

## **COUNCIL MEETING MINUTES**

July 3, 2018

9:00 a.m. Call to Order

9:05 a.m. Closed Session

2:00 p.m. Open Session

Council Chamber

401 Festival Lane

Sherwood Park, AB

**Members Present:**

Rod Frank, Mayor (via teleconference)

Robert Parks, Ward 1 (via teleconference)

Dave Anderson, Ward 2

Brian Botterill, Ward 3

Bill Tonita, Ward 4

Paul Smith, Ward 5

Linton Delaine, Ward 6

Glen Lawrence, Ward 7

**Members Absent:**

Katie Berghofer, Ward 8

**Administration Present:**

Kevin Glebe, A/Chief Commissioner

Wade Coombs, A/Assoc. Commissioner, Community Services

Greg Yeomans, Chief Financial Officer

Grant Heer, A/Assoc. Commissioner, Corporate Services

Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk

Jeremy Tremblett, Legislative Officer

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**1. CALL TO ORDER**

Deputy Mayor Botterill called the meeting to order at 9:00 a.m.

**2. ADDITIONS / DELETIONS / CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2018/ 263**

**Moved by:** B. Tonita

THAT the agenda for the July 3, 2018 Council meeting be adopted with the following changes:

Add two closed session items:

Community Event Update

FOIP Section 24, advice from officials

FOIP Section 29, information available or to be available to the public

Strategic Discussion

FOIP Section 24, advice from officials

FOIP Section 25, economic Interests of the Municipality

In Favour (7): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, and G. Lawrence

**Carried**

### 3. CLOSED SESSION

**2018/ 264**

**Moved by:** D. Anderson

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act at 9:04 a.m.

In Favour (7): R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence  
**Carried**

*R. Frank joined the meeting at 9:05 a.m.*

#### 3.1 Chief Commissioner Introduction of Topics

- 3.2 Weed Control Act – Enforcement Request  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

Name	Reason/ Purpose
Grant Heer	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Wade Coombs	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Joel Gould	Presenter

- 3.3 Inter-Municipal Relations Committee (IMRC) Membership  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Grant Heer	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Wade Coombs	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Nancy Lyzaniwski	Presenter

- 3.4 Community Event Update  
FOIP Section 24, advice from officials  
FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Grant Heer	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Wade Coombs	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Terry Fuga	Presenter
Gerry Gabinet	Presenter

- 3.5 Strategic Discussion  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Grant Heer	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Wade Coombs	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Stacy Fedechko	Presenter
Paula Laplante	Presenter
Diehl Townsley	Presenter

**2018/ 265**

**Moved by:** R. Parks

THAT Council revert to open session at 10:02 a.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

**4. PROTOCOL ITEMS**

4.1 Treaty 6 Acknowledgement

The Deputy Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

July 15-21, 2018 - National Drowning Prevention Week

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

**2018/ 266**

**Moved by:** P. Smith

THAT the destruction of greater than 20 acres of crops at SE-15-53-21-W. to control noxious weeds or to destroy prohibited noxious weeds be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

**2018/ 267**

**Moved by:** B. Tonita

THAT Enclosure 2 be created and added to item 3.4; and  
THAT the Mayor take the actions set out in Enclosure 2; and  
THAT Enclosure 2 remain private pursuant to sections 24, and 29 of the Freedom of Information and Protection of Privacy Act.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## **6. CONSENT AGENDA**

**2018/ 268**

**Moved by:** B. Tonita

THAT Council consent to approve the following agenda items without debate:

### **7.1**

#### **June 18, 2018 Special Council Meeting minutes**

THAT the June 18, 2018 Special Council Meeting minutes be approved.

### **7.2**

#### **June 19, 2018 Council Meeting minutes**

THAT the June 19, 2018 Council Meeting minutes be approved.

