

2018 Meeting Dates Schedule**Report Purpose**

To establish regularly scheduled Council, Council Budget, and Priorities Committee meeting dates, times and places for the period ending December 31, 2018.

Recommendation

THAT the 2018 Meeting Dates Schedule, as set out in Enclosure 1 to the October 24, 2017 Legislative and Legal Services Department report, be approved.

Council History

September 5, 2017 – Council gave three readings to Priorities Committee Bylaw 17-2017.
October 25, 2016 – Council approved the 2017 Meeting Dates Schedule for the period ending December 31, 2017.

Strategic Plan Priority Areas

Economy: n/a

Governance: n/a

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: n/a

Legislative/Legal: Subsection 193 (1) of the Municipal Government Act provides that Council may decide at a Council meeting at which all the Councillors are present to hold regularly scheduled meetings on specified dates, times and places.

Interdepartmental: The proposed Meeting Dates Schedule has been reviewed by Financial Services and Corporate Planning.

Alternative Options

THAT Administration prepare a 2018 Meeting Dates Schedule (Council, Priorities Committee and Budget) for consideration at a future Council meeting based on direction provided by Council.

Summary

Council Meetings are open to the public and scheduled on Tuesdays with a commencement time of 9:00 am. Meetings are generally held twice per month, except for the month of August where a summer break is provided.

Public Hearings provide an opportunity for members of the public to speak to Council on advertised bylaws. Public Hearings are scheduled on the same day as Council meetings with a commencement time of 5:00 pm or 7:00 pm depending on the timing and complexity of issues.

Council Budget Meetings are open to the public and scheduled throughout the year as required to meet the timelines established by Council for review of the next year's Business Plan and Budget.

Priorities Committee Meetings are open to the public and scheduled on Tuesdays with a commencement time of 9:00 am. Meetings are generally held once per month, except for the month of August where a summer break is provided. The Priorities Committee includes all members of Council.

Open House provides an opportunity for members of the public to speak to Priorities Committee in accordance with the Priorities Committee Bylaw 17-2017. The Open House takes place during the Priorities Committee meetings with a commencement time of 5:30 pm. (provided that there are speakers registered in accordance with Bylaw 17-2017).

No scheduled meetings are held during conventions for AAMDC (Alberta Association of Municipal Districts and Counties), AUMA (Alberta Urban Municipalities Association), and FCM (Federation of Canadian Municipalities).

The time, date or place of a meeting on the Council and Priorities Committee Meeting Dates Schedule may be changed by following the requirements of Section 193(3) of the Municipal Government Act.

Special meetings may be called as required by following the requirements of Section 194 of the Municipal Government Act.

Communication Plan

Meetings are advertised via newspaper and the Strathcona County website.

Enclosure

1 2018 Meeting Schedule