

Enclosure 1 – Summary of Examples of Process for Councillor Appointments to External Bodies from other Alberta Municipalities

Municipality	Description of Process for Determining Councillor Appointments to External Boards, Committees, and Commissions
Parkland County	Mayor makes recommendations as part of the Organizational meeting.
City of Airdrie	No formal procedure or policy to determine appointments to external boards. Council appointments are reviewed annually at organizational meeting.
City of St. Albert	<p>Formal process in place. Recommendations for Councillor appointments to external bodies are made through the Nominating Committee which includes all members of Council and is chaired by the Mayor.</p> <p>Administration provides support to the Nominating Committee which solicits input from members on desired appointments. A ranking system is used and the Nominating Committee makes recommendations for appointments to Council to be considered at the Organizational meeting.</p>
City of Edmonton	Appointments are approved by Council in open session. There is a detailed policy setting out the principles and considerations for Councillor appointments (C575B Agencies, Boards, Committees and Commissions).
City of Leduc	No formal process or policy in place. Mayor directs the process.
City of Medicine Hat	Appointments made by the Mayor as part of the Organizational Meeting.
City of Red Deer	<p>All councillor appointments are determined at the annual Organizational Meeting.</p> <p><i>Policy Council Committee Principles</i> provides that the Mayor will appoint Councillors to the various Boards, Committees and Commissions.</p> <p>Mayor creates a list of recommended committee appointments prior to the Organizational Meeting. At the start of the Organizational Meeting, Council will go In-Camera to have a discussion on the appointments and see if there are any changes needed. Appointments are then made in open session.</p>
Regional Municipality of Wood Buffalo	No set process. Typically appointments are reviewed at Council's organization meeting. Considering using a Nominating Committee since current process is not satisfactory.