

COUNCIL MEETING MINUTES

December 11, 2018

9:00 a.m.

Elk Island Public School Board Administration Building
683 Wye Road
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Brian Botterill, Ward 3
Bill Tonita, Ward 4
Paul Smith, Ward 5
Linton Delainey, Ward 6
Glen Lawrence, Ward 7

Members Absent: Dave Anderson, Ward 2
Katie Berghofer, Ward 8

Administration Present: Rob Coon, Chief Commissioner
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Mavis Nathoo, Director, Legislative and Legal Services
Jeremy Tremblett, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:05 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2018/ 440

Moved by: B. Tonita

THAT the agenda for the December 11, 2018 Council meeting be adopted with the following changes:

Addition of Closed Session items as follows:

1. CAO Performance Review Process - FOIP Sections 17, 24
2. Strategic Discussion No.4 – to be added as Enclosure 1 and 2 to item 3.5 – Advocacy Strategy - FOIP Sections 21, 24, 25
3. Regional Collaboration - FOIP Sections 24, 25

Addition of Enclosure 1 to item 8.6 Parkade Incident (Community Centre) Update

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

3. CLOSED SESSION

2018/ 441

Moved by: L. Delainey

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 21, 24 and 25 at 9:07 a.m.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

3.2 Payment Card Industry Data Security Standard compliance update FOIP Section 24, advice from officials

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization / Presenter
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Laura Probst	Presenter
Rena Crosson	Presenter
Russ Avery	Presenter

3.3 Shared Recreation Pass with Fort Saskatchewan FOIP Section 24, advice from officials FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Russ Pawlyk	Presenter
Sue Hutton	Presenter
Carmen Herbers	Necessary to perform function/ communications
Nancy Lyzaniwski	To answer questions

3.4 Intermunicipal Relations Committee (IMRC) Update 1 FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization/ presenter
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Nancy Lyzaniwski	To answer questions
Carmen Herbers	Necessary to perform role

- 3.5 Advocacy Strategy – Update 1
FOIP Section 24, advice from officials
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization/ presenter
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization/ presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Nancy Lyzaniwski	Presenter
Carmen Herbers	Necessary to perform role
Stacy Fedechko	Subject matter expert
Kevin Cole	Subject matter expert
Garry Johnston	Subject matter expert

- 3.6 Regional Collaboration
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Carmen Herbers	Presenter
Nancy Lyzaniwski	Presenter

2018/ 442

Moved by: R. Parks

THAT Council revert to open session at 2:00 p.m.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

4. PROTOCOL ITEMS

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

Rogers Hometown Hockey Weekend January 5-6, 2019

5. MOTIONS ARISING OUT OF CLOSED SESSION

2018/ 443

Moved by: B. Botterill

THAT the current program of accepting valid Fort Saskatchewan Multi-facility passes at all Strathcona County facilities that accept Millennium Cards be extended until the Harbour Pool in Fort Saskatchewan is completed and available for use.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

6. CONSENT AGENDA

2018/ 444

Moved by: B. Tonita

THAT Council consent to approve the following agenda items without debate:

7.1

November 27, 2018 Council Meeting minutes

THAT the November 27, 2018 Council Meeting minutes be approved.

8.2

Motion following Notice of Motion - Municipal Economic Relationship with Vung Tau City, Vietnam

THAT Administration report back to Council in Q1 of 2019 on the advisability of strengthening Strathcona County's existing municipal to municipal relationship and ties with Vung Tau City, Vietnam in the context of a formal economic relationship (building on already developed relationships between our respective communities), and that the report contain recommendations on how to proceed.

ACTION: Economic Development and Tourism

DUE: Q1 2019

8.3

Motion following Notice of Motion - Municipal Economic Relationship with Quqihar, China

THAT Administration report back to Council in Q1 of 2019 on the advisability of exploring a formal municipal to municipal economic relationship with Qiqihar, China, and that the report contain recommendations on how to proceed.