### **12.1**

#### **Policy SER-009-017 Traffic Control Devices (REVISED)**

THAT revised SER-009-017 Traffic Control Devices policy, as set out in Enclosure 1 of the July 3, 2018 Transportation Planning and Engineering report, be approved; and  
THAT SER-009-021 Installation of Traffic Signals and Pedestrian Crossings policy be rescinded.

### **13.1**

#### **Municipal Policy SER-004-001 Storage, Service and Consumption of Alcohol**

THAT SER-004-001 Storage, Service and Consumption of Alcohol policy, as set out in Enclosure 1, be approved.

### **14.1**

#### **2009 Capital Budget Amendment – Heartland/Josephburg Potable Water Distribution System**

THAT the 2009 Capital Budget be amended to change the source of funding, in the amount of \$351,760, for the Heartland/Josephburg Potable Water Distribution System from the Gas Tax Fund grant to the RU4 Utility Lifecycle, Maintenance and Replacement Reserve.

### **16.1**

#### **Update to Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities – Land Development Planning**

THAT Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities, as set out in Enclosure 1 of the July 3, 2018, Planning and Development Services Council report, be approved.

## **17.2**

### **Expenditure of Council Priority Funds - 169th Glen Allan Scout Group**

THAT an expenditure of \$ 4525.000 from Council Priority Funds as follows:

Councillor Dave Anderson	\$1762.50
Councillor Brian Botterill	\$1762.50
Mayor Rod Frank	\$500.00
Councillor Glen Lawrence	\$500.00

for the purpose of providing funds to 169th Glen Allan Scout Group for costs associated with purchasing a new track for the Scout Vehicle Rally, be approved.

## **17.4**

### **Expenditure of Council Priority Funds - Strathcona Youth Justice Committee**

THAT an expenditure of \$ 10,000.00 from Council Priority Funds as follows:

Councillor Bill Tonita	\$3,500.00
Councillor Robert Parks	\$2,000.00
Mayor Rod Frank	\$1,000.00
Councillor Dave Anderson	\$1,000.00
Councillor Katie Berghofer	\$1,000.00
Councillor Brian Botterill	\$500.00
Councillor Linton Delaine	\$500.00
Councillor Glen Lawrence	\$500.00

for the purpose of providing funds to Strathcona Youth Justice Committee, for costs associated with hiring a contractor to complete a special project to rebuild the committee's capacity and effectiveness, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, and G. Lawrence

**Carried**

## **8. COUNCIL PRIORITIES**

### **8.1 Motion following Notice of Motion**

#### **2018/ 269**

**Moved by:** B. Tonita

THAT the 2019 budget include funds, up to \$60,000, to support an external review and report on the viability and desirability of a community cemetery in Strathcona County; and that this report be provided to Council for consideration by the end of 2019.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, and G. Lawrence

**Carried**

**ACTION: Family and Community Services**  
**DUE: end of 2019**

## **11. UTILITIES**

### **11.1 Utilities Guarantee Deposit Policy (Revised)**

**2018/ 270**

**Moved by:** L. Delainey

THAT Policy SER-001-031 Utilities Guarantee Deposit, as set out in Enclosure 1 of the July 3, 2018 Utilities report, be approved; and  
THAT Policy SER-002-005 be rescinded.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## **12. TRANSPORTATION PLANNING AND ENGINEERING**

### **12.2 Policy SER-009-040 Traffic Calming Policy (REVISED)**

**2018/ 271**

**Moved by:** B. Tonita

THAT the revised SER-009-040 Traffic Calming Policy, as set out in Enclosure 1 of the July 3, 2018 Transportation Planning and Engineering report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

### **12.3 Train Whistle Cessation 2018**

**2018/ 272**

**Moved by:** P. Smith

THAT the cessation of railway whistling at the crossings at CN Mile 251.43 - Range Road 223 and CN Mile 247.45 – Range Road 220 be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

