Priorities Committee Meetings are open to the public and scheduled on Tuesdays with a commencement time of 9:00 am. Meetings are generally held once per month, except for the month of August where a summer break is provided.

Open House provides an opportunity for members of the public to speak to Priorities Committee once on any topic. The Open Houses take place during the Priorities Committee meetings with a commencement time of 5:30 pm. The Priorities Committee includes all members of Council.

No scheduled meetings are held during conventions for AAMDC (Alberta Association of Municipal Districts and Counties), AUMA (Alberta Urban Municipalities Association), and FCM (Federation of Canadian Municipalities).

The time, date or place of a meeting on the Council and Priorities Committee Meeting Dates Schedule may be changed pursuant to the requirements of Section 193(3) of the Municipal Government Act.

Special meetings may be called as required, pursuant to the requirements of Section 194 of the Municipal Government Act.

Communication Plan

Meetings are advertised via newspaper and the Strathcona County website.

Enclosure

1 2017 Meeting Schedule

COUNCIL & COUNCIL BUDGET & PRIORITIES COMMITTEE MEETING DATES 2017

JANUARY	17	Council Meeting	9:00
	*24	Priorities Committee Meeting	9:00
FEBRUARY	7	Council Meeting	9:00
	*14	Priorities Committee Meeting	9:00
	21	Council Meeting	9:00
MARCH	7	Council Meeting	9:00
	*14	Priorities Committee Meeting	9:00
	28	Council Meeting	9:00
APRIL	4	Council Meeting	9:00
	*11	Priorities Committee Meeting	9:00
	25	Council Meeting	9:00
MAY	9	Council Meeting	9:00
	*16	Priorities Committee Meeting	9:00
	23	Council Meeting	9:00
JUNE	6	Council Meeting	9:00
	*13	Priorities Committee Meeting	9:00
	20	Council Meeting	9:00
JULY	4	Council Meeting	9:00
	*11	Priorities Committee Meeting	9:00
	18	Council Meeting	9:00
AUGUST COUNCIL RECESS			
SEPTEMBER	5	Council Meeting	9:00
	12	Council Meeting	9:00
OCTOBER	24	Council Organizational Meeting	9:00
	31	Council Meeting	9:00
NOVEMBER	7	Council Meeting	9:00
	*21	Priorities Committee Meeting	9:00
	20	Council Business Plan & Budget Meeting	9:00
	27	Council Business Plan & Budget Meeting	9:00
	28	Council Business Plan & Budget Meeting	9:00
	30	Council Business Plan & Budget Meeting	9:00
DECEMBER	4	Council Business Plan & Budget	9:00
	12	Council Meeting	9:00

*Open House
Council Meeting
Priorities Committee Meeting
Council Budget Meetings

is held at the **Priorities Committee Meeting of each month** at 5:30 pm
 commence at 9:00 am with **Public Hearings** at 5:00 or 7:00 pm
 commence at 9:00 am unless otherwise stated
 commence at 9:00 am and run either ½ day or a full day

Councillor Appointments to Boards, Committees, and Commissions – 2016 Fall**Report Purpose**

To appoint Councillors to various external boards, committees, and commissions.

Recommendation

THAT the appointment of Councillors as set out in Enclosure 1 to the October 25, 2016, Legislative and Legal Services Report, be approved, providing the appointees continue to serve as Councillors throughout the term of appointment.

Strategic Plan Priority Areas

Economy: n/a

Governance: Having elected official representatives on boards, committees, and commissions enhances Strathcona County's cooperative partnerships with community, business, industry groups, as well as neighbouring municipalities.

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: Governance Policy GOV-001-019 requires that Council appoint annually at least one elected member to each external board, committee, and commission of which Strathcona County is a member. This policy also requires each elected representative to provide a report of the authority's activities to Council at least semi-annually.

Legislative/Legal: Section 153 of the *Municipal Government Act*, RSA 2000, c M-26, requires Councillors to participate in meetings of bodies to which they are appointed by Council.

