

## **COUNCIL MEETING MINUTES**

April 24, 2018

9:00 a.m. Call to Order

9:05 a.m. Closed Session

2:00 p.m. Open Session

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delaine, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Lana Dyrland, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:00 a.m.

### **2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2018/ 134**

**Moved by:** D. Anderson

THAT the agenda for the April 24, 2018 Council meeting be adopted with the following addition:

- agenda item 8.4, Update on Flooding in Northern Strathcona County

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

### 3. CLOSED SESSION

#### 2018/ 135

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 21, 24, 25 and 27 at 9:03 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 3.1 Chief Commissioner - Introduction of Topics

#### 3.2. Inter-Municipal Relations Committee – Update Continued Attachment

FOIP Section 21, harmful to intergovernmental relations

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Jackie Porayko	Presenter
S. McNaughton (RMRF)	Presenter
S. Ward (RMRF)	Presenter
E. MacDonald (IMPACT Consulting)	Presenter
D. Howery (Applications Management)	Presenter
Nancy Lyzaniwski	Information necessary to perform role
Stacy Fedechko	To answer questions
Ryan Hall	To answer questions
Janna Widmar	To answer questions

D. Anderson left at 11:10 a.m.

#### 2018/ 136

**Moved by:** R. Parks

THAT Council revert to open session at 11:15 a.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### 4. PROTOCOL ITEMS

The Mayor noted in honour of the victims of the tragedy in Toronto, the flags will be at half-mast until sunset Saturday April 28, 2018.

#### 4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

#### 4.2 Proclamations

National Organ and Tissue Donation Awareness Week  
Sexual Violence Awareness Month

April 22-29, 2018  
May 2018

#### 5. MOTIONS ARISING OUT OF CLOSED SESSION

No motions arose out of the Closed Session.

#### 6. CONSENT AGENDA

**2018/ 137**

**Moved by:** D. Anderson

THAT Council consent to approve the following agenda items without debate:

##### 7.1

##### **April 10, 2018 Council Meeting Minutes**

THAT the minutes from the April 10, 2018 Council Meeting be approved.

##### 7.2

##### **April 11, 2018 Special Council Meeting Minutes**

THAT the minutes from the April 11, 2018 Special Council Meeting be approved.

##### 13.1

##### **Amendment to the Energy Exploration Advisory Committee's Terms of Reference**

THAT Bylaw 19-2018, a bylaw that proposes to amend Bylaw 46-2015 Boards and Committees Bylaw, be given first reading.

THAT Bylaw 19-2018 be given second reading.

THAT Bylaw 19-2018 be considered for third reading.

THAT Bylaw 19-2018 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 9. TIME SPECIFIC AGENDA ITEMS

##### 9.1 Audit Findings Report for the year ended December 31, 2017

**2018/ 138**

**Moved by:** D. Anderson

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 24 at 2:10 p.m.

In Favour (8): R. Frank, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed(1): R. Parks

**Carried**

**2018/ 139**

**Moved by:** B. Tonita

THAT Council revert to open session at 2:14 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

Council was provided with the Audit Findings Report for the year ended December 31, 2017 for information purposes.

**External Presenters:**

John Stelter, Partner, Audit, KPMG LLP

Taylor Rolheiser, Senior Manager, KPMG LLP

9.2 Strathcona County 2017 Audited Financial Statements

**2018/ 140**

**Moved by:** D. Anderson

THAT the audited Strathcona County Consolidated Financial Statements for the year ended December 31, 2017, as set out in Enclosure 1 to the April 24, 2018, Corporate Finance department report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

Opposed (1): L. Delaine

**Carried**

**8. COUNCIL PRIORITIES**

8.1 Motion following Notice of Motion - Procurement Policy Review

**2018/ 141**

**Moved by:** L. Delaine

THAT Council review Procurement Policy SER-014-001 on or before May 15, 2018 to define its governance oversight powers and responsibilities regarding the procurement procedures defined in the revised Municipal Government Act.

