

## **PRIORITIES COMMITTEE MEETING MINUTES**

April 17, 2018  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delaine, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Lana Dyrland, Legislative Officer

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### **1. CALL TO ORDER**

Deputy Mayor Anderson called the meeting to order at 9:00 a.m. with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

### **2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2018/ P 7**

**Moved by:** B. Tonita

THAT the agenda be adopted as presented.

In Favour (8): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried (8 to 0)**

### **3. CONFIRMATION OF MINUTES**

#### **3.1 March 13, 2018 Priorities Committee Meeting minutes**

**2018/ P 8**

**Moved by:** R. Parks

THAT the March 13, 2018 Priorities Committee Meeting Minutes be approved.

In Favour (8): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (8 to 0)**

### **4. EMERGING ITEMS**

No emerging items were brought forward at the meeting.

R. Frank arrived at 9:03 a.m.

### **6. STRATEGIC INITIATIVES AND UPDATES**

#### **6.1 Country Residential Sewage Handling**

The Committee was provided with servicing option information regarding private on-site sewage systems and the municipal piped septic tank effluent pumping (STEP) sewage system in the Country Residential Policy Area.

#### **6.2 Municipal Development Plan – school site policies**

The Committee was provided with information regarding school sites policies within Municipal Development Plan Bylaw 20-2017.

#### **6.3 Strathcona County 2017 Annual Management Report**

The Committee was presented with the Strathcona County 2017 Annual (Q4) Management Report.

### **5. TIME SPECIFIC AGENDA ITEMS**

#### **5.1 People Plan Update**

The Committee was provided with an update on the development of the People Plan.

### **6. STRATEGIC INITIATIVES AND UPDATES**

#### **6.4 Draft 2013-2030 Strategic Plan (Refined)**

Administration presented the draft 2013-2030 Strategic Plan, to seek feedback from the Committee on the content of the refined, draft 2013-2030 Strategic Plan.

### **5. TIME SPECIFIC AGENDA ITEMS**

#### **5.2 Consulting Engineers of Alberta Award for the Snow Melt Facility**

The Committee was presented with an Award of Merit for the Snow Melt Facility.

**External Presenters:**

Corry Broks, President, Al-Terra Engineering Ltd.

Dana Leithead, Manager, Municipal Infrastructure, Al-Terra Engineering Ltd.

Fred Greenhough, Project Manager, Al-Terra Engineering Ltd.

### 5.3 Road Projects Planned for 2018

The Committee was provided with a list of all road projects to be constructed or improved in 2018.

The Committee delayed the remainder of the discussion on the Road Projects Planned for 2018 report until after the time specific Presentation by STARS Air Ambulance.

## 5. TIME SPECIFIC AGENDA ITEMS

### 5.4 STARS Air Ambulance Update

The Committee was provided with an update and thank you from STARS.

#### **External Presenter:**

Glenda Farnden, STARS Municipal Relations Liaison

#### 5.3.1 Road Projects Planned for 2018 – continued discussion

## 6. STRATEGIC INITIATIVES AND UPDATES

### 6.5 Smoking Bylaw Update

Administration provided information to the Committee on the draft smoking bylaw, to seek input prior to presentation at the May 8, 2018 non-statutory public hearing.

### 6.6 Update on Council Committees on Youth, Seniors, and Accessibility

The Committee was provided with an update on the development of bylaws to establish new Council Committees to address Youth, Seniors, and Accessibility.