Interdepartmental: n/a

Summary

Appointments are made on the basis of interest and the requirements of boards, committees, and commissions, while meeting the needs of the community and striving for a balance in board, committee, and commission workload requirements. Each Councillor was given opportunity identify their preferences for appointments and the enclosure reflects this input.

Communication Plan

Administration will notify each board, committee, and commission of the appointments made by Council by way of letter or email.

Enclosure

1 Councillor Appointments to Boards, Committees, and Commissions – 2016 Fall

COUNCILLOR APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS – FALL 2016

Name of Board, Committee, or Commission	Position	Term Start	Term End	Councillor
Alberta Capital Region Wastewater Commission	Director	Oct. 25, 2016	Oct. 31, 2017	Dave Anderson
	Alternate Director	Oct. 25, 2016	Oct. 31, 2017	Brian Botterill
Alberta's Industrial Heartland Association	Director	Oct. 25, 2016	Oct. 31, 2017	Roxanne Carr
	Alternate Director	Oct. 25, 2016	Oct. 31, 2017	Paul Smith
Beaver Hills Initiative	Member	Oct. 25, 2016	Oct. 31, 2017	Bonnie Riddell
	Alternate Member	Oct. 25, 2016	Oct. 31, 2017	Brian Botterill
Capital Region Board	Board Member Representative	Oct. 25, 2016	Oct. 31, 2017	Roxanne Carr
	Alternate Board Member Representative	Oct. 25, 2016	Oct. 31, 2017	Bonnie Riddell
Capital Region Board Housing Committee	Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Carl Howatt
	Alternate Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Fiona Beland-Quest
Capital Region Board Transit Committee	Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Dave Anderson
	Alternate Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Brian Botterill
Capital Region Northeast Water Services Commission	Director	Oct. 25, 2016	Oct. 31, 2017	Vic Bidzinski
	Director	Oct. 25, 2016	Oct. 31, 2017	Bonnie Riddell
Edmonton Regional Airports Authority	Appointer Representative	Oct. 25, 2016	Oct. 31, 2017	Roxanne Carr
Edmonton Salutes Committee	Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Dave Anderson
	Alternate Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Linton Delainey
Heartland Housing Foundation	Director	Oct. 25, 2016	Oct. 31, 2017	Carla Howatt
	Director	Oct. 25, 2016	Oct. 31, 2017	Fiona Beland-Quest
Inter-City Forum on Social Policy	Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Carla Howatt
	Alternate Committee Member Representative	Oct. 25, 2016	Oct. 31, 2017	Fiona Beland-Quest

John S. Batiuk Regional Water Commission	Director	Oct. 25, 2016	Oct. 31, 2017	Paul Smith
	Alternate Director	Oct. 25, 2016	Oct. 31, 2017	Carla Howatt
Northeast Region Community Awareness Emergency Response Association	Member Representative	Oct. 25, 2016	Oct. 31, 2017	Paul Smith
	Alternate Member Representative	Oct. 25, 2016	Oct. 31, 2017	Dave Anderson
	Director	Oct. 25, 2016	Oct. 31, 2017	Paul Smith
	Alternate Director	Oct. 25, 2016	Oct. 31, 2017	Dave Anderson
Pioneer Housing Foundation	Director	Oct. 25, 2016	Oct. 31, 2017	Carla Howatt
	Director	Oct. 25, 2016	Oct. 31, 2017	Fiona Beland-Quest
Strathcona County Library Board	Board Member	Oct. 25, 2016	Oct. 31, 2017	Fiona Beland-Quest
Strathcona County R.C.M.P. Community Advisory Committee	Committee Member	Oct. 25, 2016	Oct. 31, 2017	Dave Anderson
	Committee Member	Oct. 25, 2016	Oct. 31, 2017	Linton Delainey
The River Valley Alliance	Director	Oct. 25, 2016	Oct. 31, 2017	Vic Bidzinski
	Alternate Director	Oct. 25, 2016	Oct. 31, 2017	Carla Howatt
Trans Canada Yellowhead Highway Association	Member Representative	Oct. 25, 2016	Oct. 31, 2017	Paul Smith
	Alternate Member Representative	Oct. 25, 2016	Oct. 31, 2017	Linton Delainey