

DATE

Strathcona County Seniors Advisory Committee  
c/o Family and Community Services  
2001 Sherwood Drive  
Sherwood Park, AB T8A 3W7

**Attention: NAME, Chair**

**Re: Seniors Advisory Committee Mandate Letter for 2019 and 2020**

On behalf of Strathcona County Council, thank you for sharing your passion for supporting the interests and needs of seniors in Strathcona County. Your role in providing a forum for examining timely issues and providing advice to Strathcona County Council related to your mandate supports our efforts towards making Strathcona County "Becoming Canada's most livable community."

Strathcona County Council requests that, during 2019 and 2020, the Seniors Advisory Committee focuses efforts on the activities indicated below. We also ask that the Seniors Advisory Committee reports to Priorities Committee on progress before the end of the fourth quarter of each year. You are also invited to present to Priorities Committee in the event of earlier completion of particular activities or on emerging matters.

<b>Activity</b>	<b>Requested Completion Date</b>
Solicit public feedback from seniors and recommend how seniors' issues may be addressed in various County initiatives.	Q4 2020
Engage or liaise with seniors' stakeholder groups to seek feedback on seniors' issues and opportunities and to access the most current and pertinent information to facilitate discussions and recommendations.	Q4 2020
Monitor federal and provincial government directives and regulations and provide insights on potential implications for Strathcona County residents.	Q4 2020
Recommend seniors issues that could benefit from broader public engagement.	Q4 2020

At times over the next two years, it may be necessary to adjust the above activities to accommodate emerging issues. In such event you will receive further direction from Strathcona County Council. Further, the Committee is also encouraged to

make recommendations on its priorities and initiatives. These recommendations may be included as part of your annual report to the Priorities Committee.

I would like to take this opportunity to sincerely thank you for your commitment to Strathcona County and for agreeing to be part of the Advisory Committee. Strathcona County Council looks forward to hearing about your progress on these important activities and receiving your advice.

Sincerely,

Rod Frank, **MAYOR**  
**STRATHCONA COUNTY**