ACTION: Economic Development and Tourism

DUE: Q1 2019

9.1

Proclamations Policy GOV-001-015 (Review)

THAT the revised policy GOV-001-015 Proclamations, as set out in enclosure 2 of the November 27, 2018 Governance Advisory Committee report, be approved; and

THAT Administration prepare an updated and enhanced design of the current proclamation, with a cost not to exceed \$600.00, and that the cost of the design work be funded through the current Office of the Elected Official's operating budget.

9.2

Lease Agreement – Alberta Social Housing Corporation (Ward 1)

THAT Administration enter into a long-term Lease Agreement with the Alberta Social Housing Corporation for the development of a supportive living senior citizens lodge facility on the lands Plan 1821180, Block 2, Lot 1.

11.2

Expenditure of Council Priority Funds - Ardrossan Strathcona Figure Skating Club

THAT an expenditure of \$1,000.00 from Council Priority Funds as follows:

Councillor Robert Parks	\$200.00
Councillor Bill Tonita	\$200.00
Councillor Paul Smith	\$400.00
Councillor Linton Delainey	\$200.00

for the purpose of providing funds to the Ardrossan Strathcona Figure Skating Club for costs associated with purchasing jackets, be approved.

11.3

Expenditure of Council Priority Funds - Colchester Community League

THAT an expenditure of \$3,990.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$800.00
Councillor Dave Anderson	\$800.00
Councillor Bill Tonita	\$500.00
Councillor Paul Smith	\$300.00
Councillor Linton Delainey	\$590.00
Councillor Glen Lawrence	\$500.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Colchester Community League for costs associated with the purchase of audio visual and commercial appliances needed for their hosted events, be approved.

11.4

Expenditure of Council Priority Funds - Friends of the Pioneers

THAT an expenditure of \$3,664.50 from Council Priority Funds as follows:

Mayor Rod Frank	\$600.00
Councillor Robert Parks	\$900.00
Councillor Dave Anderson	\$800.00
Councillor Bill Tonita	\$564.50
Councillor Paul Smith	\$300.00
Councillor Glen Lawrence	\$500.00

for the purpose of providing funds to Friends of the Pioneers for costs associated with the purchase and installation of new tenant access auto-dialers, be approved.

11.5

Expenditure of Council Priority Funds - Whitecroft Community League

THAT an expenditure of \$12,000.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$1,800.00
Councillor Robert Parks	\$1,100.00
Councillor Dave Anderson	\$800.00
Councillor Brian Botterill	\$500.00
Councillor Bill Tonita	\$500.00
Councillor Linton Delainey	\$6,300.00
Councillor Glen Lawrence	\$500.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Whitecroft Community League for costs associated with adding a skating shelter near the existing skating rink, be approved.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

8. COUNCIL PRIORITIES

8.1 Motion following Notice of Motion

2018/ 445

Moved by: G. Lawrence

THAT Administration enter into negotiations with the Sherwood Park Archery Club regarding the possible transfer, subject to Council approval of the terms, of land required for the Archery Club of Excellence; and that Administration report to Council on these negotiations by the end of the second quarter of 2019.

2018/ 446

Referral Moved by: B. Tonita

THAT the motion on the floor be referred back to Administration to provide a report with further details on the proposed terms of the transfer.

In Favour (2): B. Tonita, and P. Smith

Opposed (5): R. Frank, R. Parks, B. Botterill, L. Delainey, and G. Lawrence

Defeated

2018/ 445**Main Motion Moved by:** G. Lawrence

THAT Administration enter into negotiations with the Sherwood Park Archery Club regarding the possible transfer, subject to Council approval of the terms, of land required for the Archery Club of Excellence; and that Administration report to Council on these negotiations by the end of the second quarter of 2019.

