

## COUNCIL MEETING MINUTES

June 19, 2018

9:00 a.m. Call to Order

9:05 a.m. Closed Session

2:00 p.m. Open Session

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present:

Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present:

Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Laura Probst, A/Chief Financial Officer  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk  
Jeremy Tremblett, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:02 a.m.

## 2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA

**2018/ 240**

**Moved by:** B. Botterill

THAT the agenda for the June 19, 2018 Council meeting be adopted with the following changes:

- Add the following Closed Session items:
  1. Collective Bargaining Update  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality
  2. Strategic Land Acquisition  
FOIP Section 25, economic interests of the municipality
  3. Personnel Matter - Continued discussion  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials
- Add item 8.5, Letters of support for Edmonton Global Funding Request

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 3. CLOSED SESSION

**2018/ 241**

**Moved by:** K. Berghofer

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17, 21, 24, 25, at 9:05 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.1 Chief Commissioner - Introduction of Topics

3.2 Centre in the Park Update  
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Stacy Fedechko	Presenter
Ryan Hall	Presenter
Deanna Cambridge	Presenter

3.3 Protocol and Communication Matters  
FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization/ Presenter
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Carmen Herbers	To answer questions
Cathy Ducharme	To answer questions

3.4 Strategic Land Acquisition  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

3.5 Personnel Matter - Continued discussion  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization/Presenter
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter
Sharry Sowiak	Presenter

3.6 Collective Bargaining Update June 19, 2018  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter
Kathryn Durell	Presenter
Sharry Sowiak	Presenter

*B. Tonita and R. Parks left the meeting at 11:30 a.m.*

3.7 CAO Performance Review Process – June 19, 2018  
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization / Presenter
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Tanya MacAulay	Presenter
Debra Smith	To answer questions

**2018/ 242**

**Moved by:** B. Botterill

THAT Council revert to open session at 12:00 p.m. and recess until 2:00 p.m.

In Favour (6): R. Frank, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**4. PROTOCOL ITEMS**

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

National Indigenous Peoples Day - June 21, 2018

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

No motions arose out of the Closed Session.

**6. CONSENT AGENDA**

**2018/ 243**

**Moved by:** B. Botterill

THAT Council consent to approve the following agenda items without debate:

**7.1**

**June 5, 2018 Council Meeting minutes**

THAT the June 5, 2018 Council Meeting minutes be approved.

**7.2**

**June 7, 2018 Special Council Meeting minutes**

THAT the June 7, 2018 Special Council Meeting minutes be approved.

#### **8.4**

##### **Striking Balance Biosphere Documentary**

THAT Councillor Lawrence be authorized to participate in, and speak on behalf of the County, on the Beaver Hills Biosphere, in an upcoming episode of "Striking Balance", a documentary series on Canada's Biosphere Reserves.

#### **12.2**

##### **SER-001-006 Rural Roadside Vegetation Control Policy**

THAT revised SER-001-006 Rural Roadside Vegetation Control Policy, as set out in Enclosure 1 of the June 19, 2018 Transportation and Agriculture Services report, be approved; and THAT SER-009-028 Rural Right-of-Way Tree and Brush Removal Policy be rescinded.

#### **12.3**

##### **SER-001-008 Rural Roadside Backsloping and Field Shelterbelt Policy**

THAT revised SER-001-008 Rural Roadside Backsloping and Field Shelterbelt Policy, as set out in Enclosure 1 of the June 19, 2018 Transportation and Agriculture Services report, be approved.

#### **12.4**

##### **SER-001-011 Sewage Sludge on Farmland Policy for Rescission**

THAT SER-001-011 Sewage Sludge on Farmland Policy be rescinded.

#### **14.1**

##### **Trans Mountain Pipeline Expansion letter of support**

THAT the Mayor, on behalf of Council, sign the letter of support as set out in Enclosure 1 to the June 19, 2018 Economic Development and Tourism report.

#### **15.1**

##### **Cancellation of July 10, 2018 Priorities Committee Meeting**

THAT the July 10, 2018 Priorities Committee meeting be cancelled; and that notice be provided to the public on the County's public website.

#### **15.2**

##### **Status of Report – Follow up Report to Council Meeting Best Practices**

THAT the follow up report to Council Meeting Best Practices be brought back to Council on the revised date of November 27, 2018.

