

Enclosure 1 – Summary of Examples of Process for Councillor Appointments to External Bodies from other Alberta Municipalities

<b>Municipality</b>	<b>Description of Process for Determining Councillor Appointments to External Boards, Committees, and Commissions</b>
<b>Parkland County</b>	Mayor makes recommendations as part of the Organizational meeting.
<b>City of Airdrie</b>	No formal procedure or policy to determine appointments to external boards. Council appointments are reviewed annually at organizational meeting.
<b>City of St. Albert</b>	<p>Formal process in place. Recommendations for Councillor appointments to external bodies are made through the Nominating Committee which includes all members of Council and is chaired by the Mayor.</p> <p>Administration provides support to the Nominating Committee which solicits input from members on desired appointments. A ranking system is used and the Nominating Committee makes recommendations for appointments to Council to be considered at the Organizational meeting.</p>
<b>City of Edmonton</b>	Appointments are approved by Council in open session. There is a detailed policy setting out the principles and considerations for Councillor appointments (C575B Agencies, Boards, Committees and Commissions).
<b>City of Leduc</b>	No formal process or policy in place. Mayor directs the process.
<b>City of Medicine Hat</b>	Appointments made by the Mayor as part of the Organizational Meeting.
<b>City of Red Deer</b>	<p>All councillor appointments are determined at the annual Organizational Meeting.</p> <p><i>Policy Council Committee Principles</i> provides that the Mayor will appoint Councillors to the various Boards, Committees and Commissions.</p> <p>Mayor creates a list of recommended committee appointments prior to the Organizational Meeting. At the start of the Organizational Meeting, Council will go In-Camera to have a discussion on the appointments and see if there are any changes needed. Appointments are then made in open session.</p>
<b>Regional Municipality of Wood Buffalo</b>	No set process. Typically appointments are reviewed at Council's organization meeting. Considering using a Nominating Committee since current process is not satisfactory.