

## **COUNCIL MEETING MINUTES**

March 5, 2019  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Members Absent: Dave Anderson, Ward 2

Administration Present: Rob Coon, Chief Commissioner  
Kevin Glebe, Assoc. Commissioner, Infrastructure and Planning Services  
Gord Johnston, Assoc. Commissioner, Community Services  
Greg Yeomans, Chief Financial Officer  
Debra Smith, Acting Assoc. Commissioner, Corporate Services  
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk  
Susanne Semchuk, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:00 a.m.

## 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

**2019/ 42**

**Moved by:** B. Tonita

THAT the agenda for the March 5, 2019 Council meeting be adopted with the following changes:

- Item 3.3 Advocacy Strategy – make time specific at 9:05 a.m.;
- Item 3.3 Advocacy Strategy – add enclosure 1 and 2;
- Add item 3.5 Beaver Hills Biosphere Reserve Association to the Closed Session, pursuant to sections 24 and 27 of the Freedom of Information and Protection of Privacy (FOIP) Act; and
- Add item 3.6 Bremner Area Project – Phase 3 Update to the Closed Session, pursuant to section 24 of FOIP.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

Opposed (1): L. Delainey

**Carried**

## 3. CLOSED SESSION

**2019/ 43**

**Moved by:** P. Smith

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act sections 21, 24 and 27 at 9:02 a.m.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

Opposed (1): L. Delainey

**Carried**

3.1 Chief Commissioner - Introduction of Topics

3.2 Intermunicipal Relations Committee (IMRC) Update (5)

FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Debra Smith	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Jackie Porayko	Presenter
Robert Stephenson	Presenter

### 3.3 Advocacy Strategy – Update 3

FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Debra Smith	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Jackie Porayko	Answer questions
Robert Stephenson	Answer questions
E. MacDonald	External Presenter
Y. Sumano	External Presenter

### 3.4 Selection of an Alternate to the Edmonton Metropolitan Region Board (EMRB) Shared Investment for Shared Benefit (SISB) Task Force

FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Debra Smith	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Jackie Porayko	Presenter
Robert Stephenson	Presenter

### 3.5 Beaver Hills Biosphere Reserve Association

FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Debra Smith	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Danielle Wilson	Legal Advice
Jocelyn Thrasher-Haug	Answer questions
Mavis Nathoo	Answer questions
Councillor Lawrence	Presenter

3.6 Bremner Area Project – Phase 3 Update

FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Rob Coon	Strategic Leader of the Organization
Debra Smith	Strategic Leader of the Organization
Kevin Glebe	Strategic Leader of the Organization/Presenter
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Sandy Bugeja	Legislative Advice/ Clerk
Mavis Nathoo	To answer questions

**2019/ 44**

**Moved by: L. Delainey**

THAT Council revert to open session at 10:57 a.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**4. PROTOCOL ITEMS**

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteau, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

International Women’s Day	March 8
International Day for the Elimination of Racial Discrimination	March 21

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

3.5 Beaver Hills Biosphere Reserve Association

**2019/ 45**

**Moved by: G. Lawrence**

THAT membership in the Beaver Hills Biosphere Reserve Association (BHBRA) Society be approved, subject to Council’s approval of the final BHBRA Bylaws and Application.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **8. REQUESTS FOR DECISION**

### **8.1 Mental Health Capacity Building Expansion Grant Opportunity**

**2019/ 46**

**Moved by:** P. Smith

THAT acceptance of the Alberta Health Services grant, Mental Health Capacity Building Expansion, in the amount of \$205,885, over the life of the grant, be approved.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## **5. MOTIONS ARISING OUT OF CLOSED SESSION**

