

## Policies for Rescission

### Report Purpose

To provide Council with a report on policies that are recommended for rescission.

### Recommendation

THAT the following policies be rescinded:

1. SER-004-004 Reciprocal Use of Recreation and School Facilities
2. SER-009-037 Heritage Tree Retention Policy
3. SER-009-039 Community Partnership Projects
4. SER-011-003 Tournament and Booking – Broadmoor Golf Course
5. SER-011-004 Promotion and Hosting Special Events – Broadmoor Golf Course
6. SER-011-015 Camping on Parking Lots and Parkland
7. SER-011-016 Recreation Program Delivery
8. SER-011-022 Emergency Medical Assistance to Children and Persons in Care
9. PUB-001-010 Project Information
10. SER-002-004 Advertising Within Strathcona County Utility Bills
11. GOV-002-014 Receipt and Handling of Petitions
12. SER-002-001 Release of Assessment and Tax Roll Information
13. SER-009-004 Maintenance Cost on Sewer Line
14. SER-009-005 Commercial Water Outlet
15. SER-009-014 Lot Drainage and Correction Program
16. SER-001-022 Sump Pump Discharge Interconnection
17. SER-001-017 Remote Water Meter Technology – Billing Discrepancy
18. SER-013-002 Transportation Systems Management for the Sherwood Park Residential Area
19. FIN-001-003 Strathcona County Guidelines for Consultant Selection
20. FIN-001-022 Claims and Damages Settlement
21. FIN-001-023 Recognition of Grant
22. SER-012-002 General Land Reserve
23. SER-008-007 Area Concept Plans/Area Structure Plans
24. SER-008-021 Subdivision
25. SER-008-019 Conceptual Schemes

### Council History

April 28, 2015 – Council approved:

1. Revised policy GOV-002-021 Mandatory Review of Bylaws and Policies
2. Revised policy GOV-002-031 Municipal Policy Handbook Program

### Strategic Plan Priority Areas

**Economy: N/A**

**Governance:** Ensuring that policies are updated and relevant is connected to a sound governance process and supports effective decision-making and increases public confidence.

**Social: N/A**

**Culture: N/A**

**Environment: N/A**

### Other Impacts

**Policy:** GOV-002-021 Mandatory Review of Bylaws and Policies requires that policies are reviewed on a three-year cycle.

**Legislative/Legal:** The *Municipal Government Act* (MGA) s. 5 sets out that a municipality has the duties that are imposed on it by enactments and those that the municipality imposes on itself as a matter of policy.

**Interdepartmental:** The policy review initiative involves all County departments.

**Summary**

Legislative and Legal Services has been working with all Strathcona County departments to conduct a thorough policy review. The goals of the review include updating policies that are no longer current, identifying potential policy gaps, and eliminating or rescinding policies that are no longer required.

Work on this initiative is progressing, and, as part of this work, Administration has identified policies that it recommends be rescinded for various reasons provided in the chart below.

Policy Name	Reason for Rescinding
SER-004-004 Reciprocal Use of Recreation and School Facilities	The current policy is simply a statement of direction, rather than a policy. The desire to share resources with the school boards is part of the <i>Open Spaces and Recreation Facility Strategy</i> , and the actual use is governed by agreements with the school boards. For these reasons, this policy is no longer required.
SER-009-037 Heritage Tree Retention Policy	Since the policy was created in 2011, no trees have been designated as heritage trees. The conservation of trees is dealt with through the County’s environmental policies and the Environmental Sustainability Framework, and heritage preservation is covered in the County’s History and Heritage policy.
SER-009-039 Community Partnership Projects	The benefits on using partnerships to deliver recreation programs is part of the <i>Open Spaces and Recreation Facility Strategy</i> and will continue to be an integral component of the future Recreation Strategy. Further, the policy requires adherence to dated concepts, when flexibility is the key in recreation delivery.
SER-011-003 Tournament and Booking – Broadmoor Golf Course	This policy was created when the Broadmoor Golf Course was newly under the County’s control. The booking and use of the Golf Course is now covered in the course’s operating practices, and governed by the County’s more-general policies regarding use of County facilities (including the <i>Land Management</i> policy).
SER-011-004 Promotion and Hosting Special Events – Broadmoor Golf Course	This policy was created when the Broadmoor Golf Course was newly under the County’s control. The booking and use of the Golf Course is now covered in the course’s operating practices, and governed by the County’s more-general policies regarding use of County facilities (including the <i>Land Management</i> policy).
SER-011-015 Camping on Parking Lots and Parkland	Permission (and the prohibition) to camp on parking lots and parkland is covered in the <i>Parks Bylaw 30-92</i> and the <i>Traffic Bylaw 13-2011</i> .
SER-011-016 Recreation Program Delivery	This policy is operational. Further, the policy requires adherence to dated concepts and service delivery models, when flexibility is the key in recreation delivery.
SER-011-022 Emergency Medical Assistance to Children and Persons in Care	The content of this policy is operational rather than policy-based. In addition, the requirements in this policy are all part of, and captured in, the County’s effective risk-management activities.