**2018/ 273**

**Moved by:** G. Lawrence

THAT a continuation of the train whistle cessation project east on the CN Rail Wainwright subdivision line including Range Road 205 be approved; and that a budget allocation of \$100,000 for this project be included in the 2019 Capital budget.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

- 12.4 Addition to the 2018 Capital Budget – Township Road 550, Range Road 221 to Highway 830

**2018/ 274**

**Moved by:** L. Delainey

THAT an addition to the 2018 Capital Budget in the amount of \$4,165,000, to be funded from Developer Contributions, to construct Township Road 550, Range Road 221 to Highway 830, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

### **13. FACILITY SERVICES**

- 13.2 Municipal Policy SER-014-006 Disposal of Assets

**2018/ 275**

**Moved by:** B. Tonita

THAT policy SER-004-016 Disposal of Assets, as set out in Enclosure 1 to the July 03, 2018 Facilities Services report, be approved; and

THAT the following policies be rescinded:

- SER-014-003 Vehicle and Equipment Disposal
- GOV-002-019 Lost or Unclaimed Property

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

### **14. CORPORATE PLANNING**

- 14.2 2008 - 2017 Capital Budget Amendments – Various Projects

**2018/ 276**

**Moved by:** L. Delainey

THAT the amendments to the 2008, 2010, 2011, 2012, 2013, 2014, 2015, 2016 and 2017 Capital Budgets to reduce the budget expenditure for 19 projects in the amount of \$19,933,000 and release the funding commitments against the original sources, as set out in Enclosure 1 of the July 3, 2018 Corporate Planning report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## **15. LEGISLATIVE AND LEGAL SERVICES**

### **15.1 Policies for Rescission**

**2018/ 277**

**Moved by:** B. Tonita

THAT the following policies be rescinded:

1. SER-004-004 Reciprocal Use of Recreation and School Facilities
2. SER-009-037 Heritage Tree Retention Policy
3. SER-009-039 Community Partnership Projects
4. SER-011-003 Tournament and Booking – Broadmoor Golf Course
5. SER-011-004 Promotion and Hosting Special Events – Broadmoor Golf Course
6. SER-011-015 Camping on Parking Lots and Parkland
7. SER-011-016 Recreation Program Delivery
8. SER-011-022 Emergency Medical Assistance to Children and Persons in Care
9. PUB-001-010 Project Information
10. SER-002-004 Advertising Within Strathcona County Utility Bills
11. GOV-002-014 Receipt and Handling of Petitions
12. SER-002-001 Release of Assessment and Tax Roll Information
13. SER-009-004 Maintenance Cost on Sewer Line
14. SER-009-005 Commercial Water Outlet
15. SER-009-014 Lot Drainage and Correction Program
16. SER-001-022 Sump Pump Discharge Interconnection
17. SER-001-017 Remote Water Meter Technology – Billing Discrepancy
18. SER-013-002 Transportation Systems Management for the Sherwood Park Residential Area
19. FIN-001-003 Strathcona County Guidelines for Consultant Selection
20. FIN-001-022 Claims and Damages Settlement
21. FIN-001-023 Recognition of Grant
22. SER-012-002 General Land Reserve
23. SER-008-007 Area Concept Plans/Area Structure Plans
24. SER-008-021 Subdivision
25. SER-008-019 Conceptual Schemes

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## **9. TIME SPECIFIC AGENDA ITEMS**

### **9.1 Silver Birch Haven Update**

Council was provided with an update from Heartland Housing Foundation on construction of the Silver Birch Haven development.