Original Due Date: end of second quarter 2018

Revised Due Date: November 27, 2018.

**ACTION: Legislative and Legal Services**

**DUE: November 27, 2018**

#### **16.2**

##### **Expenditure of Council Priority Funds - 153rd Ardrossan Scouts Group**

THAT an expenditure of \$467.25 from Council Priority Funds as follows:

Councillor Paul Smith - \$133.63

Councillor Dave Anderson - \$133.62

Councillor Bill Tonita - \$100.00

Councillor Glen Lawrence - \$100.00

for the purpose of providing funds to 153rd Ardrossan Scouts Group for costs associated with purchasing day pack drawstring bags for the youth in the group, be approved.

**16.3**

**Expenditure of Council Priority Funds - Clover Bar Lodge**

THAT an expenditure of \$500.00 from Council Priority Funds as follows:

Councillor Dave Anderson - \$100.00

Councillor Bill Tonita - \$100.00

Councillor Paul Smith - \$100.00

Councillor Linton Delainey - \$100.00

Councillor Glen Lawrence - \$100.00

for the purpose of providing funds to Clover Bar Lodge for costs associated with hosting a family ice cream social, be approved.

**16.4**

**Expenditure of Council Priority Funds - Friends of Strathcona County Library Society**

THAT an expenditure of \$3000.00 from Council Priority Funds as follows:

Councillor Glen Lawrence - \$600.00

Councillor Robert Parks - \$500.00

Councillor Bill Tonita - \$500.00

Councillor Linton Delainey - \$500.00

Councillor Katie Berghofer - \$500.00

Councillor Dave Anderson - \$200.00

Councillor Paul Smith - \$200.00

for the purpose of providing funds to Friends of Strathcona County Library Society for costs associated with the 25th anniversary celebration of the society, be approved.

**16.5**

**Expenditure of Council Priority Funds - Lakeland Ridge School Fun Run Club**

THAT an expenditure of \$4096.00 from Council Priority Funds as follows:

Councillor Dave Anderson - \$2996.00

Mayor Rod Frank - \$500.00

Councillor Bill Tonita - \$200.00

Councillor Paul Smith - \$200.00

Councillor Glen Lawrence - \$200.00

for the purpose of providing funds to Lakeland Ridge Fun Run Club for costs associated with the community fun race and providing the students with a team race shirt, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 8. COUNCIL PRIORITIES

### 8.1 Deputy Mayor and Acting Mayor Schedule

Council was provided with an amendment to the GOV-001-029 Organizational Roles and Responsibilities policy related to the Deputy Mayor and Acting Mayor schedule.

There were no motions on this item.

### 8.2 Motion following Notice of Motion – Citizen Feedback Sheets

#### **2018/ 244**

**Moved by:** L. Delainey

THAT scanned copies of the citizen feedback sheets from the Bremner Open Houses and a count of residents who attended each Open House be provided to Council, including access to the on-line survey comment sheets submitted between June 15 and July 6, 2018, subject to the Freedom of Information and Protection of Privacy Act provisions.

In Favour (4): R. Frank, P. Smith, L. Delainey, and G. Lawrence

Opposed (5): R. Parks, D. Anderson, B. Botterill, B. Tonita, and K. Berghofer

**Defeated**

### 8.3 Youth Motion Proposal

#### **2018/ 245**

**Moved by:** B. Tonita

THAT up to \$100,000 from the R 4 Municipal Projects Reserve be allocated to undertake Option 4, as set out in the June 19, 2018 Family and Community Services report, and that the consultant's deliverables include assessing data and reviewing current available research, conducting focus groups and community outreach with youth, providing an interim report, and providing a final report with recommendations and policy proposals for Council's consideration by May 2019.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): P. Smith

**Carried**

**ACTION: Family and Community Services**

**DUE: May 2019**

## 11. FAMILY AND COMMUNITY SERVICES

### 11.1 Social Services Grants Policy Review

#### **2018/ 246**

**Moved by:** K. Berghofer

THAT amended SER-005-001 Social Framework Community Grants Policy, as set out in Enclosure 2 of the June 19, 2018 Family and Community Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **12. TRANSPORTATION AND AGRICULTURE SERVICES**

### 12.1 SER-001-002 Surface Water Management and Erosion Control Policy

**2018/ 247**

**Moved by:** P. Smith

THAT revised SER-001-002 Surface Water Management and Erosion Control Policy, as set out in Enclosure 1 of the June 19, 2018 Transportation and Agriculture Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

## **9. TIME SPECIFIC AGENDA ITEM**

### 9.1 Cooking Lake Airport Property Tax Refund Request – Roll Range 1225600109 to 1225609407, 1226503003 and 1226505005

**2018/ 248**

**Moved by:** R. Parks

THAT the requested refund of property taxes for all properties located within the boundaries of the Cooking Lake Airport, be denied.