PUB-001-010 Project Information	This policy was developed in 1987, prior to the Communications policy which was approved in 2012 (and amended in 2018). The contents of this policy are addressed in the Communication guidelines.
SER-002-004 Advertising Within Strathcona County Utility Bills	This policy was developed in 1990 prior to the Communications policy, which was approved in 2012 (and amended in 2018). The contents of this policy are addressed in the Communication guidelines.
GOV-002-014 Receipt and Handling of Petitions	This policy deals with processes and requirements that are set out in the <i>Municipal Government Act</i> , and is superseded by the requirements in the <i>MGA</i> . Accordingly, the procedural elements will be replaced with a Directive.
SER-002-001 Release of Assessment and Tax Roll Information	This policy is redundant since its requirements are now covered in the <i>Municipal Government Act</i> (sections 310, 307, and 350), the <i>Freedom of Information and Protection of Privacy Act</i> , and the <i>County's Fees, Rates, and Charges Bylaw</i> .
SER-009-004 Maintenance Cost on Sewer Line	The contents of this policy are now found in the County's <i>Sewer and Wastewater Bylaw</i> , approved in 2018.
SER-009-005 Commercial Water Outlet	This policy does not provide true policy guidelines. The policy makes general statements regarding water connection.
SER-009-014 Lot Drainage and Correction Program	This policy supported the provision of soil for step fill in neighbourhoods where weeping tile is connected to the sanitary sewer system. The program was completed several years ago and thus the policy is no longer relevant or required.
SER-001-022 Sump Pump Discharge Interconnection	The primary content of this policy is captured in the County's <i>Sewer and Wastewater Bylaw</i> . The educational aspects of the policy are part of the County's public engagement obligations and are addressed through the <i>Communications</i> policy.
SER-001-017 Remote Water Meter Technology – Billing Discrepancy	The content of this policy is now addressed in the County's <i>Water Bylaw</i> . Further, the policy simply describes the priority of the physical meter over the electronic reading rather than providing policy direction.
SER-013-002 Transportation Systems Management for the Sherwood Park Residential Area	This policy is no longer current and has been replaced with updated policies and bylaws including: the Traffic Calming Policy; Traffic Controls Devices Policy; Traffic Bylaw 16-2011; and the Transportation Systems Bylaw 2-2017.
FIN-001-003 Strathcona County Guidelines for Consultant Selection	The purpose and guidelines are addressed in SER-001-014 Procurement Policy which complies with current procurement practices. Currently the two policies provide contradictory guidance therefore rescission eliminates opportunity for confusion.
FIN-001-022 Claims and Damages Settlement	The purpose of this policy is to provide a delegation of responsibilities. This is now addressed through delegation of authority and administrative directive.
FIN-001-023 Recognition of Grant	The content of this policy no longer aligns with the approved intention of policies. Grant recognition requirements are typically identified within the grant programs and are part of the normal course of business.
SER-012-002 General Land Reserve	The purpose and guidelines for the General Land Reserve are addressed in the current FIN-001-024 Financial Reserves policy

	therefore this redundancy will be eliminated.
SER-008-007 Area Concept Plans/Area Structure Plans	Planning and Development Services has developed a Statutory Plan Procedure.
SER-008-021 Subdivision	Planning and Development Services has developed a Subdivision Procedure.
SER-008-019 Conceptual Schemes	Pursuant to the Municipal Development Plan, there is no longer a requirement for Conceptual Schemes.

### Communication Plan

Legislative and Legal Services documents all rescinded policies and works with the various departments to ensure that the Municipal Policy Handbook is updated and that any webpage or external reference to the policy are updated appropriately.

### Enclosure

1. SER-004-004 Reciprocal Use of Recreation and School Facilities (current)
2. SER-009-037 Heritage Tree Retention Policy (current)
3. SER-009-039 Community Partnership Projects (current)
4. SER-011-003 Tournament and Booking – Broadmoor Golf Course (current)
5. SER-011-004 Promotion and Hosting Special Events – Broadmoor Golf Course (current)
6. SER-011-015 Camping on Parking Lots and Parkland (current)
7. SER-011-016 Recreation Program Delivery (current)
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11. GOV-002-014 Receipt and Handling of Petitions (current)
12. SER-002-001 Release of Assessment and Tax Roll Information (current)
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22. SER-012-002 General Land Reserve (current)
23. SER-008-007 Area Concept Plans/Area Structure Plans (current)
24. SER-008-021 Subdivision (current)
25. SER-008-019 Conceptual Schemes (current)
26. Policies for Rescission Presentation (2018 07 03)