

## COUNCIL MEETING MINUTES

November 19, 2019  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delaine, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Kevin Glebe, Interim Chief Commissioner  
Greg Yeomans, Chief Financial Officer  
Laura Probst, Acting Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Acting Assoc. Commissioner, Infrastructure and  
Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Joanne Onciul, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:02 a.m.

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### 2019/ 316

**Moved by:** L. Delaine

THAT the November 19, 2019 Council Meeting agenda be adopted with the following changes:

- Add item 3.6, Litigation Update, to the Closed Session pursuant to sections 24 and 27 of the *Freedom of Information and Protection of Privacy (FOIP) Act*.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

### 3. CLOSED SESSION

**2019/ 317**

**Moved by:** P. Smith

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 21, 24, 25, 27 and 29 at 9:03 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### 3.1 Chief Commissioner - Introduction of Topics

#### 3.2 Intermunicipal Relations Committee (IMRC) Update (19) FOIP Section 21, harmful to intergovernmental relations

| <b>Name</b>      | <b>Reason/ Purpose</b>               |
|------------------|--------------------------------------|
| Kevin Glebe      | Strategic Leader of the Organization |
| Lori Cooper      | Strategic Leader of the Organization |
| Gord Johnston    | Strategic Leader of the Organization |
| Greg Yeomans     | Strategic Leader of the Organization |
| Stacy Fedechko   | Strategic Leader of the Organization |
| Mavis Nathoo     | Legislative Advice/ Clerk            |
| Nancy Lyzaniwski | Presenter                            |
| Jackie Porayko   | Presenter                            |

#### 3.3 Red Tape Reduction Act Submission

FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 25, economic interests of the municipality

| <b>Name</b>      | <b>Reason/ Purpose</b>               |
|------------------|--------------------------------------|
| Kevin Glebe      | Strategic Leader of the Organization |
| Lori Cooper      | Strategic Leader of the Organization |
| Gord Johnston    | Strategic Leader of the Organization |
| Greg Yeomans     | Strategic Leader of the Organization |
| Stacy Fedechko   | Strategic Leader of the Organization |
| Mavis Nathoo     | Legislative Advice/ Clerk            |
| Nancy Lyzaniwski | Presenter                            |
| Jackie Porayko   | Presenter                            |

#### 3.4 Councillor Appointments to Boards, Committees and Commissions – 2019 Fall FOIP Section 29, information available or to be available to the public

| <b>Name</b>    | <b>Reason/ Purpose</b>               |
|----------------|--------------------------------------|
| Kevin Glebe    | Strategic Leader of the Organization |
| Lori Cooper    | Strategic Leader of the Organization |
| Gord Johnston  | Strategic Leader of the Organization |
| Greg Yeomans   | Strategic Leader of the Organization |
| Stacy Fedechko | Strategic Leader of the Organization |
| Mavis Nathoo   | Legislative Advice/ Clerk            |
| Lana Dyrland   | Presenter                            |
| Sandy Bugeja   | Presenter                            |

- 3.5 Public Member Appointments and Recommendations to Boards and Committees – Fall 2019  
 FOIP Section 17, harmful to personal privacy  
 FOIP Section 29, information available or to be available to the public

| <b>Name</b>    | <b>Reason/ Purpose</b>               |
|----------------|--------------------------------------|
| Kevin Glebe    | Strategic Leader of the Organization |
| Lori Cooper    | Strategic Leader of the Organization |
| Gord Johnston  | Strategic Leader of the Organization |
| Greg Yeomans   | Strategic Leader of the Organization |
| Stacy Fedechko | Strategic Leader of the Organization |
| Mavis Nathoo   | Legislative Advice/ Clerk            |
| Lana Dyrland   | Presenter                            |
| Sandy Bugeja   | Presenter                            |

- 3.6 Litigation Update  
 FOIP Section 24, advice from officials  
 FOIP Section 27, legal privilege

| <b>Name</b>    | <b>Reason/ Purpose</b>                         |
|----------------|--|
| Kevin Glebe    | Strategic Leader of the Organization           |
| Lori Cooper    | Strategic Leader of the Organization           |
| Gord Johnston  | Strategic Leader of the Organization           |
| Greg Yeomans   | Strategic Leader of the Organization           |
| Stacy Fedechko | Strategic Leader of the Organization/Presenter |
| Sandy Bugeja   | Legislative Advice/ Clerk                      |
| Carmen Herbers | Necessary to Perform Role                      |
| Mavis Nathoo   | Presenter                                      |

*Councillor Delainey left the meeting at 10:15 a.m.*

**2019/ 318**

**Moved by:** R. Parks

THAT Council revert to Open Session at 10:31 a.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

**Carried**

**4. PROTOCOL ITEMS**

- 4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

- 4.2 Proclamations

No proclamations were presented at the meeting.