*This item was interrupted by the 5:00 p.m. Public Hearing*

## **10. PUBLIC HEARING**

### 10.1.1 Bylaw 24-2018 Heartland Industrial Area Structure Plan (Ward 5)

The Director of Legislative and Legal Services outlined the Public Hearing Procedures.

The Mayor convened the Public Hearing for Bylaw 24-2018 at 5:03 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

G. Serink - Opposed

The Mayor closed the Public Hearing for Bylaw 24-2018 at 5:24 p.m.

Administration answered Council's questions.



**2018/ 249**

**Moved by:** B. Tonita

That Bylaw 24-2018 be referred back to Administration to investigate revising the policy area designation of Section 19-56-20-W4 within the Plan's proposed land use concept from Environmental Policy Area to Transition Policy Area, and to consult with the Town of Bruderheim and Lamont County on the proposed change.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Planning and Development Services**  
**DUE: TBD**

**9. TIME SPECIFIC AGENDA ITEM**

- 9.1 Cooking Lake Airport Property Tax Refund Request – Roll Range 1225600109 to 1225609407, 1226503003 and 1226505005

**2018/ 250**

**Moved by:** R. Frank

THAT the motion on the floor be postponed to the end of the fourth quarter of 2018.

In Favour (3): R. Frank, P. Smith, and L. Delainey

Opposed (6): R. Parks, D. Anderson, B. Botterill, B. Tonita, G. Lawrence, and K. Berghofer

**Defeated**

**2018/ 251**

**Moved by:** G. Lawrence

That motion (2018/250) be reconsidered.

In Favour (7): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (2): D. Anderson, and B. Tonita

**Carried**

**2018/ 250**

**Moved by:** R. Frank

THAT the motion on the floor be postponed to the end of the fourth quarter of 2018.

In Favour (4): R. Frank, P. Smith, L. Delainey, and G. Lawrence

Opposed (5): R. Parks, D. Anderson, B. Botterill, B. Tonita, and K. Berghofer

**Defeated**

**2018/ 248**

**Main Motion Moved by:** R. Parks

THAT the requested refund of property taxes for all properties located within the boundaries of the Cooking Lake Airport, be denied.

In Favour (7): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer  
Opposed (2): R. Frank, and L. Delaine

**Carried**

*D. Anderson left the meeting at 6:42 pm.*

**13. TRANSPORTATION PLANNING AND ENGINEERING**

13.1 2014 and 2015 Capital Budget Amendment – North of Yellowhead Infrastructure

**2018/ 252**

**Moved by:** R. Parks

THAT an amendment to the 2014 and 2015 Capital Budgets to cancel the North of Yellowhead water, wastewater, roadway, and land infrastructure projects that have not started as set out in Enclosure 1 of the June 19, 2018 Infrastructure and Planning Services report in the total amount of \$53,065,641, and the release of the funding commitments of \$44,351,453 to Developer Levies, \$2,949,188 to the Gas Tax Fund, \$2,675,000 of Developer Contribution, and \$3,090,000 to the R4 Municipal Projects Reserve, be approved.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

13.2 2015 and 2016 Capital Budget Amendment – Strathcona County Industrial Heartland Area Capital Infrastructure

**2018/ 253**

**Moved by:** P. Smith

THAT the 2015 and 2016 Capital Budgets be amended by cancelling the Strathcona County Industrial Heartland Area roadway design, utilities, and land infrastructure projects in the amount of \$5,026,325, and releasing the Developer Contributions funding commitments.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

## **8. COUNCIL PRIORITIES**

### 8.5 Letters of Support for Edmonton Global Funding Request

**2018/ 254**

**Moved by:** R. Parks

THAT the Mayor, on behalf of Council, send letters to the Minister of Innovation, Science and Economic Development and the Minister of International Trade in support of Edmonton Global's funding request for \$ 7 million in federal grant funding for the purpose of developing unified, collaborative economic development strategies to promote, encourage and support international investment in the Edmonton Metropolitan Region.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **15. LEGISLATIVE AND LEGAL SERVICES**