In Favour (5): R. Frank, R. Parks, B. Botterill, L. Delainey, and G. Lawrence

Opposed (2): B. Tonita, and P. Smith

Carried**ACTION: Legislative and Legal Services
Planning and Development Services****DUE: end of Q2 2019****8.4 Council Meeting Best Practices - Continued****2018/ 447****Moved by:** B. Tonita

THAT Administration prepare by the first quarter of 2019, a bylaw for the establishment of a revised and updated Mayor's Executive Committee, including the improvements noted in the December 11, 2018 Legislative and Legal Services report.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried**ACTION: Legislative and Legal Services****DUE: Q1 2019****2018/ 448****Moved by:** B. Botterill

THAT Administration, in consultation with the Governance Advisory Committee, undertake a comprehensive review and update of the Meeting Procedures Bylaw; and that a new proposed Meeting Procedures Bylaw be presented to Council for consideration by the first quarter of 2020.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried**ACTION: Legislative and Legal Services****DUE: Q1 2020**

8.5 Multi-Purpose Agricultural Facility – Interim Site Plan

Motion on the Floor

2018/296

Moved by: P. Smith

THAT Administration prepare a bylaw to establish a council committee, including members of the public, for the purpose of developing a preliminary governance structure for the Strathcona County Heritage Village, and to provide a tentative site layout, advice on the proposed project, and to undertake consultation with stakeholders including public groups, County Administration, and consultants; and that the proposed bylaw be brought to Council by the end of October 2018.

Withdrawn

Councillor Smith withdrew the motion on the floor with consent of Council.

8.6 Parkade Incident (Community Centre) Update

2018/ 449

Moved by: R. Parks

THAT Administration select an appropriate location, within either County Hall or the Community Centre, for the January and February Council and Priorities Committee meetings, and provide at least 24-hours notice of the location to Council and members of the public.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

9. REPORTS FOR DECISION

9.3 2018 Capital Budget Amendment – Transmission Meter Installation

2018/ 450

Moved by: R. Parks

THAT an amendment to the 2018 Capital Budget for the Transmission Meter Installation project to increase the cost by \$255,000 (from \$395,000 to \$650,000) to be funded \$325,000 from RU4 Utilities Infrastructure Life Cycle Maintenance and Replacement Reserve and \$325,000 from a third party contribution be approved.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

2018/ 451

Moved by: R. Parks

THAT the rules be suspended to allow Councillor Botterill to bring a motion without customary notice regarding funding for the Ravenwood Music Festival and the Highland Games.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

2018/ 452

Moved by: B. Botterill

THAT Administration liaise with the Highland Games and Ravenwood Music Festival to identify the amount and source of municipal funding and in-kind support for each event and report back to Council by Q1 of 2019.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

ACTION: Recreation Parks and Culture

DUE: Q1 2019

2018/ 453

Moved by: B. Botterill

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17 and 24 at 4:01 p.m.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

3.7 CAO Performance Review Process – December 11, 2018

FOIP Section 17, harmful to personal privacy

FOIP Section 24, advice from officials

Name	Reason/ Purpose
Rob Coon	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization /Presenter
Mavis Nathoo	Legislative Advice/ Clerk

2018/ 454

Moved by: R. Parks

THAT Council revert to open session at 4:45 p.m.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

2018/ 455

Moved by: P. Smith

THAT Enclosure 2 be created and added to item 3.7 CAO Evaluation, and remain private pursuant to FOIP sections 17 and 24; and

THAT Administration and the Mayor take the actions set out in Enclosure 2.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

10. PUBLIC HEARING

10.1 Bylaw 36-2018 map amendment to Land Use Bylaw 6-2015

The Clerk of Legislative and Legal Services outlined the Public Hearing Procedures.

The Mayor convened the Public Hearing for Bylaw 36-2018 at 5:03 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no speakers.

The Mayor closed the Public Hearing for Bylaw 36-2018 at 5:07 p.m.

Administration answered Council's questions.

2018/ 456

Moved by: R. Parks

THAT Bylaw 36-2018, a bylaw that proposes to rezone approximately 27.5 hectares (67.95 acres) in Lot 2, Plan 012 4423 in the NE 21-53-21-W4 from AG - Agriculture: General to RA - Rural Residential/Agriculture, be given first reading.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

2018/ 457

Moved by: B. Botterill

THAT Bylaw 36-2018 be given second reading.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Carried

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:09 p.m.

Mayor

Director, Legislative & Legal Services