

**Bylaw 10-2019 – Municipal Office Bylaw****Report Purpose**

To give three readings to a bylaw that names Strathcona County's Municipal Office.

**Recommendation**

THAT Bylaw 10-2019 be given first reading.

THAT Bylaw 10-2019 be given second reading.

THAT Bylaw 10-2019 be considered for third reading.

THAT Bylaw 10-2019 be given third reading.

**Our Prioritized Strategic Goals**

Governance Requirement

**Report**

Section 204 of the *Municipal Government Act*, RSA 2000, c M-26, requires that a municipal council must name a place as its municipal office. Strathcona County does not currently have a resolution or bylaw that names a place.

The naming of a place as the municipal office has 5 consequential effects:

1. In the *Provincial Offences Procedures Act*, RSA 2000, c P34, the municipal office is the address for service if the municipality is the defendant in an action;
2. In the *Nuclear Safety and Control Act*, SC 1997 c 9, the Canadian Nuclear Safety Commission may be required to file a notice of contamination at the municipal office if nuclear contamination is found within the County;
3. In the *Police Officers Collective Bargaining Act*, RSA 2000, c P-18, as the address for service of legal documents and notices;
4. In the *Statistics Act*, RSC 1985, c S-19, as a place where records may be stored and requested from; and
5. In the *Determination of Population Regulation*, Alta Reg 63/2001, as a place where an enumerated population count, taken by a census, may be sworn.

Naming the County's municipal address as the Community Centre, South Wing, 3rd Floor, 401 Festival Way for physical addressing purposes and as 2001 Sherwood Drive for mailing purposes will maintain the current office addressing for the County. The Chief Commissioner can be served physically at the Chief Commissioner's physical office location for documents delivered personally, and the County can be served by mail through the County's mail services, in the manner that mail is currently handled.

**Other Impacts**

**Policy:** N/A

**Legislative/Legal:** see report section

**Interdepartmental:** N/A

**Master Plan/Framework:** N/A

**Enclosure**

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