

Multiyear Operating Budget Summary

	2019 Recommended Budget	2020 Forecast	2021 Forecast	2022 Forecast
130 - Planning & Dev Services				
500 - Revenue				
130 - User Fees & Charges	\$3,450,381	\$3,465,981	\$3,465,481	\$3,465,981
145 - Penalties and Fines	17,000	17,000	17,000	17,000
155 - Other Revenues	213,820	218,877	220,829	222,800
Total 500 - Revenue	3,681,201	3,701,858	3,703,310	3,705,781
600 - Expense				
200 - Salaries & Wages	7,193,174	7,288,370	7,305,782	7,312,891
205 - Employee Benefits	1,680,794	1,690,206	1,699,672	1,709,189
210 - Training & Development	143,603	144,073	144,578	145,088
215 - Business Expenses	99,667	99,876	100,082	100,289
220 - Advertising & Printing	92,845	84,445	92,845	84,445
225 - Professional Services	327,000	327,000	327,000	327,000
235 - Rentals & Leases	14,400	14,832	15,276	15,734
240 - Contracted Services	273,572	273,572	273,572	273,572
245 - Supplies & Materials	121,747	121,747	123,431	123,431
250 - Repairs & Maintenance	1,290	1,290	1,290	1,290
255 - Equipment Purchases	12,535	12,535	12,535	12,535
265 - Telecommunications	34,854	34,854	34,854	34,854
280 - Other Expenses	78,587	83,582	83,589	83,595
281 - Interprogram	(29,462)	(12,862)	(17,462)	(35,662)
Total 600 - Expense	10,044,606	10,163,520	10,197,044	10,188,251
Net Revenues/(Expenses)	(6,363,405)	(6,461,662)	(6,493,734)	(6,482,470)
Net Impact For Budget Purposes	(\$6,363,405)	(\$6,461,662)	(\$6,493,734)	(\$6,482,470)

Two Year Operating Budget Comparison

	2019 Recommended Budget	2018 Approved Budget	Variance \$	Variance %
130 - Planning & Dev Services				
500 - Revenue				
130 - User Fees & Charges	\$3,450,381	\$4,311,239	(\$860,858)	(20%)
145 - Penalties and Fines	17,000	17,000	0	0%
155 - Other Revenues	213,820	205,023	8,797	4%
Total 500 - Revenue	3,681,201	4,533,262	(852,061)	(19%)
600 - Expense				
200 - Salaries & Wages	7,193,174	7,099,447	93,727	1%
205 - Employee Benefits	1,680,794	1,714,624	(33,830)	(2%)
210 - Training & Development	143,603	151,048	(7,445)	(5%)
215 - Business Expenses	99,667	97,325	2,342	2%
220 - Advertising & Printing	92,845	87,735	5,110	6%
225 - Professional Services	327,000	657,000	(330,000)	(50%)
235 - Rentals & Leases	14,400	10,500	3,900	37%
240 - Contracted Services	273,572	241,500	32,072	13%
245 - Supplies & Materials	121,747	116,137	5,610	5%
250 - Repairs & Maintenance	1,290	950	340	36%
255 - Equipment Purchases	12,535	32,200	(19,665)	(61%)
265 - Telecommunications	34,854	33,504	1,350	4%
280 - Other Expenses	78,587	67,255	11,332	17%
281 - Interprogram	(29,462)	(35,662)	6,200	(17%)
Total 600 - Expense	10,044,606	10,273,563	(228,957)	(2%)
Net Revenues/(Expenses)	(6,363,405)	(5,740,301)	(623,104)	11%
700 - Non-Operating Items				
405 - From Reserve	0	300,000	(300,000)	(100%)
415 - To Reserve	0	(13,000)	13,000	(100%)
Total 700 - Non-Operating Items	0	287,000	(287,000)	(100%)
Net Impact For Budget Purposes	(\$6,363,405)	(\$5,453,301)	(\$910,104)	17%



PDS Budget Changes 2018 to 2019	
Revenues	
User Fees & Charges	Decreased based on historical actuals and anticipated continuation of the current economic conditions.
Expenses	
Salaries & Wages	Salaries increased due to changes in the standard salaries and grid movement.
Employee Benefits	Benefits decreased based on historical actuals and future rate changes.
Professional Services	Decreased due to completion of prior year projects.
Rentals & Leases	Increased based on historical actuals.
Contracted Services	Increased due to the reallocation of landfill monitoring costs from Utilities to PDS.
Equipment Purchases	Decreased due to the change in budget process regarding mobile devices, reallocated to interprogram.
Other Expenses	Increased to align credit card expense with historical actuals as well as anticipated increase in Land Title search costs.
Interprogram	Change is due to change in process for mobile device chargeback from IT.
Non-Operating Items	
From Reserve	Decreased due to removal of one-time item.
To Reserve	Decreased due to removal of transfer to the General Land Reserve as well as removal of one time computer purchases.