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

**2019/ 319**

**Moved by:** P. Smith

THAT the Mayor, on behalf of Council, write a letter to the Associate Minister of Red Tape to indicate support for the government's mandate to reduce red tape and to outline opportunities that align with the mandate.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Mayor's Office**  
**DUE: Immediately**

**2019/ 320**

**Moved by:** R. Parks

THAT Enclosure 1 to item 3.4 be amended to delete the alternate position from the Alberta Capital Wastewater Region Commission, to identify Councillor Botterill as the alternate for the Subdivision Committee, and Councillor Parks as the alternate for the Economic Development and Tourism Advisory Committee.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2019/ 321**

**Moved by:** R. Parks

THAT the membership of Pioneer Housing Foundation be expanded from 2 to 3 Directors; and

THAT Councillor Botterill be appointed to the Board of Directors for a term beginning November 19, 2019 and ending at the Organizational Meeting in 2020, provided the appointee continues to serve as Councillor throughout the term of appointment.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**6. CONSENT AGENDA**

**2019/ 322**

**Moved by:** L. Delaine

THAT Council approve the following agenda items without debate:

**7.1**

**October 29, 2019 Council Meeting Minutes**

THAT the October 29, 2019 Council Meeting minutes be approved.

**7.2**

**November 5, 2019 Council Meeting Minutes**

THAT the November 5, 2019 Council Meeting minutes be approved.

#### **8.4**

#### **Councillor Appointments to Boards, Committees, and Commissions – 2019 Fall**

THAT the appointments of the Councillors to boards, committees, and commissions, as set out in enclosure 1 to the November 19, 2019, Legislative and Legal Services report, be approved for the terms set out therein, providing the appointees continue to serve as Councillors throughout the terms of appointment.

#### **8.5**

#### **Public Member Appointments and Recommendations to Boards and Committees – Fall 2019**

THAT enclosure 1 to the November 19, 2019 Governance Advisory Committee report, Public Member Appointments and Recommendations to Boards and Committees – Fall 2019, remain private pursuant to sections 17 and 29 of the Freedom of Information and Protection of Privacy Act until approved by Council; and

THAT the appointments and terms, as set out in enclosure 1 to the November 19, 2019 Governance Advisory Committee Report, Public Member Appointments and Recommendations to Boards and Committees – 2019 Fall, be approved.

THAT enclosure 2 to the November 19, 2019, Governance Advisory Committee Report, Public Member Appointments and Recommendations to Boards and Committees – 2019 Fall, remain private pursuant to section 17 of the Freedom of Information and Protection of Privacy Act; and

THAT the recommendations for appointments to the Strathcona Youth Justice Committee, as set out in enclosure 2 to the November 19, 2019, Governance Advisory Committee Report, Public Member Appointments and Recommendations to Boards and Committees – 2019 Fall, be approved and forwarded to the Strathcona Youth Justice Committee.

#### **8.6**

#### **Cancellation of Meeting Dates for January 2020**

THAT the January 29 and 30, 2020 Council meeting dates be cancelled, and that Administration provide notice to Council and the public.

#### **9.2**

#### **Bylaw 31-2019 Ardrossan Area Structure Plan – third reading (Ward 5)**

THAT Bylaw 31-2019, a bylaw that proposes to:

- change the policy area designation for 0.9 hectares (2.2 acres) of land within the Ardrossan ASP from institutional to commercial policy area;
- add policy direction for the commercial policy area; and
- update references and organization in the Ardrossan ASP to reflect current planning and development context

be given third reading.

**9.3**

**Bylaw 32-2019 map and text amendments to Land Use Bylaw 6-2015 – first and second readings (Ward 5)**

THAT Bylaw 32-2019, a bylaw that proposes to:

- rezone approximately 0.9 hectares (2.2 acres) of land in Block B; Plan 1107KS and Block C; Plan 2377NY from AD – Agriculture: Future Development and PR – Recreation Zoning Districts to C1 – Community Commercial Zoning District; and
- add regulation to the C1 – Community Commercial Zoning District to ensure implementation of commercial development for this area is in accordance with the policy direction of the ASP

be given first reading.

THAT Bylaw 32-2019 be given second reading.

