

February 27, 2018

Strathcona County Agricultural Service Board
c/o Transportation and Agriculture Services
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7
Attention: Carol Maier, Chair

Re: Agricultural Service Board Mandate Letter for 2018 and 2019

On behalf of Strathcona County Council, thank you for your hard work in supporting and facilitating the achievement of Strathcona County's Strategic Plan. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts to make Strathcona County "Canada's most livable community."

Strathcona County Council requests that during 2018 and 2019 you focus your efforts on the activities indicated below. We also ask that you report to Priorities Committee on your progress before the end of the fourth quarter of each year. You are invited to report to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

Activity	Requested Completion Date
Provide direction and assist with hosting the 2018 Provincial Agricultural Service Board Tour	Q4 2018
Oversee the development of the Agriculture and Food Sector Development Strategy	Q4 2019
Increase awareness and monitoring of invasive species (plants and vertebrates)	Q4 2019
Assist with continued implementation of the Urban Agriculture Strategy	Q4 2019
Provide direction on design and programming of the Multipurpose Agriculture Facility	Q4 2019

Provide direction on design and programming of the Bremner Heritage Site	Q4 2019
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At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Agricultural Service Board. Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**
STRATHCONA COUNTY

February 27, 2018

Strathcona County Community Living Advisory Committee
c/o Family and Community Services
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7
Attention: Richard McFadyen, Chair

Re: Committee Living Advisory Committee Mandate Letter for 2018 and 2019

On behalf of Strathcona County Council, thank you for your hard work in supporting and facilitating the achievement of Strathcona County's Strategic Plan. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts to make Strathcona County "Canada's most livable community."

Strathcona County Council requests that during 2018 and 2019 you focus your efforts on the activities indicated below. We also ask that you report to Priorities Committee on your progress before the end of the fourth quarter of each year. You are invited to report to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

Activity	Requested Completion Date
Participate on the Social Framework Steering Committee	Q4 2019
Participate on the Transit Master Plan Advisory Committee	Q4 2019
Provide input (when applicable) into Strathcona County master plans	Q4 2019
Advise on the need for a community hub, and access to resources	Q4 2019
Advise on youth issues, particularly as they relate to homelessness	Q4 2019
Participate on the Canadian Coalition of Municipalities Against Racism and Discrimination	Q4 2019

At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Community Living Advisory Committee. Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**
STRATHCONA COUNTY

February 27, 2018

Strathcona County Economic Development and Tourism Advisory Committee
c/o Economic Development and Tourism
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7
Attention: Ken Lesniak, Chair

**Re: Economic Development and Tourism Advisory Committee Mandate
Letter for 2018 and 2019**

On behalf of Strathcona County Council, thank you for your hard work in supporting and facilitating the achievement of Strathcona County's Strategic Plan. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts to make Strathcona County "Canada's most livable community."

Strathcona County Council requests that during 2018 and 2019 you focus your efforts on the activities indicated below. We also ask that you report to Priorities Committee on your progress before the end of the fourth quarter of each year. You are invited to report to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

Activity	Requested Completion Date
Advise on petrochemical diversification opportunities on a provincial, national and international basis	Q4 2019
Provide advice, suggestions and next steps with respect to development attraction, business retention and expansion opportunities related to the agricultural and agri-food processing sectors	Q4 2019
Discuss and advocate for ways to ensure a land supply is readily available and compatible for commercial, industrial, residential and tourism development	Q4 2019
Review and discuss opportunities for tourism product development expansion within Strathcona County	Q4 2019

Assist in gap identification and provide suggestions for future retail and other commercial opportunities as well as advising on creative solutions to fill current office spaces	Q4 2019
Advise on the transportation, distribution and logistics sector	Q4 2019
Advise on trends and best practices for seminar development, business coaching, mentorship programs, and other matters related to small business growth, retention and expansion	Q4 2019

At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Economic Development and Tourism Advisory Committee. Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**
STRATHCONA COUNTY

February 27, 2018

Energy Exploration Advisory Committee
c/o Planning and Development Services
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7
Attention: Kevin Peters, Chair

Re: Energy Exploration Advisory Committee Mandate Letter for 2018 and 2019

On behalf of Strathcona County Council, thank you for your hard work in supporting and facilitating the achievement of Strathcona County's Strategic Plan. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts to make Strathcona County "Canada's most livable community."

Strathcona County Council requests that during 2018 and 2019 you focus your efforts on the activities indicated below. We also ask that you report to Priorities Committee on your progress before the end of the fourth quarter of each year. You are invited to report to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

Activity	Requested Completion Date
Assist with the promotion and coordination of the 2018 Landowner Oil and Gas Information Workshop	Q4 2018
Review and update the Strathcona County Protocol (a list of landowner resources and requests of the oil and gas industry) as needed	Q4 2019
Meet with the Oil and Gas Energy Extraction and Transportation Committee (representing Lamont Town and County and Bruderheim) and review common oil and gas development concerns and issues with the aim of ensuring landowner and municipal concerns are addressed similarly across municipalities	Q4 2019

Build relationships with other communities or municipalities and agencies (i.e. Agriculture Service Board; provincial services, etc.) with the aim of sharing information on oil and gas	Q4 2019
Review landowner oil and gas related issues/needs and research and recommend solutions where appropriate	Q4 2019

At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Energy Exploration Advisory Committee. Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**
STRATHCONA COUNTY

February 27, 2018

Strathcona County Environmental Advisory Committee
c/o Planning and Development Services
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7
Attention: Emilia Housch, Chair

Re: Environmental Advisory Committee Mandate Letter for 2018 and 2019

On behalf of Strathcona County Council, thank you for your hard work in supporting and facilitating the achievement of Strathcona County's Strategic Plan. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts to make Strathcona County "Canada's most livable community."

Strathcona County Council requests that during 2018 and 2019 you focus your efforts on the activities indicated below. We also ask that you report to Priorities Committee on your progress before the end of the fourth quarter of each year. You are invited to report to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

Activity	Requested Completion Date
Provide input on the Transit Master Plan	Q4 2019
Provide input on park/trail plans (Sally Stewart, Trails Strategy, etc.)	Q4 2019
Provide input on the Agriculture Master Plan Implementation Strategy	Q4 2019
Provide input on the potential update of the Land Use Bylaw and Bremner	Q4 2019

At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Environmental Advisory Committee.

Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**
STRATHCONA COUNTY

February 27, 2018

Strathcona County Finance Advisory Committee
c/o Office of the Chief Financial Officer
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7
Attention: Members of the Finance Advisory Committee

Re: Finance Advisory Committee Mandate Letter for 2018 and 2019

On behalf of Strathcona County Council, thank you for your hard work in supporting and facilitating the achievement of Strathcona County's Strategic Plan. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts to make Strathcona County "Canada's most livable community."

Strathcona County Council requests that during 2018 and 2019 you focus your efforts on the activities indicated below. We also ask that you report to Priorities Committee on your progress before the end of the fourth quarter of each year. You are invited to report to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

Activity	Requested Completion Date
Advise Strathcona County Council and/or administration on matters relating to the business plan and budgeting process	Q4 2019
Advise on long-range financial plans in alignment with Strathcona County Council's strategic plan priorities	Q4 2019
Provide perspective and input of observations on effective financial reporting processes and guidance on corporate performance measurement reporting	Q4 2019
Given the successful implementation of priority based budgeting, review the Finance Advisory Committee's terms of reference and suggest amendments	Q4 2019

At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Finance Advisory Committee. Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**
STRATHCONA COUNTY