

**Additional Priorities Committee Meeting and Change of Council Meeting Start Time****Report Purpose**

To seek Council approval on holding an additional Priorities Committee meeting and changing the start time of a Council meeting.

**Recommendation**

1. THAT an additional Priorities Committee meeting be added on September 23, 2019 beginning at 2:00 p.m.; and
2. THAT the start time of the September 23, 2019 Council meeting be changed from 2:00 p.m. to 15 minutes following the completion of the September 23, 2019 Priorities Committee meeting; and
3. THAT Administration provide notice of the additional Priorities Committee meeting and the change to the start time of the existing Council meeting to Council and the public.

**Our Prioritized Strategic Goals**

Governance Requirement

**Report**

Due to the volume of reports for the September 17, 2019 Priorities Committee, Administration is recommending that an additional Priorities Committee meeting be held on September 23, 2019 with a start time of 2:00 pm and that the Council meeting which is currently scheduled for that day and time be changed so that it follows a 15 minute break after the conclusion of the Priorities Committee meeting. This change will help ensure that the Priorities Committee has adequate time for considering reports. The two reports identified for the September 23, 2019 meeting are the departmental updates from Transit and Transportation and Agricultural Services.

**Other Impacts**

**Policy:** n/a

**Legislative/Legal:** Section 196 of the Municipal Government Act provides the method of giving notice of a council meeting.

**Interdepartmental:** n/a

**Master Plan/Framework:** n/a

**Communication Plan**

Notice will be provided to Council and on the public website.