

COUNCIL MEETING MINUTES

March 26, 2019
9:00 a.m.
February 20, 2019
2:00 p.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2 (*attended at 2:00 p.m. via teleconference*)
Brian Botterill, Ward 3
Paul Smith, Ward 5
Linton Delaine, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Members Absent: Bill Tonita, Ward 4

Administration Present: Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning
Services (Acting Chief Commissioner)
Gord Johnston, Assoc. Commissioner, Community Services
Greg Yeomans, Chief Financial Officer
Lori Cooper, Assoc. Commissioner, Corporate Services
Mavis Nathoo, Director, Legislative and Legal Services
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk
Susanne Semchuk, Legislative Officer
Joanne Onciul, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:03 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2019/ 55

Moved by: P. Smith

THAT the agenda for the March 26, 2019 Council meeting be adopted with the following changes:

- Item 9.1 Regional Transit Service Commission Update - add enclosure 1;
- Item 3.7 Inclusion Alberta Update - move to the open session as item 8.5;
- Add item 3.9 Insurance Update to the closed session under the Freedom of Information and Protection of Privacy (FOIP) Act sections 24 and 25.

In Favour (7): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2019/ 56

Moved by: K. Berghofer

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 17, 21, 24, 25, 26 and 29 at 9:05 a.m.

In Favour (6): R. Frank, R. Parks, B. Botterill, P. Smith, G. Lawrence, and K. Berghofer
Opposed (1): L. Delainey

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Councillor Appointments to Committees – Winter 2019
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Lana Dyrland	Presenter
Sandy Bugeja	Presenter

- 3.3 Public Member Appointments – Recommendations for Boards and Committees – Winter 2019
FOIP Section 17, harmful to personal privacy
FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Lana Dyrland	Presenter
Sandy Bugeja	Presenter

- 3.4 Intermunicipal Relations Committee (IMRC) Update (6)
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Mayor Frank	Presenter

- 3.5 Land Transfer Agreement – Sherwood Park Archery Club (Ward 7)
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Paula Laplante	Presenter
Stacy Fedechko	Presenter
Arlene McWilliam-Protz	Presenter

- 3.6 Audit Letter
FOIP Section 24, advice from officials
FOIP Section 26, testing procedures, tests and audits

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization/ Presenter
Mavis Nathoo	Legislative Advice/ Clerk
Mayor Frank	Presenter

- 3.8 Regional Transit Services Commission Update
FOIP Section 21, harmful to intergovernmental relations
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Lori Cooper	Strategic Leader of the Organization
Kevin Glebe, acting CAO	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Nancy Lyzaniwski	Presenter

- 3.9 Insurance Update
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Kevin Glebe, acting CAO	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization/ Presenter
Mavis Nathoo	Legislative Advice/ Clerk
Lori Cooper	Presenter

2019/ 57

Moved by: R Parks

THAT Council revert to Open Session at 10:45 a.m. and recess until 2:00 p.m

In Favour (7): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer
Carried

Councillor Anderson joined the meeting via teleconference at 2:00 p.m.

4. PROTOCOL ITEMS

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

National Volunteer Week April 7-13, 2019

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.2 Councillor Appointments to Committees – Winter 2019

2019/ 58

Moved by: R. Parks

THAT enclosure 1 to the March 26, 2019 Governance Advisory Committee report, Councillor Appointments to Committees - Winter 2019, be amended to appoint:

- Councillor Dave Anderson as the representative to the Youth Advisory Committee;
- Councillor Bill Tonita as the alternate to the Youth Advisory Committee.

THAT the appointments and terms, as set out in amended enclosure 1 to the March 26, 2019 Governance Advisory Committee report, Councillor Appointments to Committees - Winter 2019, be approved

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

3.6 Audit Letter

2019/ 59

Moved by: B. Botterill

THAT Enclosure 1, proposed response letter to the Auditor be added to item 3.6, and remain private pursuant to section 25 and section 26 of the Information and Protection of Privacy (FOIP) Act.

THAT the Mayor, on behalf of Council, sign and send the response letter to the Auditor, as set out in Enclosure 1.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, G. Lawrence, and K. Berghofer
Opposed (1): L. Delainey

Carried

6. CONSENT AGENDA

2019/ 60

Moved by: P. Smith

THAT Council approve the following agenda items without debate:

7.1

October 29 - December 6 2018 Budget Meeting Minutes

THAT the October 29 – December 6, 2018 Council Budget Meeting minutes be approved.

