

Bylaw 8-2019 Mayor's Executive Committee

April 9, 2019

Council History

December 2018:

Council directed Administration to prepare a bylaw for the establishment of a revised and updated Mayor's Executive Committee, including the improvements noted in the December 11, 2018 Legislative and Legal Services report.

Overview of Mayor's Executive Committee

- Stand-alone format, includes marginal notes, and plain language
- Part I – addresses title, purpose, interpretation of bylaw, and definitions
- Part II – establishes the mandate and terms of reference
- Part III – establishes the membership and quorum requirements
- Part IV – outlines procedures for the Committee's meetings
- Part V – outlines the role of the Chief Commissioner or delegate
- Part VI – addresses consequential amendments

Mandate and Terms of Reference

- Establishes the powers of the Committee:
 - Assigning items to agendas
 - Postponing items (except Motion following Notice)
 - Estimating time for items
 - Recommending items for the consent agenda
 - Making items time specific
 - Changing the date, time, or place of regularly scheduled meetings
 - Addressing any matter referred to it by Council

Procedures and Changes to Agendas

- Adding or deleting from an upcoming agenda after Mayor's Executive but before agenda publication requires written consent from the Mayor and the Chief Commissioner.
- Adding agenda items after the publication must be by motion at the adoption of the agenda, or by Special Resolution.
- Any written materials or information related to items on an agenda that are not already included in the agenda package must be circulated to all members of Council and the Chief Commissioner.
- At a meeting, an item may be deleted from the agenda by Special Resolution (except for a Motion following Notice of Motion).
- Clarifies no debate on the merits of an item.

Thoughts? Questions?

