2018 Parkade Incident
After Action Review

Administration’s Response
December 10, 2019
Response

• Administration finds the recommendations to be sound, comprehensive and constructive.

• Wish to acknowledge Council for ensuring that a comprehensive review was conducted to capture key learnings.

• Would like to thank iStrategic for conducting this important piece of work.

• This report provides a practical road map to enhance Strathcona County’s Emergency Management system over the next 4 year business plan cycle (2020-2023).
Work completed or underway

• Incident Management Team (IMT) rosters updated
• Council approved an Emergency Preparedness Officer in Enforcement Services for 2019
• Updated the Crisis Communications Plan
• Contacted key stakeholders to verify crisis communication processes
• Updated the Emergency Social Services Manual
• Updated the SC Alerts System Reference Guide
Work completed or underway

• Updated Emergency Operations Centre Guide
• Updated Information Technology Disaster Services Recovery Plan
• Completed a Business Continuity Plan for the Emergency Communications Centre
• Participated in regional IMT training
• Submitted a request to advance BCP position from 2021 to 2020
• SCES developed a set of forms and supplies for use at an alternate EOC
Work to be done
Theme 1 – Plans and Readiness

• 3 months
  – Complete Incident Package (corporate record)
  – Review governance roles

• 6 months
  – Schedule and conduct an exercise
    • Conduct an exercise that covers notification to and assembly of Emergency Advisory Committee (EAC)

• 12 months
  – Develop implementation plan for EM system such as CSA Z1600
Work to be done
Theme 2 – Incident Management

• 3 months
  – Review IMT assignments with assigned staff

• 6 months
  – Conduct a unified command workshop
Work to be done
Theme 3 – Crisis Communications

• 9 months
  – Initiate/continue discussions regarding crisis communications with key stakeholders (e.g. RCMP, Industry, School Boards)
Work to be done
Theme 4 – Business Continuity

• 3 months
  – Recruit senior Emergency Management position

• 6 months
  – Recruit junior Emergency Management position (approved by Council December 5, 2019)

• 12 months
  – Complete a Hazard Risk Vulnerability Assessment (HRVA)
  – Complete a prioritization of critical business functions
  – Document and enhance the recovery framework utilized for this incident
Implementation and reporting

• Complete the implementation plan
  – There is a significant opportunity to engage all departments in an effort to complete a comprehensive implementation plan.
  – The Emergency Management Agency provides the ideal vehicle for this engagement.
  – The comprehensive implementation plan to be presented to Council before end of Q2 2020.

• Reporting on progress
  – Q1 - EAC (currently scheduled for January 9, 2020)
  – Q2 thru Q4 updates – EAC or Priorities Committee
Questions