

Updated Mandate Letters for New Council Committees

January 29, 2019

Council History

In the fall of 2018, Council adopted bylaws that established new Council Committees, including an Accessibility Advisory Committee, a Seniors Advisory Committee, and a Youth Advisory Committee.

At that time, Council was provided with draft mandate letters for each of these committees.

Council directed Administration to work with the Governance Advisory Committee and the Priorities Committee and report back with advice on enhancing the mandates for these committees.

Governance Advisory Committee (GAC) Review

- GAC reviewed the mandates for each of these committees in December 2018
- GAC looked at examples of similar committees in other municipalities
- GAC provided Administration with a recommended changes to each mandate

Suggested Mandate Changes

Committee	Key GAC Recommended Changes
Accessibility Advisory Committee	<ul style="list-style-type: none"> • Added providing input on the recommendations related to the Recreation and Culture Strategy • Added providing input on Mobility Bus Service • Emphasis on diversity and inclusion, including input on the development of an inclusive hiring policy
Seniors Advisory Committee	<ul style="list-style-type: none"> • Added providing input on the recommendations related to the Recreation and Culture Strategy • Added providing input on Mobility Bus Service • Added providing input on strategies for supporting active and engaged seniors • Added providing advice on strategies for supporting affordable housing options for seniors
Youth Advisory Committee	<ul style="list-style-type: none"> • Added providing input on the recommendations related to the Recreation and Culture Strategy • Added providing input and advice on supporting the engagement of youth in democracy and local government matters • Added providing input on post-secondary education opportunities, diversity and inclusion, and the Community Drug Strategy • Removed monitoring federal and provincial government directives and regulations

Priorities Committee Input and Next Steps

January 29 –
Priorities Committee
input and further
revisions as required

February 26 –
Revised mandate
letters presented to
Council for approval

March 26 – Council
approves
appointments for new
council committees
and mandates issued

Comments and Questions

