

Priorities Committee Meeting_Jan30_2018

STRATEGIC INITIATIVE AND UPDATE**Boards and Committees - Mandate Process****Report Purpose**

To seek direction from Priorities Committee on changes to the lists of activities prepared for certain Council Committees.

Council History

November 21, 2017 - Priorities Committee was provided with an update by way of Report for Information on the progress of the Mandate Letter process and the lists of activities prepared for certain Council Committees.

April 25, 2017 - Council directed that the Mandate Letter process, as outlined in the April 25, 2017 Governance Advisory Committee report, Further Review of Boards and Committees, be approved.

April 11, 2017 - Priorities Committee referred to Council for debate and decision the April 11, 2017 Governance Advisory Committee report, Further Review of Boards and Committees.

Strategic Plan Priority Areas

Economy: n/a

Governance: The Boards and Committees Bylaw 46-2015 provides that Council Committees are to provide a forum for examining timely issues relevant to their mandates by considering topics from sources including requests or suggestions from Council.

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: n/a

Legislative/Legal: n/a

Interdepartmental: n/a

Summary**History**

In April 2017, Council directed Administration to work with each Council Committee to develop a list of activities that each Council Committee could perform in 2018 and 2019. The lists were to include how each activity would support and facilitate the achievement of the Strategic Plan, vision and priorities. In November 2017, Priorities Committee was provided with the draft lists of activities by way of a Report for Information.

Draft Activity Lists

This report is brought before Priorities Committee so that the draft lists of activities can be discussed.

The Council Committee draft lists of activities identify the strategic plan goals to which the committee's activities align. Aligning Council Committee work to strategic goals will ensure that the County is continuing its efforts in priority based budgeting and business planning, while demonstrating efforts in advancing Council's Strategic Plan, and achieving the ultimate vision of becoming Canada's most livable community. The draft lists of activities are attached to this report as Enclosure 2.

Next Steps

If the draft activity lists are acceptable to the Priorities Committee, then Administration will proceed by presenting Council with the draft Mandate Letters for the Council Committees based on the lists. However, Priorities Committee may also provide Administration with suggested revisions to the lists.

Provided the Mandate Letters are approved by Council, Council Committees will then have more direction for work to be done in 2018 and 2019 since the Mandate Letters will inform the 2018 and 2019 work plans for each Council Committee.

Enclosure

- 1 Mandate Letter Presentation
- 2 Draft Lists of Activities