

COUNCIL MEETING MINUTES

June 25, 2019
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Brian Botterill, Ward 3 (*arrived at 9:05 a.m.*)
Bill Tonita, Ward 4
Paul Smith, Ward 5 (*left at 10:09 a.m. and returned at 2:54 p.m.*)
Linton Delaine, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services
(Acting Chief Commissioner)
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk
Joanne Onciul, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2019/155

Moved by: P. Smith

THAT the agenda for the June 25, 2019 Council meeting be adopted with the following changes:

- Add Item 8.3 Regional Transit Commission Update to the Open Session and schedule it for 2:05 p.m.;
- Schedule Item 3.6 Strathcona County's Proposed Broadband Approach for 9:05 a.m.;
- Schedule Item 3.4 CAO Performance Review Update to follow item 3.5.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2019/156

Moved by: B. Tonita

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17, 20, 21, 24, 25, and 27 at 9:04 a.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

Councillor Botterill joined the meeting at 9:05 a.m.

3.1 Chief Commissioner - Introduction of Topics

- 3.6 Strathcona County's Proposed Broadband Approach
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Laura Probst	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
C. Dobson	Presenter
Russ Avery	Presenter
Shane Olson	Presenter
Kathi Day	To answer questions
Jessica Jones	To answer questions
Angela Wilson	To answer questions

Councillor Smith left the meeting at 10:09 a.m.

- 3.2 Intermunicipal Relations Committee (IMRC) Update (12)
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Laura Probst	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Rod Frank	Presenter

- 3.3 Regional Transit Service Commission June Update
FOIP Section 21, harmful to intergovernmental relations
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Brian Botterill	Presenter
Wade Coombs	To answer questions
Sherri-Dawn Annett	Necessary to perform role

- 3.5 Legal Advice - Bylaw Amendment
FOIP Section 27, legal privilege
FOIP Section 20, harmful to law enforcement

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Mavis Nathoo	Presenter
Donald Snider	Presenter
Chris Narbonne	To answer questions
Jim Peebles	To answer questions

- 3.4 CAO Performance Review Process Update
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization/ Presenter
Sandy Bugeja	Legislative Advice/ Clerk

2019/157

Moved by: R. Parks

THAT Council revert to open session at 11:35 a.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

No proclamations were presented at the meeting.

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.6 Strathcona County's Proposed Broadband Approach

2019/158

Moved by: B. Botterill

THAT Administration bring forward a business case as part of the upcoming budget deliberations on options for broadband services, including becoming a retail service provider; and that the business case provide a cost benefit analysis of the options.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

Carried
ACTION: Information Technology Services
DUE: October 2019

3.4 CAO Performance Review Process Update

2019/159

Moved by: B. Botterill

THAT Administration negotiate a consulting contract to conduct the next annual CAO Review; and that the contract be provided to Council for approval.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Tonita

Carried
ACTION: Corporate Services
DUE: Q4 2019

6. CONSENT AGENDA

2019/160

Moved by: L. Delainey

THAT Council approve the following agenda items without debate:

7.1

June 11, 2019 Council Meeting Minutes

THAT the June 11, 2019 Council Meeting minutes be approved.

8.1

Request to Add an Additional Council Meeting Date

THAT an additional Council meeting on July 2, 2019 beginning at 9:00 a.m. be added; and that Administration provide notice of the additional meeting to Council and the public.

9.2

Extension Request – Conservation Policy and Directive Updates

THAT the due date for the Conservation Policy and Directives update be revised from the end of Q2 2019 to the end of Q3 2019.

ACTION: Planning & Development Services

DUE: Q3 2019

9.3

Ministik School – Purchase and Sale Agreement (Ward 7)

THAT the Purchase and Sale Agreement between Strathcona County and The Board of Trustees of Elk Island Public Schools Regional Division No. 14 for the Ministik School facility located on Plan 1220579, Block 2, Lot 1MR (SW 15-51-21-W4), as set out in enclosure 2 of the June 25, 2019 Planning and Development Services report, be approved.

9.4

Funding for Contribution to Elk Island Catholic Schools for gymnasium expansion

THAT the source of funds for the contribution to Elk Island Catholic Schools to assist with the expansion of the École Père Kenneth Kearns Catholic School gymnasium in the amount of \$2,800,000 be from Municipal Reserves.

9.5

Amendment to the Responsible Dog Ownership Bylaw, 37-2017

THAT Bylaw 12-2019, a bylaw to amend the Responsible Dog Ownership Bylaw, be given first reading.

THAT Bylaw 12-2019 be given second reading.

THAT Bylaw 12-2019 be considered for third reading.

THAT Bylaw 12-2019 be given third reading.

10.2

Expenditure of Council Priority Funds - Antler Lake Uncas Community League

THAT an expenditure of \$5,160.75 from Council Priority Funds as follows:

Mayor Rod Frank	\$ 500.00
Councillor Robert Parks	\$ 500.00
Councillor Dave Anderson	\$ 500.00
Councillor Brian Botterill	\$ 500.00
Councillor Bill Tonita	\$ 400.00
Councillor Paul Smith	\$ 400.00
Councillor Linton Delaine	\$ 400.00
Councillor Glen Lawrence	\$1,460.75
Councillor Katie Berghofer	\$ 500.00

for the purpose of providing funds to the Antler Lake Uncas Community League for costs associated with the Antler Lake Country Fair, be approved.

