

## **Strathcona County – 2017 Priority-Based Budgeting programs by department**

### **Assessment and Tax**

- Property Valuation
- Assessment Reporting
- Assessment Complaints/Hearings
- Assessment Roll Maintenance
- Assessment and Tax Notices
- Tax Recovery
- Fee for Tax Information
- Automated Tax Payment
- Cashier Services

### **Capital Planning and Construction**

- Transportation Capital Planning
- Strathcona County and Region Transportation Planning and Coordination
- Capital Road Construction Project Management
- Design Services
- Transportation Modeling
- Outdoor Open Space Construction Project Management
- Survey Services

### **Communications**

- Websites and Digital Assets
- Communications Planning and Consultation
- Issues Management
- Internal Communications
- Social Media
- Organizational Advertising
- Marketing Communications
- Emergency and Crisis Communications
- History and Heritage Communications and Information Management

### **Council**

- Community Outreach, Engagement and Communication
- Decision Making
- Oversight of Administration
- Strategic Visioning
- Intergovernmental Advocacy

### **Corporate Planning and Intergovernmental Affairs**

- Strategic/Corporate Business Planning and Performance
- Intergovernmental Relations
- Public Engagement and Coordination
- Survey Development
- Organizational Effectiveness

### **Emergency Services**

- Fire Prevention
- Fire
- Emergency Medical Services
- Industrial Safety Practices Collaboration
- 9-1-1
- Specialized Rescue Operations
- Fire Investigations
- Community Prevention and Preparedness Education
- Mutual Aid Partnerships
- Rescue
- Emergency Management
- Fire Code Enforcement
- Fire Dispatch
- Business Continuity
- Community Alerting

### **Economic Development and Tourism**

- Industrial Attraction
- Development Attraction
- Commercial Attraction
- Market Research
- Business Expansion Services
- Business and Development Outreach
- Community Events
- Business Owners One-on-One Support
- Small Business Seminars
- Business Retention Services
- Cluster Development
- Business Mentorship

### **Family and Community Services**

- Social Research and Planning
- Volunteer Engagement
- Social Need Identification
- In-Home Care Support
- Social Advocacy
- Intake
- Social Services Grants
- Municipal Subsidy Administration
- Parent Link Center
- Community Capacity Building – Social Sustainability
- Connecting Communities
- Social Issues Awareness Campaigns
- Family School Liaison
- Family Day Homes
- Home Visitation – Children and Families
- Parent Teen Conflict
- Counseling
- Youth Outreach/At-Risk Support
- Seniors Outreach
- Trauma Supports for Children and Youth
- Conferences, Workshops, Psychoeducational and Support Groups/Classes

**Facility Services**

Facility Capital Planning and Construction  
Facility Technical Standards and Guidelines  
Facility Capital Lifecycle Program  
Energy Management Program  
Parking Program  
Life and Safety Equipment/Systems  
Corporate Radio Infrastructure  
Mechanical Systems  
Electrical and Lighting Systems  
Facility Digital Technologies  
Community Centre Event Management  
Architectural and Structural Systems  
Facility Hygiene Program  
Tenant Services  
Corporate Cellular Program  
Corporate Telephone PBX/Landlines  
Security/Loss Prevention  
Print Management Program  
Print and Bindery Services  
Mail and Courier Services

**Financial Services**

Accounting Services and Support  
Financial Risk Management  
Capital Budgeting  
Financial Reporting, Compliance and Controls  
Tangible Capital Asset Financial Management  
Long-Range Financial Planning  
Operational Budget Development  
Treasury Management and Accounting  
Financial System Management and Support  
Accounts Payable  
Accounts Receivable

**Fleet Services**

Fleet Acquisitions  
Aerial, Ladder and Fire Pump Testing  
Ambulance Inspections  
Vehicle and Equipment Disposals  
Mobility Busses Support Services  
Vehicle and Equipment Preventative Maintenance Program  
Commercial Vehicle Inspection Program  
Fleet Inventory Procurement Inventory Management  
24 Hour After Hour Service  
Fleet Management Program  
National Safety Code Administration  
Service Writing/Scheduler  
Accident-Related Repairs Management  
Rental Vehicle Program  
Tire Service  
Fuel Management  
Mechanical Refurbish Program  
Field Repair and Maintenance Services  
Fabrication Services  
Fueling Services  
Corporate Operational Inventory Management  
Telematics GPS System

**Human Resources**

Recruitment and Hiring  
Labour Relations  
Health and Safety  
Compensation Structure  
Disability Management  
Organizational Effectiveness  
Job Evaluation  
Talent Management  
Employee Relations  
Learning and Development  
Employee and Family Assistance  
Employee Wellness  
Critical Incident Stress Management/Clinical Psychologist  
Payroll  
Benefits Plans and Administration

**Information Technology Services**

GIS Analytics and Reporting  
GIS Corporate Support  
Business Data Solutions  
IT Security  
Computer Infrastructure Support  
Technology Planning  
GIS System Support  
User Support Services  
Technology Purchasing  
Technology Training  
Service Quality Management  
Information Governance  
Enterprise Content Management  
Retention and Disposition  
Forms and Records Digitization  
Business Solutions Development  
Business Systems Support

