

## **SPECIAL COUNCIL MEETING MINUTES**

February 2 & 3, 2018

9:00 a.m.

Council Chamber

Members present via teleconference at  
Village Creek Country Inn  
Pigeon Lake, Alberta

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services

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### **- February 2, 2018 – Strategic Planning Session Day 1 -**

#### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:04 a.m.

#### **2. ADOPTION OF AGENDA**

**2018/ 43**

**Moved by:** R. Parks

THAT the agenda be adopted as presented.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey,  
G. Lawrence, and K. Berghofer

**Carried**

### 3. CLOSED SESSION

**2018/ 44**

**Moved by:** B. Botterill

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act Sections 24, advice from officials and 29, information that will become public in 60 days, at 9:05 a.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 3.1 INTRODUCTION

##### 3.1.1 Opening Comments

##### 3.1.2 Icebreaker

#### 3.2 STRATEGIC CONVERSATION #1:

LIVABILITY 2019 – 2022

FOIP Section 24, advice from officials

FOIP Section 29, information that will become public in 60 days

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
C. Owen	Facilitator
Karmen Webb	Executive Coordinator
Kelly Rudyk	Presenter
Don Legge	Presenter

#### 3.3 STRATEGIC CONVERSATION #2:

REVIEW AND PRIORITIZATION OF 2030 STRATEGIC PLAN GOALS

FOIP Section 24, advice from officials

FOIP Section 29, information that will become public in 60 days

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
C. Owen	Facilitator
Karmen Webb	Executive Coordinator
Kelly Rudyk	Presenter
Don Legge	Presenter

### 3.4 STRATEGIC CONVERSATION #3:

#### TEAM COHESION

FOIP Section 24, advice from officials

FOIP Section 29, information that will become public in 60 days

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
C. Owen	Facilitator
Karmen Webb	Executive Coordinator
Kelly Rudyk	Presenter
Don Legge	Presenter

### 3.5 DAY SUMMARY / PREP FOR TOMORROW

**2018/ 45**

**Moved by:** D. Anderson

THAT Council revert to the regular session at 3:56 p.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### 4. RECESS

Mayor Frank recessed the meeting until 8:30 a.m. February 3, 2018.

### - February 3, 2018 – Strategic Planning Session Day 2 -

Mayor Frank reconvened the meeting to order at 8:33 a.m.

### 5. CLOSED SESSION

**2018/ 46**

**Moved by:** R. Parks

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act Sections 24, advice from officials and 29, information that will become public in 60 days, at 8:35 a.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

5.1 RECAP

5.2 STRATEGIC CONVERSATION #4:  
SETTING PRIORITIES / DRIVING DECISIONS / FRAMING BUDGETS  
FOIP Section 24, advice from officials  
FOIP Section 29, information that will become public in 60 days

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
Kelly Rudyk	Presenter
Don Legge	Presenter
Karmen Webb	Executive Coordinator

5.3 STRATEGIC CONVERSATION #5:  
A COMMITMENT TO SERVICE  
FOIP Section 24, advice from officials  
FOIP Section 29, information that will become public in 60 days

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
C. Owen	Facilitator
Kelly Rudyk	Presenter
Don Legge	Presenter
Karmen Webb	Executive Coordinator

5.4 FINAL REMARKS AND NEXT STEPS

**2018/ 47**

**Moved by:** R. Parks

THAT Council revert to regular session at 12:28 p.m.

In Favor (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**6. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 12:28 p.m.

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Mayor

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Director, Legislative & Legal Services