

Bylaw 28-2018 Traffic Safety Advisory Committee**Report Purpose**

To seek approval for three readings of bylaw 28-2018, a bylaw that establishes the Traffic Safety Advisory Committee.

Recommendation

THAT bylaw 28-2018, the Traffic Safety Advisory Committee Bylaw, be given first reading.

THAT bylaw 28-2018 be given second reading.

THAT bylaw 28-2018 be considered for third reading.

THAT bylaw 28-2018 be given third reading.

THAT the Mandate Letter for the Traffic Safety Advisory Committee, as set out in Enclosure 2, be approved.

Our Prioritized Strategic Goals

Goal 8 - Foster an environment for safe communities

Goal 7 - Provide opportunities for public engagement and communication

Report

In accordance with the direction of Council, Administration has prepared a draft bylaw for the establishment of the Traffic Safety Advisory committee. The bylaw sets out the committee's parameters in terms of the broad mandate and typical actions. The bylaw also provides the details on membership, quorum, voting, appointments, term limits, and other committee procedures.

In addition to the bylaw, a draft Mandate Letter has been prepared for the committee. The letter is Council's opportunity to provide more specific direction on the tasks that the committee will focus on in its first two years.

Transportation Planning and Engineering and Enforcement Services have been directed to provide administrative support to this new committee. This support includes expert advice, research and information, secretariat and procedural support as set out in the committee's bylaw.

In terms of next steps, the following actions are planned:

- Recruitment of public members for the committees will take place in late January 2019
- Council will receive a report with recommended appointments for both public members and councillors by the end of the first quarter of 2019
- First round of committee meetings targeted for the second quarter of 2019

Council and Committee History

- May 15, 2018 Priorities Committee was provided with an update on the draft bylaw for the Traffic Safety Advisory Committee.
- January 23, 2018 Council approved "THAT Administration prepare a bylaw, for Council's consideration by the third quarter of 2018, in order to establish a Council committee titled Traffic Safety Advisory Committee (TSAC); this committee is to be comprised of non-voting Council members (one member and one alternate), as well as up to seven members of the public (at least two members to be rural representatives), with administrative support provided by Enforcement Services and Transportation Planning and Engineering; this committee's terms of reference is to include advising Council on local and rural area traffic concerns and solutions, as well as suggestions for soliciting feedback from the public on traffic safety issues."

Other Impacts

Policy: n/a

Legislative/Legal: Section 145 of the MGA provides that a Council may establish Council Committees by bylaw. Such a bylaw may establish the function of the Committee and the procedures to be followed.

Interdepartmental: Enforcement Services, Transportation Planning and Engineering, Legislative and Legal Services.

Master Plan/Framework: n/a

Communication Plan

If passed, the bylaw will be included on the County's public website.

Enclosures

- 1 Bylaw 28-2018 Traffic Safety Advisory Committee
- 2 Draft Mandate letter for the Traffic Safety Advisory Committee
- 3 Traffic Safety Advisory Committee Presentation