## 7. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

Ward/ Councillor	Category	Request	Department	Due Date
6 L. Delainey	Information Request	<b>Exemptions to Municipal Piped System – Sewage Handling</b> Please provide a copy of the map of those properties which are exempt from the municipal piped wastewater system requirements.	<b>ACTION:</b> <b>Planning &amp; Development Services</b>	<b>DUE:</b> <b>May 1, 2018</b>
Mayor Frank	Information Request	<b>Capital Variances Breakdown</b> Please provide additional information on the capital variance – examples and reasons for the variances, specifically in the areas of priorities/ scope, land, closed projects, contractor and third party categories (see slide 7 of PowerPoint presentation of the 2017 Annual Management Report)	<b>ACTION:</b> <b>Corporate Finance</b>	<b>DUE:</b> <b>May 1, 2018</b>

Mayor Frank	Information Request	<b>Investment Yields</b> What are the restrictions in the MGA and limitations set in policy that prevent consideration of higher yield investments?	<b>ACTION:</b> <b>Corporate Finance</b>	<b>DUE:</b> <b>May 1, 2018</b>
Mayor Frank	Information Request	<b>5 Year Capital Plan – Trail &amp; Road Construction/ Rehab</b> Please provide the 5 year capital plan for trail and road construction and rehabilitation including the prioritized list of new projects.	<b>ACTION:</b> <b>Transportation Planning and Engineering</b>	<b>DUE:</b> <b>May 1, 2018</b>
Mayor Frank	Information Request	<b>Wye Road Business Area Functional Plan</b> Please provide a copy of the Wye Road Business Area Functional Plan and advise as to how it is impacting prioritization of projects.	<b>ACTION:</b> <b>Transportation Planning and Engineering</b>	<b>DUE:</b> <b>May 1, 2018</b>
4 B. Tonita	Information Request	<b>Investment Details</b> Please provide a more accurate picture of our investments - including both income on investments and the gains component.	<b>ACTION:</b> <b>Corporate Finance</b>	<b>DUE:</b> <b>May 1, 2018</b>
7 G. Lawrence	Information Request	<b>Loud Vehicle Bylaw</b> Please provide information of what work the County has done in terms of a Loud Vehicle Bylaw.	<b>ACTION:</b> <b>Enforcement Services</b>	<b>DUE:</b> <b>May 1, 2018</b>

## 8. CLOSED SESSION

**2018/ P 9**

**Moved by:** R. Parks

THAT the Committee meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17, 24 and 29 at 4:50 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (9 to 0)**

- 8.1. 2018 Pride of Strathcona Awards – Selection of Award Recipients  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials  
FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Thelma Scammell	Presenter
Ginette Boulianne	Presenter

**2018/ P 10**

**Moved by:** R. Parks

THAT the Committee revert to open session at 5:18 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (9 to 0)**

**11. MOTIONS ARISING FROM CLOSED SESSION**

**2018/ P 11**

**Moved by:** K. Berghofer

THAT the categories for the Pride of Strathcona Awards be amended by changing the category of "Heroism" to Heroism and Leadership."

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

**Carried (8 to 1)**

**2018/ P 12**

**Moved by:** B. Tonita

THAT Enclosures 1-12 remain private pursuant to sections 17 and 24 of the Freedom of Information and Protection of Privacy Act; and

THAT Enclosure 13, Award Recipient Selections, be created and remain private pursuant to section 29 of the Freedom of Information and Protection of Privacy Act, until the award recipients have been notified; and

THAT Enclosure 13, Award Recipient Selections, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried (9 to 0)**

## **5. TIME SPECIFIC AGENDA ITEMS**

### **5.5 OPEN HOUSE**

Salisbury Village Update on Development  
Patrick Shaver

## **9. REPORTS FOR INFORMATION**

The Committee was provided with the listed reports in this section for information only. Presentations were not heard at the meeting.

- 9.1 Ward 6 Councillor Report
- 9.2 Communications 2017 update – external website
- 9.3 Agriculture Master Plan Update
- 9.4 Annual Review of Council Committees' Terms of Reference – Governance Advisory Committee Report
- 9.5 Trail Projects Planned for 2018
- 9.6 North of Yellowhead Servicing, Development and Financial Quarterly Update

## **10. ADJOURNMENT**

Deputy Mayor Anderson declared the meeting adjourned at 5:39 p.m.

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Mayor

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Director, Legislative & Legal Services