**Legislative and Legal Services**

Council/Priorities Committee/Governance Advisory Committee  
Bylaw Development and Management  
Policy Development and Management  
Election  
Internal Legal Advice and Support  
External Legal Support – Retention and Management  
Boards and Committees  
Census  
Freedom of Information and Protection of Privacy  
Administrative Tribunals

**Planning and Development Services**

Municipal and Private Land Development Engineering Review  
Statutory Plan Application Review  
Municipal Development Plan and Land Use Bylaw  
Environmental Planning and Review  
Application Review, Permit Issuance and Code Compliance for Development Building, Plumbing, Electrical and Gas  
Safety Codes Inspections  
Development Agreements  
Environmental Policy Development and Implementation  
Environmental Monitoring and Assessment  
Construction Completion and Final Acceptance  
Subdivision Application Review  
Land Use Bylaw Amendments, Preparation and Review  
Conceptual Schemes – Preparation and Review  
Land Use Bylaw Enforcement  
Environmental Management  
Crossing Agreements  
Beaver Hills Initiative  
Corporate Property Acquisition and Disposition  
Offsite Levies  
Long Range Planning  
Compliance Letters and File Searches  
Capital Region Board – Land Use Planning Applications  
Land Licenses and Leases  
Easements and Utility Right of Way Agreements  
Customer Process Facilitation  
Encroachments  
Unauthorized Use of County Land  
Easements and Utility Right of Way Agreements  
Technology and Data Management  
Civic Addressing and Naming

**Procurement Services**

Public Procurement Process  
Procurement Consulting  
Procurement Training  
Notice of Awarded Contracts

**RCMP and Enforcement Services**

Proactive Policing  
Serious Crime Investigations – Persons  
Traffic Enforcement  
Victim Services  
Local CDSA Support – Provincial and Federal Drug Strategies  
Reactive Policing  
Traffic Safety Planning, Public Relations and Education  
Telecomms Dispatch  
Commercial Vehicle Safety Compliance  
Municipal Bylaw Enforcement  
DARE School Resource Program  
Media Relations  
Crime Prevention and Public Safety Education  
Public Relations

**Recreation, Parks and Culture**

Major Multi-Purpose Recreation Facility  
Festivals and Events  
Neighborhood Indoor Recreation Facilities  
Cultural Venues  
Community Capacity Building and Engagement  
Specialized Indoor Recreation Facilities  
District Indoor Recreation Facilities  
Broadmoor Public Golf Course  
Turf / Trails  
Outdoor Venues  
Playgrounds and Spray Parks  
Indoor Recreation Programs (Child/Youth)  
Cultural Programs  
Public Art  
Aquatic Programs  
Everybody Gets to Play  
Outdoor and Environmental Education Programs  
Horticulture / Forestry  
Indoor Recreation Programs (Adult/Older Adult)

**Transit**

Intermunicipal Transit – Midday Service  
Intermunicipal Transit – Peak Service  
Local Transit – Peak Service  
Mobility Bus – Local  
Mobility Bus – Rural  
Mobility Bus – Edmonton/Sherwood Park  
Intermunicipal Transit – Weekend Service  
Intermunicipal Transit – Evening Service  
Local Transit – Evening Service  
Local Transit – Weekend Service  
Local Transit – Midday Service  
External Public Events Transit  
Internal Bus Rentals – Charter Transit

## **Transportation and Agriculture Services**

Agriculture Development and Strategic Planning  
Traffic Operations/Management  
Road Maintenance – Rural  
Road Maintenance – Urban  
Weed Inspection and Enforcement  
Vegetation Control  
Trail Maintenance  
Street Sweeping – Urban  
Street Sweeping – Rural  
Asset Management – Rural  
Asset Management – Urban  
Traffic Safety Education and Outreach  
Airport Maintenance  
Pest Control  
Right of Way Management – Rural  
Right of Way Management – Urban  
Snow Removal/Ice Control – Trails  
Soil and Water Conservation  
Sidewalk and Curb Repair  
Parking Lot Maintenance  
Snow Removal/Ice Control – Residential  
Snow Removal/Ice Control – Urban  
Snow Removal/Ice Control – Rural  
Sign Installation and Maintenance – Rural  
Sign Installation and Maintenance – Urban  
Drainage and Ditches  
Streetlight Maintenance  
Airport Management  
Railway Crossing Maintenance  
Rural Outreach and Support

## **Utilities**

Source Control Program  
Design and Construction Standards Development  
Hydrant Spring/Fall Inspections  
Infrastructure Planning  
Stormwater Management Facility Inspections  
Capital Projects Construction  
Water Infrastructure Repairs  
Mainline Flushing  
Stormwater Infrastructure Repairs and Inspections  
Wastewater Infrastructure Repairs  
Lift Station Cleaning  
Unidirectional Flushing Program  
Water Sampling  
Green Routine Residential Waste Collection Services  
Recycling Drop-off  
Household Hazardous Waste Drop-off  
Heating Services  
Sewer Back up Response  
Catch Basin Cleaning  
Water Valve Turning  
Utility Locates  
Residential Events  
Service Lateral Preventative Maintenance Program  
Operations Contracted Services for the ACRWC  
Billing Services  
Management and Operations Contracted Services for External Parties  
Pump House and Reservoir Inspection Maintenance and Cleaning  
Truck Fill Inspection and Maintenance  
Meter Installation  
Lagoon Inspection and Maintenance  
Camera Inspections of Utility Infrastructure