10.3

Expenditure of Council Priority Funds - Archbishop Jordan Catholic High School

THAT an expenditure of \$1,250.00 from Council Priority Funds as follows:

Councillor Robert Parks	\$ 250.00
Councillor Bill Tonita	\$ 625.00
Councillor Paul Smith	\$ 150.00
Councillor Linton Delaine	\$ 225.00

for the purpose of providing funds to Archbishop Jordan Catholic High School for costs associated with their Indigenous graduation ceremony, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delaine, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.3 Regional Transit Service Commission June Update

Council received an update on the Regional Transit Service Commission.

8.2 2018 Ward Boundary Review - Referral Report

2019/161

Moved by: L. Delaine

THAT, despite the provisions of section 2 of Policy GOV-002-032 Ward Boundary Review, Administration conduct a ward boundary review after the next general municipal election and report to Council by the end of Q1 2023.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delaine, G. Lawrence, and K. Berghofer

Carried

ACTION: Legislative & Legal Services

DUE: Q1 2023

9. REQUESTS FOR DECISION

9.1 Bylaw 7-2019, a Bylaw to amend the Speed Control Bylaw 38-2014

Councillor Smith joined the meeting at 2:55 p.m.

2019/162

Moved by: B. Botterill

That proposed Bylaw 7-2019 be amended by deleting section 1 in its entirety and by renumbering the following section accordingly.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2019/163

Moved by: B. Botterill

THAT Bylaw 7-2019, as amended, a bylaw that amends the Speed Control Bylaw 38-2014, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2019/164

Moved by: B. Tonita

THAT Bylaw 7-2019 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2019/165

Moved by: R. Parks

THAT Bylaw 7-2019 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2019/166

Moved by: P. Smith

THAT Bylaw 7-2019 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2019/167**Moved by:** D. Anderson

THAT the matter of speed limits in Glen Allan be referred to the Traffic Safety Advisory Committee to provide a report with recommendations for Council's consideration.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Botterill

Carried**ACTION: Transportation Planning and Engineering****DUE: Q4 2020**

9.6 Human Resources Policy

2019/168**Moved by:** B. Tonita

THAT Policy HUM-001-034 Employee Total Rewards, as set out in enclosure 1 of the June 25, 2019 Human Resources report, be approved; and

THAT the following policies be rescinded:

1. HUM-001-004 Comprehensive Workplace Health
2. HUM-001-005 Disability Management and Early Return to Work
3. HUM-001-009 Employee Performance and Appraisal Program
4. HUM-001-014 Staff Learning, Development and Growth
5. HUM-001-015 Occupational Health and Safety
6. HUM-001-019 Employee Recognition and Awards Program
7. HUM-001-020 Talent Attraction and Hiring
8. HUM-001-033 Talent Retention
9. HUM-001-012 No Smoking Policy
10. HUM-001-017 Retirement of Part-Time Fire Fighters
11. HUM-001-031 Military

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried**10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

10.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
Ward 8 K. Berghofer	Notice of Motion	K. Berghofer SERVED the following Notice of motion to be presented for debate and vote at the July 9, 2019 Council Meeting: THAT Administration change the classification for the Heritage Hills off-leash area from temporary to permanent, and that Administration develop a plan for the installation of permanent infrastructure by the end on June 2020.	ACTION: Office of Elected Officials	DUE: July 9, 2019

Ward 8 K. Berghofer	Information Request	County Air Filter Ratings Please provide information on which County owned or run building/facilities use filters with a MERV rating of 13, to block small particulate caused by wildfire smoke, from entering through the air intake.	ACTION: Facility Services	DUE: July 10, 2019
Ward 8 K. Berghofer	Information Request	Weed Spraying Program What would be the costs associated with moving from a 5 year weed spraying program to a 3 or 4 year program in the urban park areas?	ACTION: Recreation, Parks & Culture	DUE: July 10, 2019
Ward 2 D. Anderson	Information Request	National Indigenous Peoples Day Please provide information on what actions the County took to promote or acknowledge National Indigenous Peoples Day. Was there any promotion on the County website?	ACTION: Communications	DUE: July 10, 2019
Ward 4 B. Tonita	Notice of Motion B. Tonita SERVED the following Notice of motion to be presented for debate and vote at the July 9, 2019 Council Meeting: THAT Administration prepare a report by the end of the fourth quarter of 2019 on options for partnering with Habitat for Humanity to create more affordable housing in Strathcona County.		ACTION: Office of Elected Officials	DUE: July 9, 2019
Ward 4 B. Tonita	Notice of Motion B. Tonita SERVED the following Notice of motion to be presented for debate and vote at the July 9, 2019 Council Meeting: THAT Administration bring forward a budget for 2020 which ensures the financial sustainability of Strathcona County based on the following assumptions: <ul style="list-style-type: none"> • Reduction in provincial funding to be absorbed through reduced departmental spending; • Reductions in funding to be spread across the organization through identification of non-priority areas; • Priority based budgeting used to identify areas of spending reductions; • A budgetary surplus built in that aligns with past practice; • Priority areas identified by Council factored into budget planning; and • A tax increase of no more than 0.75% in 2020 and less than 1% in 2021-2023. 		ACTION: Office of Elected Officials	DUE: July 9, 2019

11. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 4:22 p.m.

Mayor

Director, Legislative & Legal Services