**10.2**

**Expenditure of Council Priority Funds**

THAT an expenditure of \$5,000.00 from Council Priority Funds as follows:

|                            |            |
|----------------------------|------------|
| Mayor Rod Frank            | \$700.00   |
| Councillor Robert Parks    | \$500.00   |
| Councillor Dave Anderson   | \$500.00   |
| Councillor Brian Botterill | \$400.00   |
| Councillor Bill Tonita     | \$1,500.00 |
| Councillor Paul Smith      | \$400.00   |
| Councillor Glen Lawrence   | \$500.00   |
| Councillor Katie Berghofer | \$500.00   |

for the purpose of providing funds to Archbishop Jordan Scots Football Club for costs associated with the replacement of 65 jerseys, be approved.

**10.3**

**Expenditure of Council Priority Funds**

THAT an expenditure of \$350.00 from Council Priority Funds as follows:

|                            |          |
|----------------------------|----------|
| Councillor Paul Smith      | \$250.00 |
| Councillor Katie Berghofer | \$100.00 |

for the purpose of providing funds to Ardrossan 55 Plus Club for costs associated with Christmas in the Country, be approved.

#### **10.4**

##### **Expenditure of Council Priority Funds**

THAT an expenditure of \$2,000.00 from Council Priority Funds as follows:

|                            |          |
|----------------------------|----------|
| Mayor Rod Frank            | \$400.00 |
| Councillor Robert Parks    | \$500.00 |
| Councillor Dave Anderson   | \$500.00 |
| Councillor Bill Tonita     | \$200.00 |
| Councillor Paul Smith      | \$200.00 |
| Councillor Katie Berghofer | \$200.00 |

for the purpose of providing funds to Gillies Park Redevelopment Association for costs associated with the redevelopment of the Gillies Road Park and Playground, be approved.

#### **10.5**

##### **Expenditure of Council Priority Funds**

THAT an expenditure of \$3,593.93 from Council Priority Funds as follows:

|                           |            |
|---------------------------|------------|
| Mayor Rod Frank           | \$1,100.00 |
| Councillor Robert Parks   | \$500.00   |
| Councillor Dave Anderson  | \$1,000.00 |
| Councillor Bill Tonita    | \$293.93   |
| Councillor Paul Smith     | \$400.00   |
| Councillor Linton Delaine | \$300.00   |

for the purpose of providing funds to Strathcona Christmas Bureau for costs associated with the 2019 Christmas Bureau campaign, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

### **8. COUNCIL PRIORITIES**

#### **8.1 Motion following Notice of Motion – Distracted Driving Traffic Enforcement Vehicles**

##### **2019/ 323**

**Moved by:** R. Parks

THAT the Mayor, on behalf of Council, write a letter to the Alberta Solicitor General to request an exemption for Community Peace Officers to allow for the use of inconspicuous traffic enforcement vehicles for the purpose of traffic enforcement to combat distracted driving.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Mayor's Office**  
**DUE: Immediately**

8.2 Recommendation Regarding South Cooking Lake Residential Water Fill Station

**2019/ 324**

**Moved by:** G. Lawrence

THAT the South Cooking Lake residential water fill station capital project be included in the 2020 budget process.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

8.3 Potential Campbelltown Heights, Wye Road Gardens and Ordze Park Area Redevelopment Plan (Ward 3)

**2019/ 325**

**Moved by:** L. Delainey

THAT funding in the amount of \$550,000 required for the Campbelltown Heights, Wye Road Gardens and Ordze Park Area Redevelopment Plan be included in the 2020 budget process.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): B. Tonita

**Carried**

**9. REQUESTS FOR DECISION**

9.1 Large Scale Events Grant Program

**2019/ 326**

**Moved by:** B. Tonita

THAT funding in the amount of \$60,000 for a Community Large Scale Event Investment Program be included in the proposed 2020 operating budget.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**