In Favour (4): R. Parks, B. Tonita, L. Delaine, and G. Lawrence

Opposed (5): R. Frank, D. Anderson, B. Botterill, P. Smith, and K. Berghofer

**Defeated**

8.2 Motion following Notice of Motion - Multi-Purpose Agriculture Facility Budget Limit

Mayor Frank asked to WITHDRAW his notice of motion.

**Withdrawn**

8.3 Motion following Notice of Motion - Strathcona County Resident Youths

**2018/ 142**

**Moved by:** B. Tonita

THAT Administration work with the Community Living Advisory Committee to prepare a report on how Strathcona County is currently serving the needs of resident youth, ages 14-29, and identifies potential gaps in these services; and that this report be provided to Council by the end of 2018

In Favour (6): R. Parks, D. Anderson, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (3): R. Frank, B. Botterill, and P. Smith

**Carried**

**ACTION: Family and Community Services**

**DUE: end of Q4 2018**

**2018/ 143**

**Moved by:** B. Tonita

THAT agenda item 12.1 be moved forward.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**12. FAMILY AND COMMUNITY SERVICES**

12.1 Social Services Grants Program - 2018 Grant Allocations

**2018/ 144**

**Moved by:** D. Anderson

THAT the criteria to utilize the additional 2018 allocation of \$300,000 to Family and Community Services align with the 2018 Social Services Operating Grant program; and

THAT the allocation of the 2018 Social Services Partnership and Operating Grants, as set out in Enclosure 1 to the April 24, 2018 Family and Community Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**8. COUNCIL PRIORITIES**

8.4 Update on Flooding in Northern Strathcona County

Council was provided with an update on the flooding, due to the rapid spring melt, in the northern section of Strathcona County.

## 11. CORPORATE PLANNING

### 11.1 2015 Capital Budget Amendment – Centre in the Park Underground Parkade

**2018/ 145**

**Moved by:** B. Tonita

THAT the amendment to the 2015 Capital Budget, for a change in funding only, to the Centre in the Park (CITP) Underground Parkade project, in the amount of \$4,552,573 from municipal tax supported debenture to the R4 Municipal Projects Reserve, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 14. PLANNING AND DEVELOPMENT SERVICES

### 14.1 Road Right-of-Way (Part of Range Road 223) transfer to the City of Fort Saskatchewan

**2018/ 146**

**Moved by:** P. Smith

THAT the acquisition by the City of Fort Saskatchewan of land located within the boundaries of Strathcona County, being part of Range Road 223 right-of-way as set out in Enclosure 2 of the April 24, 2018 Planning and Development Services report, be approved, subject to the requirements of the *Municipal Government Act* and;

THAT administration prepare a letter to advise the City of Fort Saskatchewan of the approval.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 15. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 15.1 Councillor Request Report

To add or remove items from the Councillor Request Report; and to serve Notices of Motion that will be brought forward for debate at a future Council meeting.

Councillor	Category	Request	Department	Due Date
R. Parks (27-2018)	Information Request	<b>Procurement of Promotional Items</b> Please provide information on how the County selects and purchases promotional items.	<b>ACTION:</b> Financial Strategic Management Division	<b>DUE:</b> May 8, 2018
B. Botterill (28-2018)	Information Request	<b>PACE Program Information</b> Regarding Bill 10, please provide an update on the implications of a potential clean energy tax bylaw and any work that has been undertaken on a clean energy improvement tax bylaw thus far. (PACE program)	<b>ACTION:</b> Financial Strategic Management Division	<b>DUE:</b> May 8, 2018

