

GOVERNANCE ADVISORY COMMITTEE**Revision of Recognition of Retiring Public Members on Council Advisory Boards & Committees Policy GOV-001-021****Report Purpose**

To provide Council with recommendations for amendments to the Recognition of Retiring Public Members on Council Advisory Boards & Committees policy.

Recommendation

THAT the amendments to policy GOV-001-021 Recognition of Retiring Public Members on Council Advisory Boards & Committees, as set out in Enclosure 2 to the Governance Advisory Committee report, be approved.

Rationale

In accordance with the Governance Advisory Committee's mandate and the approved policy review schedule, the current governance policy, Recognition of Retiring Public Members on Council Advisory Boards & Committees, was reviewed by the Governance Advisory Committee at its meeting on February 16, 2018.

The Governance Advisory Committee noted that the current policy reflects the County's practice; however, a number of housekeeping changes ought to be addressed as part of this review:

1. Update the policy template to the current version.
2. Revise the title to "Recognition of Retiring Public Members on Council Committees" since it is more appropriate to use the term "Council Committees" since that is the term used in the Municipal Government Act.
3. Revise and shorten the Policy Statement for clarity.
4. Add a Purpose statement as required by the current template.
5. Change all references from "advisory boards and committees" to "Council Committees" which is the term used in the Municipal Government Act.
6. Revise guideline 2 and 4 by changing "certificate of appreciation" to "certificate and letter of appreciation" since this reflects current practice.

Enclosures

- 1 GOV-001-021 Recognition of Retiring Public Members on Council Advisory Boards & Committees **(current)**
- 2 GOV-001-021 Recognition of Retiring Public Members on Council Committees **(proposed)**