Two Year Operating Budget Comparison

	2020 Forecast	2019 Recommended Budget	Variance \$	Variance %
130 - Planning & Dev Services				
500 - Revenue				
130 - User Fees & Charges	\$3,465,981	\$3,450,381	\$15,600	0%
145 - Penalties and Fines	17,000	17,000	0	0%
155 - Other Revenues	218,877	213,820	5,057	2%
Total 500 - Revenue	3,701,858	3,681,201	20,657	1%
600 - Expense				
200 - Salaries & Wages	7,288,370	7,193,174	95,196	1%
205 - Employee Benefits	1,690,206	1,680,794	9,412	1%
210 - Training & Development	144,073	143,603	470	0%
215 - Business Expenses	99,876	99,667	209	0%
220 - Advertising & Printing	84,445	92,845	(8,400)	(9%)
225 - Professional Services	327,000	327,000	0	0%
235 - Rentals & Leases	14,832	14,400	432	3%
240 - Contracted Services	273,572	273,572	0	0%
245 - Supplies & Materials	121,747	121,747	0	0%
250 - Repairs & Maintenance	1,290	1,290	0	0%
255 - Equipment Purchases	12,535	12,535	0	0%
265 - Telecommunications	34,854	34,854	0	0%
280 - Other Expenses	83,582	78,587	4,995	6%
281 - Interprogram	(12,862)	(29,462)	16,600	(56%)
Total 600 - Expense	10,163,520	10,044,606	118,914	1%
Net Revenues/(Expenses)	(6,461,662)	(6,363,405)	(98,257)	2%
Net Impact For Budget Purposes	(\$6,461,662)	(\$6,363,405)	(\$98,257)	2%



PDS Budget Changes 2019 to 2020	
Expenses	
Salaries & Wages	Salaries increased due to changes in the standard salaries and grid movement.
Interprogram	Change due to change in process for mobile device chargeback from IT.

Two Year Operating Budget Comparison

	2021 Forecast	2020 Forecast	Variance \$	Variance %
130 - Planning & Dev Services				
500 - Revenue				
130 - User Fees & Charges	\$3,465,481	\$3,465,981	(\$500)	(0%)
145 - Penalties and Fines	17,000	17,000	0	0%
155 - Other Revenues	220,829	218,877	1,952	1%
Total 500 - Revenue	3,703,310	3,701,858	1,452	0%
600 - Expense				
200 - Salaries & Wages	7,305,782	7,288,370	17,412	0%
205 - Employee Benefits	1,699,672	1,690,206	9,466	1%
210 - Training & Development	144,578	144,073	505	0%
215 - Business Expenses	100,082	99,876	206	0%
220 - Advertising & Printing	92,845	84,445	8,400	10%
225 - Professional Services	327,000	327,000	0	0%
235 - Rentals & Leases	15,276	14,832	444	3%
240 - Contracted Services	273,572	273,572	0	0%
245 - Supplies & Materials	123,431	121,747	1,684	1%
250 - Repairs & Maintenance	1,290	1,290	0	0%
255 - Equipment Purchases	12,535	12,535	0	0%
265 - Telecommunications	34,854	34,854	0	0%
280 - Other Expenses	83,589	83,582	7	0%
281 - Interprogram	(17,462)	(12,862)	(4,600)	36%
Total 600 - Expense	10,197,044	10,163,520	33,524	0%
Net Revenues/(Expenses)	(6,493,734)	(6,461,662)	(32,072)	0%
Net Impact For Budget Purposes	(\$6,493,734)	(\$6,461,662)	(\$32,072)	0%



PDS Budget Changes 2020 to 2021	
Expenses	
Advertising & Printing	Increased due to anticipated building code changes and the applicable expenses.
Interprogram	Changes due to change in process for mobile device chargeback from IT.

Two Year Operating Budget Comparison

	2022 Forecast	2021 Forecast	Variance \$	Variance %
130 - Planning & Dev Services				
500 - Revenue				
130 - User Fees & Charges	\$3,465,981	\$3,465,481	\$500	0%
145 - Penalties and Fines	17,000	17,000	0	0%
155 - Other Revenues	222,800	220,829	1,971	1%
Total 500 - Revenue	3,705,781	3,703,310	2,471	0%
600 - Expense				
200 - Salaries & Wages	7,312,891	7,305,782	7,109	0%
205 - Employee Benefits	1,709,189	1,699,672	9,517	1%
210 - Training & Development	145,088	144,578	510	0%
215 - Business Expenses	100,289	100,082	207	0%
220 - Advertising & Printing	84,445	92,845	(8,400)	(9%)
225 - Professional Services	327,000	327,000	0	0%
235 - Rentals & Leases	15,734	15,276	458	3%
240 - Contracted Services	273,572	273,572	0	0%
245 - Supplies & Materials	123,431	123,431	0	0%
250 - Repairs & Maintenance	1,290	1,290	0	0%
255 - Equipment Purchases	12,535	12,535	0	0%
265 - Telecommunications	34,854	34,854	0	0%
280 - Other Expenses	83,595	83,589	6	0%
281 - Interprogram	(35,662)	(17,462)	(18,200)	104%
Total 600 - Expense	10,188,251	10,197,044	(8,793)	(0%)
Net Revenues/(Expenses)	(6,482,470)	(6,493,734)	11,264	(0%)
Net Impact For Budget Purposes	(\$6,482,470)	(\$6,493,734)	\$11,264	(0%)



PDS Budget Changes 2021 to 2022	
Expenses	
Advertising & Printing	Decreased due to the removal of one-time items required in relation to anticipated building regulation code changes.
Interprogram	Changes due to change in process for mobile device chargeback from IT.



Staffing Increase Requests

SIR Number	SIR Name	FTE	Hours
None			

Capital Base

Project Name	Cost	Dept.
None		



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