G. Lawrence (29-2018)	Information Request	<b>Cost of Collisions &amp; Animal Advisory Signage</b> Please provide some details on the cost of collisions in Strathcona County as well as information on animal advisory signs and collisions in Strathcona County.	<b>ACTION:</b> Transportation and Agriculture Services/ Transportation Planning and Engineering	<b>DUE:</b> May 8, 2018
B. Tonita (30-2018)	Information Request	<b>Energy Efficiency of County Vehicle – Additional Info Requested</b> Further to my last information request on the energy efficiency of County vehicles, please provide a copy of the policy or procedure that guides the County in positively effecting the reduction of our carbon footprint.	<b>ACTION:</b> Fleet Services	<b>DUE:</b> May 8, 2018
Mayor Frank	<b>Notice of Motion</b>  Mayor Frank SERVED the following Notice of Motion to be presented for debate and vote at the May 8, 2018 Council Meeting:  <p>THAT Administration provide quarterly progress reports, including an update on expenditures, for the Multi-Purpose Agricultural Facility project; and that these reports commence in the second quarter of 2018 and continue until the project is complete; and</p> <p>THAT Administration notify Council immediately, should the total expenditure for the Multi-Purpose Agriculture Facility project exceed \$31 million.</p>		<b>ACTION :</b> Office of the Elected Officials	<b>DUE:</b> May, 8 2018

Council observed a moment of silence in memory of Bruderheim Councillor Garry Bottorff.

## 2018/ 147

**Moved by:** R. Parks

THAT Council meet in private to continue discussion on matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 21, 24, 25 and 27 at 5:39 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

- 3.2 Inter-Municipal Relations Committee – Update Continued  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality  
FOIP Section 27, legal privilege

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Jackie Porayko	Presenter
Nancy Lyzaniwski	Information necessary to perform role
Stacy Fedechko	To answer questions

R. Parks, P. Smith, L. Delainey, K. Berghofer left the meeting at 6:50 p.m.

**2018/ 148**

**Moved by:** G. Lawrence

THAT Council revert to open session at 6:55 p.m. and postpone agenda item 3.3 to be dealt with at a special meeting on April 30, 2018.

In Favour (5): R. Frank, D. Anderson, B. Botterill, B. Tonita, G. Lawrence

**Carried**

R. Parks, P. Smith, L. Delainey, K. Berghofer returned to the meeting at 7:00 p.m.

## **10. PUBLIC HEARING**

### **10.1 7:00 p.m.**

The Director of Legislative and Legal Services outlined the Public Hearing Procedures.

#### **10.1.1 Bylaw 16-2018 text amendments to Land Use Bylaw 6-2015**

The Mayor convened the Public Hearing for Bylaw 16-2018 at 7:34 p.m. Administration made a presentation on the bylaws. Administration then answered Council's questions. Council heard from the following speakers:

Arthur Boytinck	in favour
D'arcy Brown	opposed (speaker & written submission)

The Mayor closed the Public Hearing for Bylaws 16-2018 at 7:50 p.m. Administration answered Council's questions.



**2018/ 149****Moved by:** K. Berghofer

THAT Bylaw 16-2018, a bylaw that proposes to:

- add a definition for “retail, cannabis”;
- add “retail, cannabis” to the list of permitted or discretionary uses in seven standard Zoning Districts and 14 Direct Control Zoning Districts;
- update other definitions to ensure that “retail, cannabis” is its own distinct land use;
- provide Specific Use Regulations for “retail, cannabis”; and
- remove “drug paraphernalia” and “retail, drug paraphernalia” from the definitions section and remove Section 6.9 Drug Paraphernalia from the Specific Use Regulations.

be given first reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and G. Lawrence

Opposed (2): L. Delainey, and K. Berghofer

**Carried**

**2018/ 150****Moved by:** B. Tonita

THAT Bylaw 16-2018 be given second reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and G. Lawrence

Opposed (2): L. Delainey, and K. Berghofer

**Carried**

**2018/ 151****Moved by:** D. Anderson

THAT Bylaw 16-2018 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 152****Moved by:** R. Parks

THAT Bylaw 16-2018 be given third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and G. Lawrence

Opposed (2): L. Delainey, and K. Berghofer

**Carried**

**16. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 8:12 p.m.

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Mayor

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Director, Legislative & Legal Services