7.2

February 26, 2019 Council Meeting Minutes

THAT the February 26, 2019 Council Meeting minutes be approved.

7.3

March 5, 2019 Council Meeting Minutes

THAT the March 5, 2019 Council Meeting minutes be approved.

7.4

March 11, 2019 Council Meeting Minutes

THAT the March 11, 2019 Council Meeting minutes be approved.

8.3

Public Member Appointments – Recommendations for Boards and Committees – Winter 2019

THAT enclosure 1 to the March 26, 2019 Governance Advisory Committee report, Public Member Appointments - Recommendations for Boards and Committees Winter 2019, remain private pursuant to sections 17 and 29 of the Freedom of Information and Protection of Privacy until approved by Council; and

THAT the appointment and terms, as set out in enclosure 1 to the March 26, 2019 Governance Advisory Committee report, Public Member Appointments - Recommendations for Boards and Committees Winter 2019, be approved

8.4

Revised Mandate Letter for the Community Living Advisory Committee

THAT the revised Community Living Advisory Committee mandate letter, as set out in enclosure 1 of the March 26, 2019 Governance Advisory Committee report, be approved.

9.2

Rescission of Policy SER-006-002 Emergency Services Standard Operating Procedures

THAT policy SER-006-002 Emergency Services Standard Operating Procedures be rescinded.

11.2

Expenditure of Council Priority Funds - 203 Sherwood Park Scout Group

THAT an expenditure of \$5,162.73 from Council Priority Funds as follows:

Mayor Rod Frank	\$800.00
Councillor Robert Parks	\$750.00
Councillor Dave Anderson	\$1,000.00
Councillor Bill Tonita	\$500.00
Councillor Paul Smith	\$400.00
Councillor Linton Delainey	\$400.00
Councillor Glen Lawrence	\$500.00
Councillor Katie Berghofer	\$812.73

for the purpose of providing funds to the 203 Sherwood Park Scout Group for costs associated with replacing outgrown and/or outdated outdoor gear, be approved.

11.3

Expenditure of Council Priority Funds - Brentwood Elementary School

THAT an expenditure of \$2,250.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$400.00
Councillor Robert Parks	\$250.00
Councillor Dave Anderson	\$500.00
Councillor Bill Tonita	\$250.00
Councillor Paul Smith	\$200.00
Councillor Linton Delaine	\$400.00
Councillor Katie Berghofer	\$250.00

for the purpose of providing funds to Brentwood Elementary School for costs associated with hosting the 2019 Young Speakers Invitational Speech Competition, be approved.

11.4

Expenditure of Council Priority Funds - Sherwood Park Music Festival Association

THAT an expenditure of \$1,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$300.00
Councillor Robert Parks	\$300.00
Councillor Paul Smith	\$200.00
Councillor Linton Delaine	\$200.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Sherwood Park Music Festival Association for costs associated with hosting a Masterclass at the 2019 Sherwood Park Music Festival, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Carried

9. REQUESTS FOR DECISION

9.1 Regional Transit Service Commission Update

2019/ 61

Moved by: B. Botterill

Motion to Amend Something Previously Adopted

THAT motion 2018/289 be amended by deleting the words "Elected Representatives for Strathcona County" and replacing them with the words "Elected Representative and Alternate, respectively, for Strathcona County".

Motion as Amended

THAT Councillor Botterill and Councillor Anderson be appointed as the Elected Representative and Alternate, respectively, for Strathcona County to the Regional Transit Transition Team, both terms to commence effective as of the signing of the Memorandum of Understanding and ending at the sooner of the 2019 Council Organizational Meeting or the creation of the Regional Transit Services Commission by provincial regulation, and provided that the appointees continue to serve as Councillors throughout the terms of appointment.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.1 Motion following Notice of Motion

2019/ 62

Moved by: P. Smith

THAT the Mayor, on behalf of Council, sign a letter to Garnett Genuis MP, requesting his support for a commemorative coin in 2020 recognizing the 50th anniversary of the Trans Canada Yellowhead Highway.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