## 10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 10.1 Councillor Request Report

| Ward/<br>Councillor          | Category  | Request  | Department  | Due Date                         |
|------------------------------|---|--|---|----------------------------------|
| Ward 1<br>R. Parks<br>NM-108 | <b>Notice of Motion – Community Standards Bylaw</b>                                   | Councillor Parks SERVED the following Notice of Motion to be presented for debate and vote at the November 26, 2019 Council Meeting:<br>THAT, by the end of the third quarter of 2020, Administration provide a report on:<br>· General issues that are addressed via a municipal community standards bylaw; and<br>· The feasibility and considerations related to addressing issues such as noise, parking, and unsightly premises in such a bylaw.  | <b>ACTION:</b><br>Office of the Elected Officials | <b>DUE:</b><br>November 29, 2019 |
| Mayor<br>R. Frank<br>NM-109  | <b>Notice of Motion – Community Events Calendar Policy</b>                            | Mayor Frank SERVED the following Notice of Motion to be presented for debate and vote at the November 26, 2019 Council Meeting:<br>THAT Administration review the current policy, and any relevant Council Policies, for the Community Events Calendar and provide a report with recommendations to include a possible expansion of eligible events and enhance usability of the Calendar for our community.   | <b>ACTION:</b><br>Mayor's Office                  | <b>DUE:</b><br>November 29, 2019 |
| Mayor<br>R. Frank<br>NM-110  | <b>Notice of Motion – Report to Improve 2019 Employee Satisfaction Survey Results</b> | Mayor Frank SERVED the following Notice of Motion to be presented for debate and vote at the November 26, 2019 Council Meeting:<br>THAT, by the end of February 2020, Administration report to Council on:<br>1. Any internal factors, such as leadership, career growth, recognition, staff and resources, communication, etc., and root causes contributing to the negative and neutral results in the 2019 Employee Engagement Survey, by department;<br>2. THAT this report include input from the People Plan Stewardship Committee regarding the internal factors and root causes;<br>3. THAT this report include proposed solutions and an action plan to work on the internal factors and root causes; and<br>4. THAT the Priorities Committee be provided regular Department Update reports that include information on what action(s) respective Departments are undertaking to address and improve upon the results of the 2019 Employee Engagement Survey. | <b>ACTION:</b><br>Mayor's Office                  | <b>DUE:</b><br>November 29, 2019 |

|                                 |  |   |   |                                  |
|---------------------------------|--|---|---|----------------------------------|
| Mayor<br>R. Frank<br>34-2019    | <b>Information Request</b>   | <b>Work Tango Summary of Employee Comments</b><br>Please provide the Work Tango summary of themed employee comments from the 2019 Employee Engagement Survey to all of Council.   | <b>ACTION:</b><br>Human Resources                 | <b>DUE:</b><br>December 3, 2019  |
| Ward 6<br>L. Delainey<br>NM-111 | <b>Notice of Motion – Public Engagement and the Budget Process</b> | Councillor Delainey SERVED the following Notice of Motion to be presented for debate and vote at the November 26, 2019 Council Meeting:<br>THAT Administration prepare a report on options for engaging the public as part of the budget process, including holding a non-statutory public hearing, and that the report be provided by the end of the first quarter of 2020.  | <b>ACTION:</b><br>Office of the Elected Officials | <b>DUE:</b><br>November 29, 2019 |
| Ward 6<br>L. Delainey<br>NM-112 | <b>Notice of Motion – Strategic Land Purchase</b>                  | Councillor Delainey SERVED the following Notice of Motion to be presented for debate and vote at the November 26, 2019 Council Meeting:<br>THAT Administration provide a report by February 4 of 2020, for Council’s consideration, on the cost and benefit of the acquisition, possible land use, estimated property value and any other considerations relevant to a strategic land purchase as discussed in relation to Item 3.10 Strategic Land Purchase on the Closed Session portion of the October 29, 2019 agenda; and that the item remain private pursuant to section 25 of the Freedom of Information and Protection of Privacy Act. | <b>ACTION:</b><br>Office of the Elected Officials | <b>DUE:</b><br>November 29, 2019 |
| Ward 5<br>L. Smith<br>NM-113    | <b>Notice of Motion – Public Engagement and the Budget Process</b> | Councillor Smith SERVED the following Notice of Motion to be presented for debate and vote at the November 26, 2019 Council Meeting:<br>THAT Administration provide a report with logistics, timing and costs of providing a specific opportunity for residents to have input on upcoming yearly budgets, such timing to be midyear and logistics to include recommendations how the input is received and who receives the information, with a due date at the start of the second quarter.  | <b>ACTION:</b><br>Office of the Elected Officials | <b>DUE:</b><br>November 29, 2019 |

**2019/ 327**

**Moved by:** B. Tonita

THAT the rules be suspended to allow me to bring a motion without customary notice regarding a report on a possible name change for the Pride of Strathcona Awards.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (1): D. Anderson

**Carried**

**2019/ 328**

**Moved by:** B. Tonita

THAT by the December 10, 2019 Council meeting, Administration prepare a report on the feasibility of changing the name of the "Pride of Strathcona Awards" to "The Strathcona Excellence Awards" for the 2020 campaign; and that the report include any cost implications associated with the name change as well as any logistical considerations.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

Opposed (2): D. Anderson, and P. Smith

**Carried**

**ACTION: Communications**

**DUE: December 10, 2019**

**11. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 4:02 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director, Legislative & Legal Services