

Recognition of Retiring Public Members on Council Advisory Boards & Committees

Date of Approval by Council: 03/08/94; 12/09/97; 10/19/99; 01/16/01; 12/06/05 **Resolution No.:** 246/94; 723/97; 713/99; 21/2001; 835/2005

Lead Role: County Council

Replaces: n/a

Last Review Date: May 29, 2013

Next Review Date: 05/2016

Administrative Responsibility: Legislative & Legal Services

Policy Statement

Involvement of public members on advisory boards and committees is a vital part of the democratic process and plays an integral role in the decision making processes of government. Strathcona County Council endorses the philosophy that these individuals, who serve on advisory boards and committees to which Council makes appointments, will be recognized at the completion of their term.

Guidelines

- 1.0 Public members will be recognized for their service by the board or committee to which they have been appointed.
- 2.0 Public members will be presented with a certificate of appreciation signed by the Mayor.
- 3.0 Whenever possible, presentations will be made by a Councillor appointed to the Board during the same term in which the retiring public member participated.
- 4.0 Certificates of appreciation will be mailed to those retiring public members who are unable to attend the recognition ceremony.
- 5.0 Public members who have not completed their term will be recognized by a letter of appreciation from the Mayor.