**External Presenters:**

Keith Capowski, Assistant Executive Director, Heartland Housing Foundation  
Lara Han, Finance Manager, Heartland Housing Foundation



## 16. PLANNING AND DEVELOPMENT SERVICES

### 16.2 Bylaw 25-2018 – 2018 Offsite Development Levies Bylaw (Replaces Bylaw 47-2017)

**2018/ 278**

**Moved by:** B. Tonita

THAT Bylaw 25-2018, a bylaw that imposes new offsite development levies used to collect developer contributions for water, sewer, stormwater and roadway improvements, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

## 17. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 17.1 Councillor Request Report

5. P. Smith <b>NM-022</b>	<b>Notice of Motion</b> Councillor Smith SERVED the following Notice of motion to be presented for debate and vote at the July 17, 2018 Council Meeting:  THAT Administration prepare a bylaw to establish a council committee, including members of the public, for the purpose to develop a preliminary governance structure and a tentative site layout for the Strathcona County Heritage Village and to provide advice on the proposed project, and to consult with stakeholders, such as but not limited to public groups, County administration, consultants; and that the proposed bylaw be brought to Council by the end of October 2018	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> July 17, 2018
3. B. Botterill <b>NM-023</b>	<b>Notice of Motion</b> Councillor Botterill SERVED the following Notice of motion to be presented for debate and vote at the July 17, 2018 Council Meeting: THAT Administration prepare an amending bylaw to amend Bylaw 16-2018 in order to replace section 3 with a new section that will allow for the acceptance of applications for development permits for Retail, Cannabis upon the effective date of the amending bylaw, and that will impose mandatory development permit conditions that will prohibit the operation of Retail, Cannabis sales prior to the effective date of the superior legislation.	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> July 17, 2018
7. G. Lawrence <b>NM-024</b>	<b>Notice of Motion</b> Councillor Lawrence SERVED the following Notice of motion to be presented for debate and vote at the July 17, 2018 Council Meeting: THAT by the end of Q2 2019, an engagement process to determine community support for a residential scale truck fill to be situated in the hamlet of South Cooking Lake be approved; and that funding for the engagement process up to a maximum of \$30,000 from the RU1 Utility Rate Stabilization and Contingency Reserve (11.4425), be approved.	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> July 17, 2018

*R. Frank left the meeting at 4:25 p.m.*

17.3 Expenditure of Council Priority Funds

**2018/ 279**

**Moved by:** G. Lawrence

THAT an expenditure of \$ 2096.45 from Council Priority Funds as follows:

Councillor Glen Lawrence \$1000.00

Councillor Katie Berghofer \$500.00

Mayor Rod Frank \$396.45

Councillor Linton Delaine \$200.00

for the purpose of providing funds to Antler Lake Stewardship Committee for costs associated with hiring individuals from the Robin Hood Association to pull noxious weeds for the seniors of Antler Lake, be approved.

In Favour (5): R. Parks, D. Anderson, B. Tonita, L. Delaine, and G. Lawrence

Opposed (2): B. Botterill, and P. Smith

**Carried**

*R. Parks left the meeting at 4:30 p.m.*

**10. PUBLIC HEARING**

The Deputy Clerk of Legislative and Legal Services outlined the Public Hearing Procedures.

10.1.1 Bylaw 26-2018 map amendment to Land Use Bylaw 6-2015 (Ward 6)

The Deputy Mayor convened the Public Hearing for Bylaw 26-2018 at 5:03 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no speakers.

The Deputy Mayor closed the Public Hearing for Bylaw 26-2018 at 5:05 p.m.

Administration answered Council's questions.

**2018/ 280**

**Moved by:** L. Delaine

THAT Bylaw 26-2018, a bylaw that proposes to rezone approximately 61.65 hectares (152.33 acres) in the SW 25-51-23-W4 from AG – Agriculture: General to RA – Rural Residential/Agriculture, be given first reading.

In Favour (6): D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, and G. Lawrence

**Carried**

**2018/ 281**

**Moved by:** D. Anderson

THAT Bylaw 26-2018 be given second reading.

In Favour (6): D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

**Carried**

**18. ADJOURNMENT**

Deputy Mayor Botterill declared the meeting adjourned at 5:07 p.m.

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Mayor

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Deputy Clerk, Legislative & Legal Services