

Enclosure 1 - Comparison Chart for Council Priority Fund and Strathcona Community Investment Program

Category	Council Priority Fund (CPF)	Strathcona Community Investment Program (SCIP)	Comparison
Purpose	Must be used to support community initiatives or events that benefit Strathcona County and its residents.	Must be used to support community initiatives or events that benefit Strathcona County and its residents.	The intended purpose of both funding opportunities is identical.
Funds	Annual allocation of 15,000 allocated to the Mayor and 10,000 allocated per Councillor for a total of 95,000 of available funding for this program.	Annual funding of \$100,000. Applicants may apply for either a maximum of \$10,000.00 or up to 50% of the total budget of their event or project, whichever is less.	There is an additional \$5000 of funding available annually in SCIP. There is a maximum of funding noted for SCIP but not in the CPF.
Unused Funds	At the end of each term of office, all uncommitted Council Priority Funds will be returned to General Revenue. Should the Council Priority Funds granted to an individual or group pursuant to this Policy not be used for the purpose for which they were granted or not be used at all, the Council Priority Funds are to be returned to Strathcona County.	At the end of each year, all unallocated funds will roll over into the next year's funding providing the balance of the funds do not exceed 200% of the annual allocated amount. Should the Strathcona Community Investment Program funds granted to an individual or group pursuant to this Policy not be used for the purpose for which they were granted or not be used at all, the funds are to be returned to Strathcona County.	Unused funds are treated in a similar way for both programs. CPF funds are rolled over for a 4 year period (term of office). SCIP funds are rolled over annually but there is a maximum limit.
Eligibility Criteria	Non-profit or a registered society or a group or individuals applying for a one time project or event. Must be community based. Shall only be used for events and/or goods that will occur/be spent within Strathcona County.	Must be a registered non-profit or a registered society or a group of individuals applying for a one time project or event. Must be community based. Must not receive more than 75% of their annual operating funding from Strathcona County.	Eligibility criteria are identical with the exception that the SCIP has more limitations noted regarding the use of funds towards operating expenses.
Restrictions	No expenditure can conflict with an existing Council approved policy.	No expenditure can conflict with an existing Council approved policy.	Restrictions are identical with the exception that SCIP also has restrictions

	<p>Will NOT be used:</p> <ul style="list-style-type: none"> to support an operating budget deficit; this includes but is not limited to operational expenses and staff salaries; or events that in any fashion are held outside Strathcona County; to support travel expenses outside of Strathcona County; by Council Members to sponsor an organization for which the Member serves as an employee, officer or board member; or for any purpose other than a public purpose and may not support political activities or private interests. 	<p>Will NOT be used:</p> <ul style="list-style-type: none"> to support an operating budget deficit; for events that are held outside Strathcona County; or to support travel expenses; for programs and services provided by religious or religiously-affiliated organizations (such as a parochial school) unless it is clearly demonstrated that the program is open to non-members, is not a religious program, and does not promote the religion; for any purpose other than a public purpose and may not support political activities or private interests; Requests for funding for playground infrastructure will not be accepted. 	<p>based on religious organizations and restrictions regarding playground infrastructure.</p>
Application Process	<p>Requests must be in writing on the prescribed form and must include justification for the request and include a proposed budget.</p> <p>All applications and supporting information must be reviewed in a regular meeting of the Mayor's Executive Committee, included in the Council Meeting agenda package and posted on the County's website prior to the Council meeting.</p>	<p>Requests from any individual or group must be in writing on the prescribed form and must include justification for the request and include a proposed budget.</p> <p>Applications evaluated quarterly by an administrative committee (FCS, FS, RPC, CPIA, EOSP, EDT) based on the following criteria:</p> <ul style="list-style-type: none"> # of citizens benefitting, alignment to strategic goals, scope of impact, % of funds matched, volunteer hours, substantivizes of group, level of existing funding from Strathcona County, accessibility, value <p>Matrix (schedule B of the policy) used to evaluate the applications. Applicants must score a minimum</p>	<p>Application process is identical.</p> <p>The evaluation process for SCIP has more definition in terms of how criteria are applied and measured.</p>

		of 50% of total points in the matrix to be eligible for funding.	
Approval	Expenditures from Council Priority Funds must be approved by Council resolution prior to the expenditure being made.	Committee makes recommendations to Council. Council ultimately approves funding requests.	Both require Council approval.
Reporting	<p>A Report Form shall accompany approved Council Priority Fund expenditures and recipients must complete and return the Report Form immediately after the Priority Funds are expended. Council Priority Funds will not be available to a recipient who fails to complete and submit a Report.</p> <p>Members of Council are responsible to post on their County webpage all expenditures from their respective Councillor Priority Funds.</p>	<p>A Report Form shall accompany approved SCIP funds expenditures and recipients must complete and return the Report Form immediately after the funds are expended. Future Strathcona Community Investment Program funds will not be available to a recipient who fails to complete and submit a Report.</p> <p>Administration is responsible to post on the County website all expenditures from Strathcona Community Investment Program funds.</p>	Reporting process for recipients is the same. Expenditures for SCIP and CPF are also reported on the public website. The only difference is that Council is responsible for CPF reporting and Administration is responsible for SCIP reporting.