

Three New Council Committees

Proposed Approach
April 17, 2018

Background

Council Motion Jan 23, 2018

- that Administration prepare draft bylaws, for presentation to Priorities Committee by the third quarter of 2018 to establish three Council Committees to provide strategic advice in the following areas: seniors; youth; accessibility and that these committees be comprised of non-voting Council members, (one member and one alternate) and up to seven members of the public with administrative support to be provided by Family and Community Services

Background

- Jurisdictional review

- Nine municipalities, some similar sized in Alberta and some larger municipalities in and outside Alberta
- Examples of Council Committees tasked with providing advice to Council on areas that align with the proposed new Committees focus
- No generalizable insights about Committee mandates

Proposed Operating Principles

The following principles are proposed for all three committees:

- Inclusion and diversity
- Openness and learning
- Co-create knowledge and understanding with citizens
- Coordinated approach
- Mutual trust and respect

Proposed Committee Mandates

- **Seniors**

- Seek insight on issues facing seniors, valuing their wisdom and leveraging their assets and strengths

- **Youth**

- Provide youth an authentic opportunity to be heard; to raise their issues, explore opportunities and connect them with the community

- **Accessibility**

- Influence design principles of public facilities and spaces in Strathcona County to enable independence in moving through and participating in public spaces and facilities

Proposed Process

- Proposed **Committee** expectations:
 - Seek information
 - Engage
 - Meet formally
 - Report annually to Council
 - Open seat (non-voting) for one representative from other new committees

Proposed Process

- Proposed **Support** expectations (Family and Community Services)
 - Secretariat and procedural
 - Orientation/training
 - Facilitation of external presentations
 - Access to information
 - Youth specific considerations

Proposed Engagement Approach

- Targeted
- Short on-line survey
- Intercept surveys
- Information and link to surveys in multiple e-newsletters
- Survey link distributed through Parent Link, Information and Volunteer Centre
- In-person surveys (rural)
- E-mail survey to Community Living Advisory Committee, community leagues and seniors groups
- Engage youth leadership, school council groups and Youth Council

Next Steps

- **May:** design and implement survey
- **June:** return to Priorities Committee with proposed content for bylaws
- **July-August:** draft bylaws and prepare draft Mandate Letters and Terms of Reference
- **September:** Council review of draft bylaws, draft mandate letters and Terms of Reference

Seeking Council Direction

1. Seniors and seniors issues
2. Membership
3. Youth recruitment
4. Community Living Advisory Committee

Discussion and Direction

