

DATE

Strathcona County Traffic Safety Advisory Committee
c/o Transportation Planning and Engineering
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7

Attention: NAME, Chair

Re: Traffic Safety Advisory Committee Mandate Letter for 2019 and 2020

On behalf of Strathcona County Council, thank you for sharing your passion for supporting traffic safety in Strathcona County. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts towards making Strathcona County "Becoming Canada's most livable community."

Strathcona County Council requests that during 2019 and 2020, the Traffic Safety Advisory Committee focuses its efforts on the activities indicated below. We also ask the Committee to report to Priorities Committee on its progress before the end of the fourth quarter of each year. You are also invited to report to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

Activity	Requested Completion Date
Provide advice and suggestions for opportunities for resident education in traffic safety.	Q4 2020
Recommend traffic safety issues that could benefit from public engagement.	Q4 2020
Provide advice on the development and implementation of traffic safety and efficiency initiatives currently underway in Strathcona County.	Q4 2020
Review and discuss the development of the Rural Road Safety Strategy.	Q4 2020

Review and discuss the development of the Traffic Safety Communication Plan.	Q4 2020
Review and discuss the implementation of the Neighbourhood Traffic Safety Action Plan.	Q4 2020

At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council. Further, the Committee is also encouraged to make recommendations on its priorities and initiatives. These recommendations may be included as part of your annual report to the Priorities Committee.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Traffic Safety Advisory Committee. Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**
STRATHCONA COUNTY