

Council Priority Funds – Application

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PRIORITY FUND INFORMATION – Completed by ApplicantOrganization name Strathcona Youth Justice CommitteeAddress _____
Street and number Subdivision if ruralCity or town Sherwood Park Province AB Postal code _____

Contact person _____

Telephone _____

Email address (optional) _____

Project type Event Project ExpenseAmount requested \$ 12,000.00

Brief description of request

This application is for funds to further the development and restructuring of our board. The organization will look to rebuild our capacity and effectiveness after the setbacks faced in the past year. The funds from this application will help the organization put in place all the missing links and return to a fully functioning committee.

Print name Signature Date 05/15/2018

Collection and use of personal information

Personal information is being collected under the authority of the *Municipal Government Act* (MGA) and the *Freedom of Information and Protection of Privacy Act* (FOIP) and is managed in accordance with the provisions of FOIP. This information will be used for the purpose of assessing your eligibility for Priority Funds. It may also be used by the Office of the Elected Officials for statistical, research or training purposes, in order to improve the Priority Fund process. If you have any questions about the collection and use of your personal information, contact the Access and Privacy Advisor, Strathcona County at 780-464-8211.

Please remember to attach a proposed budget and request letter to this request.

Number of attached pages 1

Council Priority Funds Application

Letter of Request – Detailed use of funds

The Strathcona Youth Justice Committee (SYJC) has been working with the youth of Strathcona County since 1998. Our primary focus is to administer the extrajudicial sanctions program to the youth of Strathcona County. In doing so, the SYJC assists the youth in giving back to the community while at the same time provides them the opportunity to not incur a criminal record.

For the last year, the SYJC has faced several challenges that have ultimately set us back in our performance. There have been issues with recruitment, operations, finance and mismanagement. It was the decision of the Executive to suspend operations to work through the operational defects.

It was in the fall of 2017 that the Executive was able to piece together enough policy to open our doors for the youth in need of our program. There is still much to be done and it is for this reason we seek funding through Councils Priority Funds.

The SYJC is seeking funds for the paid Contractor to complete a Special Project, which would allow us to establish and develop a current and fully operational organization.

The funds would be used to achieve the following:

- Bylaw evaluation and development for effective governance
- Development of Board and Committee Operating Policies
- Restructure of the Board and Committee Organizational Structure
- Review and develop a formal and specific recruitment policy in conjunction with Stakeholders
- Create a data base for all possible current and future funding opportunities for easy access

The Strathcona Youth Justice Committee is seeking \$12,000 for the Special Project. It is estimated that the funds required will cover the cost to successfully and fully complete all the above-mentioned tasks within a 12-month timeframe. It is the goal of the SYJC to be at full operating capacity by the end of the 2018 year.

With the application granted to the SYJC from the Council Priority Funds, the SYJC will immediately hire a Contractor to begin work on the project. Once the project has been completed, the SYJC will be able to provide all Stakeholders with an up to date package of documentation to ensure accountability and success.

This Special Project will allow the SYJC to continue to offer the youth of Strathcona County a program for second chances and the ability to right a wrong that they may have been a part of.

We the Strathcona Youth Justice Committee would like to thank you for your consideration and are happy to answer any questions you might have.

Strathcona Youth Justice Committee
 Priorities Application - Project Budget

Task	Cost
Bylaw evaluation and development	\$ 4,000.00
Development of Board and Committee operation policies	\$ 3,000.00
Organizational restructure to adhere to new bylaws and policies	\$ 1,250.00
Review and develop formal and specific recruitment policy in conjunction with stakeholders	\$ 1,250.00
Create data base for current and future grant opportunities (including research and grant applications)	\$ 2,500.00
Total project cost	\$ 12,000.00