

Municipal Policy SER-014-006 Disposal of Assets**Report Purpose**

To seek Council's approval on SER-004-016 Disposal of Assets policy and to rescind the SER-014-003 Vehicle and Equipment Disposal policy and the GOV-002-019 Lost or Unclaimed Property policy.

Recommendation

1. THAT policy SER-004-016 Disposal of Assets, as set out in Enclosure 1 to the July 03, 2018 Facilities Services report, be approved.
2. THAT the following policies be rescinded:
 - SER-014-003 Vehicle and Equipment Disposal
 - GOV-002-019 Lost or Unclaimed Property

Strategic Plan Priority Areas

Economy: The disposal of surplus material has economic benefit to the County through the sale of the surplus assets when there is remaining residual value.

Governance: N/A

Social: N/A

Culture: N/A

Environment: The ability to dispose of surplus equipment and materials has environmental benefit when sold for re-use or recycled where possible.

Other Impacts

Policy: SER-014-001 Procurement Policy, GOV002019 Lost or Unclaimed Property, SER014003 Vehicle and Equipment Disposal Policy, SER-014-001 Procurement Policy and FIN-001-027 Tangible Capital Assets Financial Reporting Policy.

Legislative/Legal: The Municipal Government Act (MGA) provides that a municipality has the duties that are imposed on it by a matter of policy. Section 610 of the MGA addresses the municipalities obligations related to lost or unclaimed property.

Interdepartmental: All departments have assets; vehicles, equipment, materials or lost property that will require disposal when the items are no longer required to be used or stored at municipal facilities.

Summary

Strathcona County routinely disposes surplus vehicles, equipment, material or unclaimed lost property.

Through this new policy, direction is provided to Administration as to the acceptable methods of disposal of items declared surplus by the various Strathcona County departments.

This new policy replaces the Vehicle and Equipment Disposal policy SER014003 and the Lost or Unclaimed Property policy GOV-002-019. Pending Council approval, both policies will be rescinded once the new policy has been approved.

Not covered under this policy is the disposal of County owned land, engineered structures and buildings.

Enclosures

- 1 SER-014-006 Disposal of Assets
- 2 SER-014-003 Vehicle and Equipment Disposal
- 3 GOV-002-019 Lost or Unclaimed Property