8.2 Secondary Approach Access Maintenance Fee

2019/ 63

Moved by: B. Botterill

MOTION ON THE FLOOR (moved by Councillor Lawrence)

THAT proposed Bylaw 37-2018, Fees, Rates and Charges Bylaw, be amended by deleting the following words on Schedule A, page 48:

Secondary Access Maintenance Fee

3.0m - 6.0m wide access

\$3,000.00

\$3,000.00

Jan 15

6.0m - 10.0m wide access (variance approval needed)

\$3000.00 plus

\$3000.00 plus

Jan 15

\$250.00/m (up to a
max. of 10m)

\$250.00/m (up to a
max. of 10m)

Motion to withdraw the motion on the floor

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2019/ 64

Moved by: P. Smith

THAT Item 8.2 Secondary Approach Access Maintenance Fee be referred to Administration for further work on options for reducing the fees related to secondary access for agricultural land smaller than 80 acres; and that the report be prepared by the end of the third quarter of 2019.

In Favour (5): R. Frank, D. Anderson, P. Smith, L. Delaine, and G. Lawrence

Opposed (3): R. Parks, B. Botterill, and K. Berghofer

Carried

ACTION: Transportation and Agricultural Services

DUE: Q3 2019

9. REQUESTS FOR DECISION

9.3 2019 Urban Service Area – Farm Tax Cancellation

2019/ 65

Moved by: P. Smith

THAT partial cancellation of property taxes for the 53 properties in the Urban Service Area with farm buildings and farm residences totalling \$15,365 for the 2019 tax year, as set out in enclosure 2 of the March 26, 2019 Assessment and Taxation report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Carried

8.5 Inclusion Alberta

Mayor Rod Frank provided an update on Inclusion Alberta.

P. Smith left the meeting at 4:02 pm.

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward	Category / Request	Department	Due Date
Mayor R. Frank	<p>Notice of Motion Liability Risk Mayor Frank SERVED the following Notice of motion to be presented for debate and vote at the April 9, 2019 Council Meeting:</p> <p>THAT by April 30, 2019, Administration provide a legal opinion to Council on the steps that would need to be taken and any potential liability risks with respect to amending County Council's decision on the selection of the Bremner area as the County's next growth node.</p>	ACTION: Mayor's Office	April 9, 2019
Mayor R. Frank	<p>Notice of Motion AUMA Resolution to Support Alberta's Energy Industry Mayor Frank SERVED the following Notice of motion to be presented for debate and vote at the April 9, 2019 Council Meeting:</p> <p>THAT the Mayor, on behalf of Council, submit a resolution for consideration at the Alberta Urban Municipalities Association (AUMA) 2019 Convention, which directs the AUMA to advocate for the Government of Alberta:</p> <p>to further develop and implement a targeted, national education and marketing campaign on behalf of Albertans in order to offset foreign protectionism and de-marketing campaigns, regulatory delays, and the combined infrastructure and economic factors that are creating a significant, negative effect on Canada's local, provincial, and national economies; and</p> <p>to provide resources to offset the combined negative impacts affecting the energy industry through: 1. the continuation of the Petrochemicals Diversification Program; 2. key energy industry-supporting infrastructure development; and 3. a continued strong presence and advocacy with federal, municipal and foreign governments.</p>	ACTION: Mayor's Office	April 9, 2019
Mayor R. Frank	<p>Notice of Motion Support for Canada's Steel Industry Mayor Frank SERVED the following Notice of motion to be presented for debate and vote at the April 9, 2019 Council Meeting:</p> <p>THAT the Mayor, on behalf of Council, write a letter to the Federal Minister of Finance to express support for Canada's steel industry by implementing final safeguard measures for steel products.</p>	ACTION: Mayor's Office	April 9, 2019

6 L. Delaney	Information Request	Regional Transit Commission Please provide a copy of the MOU (Memorandum of Understanding) signed with the Regional Transit Commission on October 11, 2016, as well as a copy of the RFP (Request For Proposal) awarded to EY on November 27, 2018.	Transit	April 9, 2019
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D. Anderson left the meeting at 4:06 pm.