### **3.4 Edmonton Metropolitan Region Board (EMRB) Shared Investment for Shared Benefit (SISB) Task Force**

**2019/ 47**

**Moved by:** B. Botterill

THAT Councillor Berghofer be appointed as the alternate to the Edmonton Metropolitan Region Board (EMRB) Shared Investment for Shared Benefit (SISB) Task Force, for a term ending on October 29, 2019, provided she continues to serve as a Councillor throughout the term of appointment.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **3.6 Bremner Area Project – Phase 3 Update**

**2019/ 48**

**Moved by:** R. Frank

THAT jurisdiction over the Bremner Area Project, Phase 3 matter be assumed in order to replace Priorities Committee motion 2019/P 12 with the following:

THAT Administration proceed with the financial analysis for the additional data points of 0.5 and 2.5% growth; and delay in the expected funding contributions from the Provincial and Federal governments for these scenarios; and

THAT funding to increase the Planning and Development Services operating budget for additional financial analysis, as detailed in the Priorities Committee motion 2019/P12, in the amount up to \$85,000 from the R4 Municipal Projects Reserve be approved.

In Favour (6): R. Frank, R. Parks, B. Tonita, P. Smith, L. Delainey, and G. Lawrence

Opposed (2): B. Botterill, and K. Berghofer

**Carried**

**6. CONSENT AGENDA**

**2019/ 49**

**Moved by:** B. Tonita

THAT Council approve the following agenda items without debate:

**8.2**

**Traffic Circle Update – Recommendation to Rescind a Previous Motion**

THAT the following motion:

2017/192

THAT Administration provide a report with recommendations to Council by the end of the third quarter of 2019; the report to include a full three-year safety evaluation of the interim traffic safety improvements to the Sherwood Drive and Broadmoor Boulevard traffic circle

be rescinded.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**9.2 Expenditure of Council Priority Funds**

**2019/ 50**

**Moved by:** R. Parks

THAT an expenditure of \$6,300.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$2,300.00
Councillor Dave Anderson	\$1,000.00
Councillor Linton Delainey	\$1,000.00
Councillor Bill Tonita	\$1,500.00
Councillor Glen Lawrence	\$500.00

for the purpose of providing funds to the County Clothes-Line Foundation for costs associated with rooftop repairs, be approved.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer  
Opposed (1): P. Smith

**Carried**

**8. REQUESTS FOR DECISION**

8.3 FIN-001-024 Financial Reserves Policy

**2019/ 51**

**Moved by:** B. Tonita

THAT the revised FIN-001-024: Financial Reserves Policy, as set out in enclosure 2 of the March 5, 2019 Corporate Finance report, be approved.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

8.4 Draft 2018 Annual Operating Surplus for Tax Purposes, Recommended Allocations and Reserve Transactions

**2019/ 52**

**Moved by:** B. Botterill

THAT the recommended allocation of \$55,499 for the 2018 municipal operating surplus, as set out in Enclosure 1 including a transfer to the R2 Stabilization and Contingency Reserve, be approved.

THAT the recommended allocations of \$917,798 for the 2018 utility operating surplus, as set out in Enclosure 1, including a transfer of \$616,168 to the RU4 Utilities Infrastructure Lifecycle, Maintenance and Replacement Reserve and \$301,630 to the RU1 Utilities Rate Stabilization and Contingency Reserve, be approved.

THAT the recommended redesignations of \$2,165,897, as set out in Enclosure 2, be approved.

THAT the reserve activity in the 2018 Reserve Continuity Report (unaudited), as set out in Enclosure 3, be ratified.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**9. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

9.1 Councillor Request Report

5 P. Smith	<b>Notice of Motion</b> Councillor Smith SERVED the following Notice of motion to be presented for debate and vote at the March 26, 2019 Council Meeting: THAT the Mayor, on behalf of Council, sign a letter to Garnett Genuis MP, expressing support for a commemorative coin in 2020 recognizing the Trans Canada Yellowhead Highway.	<b>ACTION:</b> Mayor's Office	<b>DUE:</b> March 26, 2019
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**10. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 3:58 p.m.

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Mayor

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Director, Legislative & Legal Services