### 15.3 Bylaw 27-2018 Council Code of Conduct

**2018/ 255**

**Moved by:** B. Botterill

THAT Bylaw 27-2018, a bylaw to establish a Code of Conduct for Council, be given first reading.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 256**

**Moved by:** K. Berghofer

THAT Bylaw 27-2018 be given second reading.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 257**

**Moved by:** R. Parks

THAT Bylaw 27-2018 be considered for third reading.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2018/ 258**

**Moved by:** B. Tonita

THAT Bylaw 27-2018 be given third reading.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**16. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

16.1 Councillor Request Report

<p>Mayor R. Frank <b>NM-021</b></p>	<p><b>Notice of Motion</b> Mayor Frank SERVED the following Notice of motion to be presented for debate and vote at the July 17, 2018 Council Meeting: THAT Administration review the materials presented by the Cooking Lake Airport at the May 15, 2018 Priorities Committee meeting and prepare a report for Council’s consideration by the end of the fourth quarter of 2018, with a financial analysis on the advisability of a Strathcona County investment of \$837,000 for a 1000 foot runway extension for the Cooking Lake Airport; and THAT the report provide information on the following questions: •Does investment in the runway extension impact the County’s GDP? •How long would it take for the County to recover such an investment? •What would be the financial recovery in 10 years? •What is the expected rate of return? •Would it be reasonable to expect that such an investment would create jobs in the County? If so, how many jobs would be expected and in what timeframe? •What would be the impact of this investment in terms of property taxes over the next 10 years? •Are there other mechanisms that might be considered by Cooking Lake Airport, such as charging a landing fee, to facilitate runway extension and repairs?</p>	<p><b>ACTION:</b> Mayor’s Office</p>	<p><b>DUE:</b> July 17, 2018</p>	
<p>Mayor R. Frank</p>	<p><b>Information Request</b></p>	<p><b>Offsite Levy Comparison</b> Does Administration have a comparison of the North of Yellowhead (Cambrian) off-site levy rates with municipalities in the Edmonton Metropolitan Region?</p>	<p>Planning and Development Services</p>	<p>July 4, 2018</p>
<p>5 P. Smith</p>	<p><b>Information Request</b></p>	<p><b>Fires in Grazing Areas</b> What are the current plans, training, and controls in place to deal with fence etiquette?</p>	<p>Emergency Services</p>	<p>July 4, 2018</p>
<p>5 P. Smith</p>	<p><b>Information Request</b></p>	<p><b>Livestock Grazing</b> Has the County any current plans to foster intensive livestock grazing as a fire smart tool in problem areas of the Heartland?</p>	<p>Transportation and Agriculture Services / Emergency Services</p>	<p>July 4, 2018</p>

<p>Mayor R. Frank</p>	<p><b>Information Request Update (32-2018)</b></p>	<p><b>Bremner Financial Impact</b>          At the June 5th Council meeting I made a request for updated financial information on the Bremner Area project. In the response, I was advised there is no information updated information since the Financial Impact Analysis of March 2016.          Follow up questions:</p> <ul style="list-style-type: none"> <li>• How about the on-site infrastructure costs and the total infrastructure costs? That is, the \$3.3 billion of on-site costs and how that is broken down into water, waste water, storm water, and roads; and the total infrastructure costs of \$4,494,720,000 and how that is broken down</li> <li>• When are the updated on-site and off-site costs expected? What are the design parameters for the area?</li> <li>• If there is no draft estimate of costs since March of 2016, what are the financial parameters being used to design this city of 85,000 people?</li> <li>• In the Financial Viability Assessment (FVA), is Alberta Transportation expected to comment on the assumption that it will provide the financial support for roads, interchanges, flyovers, and the like?</li> <li>• Will the FVA contain the feasibility analysis information on Strathcona County and the developer’s ability to finance the development, and the assumption under the FIA that the developer would front end all hard infrastructure?</li> <li>• The ACP is expected in December. Has this date changed?</li> <li>• Who decided to increase the population by 57 per cent to 85,000? How specifically was the public consulted on that?</li> </ul>	<p>Planning and Development Services</p>	<p>July 4, 2018</p>
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**17. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 7:09 p.m.

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Mayor

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Director, Legislative & Legal Services