10. PUBLIC HEARING

10.1 Removal of Municipal Reserve Designation (Ward 7)

The Mayor convened the Public Hearing for the Removal of Municipal Reserve Designation at 5:00 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

		In favour (✓) Opposed (X)
Doug Bowes	speaker	✓
Howard Start	speaker	✓
Richard Reid	written submission only	✓
Darren Grab	written submission only	✓
Doug Chislett	written submission only	✓
Mark Fawcett	written submission only	✓
Suzan Goodall	written submission only	✓
Hannah Graham	written submission only	✓
Rick W. Fehr	written submission only	✓
Karl Balisch	written submission only	✓
Scott Rogers	written submission only	✓
Joanne Warwa	written submission only	✓
Riley Warwa	written submission only	✓
Bev and Arnold Adam	written submission only	✓
Joanna Browning	written submission only	✓
Sheila Mochulski	written submission only	✓
Adam Rutsch	written submission only	✓
Jerico VanBrabant	written submission only	✓
Eugene Bleau	written submission only	✓
Dillon Broman	written submission only	✓
Leasa Broman	written submission only	✓
Jared, Carolyn and Danni Maccagno	written submission only	✓
Laurice Block	written submission only	✓
Vladimir Kopecky	written submission only	✓
Mike Bates	written submission only	✓
Yanzheng Li	written submission only	✓
Mark Fessenden	written submission only	✓
Laurence Anderson	written submission only	✓
Tim Smith	written submission only	✓
Jay Haugen	written submission only	✓

Alicia Chapa	written submission only	✓
Shawn Boettger	written submission only	✓
Jen, Dave, Alex and Adam Martin	written submission only	✓
Rhonda McEachern	written submission only	✓
Mathieu Laforest	written submission only	✓
Eliza Fawcett	written submission only	✓
Sharon Morrison	written submission only	✓
Quinn Brodie	written submission only	✓
Paul Baker	written submission only	✓
Juhlii Fehr	written submission only	✓
Jay Buckner	written submission only	✓
Stefan Hee	written submission only	✓
Pana Wright	written submission only	✓
Jill Steiner	written submission only	✓
Tara Wasilieff	written submission only	✓
Shawn Morrison	written submission only	✓
Ronald Carver	written submission only	✓
Judy Kuhn	written submission only	✓
Jay Peacock	written submission only	✓
Joshua Swensrude	written submission only	✓
Jason Wasilieff	written submission only	✓
Robert and Sharon Potts	written submission only	✓
Rod Nakamura	written submission only	✓
Deniene Brodie	written submission only	✓
Chris Brodie	written submission only	✓
Angela Macdonald	written submission only	✓
Tristan Lebel	written submission only	✓
Terry Morrow	written submission only	✓
Al Anderson	written submission only	✓
Sherry Stadnick	written submission only	✓
Paul Mackwood	written submission only	✓
Grayson McBride	written submission only	✓
Marie Fisher	written submission only	✓
Dennis Sneider	written submission only	✓
Chris Mummery	written submission only	✓
Patrick Snoek	written submission only	✓
John Bell	written submission only	✓
CJ Huber	written submission only	✓
Richard Lynch	written submission only	✓
Brandon Davies	written submission only	✓
Garth Cobb	written submission only	✓
Heidee Stenner	written submission only	✓
Brian Rogers	written submission only	✓
Harry and Charlotte Wesley	written submission only	✓
Devon Rogers	written submission only	✓
Ryan Birchard	written submission only	✓
Jeff Adamyk	written submission only	✓
Kristie Smith	written submission only	✓
Trevor Kuhn	written submission only	✓
Kem Coroi	written submission only	✓
Mike Fitzpatrick	written submission only	✓
Ximena Rogers	written submission only	✓
Jay Wright	written submission only	✓

Taylor Schaerer	written submission only	✓
Kyle Jans	written submission only	✓
Les Miskolzie	written submission only	✓

The Mayor closed the Public Hearing for the Removal of Municipal Reserve Designation at 5:22 p.m.

Administration answered Council's questions.

2019/ 66

Moved by: B. Botterill

THAT the removal of the Municipal Reserve designation from a portion of Plan 1220578, Block 1, Lot 1MR within the SW 4-52-22-W4, and set out in enclosure 1 to the March 26, 2019 Council report, be approved.

In Favour (6): R. Frank, R. Parks, B. Botterill, L. Delainey, G. Lawrence, and K. Berghofer

Carried

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:25 p.m.

Mayor

Director, Legislative & Legal Services